

Town of New Canaan

Adopted Operating Budget

July 1, 2016 to June 30, 2017



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ALPHA INDEX

Town Call

TOWN OF NEW CANAAN
TOWN BUDGET-FISCAL YEAR 2016-2017
July 1, 2016-June 30, 2017
As Approved by the Town Council of New Canaan
At the Public Meeting on March 23, 2016

	2015-2016 Approved <u>Budget</u>	2016-2017 Adopted <u>Budget</u>	\$ Change From <u>Approved Budget</u>	% Change From <u>Approved Budget</u>
General Government				
Selectmen	\$ 426,666	\$ 421,746	(4,920)	-1.15%
Town Clerk	371,927	403,138	31,211	8.39%
Finance	681,294	1,007,964	326,670	47.95%
Human Resources	348,972	368,207	19,235	5.51%
Information Technology	383,376	395,253	11,877	3.10%
Legal	275,000	305,000	30,000	10.91%
Tax Collector	230,736	232,506	1,770	0.77%
Assessor	326,937	330,522	3,585	1.10%
Registrar of Voters	103,994	109,112	5,118	4.92%
Parking Authority	392,839	430,594	37,755	9.61%
Health & Security Benefits	6,861,690	6,991,002 *	129,312	1.88%
Insurance	1,524,500	1,646,509	122,009	8.00%
Contingency	673,000	453,000	(220,000)	-32.69%
Total General Government	12,600,931	13,094,553	493,622	3.92%
Public Safety				
Police	5,769,408	6,002,507	233,099	4.04%
Animal Control / Park Ranger	113,392	106,367	(7,025)	-6.20%
Fire	3,329,809	3,414,619	84,810	2.55%
Ambulance	561,916	549,926	(11,990)	-2.13%
Fire Marshal	216,572	189,858	(26,714)	-12.33%
Emergency Management	29,700	29,700	0	0.00%
Land-Use	1,221,013	1,287,870	66,857	5.48%
Total Public Safety	11,241,810	11,580,847	339,037	3.02%
Public Works				
Director's Office	341,400	346,194	4,794	1.40%
Engineering	157,588	165,126	7,538	4.78%
Town Buildings	734,860	799,536	64,676	8.80%
Highway	3,098,175	2,993,014	(105,161)	-3.39%
Transfer Station	1,435,940	1,454,901	18,961	1.32%
Parks	1,413,786	1,504,461	90,675	6.41%
Nature Center	76,226	65,417	(10,809)	-14.18%
Town Utilities	458,936	472,520	13,584	2.96%
Tree Service	300,000	400,000	100,000	33.33%
Total Public Works	8,016,911	8,201,169	184,258	2.30%
Recreation				
Rec - Administration / Programs	1,015,561	1,084,184	68,623	6.76%
Rec - Waveny	149,588	152,160	2,572	1.72%
Rec - Paddle Tennis	34,340	34,840	500	1.46%
Rec - Park Buildings	230,844	226,594	(4,250)	-1.84%
Rec - Civic Activities	25,000	25,250	250	1.00%
Rec - Lapham Comm Center	312,990	322,750	9,760	3.12%
Rec - Special Persons	-	-	0	0.00%
Rec - Pool Operations Kiwanis	80,858	87,858	7,000	8.66%
Total Recreation	1,849,181	1,933,636	84,455	4.57%

	2015-2016 Approved Budget	2016-2017 Adopted Budget	\$ Change From Approved Budget	% Change From Approved Budget
Health & Human Services				
Health & Human Services	643,076	640,658	(2,418)	-0.38%
Total Human Services	643,076	640,658	(2,418)	-0.38%
Human Services Agencies				
CHORES	2,000	500	(1,500)	-75.00%
Getabout	46,000	46,000	-	0.00%
Norwalk Transit Authority	1,500	1,500	-	0.00%
Kids in Crisis	52,000	56,000	4,000	7.69%
New Canaan Cares	18,000	18,000	-	0.00%
Child Guidance Center	5,000	5,000	-	0.00%
Outback Teen Center	-	-	-	0.00%
Domestic Violence Crisis Center	5,000	5,000	-	0.00%
Meals on Wheels	5,000	5,000	-	0.00%
Smart Prepare	3,000	3,000	-	0.00%
Total Human Service Agencies	137,500	140,000	2,500	1.82%
Other Agencies				
New Canaan Day Care Center	31,168	31,947	779	2.50%
Health Services - Private Schools	250,000	250,000	-	0.00%
Transportation - Private Schools	325,000	325,000	-	0.00%
Channel 79 Public Access TV	29,000	29,000	-	0.00%
Probate Court (Darien)	10,000	12,000	2,000	20.00%
Total Other Agencies	645,168	647,947	2,779	0.43%
Library				
Library Operating	2,094,340	2,144,500	50,160	2.40%
Total Library	2,094,340	2,144,500	50,160	2.40%
Interfund Transfers				
Interfund Transfers	139,998	133,877	(6,121)	-4.37%
Total Interfund Transfers	139,998	133,877	(6,121)	-4.37%
Total Town Operating Expense				
	37,368,915	38,517,187	1,148,272	3.07%
HB Insurance	(6,838,550)	(5,600,000)	1,238,550	-18.11%
Capital Expenditures - Town				
Proposed Bonded Capital	7,100,000	3,533,000	(3,567,000)	-50.24%
Capital Nonrecurring	1,538,050	890,200	(647,850)	-42.12%
	8,638,050	4,423,200	(4,214,850)	-48.79%
Capital Expenditures - Board of Education				
Proposed Bonded Capital	-	-	-	-
Facilities Capital	603,500	121,000	(482,500)	-79.95%
ICT Infrastructure Upgrades	259,325	-	(259,325)	-100.00%
Other ICT Capital - Lease	59,800	629,035	569,235	951.90%
Total School Capital Expenditures	922,625	1,150,035	227,410	24.65%
Total Town Wide Capital Expenditures	2,460,675	1,640,235	(820,440)	-33.34%

		2015-2016 Approved Budget	2016-2017 Adopted Budget	\$ Change From Approved Budget	% Change From Approved Budget
The following capital projects are included in the Transfer to Capital and Nonrecurring Fund.					
Capital Expenditures - Town					
Emergency Services Communication System	Gen Gov't	-	-	-	
IT Hardware / Software Replacement	Gen Gov't	75,000	-	(75,000)	
Wide Area Network End of Life Replacement	Gen Gov't	20,000	-	(20,000)	
Police Vehicles Replacement	Police	77,000	-	(77,000)	
Equipment for New Vehicle	Police	4,000	-	(4,000)	
Vehicle Changeover Costs	Police	4,000	-	(4,000)	
Portable Radio Replacement	Police	12,000	-	(12,000)	
Bullet Proof Vest Replacement	Police	3,350	-	(3,350)	
Mobile Radio Replacement	Police	-	-	-	
Taser Replacement	Police	5,000	-	(5,000)	
Service Weapon Replacement	Police	15,000	-	(15,000)	
Speed Sentry Units	Police	-	-	-	
Replace Jail / Booking Area Cameras	Police	-	-	-	
Personal Protective Equipment	Fire	49,200	-	(49,200)	
Pumper Replacement	Fire	-	-	-	
Chief Vehicle Replacement	Fire	-	-	-	
Radios/Pagers	Fire	6,700	-	(6,700)	
Fire Hose	Fire	9,000	-	(9,000)	
Water Supply Improvement	Fire	10,000	10,000	-	
SCBA Air Bottles	Fire	2,950	-	(2,950)	
Equipment / Tools	Fire	10,000	-	(10,000)	
Plymovent Upgrade	Fire	5,850	-	(5,850)	
Bed Replacement	Fire	6,500	-	(6,500)	
Paramedic Vehicle	Ambulance	60,000	-	(60,000)	
Shelter Generator-NCHS	EM/PW	-	-	-	
Signage	EM/PW	5,000	-	(5,000)	
EOC Technology Upgrades	EM/PW	-	30,000	30,000	
Waveny Athletic Field Fencing	Recreation	10,000	-	(10,000)	
Mead Park Playground Upgrade	Recreation	-	-	-	
Paddle Court Lighting Upgrade	Recreation	-	-	-	
Waveny Trail Extension	Recreation	-	-	-	
Replace Carpeting Lapham Center	Recreation	-	-	-	
Lapham Center Furniture Replacement	Recreation	-	-	-	
Irwin Barn Planning / Engineering	Recreation	-	-	-	
Resurface All-Weather Tennis Court	Recreation	10,000	-	(10,000)	
Dixon Park Playground Upgrade	Recreation	12,500	-	(12,500)	
Sidewalks - Improvements	Engineering	125,000	-	(125,000)	
Sidewalks - New Installations	Engineering	-	-	-	
Drainage	Engineering	50,000	50,000	-	
Signage & Striping	Engineering	15,000	25,000	10,000	
Guiderails	Engineering	20,000	50,000	30,000	
Pavement Preservation	Engineering	250,000	250,000	-	
Parking Lots	Engineering	200,000	50,000	(150,000)	
Bridge to WWTF	Engineering	-	30,000	30,000	
Firehouse Hose Tower	Town Buildings	-	20,000	20,000	

		2015-2016	2016-2017	\$ Change From	% Change From
		Approved	Adopted	Approved Budget	Approved Budget
		Budget	Budget		
Firehouse Build Out Over Flat Roof	Town Buildings	-	-	-	
Highway Dept. Bld Repairs, Floor, Garage					
Doors, Update Bld Software	Town Buildings	-	-	-	
Playhouse Bld Architect/Engineering	Town Buildings	-	-	-	
Carriage Barn ADA Bathroom	Town Buildings	-	-	-	
Replacement of Boilers and Controls	Town Buildings	-	78,500	78,500	
Highway Dept. Bld Garage Lifts	Town Buildings	-	-	-	
Maintenance Van	Town Buildings	25,000	-	(25,000)	
Parks Dept. Bunkroom/Storage Shed	Town Buildings	25,000	-	(25,000)	
Vine cottage Repairs	Town Buildings	5,000	-	(5,000)	
PD Server Room Engineering	Town Buildings	30,000	-	(30,000)	
Waveny Repairs	Town Buildings	50,000	-	(50,000)	
Visitor Center Engineering & Reinforce Roof					
at Cupola	Nature Center	-	20,000	20,000	
Director House Paint Bld (Savin)	Nature Center	-	25,000	25,000	
Education Bld Paint Bld (Savin)	Nature Center	-	-	-	
Equipment Refurbishing	Highway	25,000	25,000	-	
2 WD Dump/Sander Truck	Highway	-	-	-	
Vacuum Leaf System	Highway	-	-	-	
Pick-up Truck	Highway	47,000	-	(47,000)	
Low-Boy Dump Truck	Highway	-	50,000	50,000	
Patching Hot Box	Highway	-	16,000	16,000	
Loader Plow	Highway	-	-	-	
Sweeper	Highway	-	-	-	
Scale Replacement	Transfer Station	100,000	-	(100,000)	
Loader Tires	Transfer Station	-	16,000	16,000	
Vehicles w/ Accessories	Parks	50,000	75,000	25,000	
10' Front Mower	Parks	63,000	-	(63,000)	
72" Mower	Parks	-	-	-	
Ride on Mowers	Parks	-	9,700	9,700	
Sidewalk Plow	Parks	-	-	-	
Vehicle w/accessories	Parks	-	-	-	
Athletic field Fine Mower	Parks	-	-	-	
Snowplow Tractor Mount	Parks	-	-	-	
Workman Utility Vehicle	Parks	-	-	-	
Infield Machine	Parks	-	-	-	
Blowers	Parks	-	-	-	
Trailers	Parks	-	-	-	
Sander Body	Parks	-	-	-	
Seeder / Aerator	Parks	-	-	-	
Athletic Field Improvement	Fields	25,000	30,000	5,000	
Irrigation Upgrades	Fields	20,000	30,000	10,000	
Coppo Field Irrigation	Fields	-	-	-	
HS Track / Field Rebuild	Fields	-	-	-	
<i>Total Town Capital Expenditures</i>		<u>1,538,050</u>	<u>890,200</u>	<u>(647,850)</u>	
Capital Expenditures - Board of Education					
Facilities Capital		603,500	121,000	(482,500)	
ICT Infrastructure Upgrades		259,325	629,035	369,710	
Other ICT Capital		59,800	-	(59,800)	
<i>Total School Capital Expenditures</i>		<u>922,625</u>	<u>750,035</u>	<u>(172,590)</u>	
Total Town Wide Capital Expenditures		<u>2,460,675</u>	<u>1,640,235</u>	<u>(820,440)</u>	<u>-33.34%</u>

	2015-2016 Approved Budget	2016-2017 Adopted Budget	\$ Change From Approved Budget	% Change From Approved Budget
<u>Interfund Transfers</u>				
Town Util Sewer Contribution	76,125	76,125	-	0.00%
Transfer to Capital & Nonrecurring	2,460,675	1,640,235	(820,440)	-33.34%
Transfer to Waveny Pool Fund	63,873	57,752	(6,121)	-9.58%
Total Interfund Transfers	2,600,673	1,774,112	(826,561)	-31.78%
<u>Debt Service</u>				
Town	8,045,780	8,291,304	245,524	3.05%
School	8,764,039	9,384,279	620,240	7.08%
Total Debt Service	16,809,819	17,675,583	865,764	5.15%
<u>Board of Education</u>				
Operating Expense	72,700,121	74,150,362	1,450,241	1.99%
Health Insurance	10,500,000	12,090,482	1,590,482	15.15%
Total Board of Education	83,200,121	86,240,844	3,040,723	3.65%
<u>OPEB and Pension</u>				
OPEB	500,000	500,000	0	0.00%
Pension	781,558	867,862	86,304	11.04%
Total OPEB and Pension	1,281,558	1,367,862 *	86,304	6.73%
Total Town Operating, All Debt Service, All Capital Expenditures and Board of Education Operating Expenses	141,121,088	144,073,849	2,952,761	2.09%

	2015-2016 Approved Budget	2016-2017 Adopted Budget	\$ Change From Approved Budget	% Change From Approved Budget
<u>General Fund Estimated Revenues</u>				
Licenses and Permits	1,372,190	1,493,016	120,826	8.81%
Fines and Forfeits	325,000	382,000	57,000	17.54%
Use of Money and Property	1,628,467	1,701,861	73,394	4.51%
Other Agencies	322,916	322,916	-	0.00%
Charges for Current Services	3,320,255	3,366,355	46,100	1.39%
Reimbursements, Refunds, Rebates	1,310,288	267,716	(1,042,572)	-79.57%
Tax Liens, Interest, Prior Taxes	650,000	650,000	-	0.00%
School Rental Fees	10,000	10,000	-	0.00%
BOE Grants	800,000	800,000	-	0.00%
Revenue from Other Agencies	1,667,718	1,315,344	(352,374)	-21.13%
Total Estimated Revenue	11,406,834	10,309,208	(1,097,626)	-9.62%
Contribution from Fund Balance	2,000,000	2,000,000	-	0.00%
Amount to be Raised by Taxation for General Fund	127,714,254	131,764,641	4,050,387	3.17%
(Budgeted Expenses Less Est. Revenue)				

	2015-2016 Approved Budget	2016-2017 Adopted Budget	\$ Change From Approved Budget	% Change From Approved Budget
<u>Sewer Taxing District</u>				
<u>Expenditures</u>				
Administration	54,316	55,970	1,654	3.05%
Operation of Plant	1,014,810	1,152,889	138,079	13.61%
Health & Security Benefits	129,745	-	(129,745)	-100.00%
Insurance	78,322	84,087	5,765	7.36%
Debt Service	57,795	58,172	377	0.65%
Contingency	12,170	12,170	-	0.00%
Total Sewer Operating Expense	1,347,158	1,363,288	16,130	1.20%
<u>Capital</u>				
Engineering Services	20,000	20,000	-	0.00%
Sewer Rehabilitation	10,000	10,000	-	0.00%
Snow Blower	1,600	1,600	-	0.00%
UV Re-Hab	16,000	16,000	-	0.00%
Pump Station Pump	13,000	13,000	-	0.00%
Sensor Replacements	12,000	12,000	-	0.00%
Total Sewer Capital Expense	72,600	72,600	-	0.00%
Total Sewer Expenditures	1,419,758	1,435,888	16,130	1.14%
<u>Revenues</u>				
Town Grant for Use of Sewer System	76,125	76,125	-	0.00%
Sewer Connection Permit	-	500	500	
Sewage Disposal Fees	37,500	32,550	(4,950)	-13.20%
Earned Interest	1,000	1,000	-	0.00%
Prior Year Taxes	3,000	3,000	-	0.00%
Lien Fees & Interest	2,000	2,000	-	0.00%
Employee Medical Contribution	18,800	-	(18,800)	-100.00%
Nitrogen Credit	70,000	45,000	(25,000)	-35.71%
Contribution from Major Maintenance Reserve	133,000	80,000	(53,000)	-39.85%
Total Sewer Revenues	341,425	240,175	(101,250)	-29.66%
Amount to be Raised by Taxation for Sewer Fund	1,078,333	1,195,713	117,380	10.89%
(Budgeted Expenses Less Est. Revenue)				

	2015-2016 Approved Budget	2016-2017 Adopted Budget	\$ Change From Approved Budget	% Change From Approved Budget
<u>Other Fund Budgets</u>				
<u>Wavemy Pool Fund</u>				
Total Revenues	565,248	568,152	2,904	0.51%
Total Operating Expenses	565,248	568,152	2,904	0.51%
Revenues Over (Under) Expenditures	-	-	-	
<u>Railroad Property Fund</u>				
Total Revenues	190,000	191,800	1,800	0.95%
Total Operating Expenses	190,000	191,800	1,800	0.95%
Net Income	-	-	-	
<u>Property Rental Fund</u>				
Total Revenues	9,700	9,600	(100)	-1.03%
Total Operating Expenses	9,700	9,600	(100)	-1.03%
Net Income	-	-	-	
<u>Movie Theater Fund</u>				
Total Revenues	110,400	110,400	-	0.00%
Total Operating Expenses	110,400	110,400	-	0.00%
Revenues Over (Under) Expenditures	-	-	-	
<u>Dog License Fund</u>				
Total Revenues	27,800	27,800	-	0.00%
Total Operating Expenses	27,800	27,800	-	0.00%
Revenues Over (Under) Expenditures	-	-	-	
<u>Parking Fund</u>				
Total Revenues	22,000	22,000	-	0.00%
Total Operating Expenses	22,000	22,000	-	0.00%
Revenues Over (Under) Expenditures	-	-	-	

Revenues

TOWN OF NEW CANAAN
2016-2017 Revenue Budget Presentation

		2014-2015 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	12/31/15 6 month REVENUE	2016-2017 BUDGET	\$ FAV/(UNF) VARIANCE	% FAV/(UNF) VARIANCE
<u>TAX - OTHER THAN LEVY</u>								
10054135-41102	Tax Collections - Prior Yrs	450,000	1,028,406	350,000	126,096	350,000	-	0.00%
10054135-41901	Lien Fees And Interest	400,000	732,468	300,000	127,938	300,000	-	0.00%
		850,000	1,760,874	650,000	254,034	650,000	-	0.00%
<u>INTERGOVERNMENTAL</u>								
10054117-43505	Casino Revenue Sharing	6,951	5,293	8,590	-	8,590	-	0.00%
10054117-43010	Road Maintenance	313,835	330,869	314,326	165,548	314,326	-	0.00%
10054117-43420	State Reimb School Proj - Prin/Int	269,237	269,237	172,114	168,410	166,735	(5,379)	-3.13%
10054117-43530	Educational Cost Sharing Grant	1,420,824	1,542,884	1,495,604	-	1,148,609	(346,995)	-23.20%
		2,010,847	2,148,283	1,990,634	333,958	1,638,260	(352,374)	-17.70%
<u>LICENSES AND PERMITS</u>								
10054147-42110	Liquor Licences	50	56	60	28	60	-	0.00%
10054147-42261	Dog Lic. Clerk Fees	3,000	2,953	3,000	939	3,000	-	0.00%
10054151-42325	Sign Permits	3,500	200	-	-	-	-	0.00%
10054151-42335	Zoning Permits	75,000	82,613	80,000	52,907	80,000	-	0.00%
10054151-42005	Refuse & Septic Inspections	3,500	4,300	-	100	4,300	4,300	
10054151-42020	Restaurant Permits	30,000	42,356	44,030	30,000	42,356	(1,674)	-3.80%
10054151-42025	Barbers & Salons	2,500	6,157	2,350	900	3,000	650	27.66%
10054151-42323	Well Permits	3,500	250	-	1,750	1,500	1,500	
10054151-42345	Lot Testing	8,000	11,850	-	-	-	-	0.00%
10054201-42002	Amusement Permits	200	240	200	50	200	-	0.00%
10054201-42315	Pistol Permits	3,000	5,040	3,000	3,780	4,000	1,000	33.33%
10054151-42201	Building Permits	900,000	1,017,976	1,150,000	667,735	1,250,000	100,000	8.70%
10054151-42350	Misc. Health Permits	8,000	11,850	-	16,075	33,000	33,000	
10054305-42310	Driveway Permits	1,000	475	500	480	500	-	0.00%
10054151-42320	Septic Permits	12,000	53,325	64,000	36,200	46,000	(18,000)	-28.13%
10054305-42322	Sewer Connection Permits	50	170	50	100	100	50	100.00%
10054305-42330	Street Opening Permits	20,000	31,666	25,000	11,543	25,000	-	0.00%
		1,073,300	1,271,477	1,372,190	822,587	1,493,016	120,826	8.81%
<u>INVESTMENT EARNINGS</u>								
10054117-46101	Interest On Investments	350,000	298,973	350,000	-	300,000	(50,000)	-14.29%
10054117-56500	Dividends	-	2,379	-	1,641	-	-	0.00%
		350,000	301,352	350,000	1,641	300,000	(50,000)	-14.29%
<u>FINES AND FORFEITURES</u>								
10054178-45005	Parking Tickets	190,000	262,031	270,000	129,623	325,000	55,000	20.37%

TOWN OF NEW CANAAN
2016-2017 Revenue Budget Presentation

		2014-2015	2014-2015	2015-2016	12/31/15	2016-2017	\$	%
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>6 month</u>	<u>BUDGET</u>	<u>FAV/(UNF)</u>	<u>FAV/(UNF)</u>
					<u>REVENUE</u>		<u>VARIANCE</u>	<u>VARIANCE</u>
10054178-45006	Parking Tickets On-Line	60,000	63,129	-	-	-	-	0.00%
10054201-45102	False Alarm Fines-Police	15,000	37,700	30,000	7,100	30,000	-	0.00%
10054201-45020	CT Judicial Revenue Distributions	25,000	27,811	25,000	16,444	27,000	2,000	8.00%
		<u>290,000</u>	<u>390,671</u>	<u>325,000</u>	<u>153,167</u>	<u>382,000</u>	<u>57,000</u>	<u>17.54%</u>

USE OF MONEY AND PROPERTY

10054117-44930	Copier Revenue	18,000	14,636	16,000	6,660	16,000	-	0.00%
10054178-44920	Parking Meters	225,000	337,214	300,000	137,217	300,000	-	0.00%
10054178-44924	Parking-Day Passes	8,400	12,078	10,500	6,190	12,000	1,500	14.29%
10054178-44925	Parking Permits	630,000	677,987	600,000	114,203	678,000	78,000	13.00%
10054178-44927	Parking-Newsrack Permits	300	-	300	-	-	(300)	-100.00%
10054201-44930	Copier Revenue-Police	900	1,948	900	1,133	1,400	500	55.56%
10054521-44867	Waveny Custodial Fees	3,000	5,031	3,000	2,819	4,000	1,000	33.33%
10054117-47202	Rental of Property-Finance	184,416	244,206	192,767	39,176	226,461	33,694	17.48%
10054520-47202	Rental Of Property-Recreation	5,000	6,985	5,000	-	5,000	-	0.00%
10054521-47202	Rental of Property-Waveny	106,000	132,218	115,000	68,160	125,000	10,000	8.70%
10054522-44940	Paddle Tennis Fees	38,500	34,824	35,000	31,595	34,000	(1,000)	-2.86%
		<u>1,219,516</u>	<u>1,467,127</u>	<u>1,278,467</u>	<u>407,153</u>	<u>1,401,861</u>	<u>123,394</u>	<u>9.65%</u>
10054117-47901	School Rental Fees	10,000	10,000	10,000	-	10,000	-	100.00%
		<u>1,229,516</u>	<u>1,477,127</u>	<u>1,288,467</u>	<u>407,153</u>	<u>1,411,861</u>	<u>123,394</u>	<u>9.58%</u>

CHARGES FOR SERVICES

10054147-42130	Sales Of Codes And Regulations	6,000	7,883	6,000	3,220	6,000	-	0.00%
10054147-44501	Vital Statistics Fees	15,500	18,531	15,500	8,089	16,000	500	3.23%
10054147-44740	Recording Fees	115,000	94,084	100,000	45,611	95,000	(5,000)	-5.00%
10054147-44741	MERS-Town GF Fees	40,000	49,677	40,000	22,192	40,000	-	
10054147-44965	Conveyance Fees	1,400,000	1,668,605	1,525,000	705,418	1,525,000	-	0.00%
10054117-44040	State Telephone Line Grant	67,750	64,288	65,000	-	65,000	-	0.00%
10054117-44960	Miscellaneous Income	1,000	28,848	1,000	8,646	1,000	-	0.00%
10054143-44018	Tech Support Billing	-	17,080	-	-	-	-	0.00%
10054151-44103	Zoning Board Of Appeals Fees	5,500	9,000	6,000	6,400	6,000	-	0.00%
10054151-44720	Planning And Zoning Application Fee	13,000	16,400	13,000	4,700	13,000	-	0.00%
10054427-44504	Flu Clinics	15,000	12,833	12,000	-	8,000	(4,000)	-33.33%
10054151-44722	Inland Wetland App/Violation Fees	44,000	5,080	50,500	15,210	60,000	9,500	18.81%
10054151-44030	Wetlands Septic Review Fee	6,000	83,430	-	-	-	-	0.00%
10054151-44031	Wetlands Demo Review Fee	500	-	-	-	-	-	0.00%
10054201-44035	Testing & Hiring Application Fees	6,885	-	6,855	455	6,855	-	
10054201-44968	Fingerprint Fees	6,750	7,935	6,750	2,790	6,750	-	0.00%
10054151-44721	Building Dept-Work W/O Permit	2,000	-	-	-	-	-	0.00%
10054380-44020	Transfer Station Dump Fees	30,000	51,974	30,000	25,647	30,000	-	0.00%
10054380-44022	Transfer Station Tipping Fees	430,000	449,914	459,000	121,753	445,000	(14,000)	-3.05%
10054380-44023	Transfer Station Recycling	60,000	76,573	60,000	26,312	60,000	-	0.00%

TOWN OF NEW CANAAN
2016-2017 Revenue Budget Presentation

		2014-2015	2014-2015	2015-2016	12/31/15	2016-2017	\$	%
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>6 month</u> <u>REVENUE</u>	<u>BUDGET</u>	<u>FAV/(UNF)</u> <u>VARIANCE</u>	<u>FAV/(UNF)</u> <u>VARIANCE</u>
10054380-44026	Transfer Station Sticker Fees	124,400	139,468	140,400	84,650	140,000	(400)	-0.28%
10054385-44027	Field Usage Fee	-	-	74,000	15,240	74,000	-	0.00%
10054520-44709	Park and Recreation Fees	200,000	150,333	200,000	16,619	181,500	(18,500)	-9.25%
10054520-44736	Dog Park Fees	22,000	18,974	22,000	14,006	20,000	(2,000)	-9.09%
10054520-44868	Other Classes & Programs Offset	350,000	410,117	365,000	354,818	445,000	80,000	21.92%
10054524-44708	Senior Citizens Program	120,000	116,991	120,000	68,080	120,000	-	0.00%
10054524-44945	Senior Program Lunches	1,750	2,238	2,250	445	2,250	-	0.00%
		3,083,035	3,500,256	3,320,255	1,550,301	3,366,355	46,100	1.39%
<u>REIMBURSEMENTS AND REFUNDS</u>								
10054117-44969	Elderly Tax Exemption	160	159	160	-	160	-	0.00%
10054117-48105	Insurance Recoveries	-	147,499	-	-	-	-	0.00%
10054117-43330	State Grants	-	188	160	-	-	(160)	-100.00%
10054117-49200	Sale Of Assets	-	101,562	8,000	11,465	10,000	2,000	
10054117-49052	NSF Fees	200	250	200	-	200	-	0.00%
10054131-48120	Homeowner Tax Relief	30,400	26,211	30,400	-	30,400	-	0.00%
10054131-48225	State Property Rebate	38,000	47,151	38,000	-	38,000	-	0.00%
10054131-48240	Additional Veterans Exemption	950	1,380	950	-	950	-	0.00%
10054131-48245	State Mfg, New Machine & Equip	40	-	-	-	-	-	0.00%
10054151-48232	DEEP Admin Cost Revenue-P&Z	700	1,086	700	2,574	1,000	300	42.86%
10054158-48263	Employee Insurance Contributions	558,815	661,982	601,000	-	-	(601,000)	-100.00%
10054158-48269	Retiree Insurance Contributions	394,410	380,815	398,712	-	-	(398,712)	-100.00%
10054158-48277	Medicare Part D Reimbursement	30,000	69,459	30,000	-	-	(30,000)	-100.00%
10054159-48104	Workers Comp Offset	60,000	90,224	75,000	43,910	60,000	(15,000)	-20.00%
10054117-48115	LoCIP	454,176	-	110,006	-	110,006	-	0.00%
10054117-48995	School H&W Reimbursements	15,675	17,478	17,000	-	17,000	-	0.00%
10054700-43336	BOE - Excess Cost Grant	800,000	104,178	800,000	-	800,000	-	0.00%
		2,383,526	1,649,622	2,110,288	57,949	1,067,716	(1,042,572)	-49.40%
TOTAL GENERAL FUND		11,270,224	12,499,662	11,406,834	3,580,790	10,309,208	(1,097,626)	-9.62%
<u>Town</u>								
	Licenses and Permits	1,073,300	1,271,477	1,372,190	822,587	1,493,016	120,826	8.81%
	Fines and Forfeits	290,000	390,671	325,000	153,167	382,000	57,000	17.54%
	Use of Money and Property	1,569,516	1,768,479	1,628,467	408,794	1,701,861	73,394	4.51%
	Other Agencies	320,786	336,162	322,916	165,548	322,916	-	0.00%
	Charges for Current Services	3,083,035	3,500,256	3,320,255	1,550,301	3,366,355	46,100	1.39%
	Reimbursements, Refunds, Rebates	1,583,526	1,545,444	1,310,288	57,949	267,716	(1,042,572)	-79.57%
	Tax Liens, Interest, Prior Taxes	850,000	1,760,874	650,000	254,034	650,000	-	0.00%
	School Rental Fees	10,000	10,000	10,000	-	10,000	-	0.00%
	BOE Grants	800,000	104,178	800,000	-	800,000	-	0.00%
	Revenue from Other Agencies	1,690,061	1,812,121	1,667,718	168,410	1,315,344	(352,374)	-21.13%
	Total Estimated Revenue	11,270,224	12,499,662	11,406,834	3,580,790	10,309,208	(1,097,626)	-9.62%

Tax Calculations

GENERAL FUND

2016-2017

	2015-2016	2016-2017	Variance	% Change
	Budget Adopted	Budget BOF		
Town Operating	30,530,365	31,549,325	1,018,960	3.34%
Town Health Benefits	6,838,550	5,600,000	(1,238,550)	-18.11%
Town Capital	1,538,050	890,200	(647,850)	-42.12%
Town Debt	8,045,780	8,291,304	245,524	3.05%
Town Expenditures	46,952,745	46,330,829	(621,916)	-1.32%
Town Revenue	10,606,834	9,509,208	(1,097,626)	-10.35%
Town Expenditures net of Revenue	36,345,911	36,821,621	475,710	1.31%
OPEB Contribution	500,000	500,000	-	0.00%
Pension Contribution	781,558	867,862	86,304	11.04%
Pension & OPEB Contributions	1,281,558	1,367,862	86,304	6.73%
BOE Operating	72,700,121	74,150,362	1,450,241	1.99%
BOE Health Benefits	10,500,000	12,090,482	1,590,482	15.15%
BOE Capital	922,625	750,035	(172,590)	-18.71%
BOE Debt	8,764,039	9,384,279	620,240	7.08%
BOE Expenditures	92,886,785	96,375,158	3,488,373	3.76%
BOE Grant Revenues	800,000	800,000	-	0.00%
BOE Expenditures net of Revenues	92,086,785	95,575,158	3,488,373	3.79%
Total Expenditure Budget	141,121,088	144,073,849	2,952,761	2.09%
Total Revenue Budget	11,406,834	10,309,208	(1,097,626)	-9.62%
Total Budget net of Revenues	129,714,254	133,764,641	4,050,387	3.12%
Contribution from Fund Balance	2,000,000	2,000,000	-	0.00%
Amount to be Raised by Taxation	127,714,254	131,764,641	4,050,387	3.17%

	<u>% Change in List</u>		
TAXABLE GRAND LIST (After Board of Assessment Appeals)	1.11%	8,126,991,701	8,217,520,540
BUDGETED COLLECTION RATE		98.00%	98.00%
% Increase From FY2016			
Mill Rate of 15.985			
2.05%	FY2017 Mill Rate	Contribution from Fund	Reserve for Uncollectible
	16.312	Balance (1)	Taxes (2)
		2,000,000	1,997,279

Notes:

- (1) The FY2016 fund balance contribution was \$2,000,000
- (2) Budgeted collection rate of 98% compared to 3-year collection average of 99.54%

SEWER FUND

2016-2017

		2015-2016 Budget <u>Adopted</u>	2016-2017 Budget <u>BOS</u>	<u>Variance</u>	<u>% Change</u>
Sewer Budget	Operations	\$1,347,158	\$1,363,288	16,130	1.20%
	Capital	156,000	72,600	(83,400)	-53.46%
	Total	1,503,158	1,435,888	(67,270)	-4.48%
Revenues		341,425	240,175	(101,250)	-29.66%
Amount to be Raised by Taxation		\$1,161,733	\$1,195,713	33,980	2.92%
Taxable Grand List (After Board of Assessment Appeals)		2,054,066,739	2,083,118,996		
Budgeted Collection Rate		98.00%	98.00%		

	% Increase From Current 2015-2016			Amount to be <u>Collected</u>	Contribution from <u>Fund Balance</u>
<u>Mill Rate</u>	<u>Mill Rate of 0.577</u>	<u>Levy</u>			
0.586	1.511%	1,220,115		1,195,713	0

General Government

Department: Selectmen

Mission The Selectmen shall do every act and perform every duty necessary to give effect to the Town Charter.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054111-51610	Salaries F/T	332,777	343,291	342,247	350,140	350,140	167,372	352,183	352,183	352,183	352,183	2,043	0.58%	
10054111-51620	Salaries P/T	16,042	16,042	16,042	16,042	16,042	5,245	16,042	16,042	16,042	16,042	-	0.00%	
10054111-51630	Salaries O/T	2,000	2,000	753	2,000	2,000	294	2,000	2,000	2,000	2,000	-	0.00%	
10054111-52200	Social Security	26,872	27,677	24,959	28,204	28,204	11,105	28,211	28,211	28,211	28,211	7	0.02%	
10054111-52901	Longevity	450	450	450	500	500	350	500	500	500	500	-	0.00%	
10054111-53203	Commission Training & Travel	-	-	-	500	500	-	-	-	-	-	(500)	-100.00%	
10054111-53954	Economic Development	15,000	14,694	7,342	10,000	9,000	4,242	4,000	4,000	4,000	4,000	(6,000)	-60.00%	
10054111-53955	Prof Serv Research / Planning	3,500	3,500	-	2,500	2,500	-	2,500	2,500	2,500	2,500	-	0.00%	
10054111-54445	Office Equip Lease/Rental	2,100	2,100	2,090	2,100	2,100	986	3,000	3,000	3,000	3,000	900	42.86%	
10054111-55301	Postage	500	500	315	500	500	47	2,000	2,000	2,000	2,000	1,500	300.00%	
10054111-55400	Advertising	3,000	2,138	96	3,000	3,000	437	500	500	500	500	(2,500)	-83.33%	
10054111-55800	Travel	170	570	277	170	170	-	500	500	500	500	330	194.12%	
10054111-55972	Meals & Entertainment	5,000	4,600	3,453	5,000	5,000	560	4,000	4,000	4,000	4,000	(1,000)	-20.00%	
10054111-56120	Supplies Office	1,200	1,200	455	1,200	1,200	621	1,000	1,000	1,000	1,000	(200)	-16.67%	
10054111-56500	Voice / Data	4,130	4,992	4,992	2,310	2,310	1,556	2,310	2,310	2,310	2,310	-	0.00%	
10054111-58115	Dues And Subscriptions	3,000	3,000	2,176	2,500	2,500	1,840	3,000	3,000	3,000	3,000	500	20.00%	
Total Expenditures		415,741	426,754	405,647	426,666	425,666	194,656	421,746	421,746	421,746	421,746	(4,920)	-1.15%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	3	3	3	3	3	3	3	3
Part-time	3	2	2	2	2	2	2	2

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Selectmen

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2106-2017 Department Requested	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
First Selectman	N.C.			\$ 125,333	\$ 131,636	\$ 131,636	\$ 138,781	\$ 140,824	\$ 140,824	\$ 140,824	\$ 140,824
Administrative Officer	N	4	4	130,397	131,701	131,701	138,392	138,392	138,392	138,392	138,392
Executive Secretary	I	4	4	68,752	69,440	69,440	72,967	72,967	72,967	72,967	72,967
Total Full Time				<u>324,482</u>	<u>332,777</u>	<u>332,777</u>	<u>350,140</u>	<u>352,183</u>	<u>352,183</u>	<u>352,183</u>	<u>352,183</u>
Part Time											
Clerical				-	-	-	-				
Selectmen (2)	N.C.			16,042	16,042	16,042	16,042	16,042	16,042	16,042	16,042
Total Part Time				<u>16,042</u>	<u>16,042</u>	<u>16,042</u>	<u>16,042</u>	<u>16,042</u>	<u>16,042</u>	<u>16,042</u>	<u>16,042</u>
Miscellaneous Pay											
Overtime				2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Total Miscellaneous Pay				<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total Salary				<u>342,524</u>	<u>350,819</u>	<u>350,819</u>	<u>368,182</u>	<u>370,225</u>	<u>370,225</u>	<u>370,225</u>	<u>370,225</u>
				-1.32%	2.42%	0.00%	4.95%	5.53%	5.53%	5.53%	5.53%

Notes:

The First Selectman's FY2016 salary request includes a COLA increase equal to non-union wage and a \$2,500 increase effective at the start of the term (November 2015). The actual annual salary will be \$140,824 for FY2016. The salary will increase by the same COLA granted to non-union employees for the remainder of FY2016 and all of FY2017.

Department: Town Clerk

To execute and implement the duties of the Town Clerk as prescribed by the Connecticut General Statutes, state regulations and the Town Charter in an efficient and impartial manner and in doing so, to manage, protect and preserve the permanent records of the Town for the present and the future.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	\$ 2017 Department Request		FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	Adopted 2017	Incr(Dcr)	
10054147-42110	Liquor Licenses	50	50	56	60	60	28	60	60	60	60	-	0.00%
10054147-42130	Sales Of Codes And Regulations	6,000	6,000	7,883	6,000	6,000	3,220	6,000	6,000	6,000	6,000	-	0.00%
10054147-42261	Dog Lic. Clerk Fees	3,000	3,000	2,953	3,000	3,000	939	3,000	3,000	3,000	3,000	-	0.00%
10054147-44501	Vital Statistics Fees	15,500	15,500	18,531	15,500	15,500	8,089	16,000	16,000	16,000	16,000	500	3.23%
10054147-44740	Recording Fees	115,000	115,000	94,084	100,000	100,000	45,611	95,000	95,000	95,000	95,000	(5,000)	-5.00%
10054147-44741	MERS - Town G/F Fees	40,000	40,000	49,677	40,000	40,000	22,192	40,000	40,000	40,000	40,000	-	0.00%
10054147-44965	Conveyance Fees	1,400,000	1,400,000	1,668,605	1,525,000	1,525,000	705,418	1,525,000	1,525,000	1,525,000	1,525,000	-	0.00%
Total Revenue		1,579,550	1,579,550	1,841,788	1,689,560	1,689,560	785,496	1,685,060	1,685,060	1,685,060	1,685,060	(4,500)	-0.27%

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	\$ 2017 Department Request		FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	Adopted 2017	Incr(Dcr)	
10054147-51610	Salaries F/T	221,125	226,771	226,078	227,388	227,388	109,334	233,424	233,424	233,424	233,424	6,036	2.65%
10054147-51620	Salaries P/T	41,000	41,000	38,704	43,000	43,000	20,171	55,000	53,500	53,500	53,500	12,000	27.91%
10054147-51630	Salaries O/T	6,000	6,000	3,345	5,000	5,000	798	5,000	5,000	5,000	5,000	-	0.00%
10054147-52200	Social Security	20,588	21,020	20,083	21,144	21,144	9,790	22,523	22,409	22,409	22,409	1,379	6.52%
10054147-52901	Longevity	1,000	1,000	1,000	1,000	1,000	500	1,000	1,000	1,000	1,000	-	0.00%
10054147-53010	Service Contracts	500	525	525	575	575	-	4,815	4,815	4,815	4,815	4,240	737.39%
10054147-53011	Prof Service	425	425	385	10,425	10,425	285	10,425	10,425	10,425	10,425	-	0.00%
10054147-53015	O/S Contract Service	14,225	14,225	12,441	15,560	15,560	6,424	17,000	17,000	17,000	17,000	1,440	9.25%
10054147-53410	O/S Micro Filming	3,825	3,825	2,617	3,825	3,825	1,039	4,000	4,000	4,000	4,000	175	4.58%
10054147-54310	Repairs Record Books	1,000	1,000	535	1,000	1,000	-	1,000	1,000	1,000	1,000	-	0.00%
10054147-54340	Repairs Office Equipment	500	1,105	1,105	500	500	-	3,005	3,005	3,005	3,005	2,505	501.00%
10054147-54445	Office Equip Lease/Rental	7,890	7,890	7,860	7,890	7,890	1,240	7,890	7,890	7,890	7,890	-	0.00%
10054147-55301	Postage	3,700	4,252	4,251	3,700	3,700	1,394	5,250	5,250	5,250	5,250	1,550	41.89%
10054147-55400	Advertising	6,500	6,500	3,422	6,500	6,500	560	10,000	10,000	10,000	10,000	3,500	53.85%
10054147-55800	Travel	2,000	1,448	11	2,000	2,000	71	1,000	1,000	1,000	1,000	(1,000)	-50.00%
10054147-56120	Supplies Office	18,000	17,395	14,593	18,000	18,000	7,095	19,000	19,000	19,000	19,000	1,000	5.56%
10054147-56500	Voice / Data	600	575	431	500	500	107	500	500	500	500	-	0.00%
10054147-58115	Dues And Subscriptions	3,920	3,920	2,011	3,920	3,920	466	3,920	3,920	3,920	3,920	-	0.00%
Total Expenditures		352,798	358,876	339,396	371,927	371,927	159,275	404,753	403,138	403,138	403,138	32,826	8.83%

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY 2017	Bd of Finance FY 2017	Adopted FY 2017
Full-time	3	3	3	3	3	3	3	3
Part-time	3	3	3	3	3	3	3	3

Budget Variances for Department Requests

12,000	P/T Salaries - increase to cover 3 PT people needed for absentee ballots for the Presidential Election - full-time for a total of 6 weeks.
1,440	O/S Contract Service - addition of a 3rd public search terminal and new contract requirements for the COTT Land Records
1,550	Postage - increase needed due to 2016 Presidential Election and Absentee Ballots
3,500	Advertising - increase due to posting requirements for charter revision - ordinance committee changes - TC meeting recordings
1,000	Supplies Office - additional supplies for the Presidential Election

Status of Prior Year Goals

- Land Records Management System with COTT has been successfully upgraded from Resolution II to Resolution III
- All Town Records and Archives successfully moved from temporary spaces back into new Town Hall
- Upstairs vault is nearly organized and is fully functional

Goals for Budget Year

- To continue formulating and creating well-organized storage areas in both vaults for both permanent records and those awaiting disposal
- Put procedures in place for all departments that will allow for the continued well-organized maintenance of said records in accordance with the policies set forth by the State Public Record Administrator
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Town Clerk

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Requested	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
<u>Full Time</u>											
Town Clerk (1)	N.C.			\$ 91,660	\$ 91,660	\$ 92,577	\$ 94,438	\$ 97,307	\$ 97,307	\$ 97,307	\$ 97,307
Assistant Town Clerk II	G	4	4	63,885	63,885	64,525	66,475	68,059	68,059	68,059	68,059
Assistant Town Clerk II	G	4	4	63,389	63,389	64,023	66,475	68,059	68,059	68,059	68,059
Total Full Time				<u>218,934</u>	<u>218,934</u>	<u>221,125</u>	<u>227,388</u>	<u>233,424</u>	<u>233,424</u>	<u>233,424</u>	<u>233,424</u>
<u>Part Time</u>											
Stenographer from Selectmen				4,500	-	-	-				
Clerical Assistance	N.C.			40,500	38,000	41,000	43,000	55,000	53,500	53,500	53,500
Total Part Time				<u>45,000</u>	<u>38,000</u>	<u>41,000</u>	<u>43,000</u>	<u>55,000</u>	<u>53,500</u>	<u>53,500</u>	<u>53,500</u>
<u>Miscellaneous Pay</u>											
Overtime				6,500	6,000	6,000	5,000	5,000	5,000	5,000	5,000
Total Miscellaneous Pay				<u>6,500</u>	<u>6,000</u>	<u>6,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Salary				<u>270,434</u>	<u>262,934</u>	<u>268,125</u>	<u>275,388</u>	<u>293,424</u>	<u>291,924</u>	<u>291,924</u>	<u>291,924</u>
				4.88%	-2.77%	1.97%	2.71%	6.55%	8.88%	8.88%	8.88%

Notes:

(1) Effective at the start of the Town Clerk's term in January 2016, the annual salary will increase by the same amount as the non-union FY16 increase. Effective January 1, 2017 the salary will increase the same as the non-union increases for FY2017. This change was approved by the Town Council on February 25, 2015.

Department: Finance

Mission The Finance Department is responsible for general accounting functions, budget development and control, financial reporting, management of Town funds, and debt management.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054117-43330	State Grants	-	-	188	-	-	-	-	-	-	-	-	-	-
10054117-43505	Casino Revenue Sharing	6,951	6,951	5,293	8,590	8,590	-	8,590	8,590	8,528	8,528	-	0.00%	5% reduction from most recent State Budget
10054117-44040	State Telephone Line Grant	67,750	67,750	64,288	65,000	65,000	-	65,000	65,000	65,000	65,000	-	0.00%	Based on FY2015 actual
10054117-44930	Copier Revenue	18,000	18,000	14,636	16,000	16,000	6,707	16,000	16,000	16,000	16,000	-	0.00%	
10054117-44960	Miscellaneous Income	1,000	1,000	28,848	1,000	1,000	8,646	1,000	1,000	1,000	1,000	-	0.00%	
10054117-44969	Elderly Tax Exemption	160	160	159	160	160	148	160	160	160	160	-	0.00%	Based on FY15 actual
10054117-46101	Interest On Investments	350,000	350,000	298,973	350,000	350,000	-	300,000	300,000	300,000	300,000	(50,000)	-14.29%	Based on FY15 actual
10054117-46102	Dividends	-	-	2,379	-	-	1,641	-	-	-	-	-	-	
10054117-47202	Rental Of Property Insurance	184,416	184,416	244,206	192,767	192,767	39,176	226,461	226,461	226,461	226,461	33,694	17.48%	\$21,026 for Waveny Care Ctr, \$6,091.35/mo. for cell towers & \$132,343 for 220 Elm (increases 20%/yr.)
10054117-48105	Recoveries	-	116,484	147,499	-	-	-	-	-	-	-	-	-	
10054117-48255	Contribution from Reserve	-	478,649	-	-	-	-	-	-	-	-	-	-	
10054117-48991	IRS Audit	-	-	-	-	-	359,555	-	-	-	-	-	-	
10054117-49052	NSF Fees	200	200	250	200	200	-	200	200	200	200	-	0.00%	
10054117-49200	Sale Of Assets	-	-	101,562	8,000	8,000	11,465	10,000	10,000	10,000	10,000	2,000	25.00%	
10054117-43010	Road Maintenance	313,835	313,835	330,869	314,326	314,326	165,548	314,326	314,326	314,326	314,326	-	0.00%	5% reduction from most recent State Budget
10054117-48115	LoCIP	454,176	454,176	-	110,006	110,006	-	110,006	110,006	110,006	110,006	-	0.00%	5% reduction from most recent State Budget
10054117-43420	State Reimb School Proj	269,237	269,237	269,237	172,114	172,114	168,410	166,735	166,735	166,735	166,735	(5,379)	-3.13%	Based on Dept. of Education projected payments
10054117-43530	Educational Cost Sharing Grant	1,420,824	1,420,824	1,542,884	1,495,604	1,495,604	-	1,495,604	1,495,604	1,148,609	1,148,609	-	0.00%	Based on most recent State Budget plus a 5% reduction
10054117-47901	School Rental Fees	10,000	10,000	10,000	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%	Based on FY15 actual
10054117-48995	School H&W Reimbursements	15,675	15,675	17,478	17,000	17,000	-	17,000	17,000	17,000	17,000	-	0.00%	Based on FY15 actual
Total Revenue		3,112,224	3,707,357	3,078,749	2,760,767	2,760,767	761,296	2,741,082	2,741,082	2,394,025	2,394,025	(19,685)	-0.71%	
												(366,742)	-13.28%	Amended to BoF

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054117-51610	Salaries F/T	480,910	475,239	473,308	496,915	496,915	234,350	715,708	715,708	715,708	715,708	218,793	44.03%	
10054117-51620	Salaries P/T	1,400	10,550	10,549	1,400	1,400	52	1,400	1,400	1,400	1,400	-	0.00%	
10054117-51630	Salaries O/T	-	-	-	-	-	(66)	1,000	1,000	1,000	1,000	1,000		Acct Clerk position by union contract received O/T
10054117-52200	Social Security 401A Employer	36,843	36,579	36,392	38,136	38,136	15,721	54,935	54,935	54,935	54,935	16,799	44.05%	
10054117-52205	Contributions	8,771	11,303	11,757	18,291	18,291	8,568	18,911	18,911	18,911	18,911	620	3.39%	
10054117-52901	Longevity	500	500	-	200	200	100	-	-	-	-	(200)	-100.00%	
10054117-53010	Service Contracts	40,000	41,193	41,193	-	-	-	41,750	41,750	41,750	41,750	41,750		Annual Munis contract
10054117-53011	Prof Service	2,000	1,500	1,500	1,000	36,500	5,193	1,600	1,600	1,600	1,600	600	60.00%	Asset Works
10054117-53012	O/S Consultants	20,000	4,468	-	-	-	-	-	-	-	-	-	-	
10054117-53310	Prof Service Audit	40,300	40,300	40,300	43,000	43,000	13,500	52,900	52,900	52,900	52,900	9,900	23.02%	O'Connor Davies \$48,400, GFOA submission \$500, GASB prep Pension and OPEB \$4000
10054117-53311	Prof Serv Special Audit	6,638	6,638	3,586	5,000	5,000	40	72,000	72,000	72,000	72,000	67,000	1340.00%	For Audit Committee special requests
10054117-53510	Prof Serv - Supp Town Code	10,000	10,000	-	-	-	-	-	-	-	-	-	-	
10054117-54445	Office Equip Lease/Rental	2,820	4,386	4,386	2,820	2,820	1,529	3,140	3,140	3,140	3,140	320	11.35%	Leaf 201.80/mo. terminates 5/2016, Prism \$53/mo.

10054117-55301	Postage	3,000	5,011	5,011	3,000	3,000	1,958	4,410	4,410	4,410	4,410	1,410	47.00%	Corporate mailing & FedEx
10054117-55400	Advertising	600	660	657	600	600	-	800	800	800	800	200	33.33%	BOF Public Hearing advertisement
10054117-55800	Travel	1,300	1,300	1,016	2,545	2,045	-	1,500	1,500	1,500	1,500	(1,045)	-41.06%	New England GFOA conference & local seminars
10054117-55970	Prog Meeting Expense	-	-	-	-	-	-	-	-	-	-	-		only HR
10054117-56120	Supplies Office	1,850	1,152	1,101	1,850	1,850	393	2,850	2,850	2,850	2,850	1,000	54.05%	FY2016 budget + \$1000 for check stock & 1099 forms
10054117-56500	Voice / Data	1,071	1,260	1,252	852	852	594	2,070	2,070	2,070	2,070	1,218	142.96%	Verizon \$51/mo., WAN \$63/qr. - laptop needed to be off virtual for access to reporting on MUNIS
10054117-58115	Dues And Subscriptions	550	550	320	685	685	495	690	690	690	690	5	0.73%	3 National GFOA & 3 CT GFOA
10054117-58143	Investment Management Fees	30,000	30,000	26,838	30,000	30,000	-	30,000	30,000	30,000	30,000	-	0.00%	
10054117-58144	Banking & Transaction Fees	35,000	35,000	2,269	35,000	35,000	-	2,300	2,300	2,300	2,300	(32,700)	-93.43%	
Total Expenditures		723,553	717,589	661,435	681,294	716,294	282,427	1,007,964	1,007,964	1,007,964	1,007,964	326,670	47.95%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	5	5	5	5	6	5	5	5
Part-time	1	1	1	1	1	1	1	1

Budget Variances for Department Requests

218,793	Increase in Salaries F/T due to the addition of an Internal Auditor position, an Accounting Clerk plus contractual step/increase for union employees
\$41,750	Increase in Service Contracts due to payment of Munis annual contract. FY2016 contract was included with the system implementation.
9,900	O'Connor Davies \$48,400, GFOA submission \$500, GASB prep Pension and OPEB \$4000
67,000	For Audit Committee special requests
(32,700)	Decrease in Banking & Transaction Fees due to re-allocation of credit card charges among departments.

Status of Prior Year Goals

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Goals for Budget Year

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Finance

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Requested	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
Chief Financial Officer	V	4	4	\$ 130,000	\$ 135,418	\$ 136,350	\$ 143,277	\$ 143,277	\$ 143,277	\$ 143,277	\$ 143,277
Internal Auditor	V	2						\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000
Comptroller	Q	4	4	99,219	99,219	105,282	110,631	121,603	121,603	121,603	121,603
Asst. Comptroller	N	4	4	90,944	90,944	91,854	89,319	96,607	96,607	96,607	96,607
Staff Accountant	I	3	4	-	-	-	71,540	73,244	73,244	73,244	73,244
Accountant	K	2	3				82,148	86,202	86,202	86,202	86,202
Accounting Clerk	E	3	3	-	-	-	-	54,775	54,775	54,775	54,775
Accountant Senior				90,867	-	-	-				
Municipal Financial Analyst				-	91,027	82,927	-				
Accounts Pay/Rec Technician				63,858	63,858	64,497	-				
Total Full Time				<u>474,887</u>	<u>480,466</u>	<u>480,910</u>	<u>496,915</u>	<u>715,708</u>	<u>715,708</u>	<u>715,708</u>	<u>715,708</u>
Part Time											
Treasurer				1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400
Total Part Time				<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>
Miscellaneous Pay											
Overtime				6,500	2,000	-	-	1,000	1,000	1,000	1,000
Total Miscellaneous Pay				<u>6,500</u>	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Salary				<u>482,787</u>	<u>483,866</u>	<u>482,310</u>	<u>498,315</u>	<u>718,108</u>	<u>718,108</u>	<u>718,108</u>	<u>718,108</u>
				1.22%	0.22%	-0.32%	3.32%	44.11%	48.89%	48.89%	48.89%

Department: Human Resources

The Town of New Canaan is dedicated to the recruitment and selection of a diverse employment group that is committed to promote a healthy, positive, productive and safe work environment. We strive to provide the public with responsive, fair, personnel and professional services.

Mission

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054141-51610	Salaries F/T	187,803	193,474	193,474	197,344	197,344	92,646	204,980	204,980	204,980	204,980	7,636	3.87%	
10054141-51620	Salaries P/T	28,730	26,027	26,027	28,730	28,730	13,556	28,660	28,660	28,660	28,660	(70)	-0.24%	
10054141-51630	Salaries O/T	2,000	2,000	831	2,000	2,000	424	500	500	500	500	(1,500)	-75.00%	
10054141-52200	Social Security	16,771	16,855	16,855	17,501	17,501	9,447	17,965.24	17,965.24	17,965.24	17,965.24	464	2.65%	
10054141-52500	Training - Tuition	-	-	-	8,000	8,000	3,125	8,000	8,000	8,000	8,000	-	0.00%	
10054141-52901	Reimburseme	-	-	-	8,000	8,000	3,125	8,000	8,000	8,000	8,000	-	0.00%	
	Longevity	700	700	700	700	700	350	700	700	700	700	-	0.00%	
10054141-53010	Service Contracts	11,475	-	-	16,625	16,625	2,993	-	-	-	-	(16,625)	-100.00%	contract now part of O/S PR Processing
10054141-53011	Prof Service	-	500	257	-	-	-	-	-	-	-	-	-	
10054141-53019	O/S Payroll Processing	33,000	49,835	50,387	40,670	40,670	7,633	70,000	70,000	70,000	70,000	29,330	72.12%	Payroll, Time & Attendance, HR Systems
10054141-53072	State Drug & Alcohol Testing	-	-	-	4,000	4,000	2,008	4,000	4,000	4,000	4,000	-	0.00%	Training of staff on new DOT regulations
10054141-53200	Training	25,000	28,000	24,797	20,000	20,000	2,514	20,000	20,000	20,000	20,000	-	0.00%	
10054141-53915	Physicals	-	-	-	700	700	437	700	700	700	700	-	0.00%	
10054141-54445	Office Equip Lease/Rental	2,380	1,802	1,802	2,380	2,380	947	2,380	2,380	2,380	2,380	-	0.00%	
10054141-55301	Postage	1,000	427	426	1,000	1,000	294	1,000	1,000	1,000	1,000	-	0.00%	
10054141-55400	Advertisinq	6,400	4,902	4,657	6,000	6,000	18	6,000	6,000	6,000	6,000	-	0.00%	
10054141-55800	Travel	300	300	65	300	300	-	300	300	300	300	-	0.00%	
10054141-55970	Prog Meeting	250	250	-	300	300	22	300	300	300	300	-	0.00%	
10054141-56120	Expense	250	250	-	300	300	22	300	300	300	300	-	0.00%	
10054141-56120	Supplies Office	1,850	1,560	1,559	1,200	1,200	493	1,200	1,200	1,200	1,200	-	0.00%	
10054141-56500	Voice / Data	1,072	883	853	1,072	1,072	264	1,072	1,072	1,072	1,072	-	0.00%	
10054141-58115	Dues And Subscriptions	450	450	30	450	450	236	450	450	450	450	-	0.00%	
Total Expenditures		319,181	327,965	322,720	348,972	348,972	137,406	368,207	368,207	368,207	368,207	19,235	5.51%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	2	2	2	2	2	2	2	2
Part-time	2	2	2	2	2	2	2	2

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Human Resources

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Requested	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
Human Resource Director	T	4	4	\$ 112,378	\$ 112,378	\$ 113,502	\$ 119,268	123,805.75	123,805.75	123,805.75	123,805.75
Payroll/Benefits Administrator	J	4	4	73,565	73,565	74,301	78,076	81,174.00	81,174.00	81,174.00	81,174.00
Total Full Time				<u>185,943</u>	<u>185,943</u>	<u>187,803</u>	<u>197,344</u>	<u>204,980</u>	<u>204,980</u>	<u>204,980</u>	<u>204,980</u>
Part Time											
Pension & Finance Analyst (1)				16,250	3,425	4,030	4,030	2,160	2,160	2,160	2,160
HR Generalist (2)				9,900	9,900	24,700	24,700	26,500	26,500	26,500	26,500
Total Part Time				<u>26,150</u>	<u>13,325</u>	<u>28,730</u>	<u>28,730</u>	<u>28,660</u>	<u>28,660</u>	<u>28,660</u>	<u>28,660</u>
Miscellaneous Pay											
Overtime				2,000	2,000	2,000	2,000	500	500	500	500
Total Miscellaneous Pay				<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
Total Salary				<u>214,093</u>	<u>201,268</u>	<u>218,533</u>	<u>228,074</u>	<u>234,140</u>	<u>234,140</u>	<u>234,140</u>	<u>234,140</u>
				8.53%	-5.99%	8.58%	4.37%	2.66%	7.14%	7.14%	7.14%

Notes:

(1) In FY2014, the Pension and Finance Analyst is allocated 5% to the General Fund and 95% to the Pension Fund. Previously, the position was allocated \$10,000 to the Pension Plan, \$8,000 to OPEB and \$16,250 to the General Fund.

(2) The HR Generalist was funded in the Selectman's Office prior to FY2013 and split between HR and Finance for FY2015. FY2016 this position is fully in HR

Department: Information Technology

Mission The role of the IT Department is to provide the appropriate technology that allows employees to access and share information in such a way that will improve services to the Town and to the residents of the community.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054143-44018	Tech Support Billing	-	-	17,080	-	-	-	-	-	-	0	0	-	-
Total Revenue		-	-	17,080	-	-	-	-	0	0	0	-	-	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054143-51610	Salaries F/T	262,247	269,129	269,129	283,797	283,797	133,228	291,478	291,478	291,478	291,478	7,681	2.71%	
10054143-51630	Salaries O/T	1,000	4,346	4,346	-	-	6	-	-	-	-	-	-	
10054143-52200	Social Security	20,207	20,734	20,260	21,779	21,779	9,757	22,375	22,375	22,375	22,375	596	2.73%	
10054143-52901	Longevity	900	900	900	900	900	400	1,000	1,000	1,000	1,000	100	11.11%	
10054143-53010	Service Contracts	58,335	57,662	47,522	65,000	65,000	49,844	68,500	68,500	68,500	68,500	3,500	5.38%	Increase in Annual Service Contracts
10054143-53200	Training	8,000	8,000	-	8,000	8,000	-	8,000	8,000	8,000	8,000	-	0.00%	
10054143-55301	Postage	200	200	-	100	100	28	100	100	100	100	-	0.00%	
10054143-55800	Travel	500	500	36	500	500	-	500	500	500	500	-	0.00%	
10054143-56120	Supplies Office	500	500	179	500	500	-	500	500	500	500	-	0.00%	
10054143-56500	Voice / Data	2,580	3,253	3,252	2,800	2,800	1,420	2,800	2,800	2,800	2,800	-	0.00%	
10054143-56511	Voice / Data Allocation	-	-	4,673	-	-	10,750	-	-	-	-	-	-	
Total Expenditures		354,469	365,224	350,297	383,376	383,376	205,432	395,253	395,253	395,253	395,253	11,877	3.10%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	3	3	3	3	3	3	3	3
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

7,681	See salary sheet objectives
\$0	
\$0	
\$0	
\$0	

Status of Prior Year Goals

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Goals for Budget Year

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Information Technology

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Requested	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
Director of Information Technology	S	4	4	\$ 110,050	\$ 110,050	\$ 111,151	\$ 116,798	\$ 123,806	\$ 123,806	\$ 123,806	\$ 123,806
IT Operations Manager	L	4	4	82,106	84,159	85,001	89,319	89,319	89,319	89,319	89,319
Technology Specialist	I	2	J-3	60,131	63,844	66,095	77,680	78,353	78,353	78,353	78,353
Total Full Time				<u>252,288</u>	<u>258,053</u>	<u>262,247</u>	<u>283,797</u>	<u>291,478</u>	<u>291,478</u>	<u>291,478</u>	<u>291,478</u>
Miscellaneous Pay											
Overtime				1,000	1,000	1,000	-	-	-	-	-
Total Miscellaneous Pay				<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Salary				<u>253,288</u>	<u>259,053</u>	<u>263,247</u>	<u>283,797</u>	<u>291,478</u>	<u>291,478</u>	<u>291,478</u>	<u>291,478</u>
				5.54%	2.28%	1.62%	7.81%	2.71%	10.72%	10.72%	10.72%

Objectives –

1. Help support Town Wide Radio Equipment as a backup to the vendor
2. Have more than basic understanding on how our radio equipment operates, locations of all hardware, and work with the radio vendor whenever upgrades or installs are being performed.
3. Help with decision making when it comes to equipment upgrades, updates, replacements, and better connectivity
4. Setup a radio committee with EMS, Fire, PD, Public Works to discuss issue , concerns, and comments that would meet monthly
5. Oversee vendor relations for Radio Network, work with PD, Fire, EMS, Public Works to get things done in a timely fashion when needed.
6. Over all have, take over day to day non-emergency radio issues and reduce costs with connectivity and service requests

Department: Legal

Mission Centralization Legal expenses.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054139-53020	Prof Serv Legal Legal-Parks & Recreation	310,000	115,445	115,308	275,000	275,000	57,191	310,000	310,000	305,000	305,000	35,000	12.73%	
10054139-53023	Recreation	-	18,788	18,788	-	-	20					-		
10054139-53700	Assessor	-	52,905	49,363	-	-	19,907					-		
10054139-53701	Personnel	50,000	107,338	105,370	-	-	2,012					-		
10054139-53704	Planning And Zoning Zoning Board Of	-	12,402	11,786	-	-	35,851					-		
10054139-53707	Appeals	-	3,300	3,014	-	-	1,408					-		
10054139-53708	Police	-	54,004	52,067	-	-	(82)					-		
10054139-53711	Inland Wetlands	-	2,880	2,880	-	-	2,100					-		
Total Expenditures		360,000	367,062	358,576	275,000	275,000	118,407	310,000	310,000	305,000	305,000	35,000	12.73%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

35,000	DPW union contract negotiations - begin in April 2016
\$0	
\$0	

Status of Prior Year Goals

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Goals for Budget Year

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Department: Tax Collector

The Tax Collector's Office provides billing and collection of real estate, personal property, motor vehicle and sewer taxes and special assessment billing. Taxes are billed and collected semi-annually on real estate and annually on motor vehicles and personal property.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054135-41101	Tax Collections - Current	122,835,728	122,835,728	124,598,121	127,714,254	127,714,254	83,532,447	138,698,747	138,698,747	132,324,159	131,764,641	10,984,493	8.60%	
10054135-41102	Tax Collections - Prior Yrs	450,000	450,000	761,920	350,000	350,000	126,148	350,000	350,000	350,000	350,000	-	0.00%	
10054135-41901	Lien Fees And Interest	400,000	400,000	293,314	300,000	300,000	128,204	300,000	300,000	300,000	300,000	-	0.00%	
Total Revenue		123,685,728	123,685,728	125,653,355	128,364,254	128,364,254	83,786,800	139,348,747	139,348,747	132,974,159	132,414,641	10,984,493	8.56%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054135-51610	Salaries F/T	159,036	162,321	162,320	165,357	165,357	77,628	206,603	167,454	167,454	167,454	41,246	24.94%	20% of Salary is Sewer
10054135-51620	Salaries P/T	6,400	4,913	4,401	6,400	6,400	2,630	8,140	8,140	8,140	8,140	1,740	27.19%	seasonal help
10054135-51630	Salaries O/T	200	200	6	200	200	6	200	200	200	200	-	0.00%	overtime in extreme situations
10054135-52200	Social Security 401A Employer Contributions	12,686	12,330	12,330	13,170	13,170	5,769	16,462	13,467	13,467	13,467	297	2.26%	
10054135-52205	Contributions	-	1,856	1,546	2,669	2,669	872	2,705	2,705	2,705	2,705	36	1.35%	
10054135-52901	Longevity	200	200	200	200	200	250	250	250	250	250	50	25.00%	
10054135-52906	Accrued Benefits Payout	-	2,153	2,152	-	-	-	-	-	-	-	-	-	
10054135-53010	Service Contracts	12,500	9,732	9,731	12,500	12,500	7,975	9,750	9,750	9,750	9,750	(2,750)	-22.00%	move 20% to sewer fund
10054135-53011	Prof Service	270	496	496	580	580	270	580	580	580	580	-	0.00%	Invoice Cloud
10054135-53946	DMV Services	5,100	5,065	5,059	5,100	5,100	250	5,100	5,100	5,100	5,100	-	0.00%	access services to DMV
10054135-54445	Office Equip Lease/Rental	2,200	1,974	1,813	2,200	2,200	1,095	2,200	2,200	2,200	2,200	-	0.00%	copier / printer
10054135-55301	Postage	17,000	21,255	21,254	17,000	17,000	10,317	17,000	17,000	17,000	17,000	-	0.00%	printing & postage for bills
10054135-55400	Advertising	1,200	1,200	1,082	1,400	1,400	519	1,400	1,400	1,400	1,400	-	0.00%	taxes due ad in newspaper
10054135-55800	Travel	700	875	875	700	700	299	1,000	1,000	1,000	1,000	300	42.86%	attend prof develop classes color paper for statements & office
10054135-56120	Supplies Office	2,200	1,162	1,162	2,200	2,200	1,160	2,200	2,200	2,200	2,200	-	0.00%	needs
10054135-56500	Voice / Data	560	385	385	560	560	121	560	560	560	560	-	0.00%	in office phone svc
10054135-58115	Dues And Subscriptions	500	325	310	500	500	250	500	500	500	500	-	0.00%	state, county & regional membership
Total Expenditures		220,752	226,442	225,123	230,736	230,736	109,411	274,651	232,507	232,506	232,506	40,920	17.73%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	3	3	3	3	4	3	3	3
Part-time	1	1	1	1	1	1	1	1

Budget Variances for Department Requests

300	Travel - An increase in the travel budget so that classes can be attended by entire dept.
(2,750)	Service Contracts - A decrease in the service contracts due to moving a percentage to the sewer fund
41,246	FT Salary - Contractual increases for union employees plus one new position as discussed by the Auditor and Audit Committee
\$0	
\$0	

Status of Prior Year Goals

- Collection agency still in place for delinquent personal property & motor vehicle delinquent bills this will include the 2013 unpaid bills
- Software provider does not yet have a program for emailing. Still waiting for the service to be available
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Goals for Budget Year

- Instate marshal to collect delinquent previous years personal property bills.
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Tax Collector

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted	
Full Time												
Tax Collector	N	4	4	\$ 86,640	\$ 88,806	\$ 91,937	\$ 96,608	\$ 96,608	\$ 96,608	\$ 96,608	\$ 96,608	
Tax Clerk II	E	4	4	52,899	52,899	53,429	55,044	56,355	56,355	56,355	56,355	
Tax Clerk II	E	4	4	52,899	52,899	53,429	55,044	56,355	56,355	56,355	56,355	
Tax Clerk II	C	2						48,937	-	-	-	
Total Full Time				<u>192,438</u>	<u>194,604</u>	<u>198,795</u>	<u>206,696</u>	<u>258,254</u>	<u>209,318</u>	<u>209,318</u>	<u>209,318</u>	
Part Time												
Clerical Coverage	N.C.			8,000	8,000	8,000	8,000	8,140	8,140	8,140	8,140	
Total Part Time				<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,140</u>	<u>8,140</u>	<u>8,140</u>	<u>8,140</u>	
Miscellaneous Pay												
Overtime				500	375	250	275	200	200	200	200	
Total Miscellaneous Pay				<u>500</u>	<u>375</u>	<u>250</u>	<u>275</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	
20% Allocation to Sewer Fund				(40,188)	(40,596)	(41,409)	(43,014)	(51,651)	(41,864)	(41,864)	(41,864)	
Total Salary				<u>160,751</u>	<u>162,383</u>	<u>165,636</u>	<u>171,957</u>	<u>214,943</u>	<u>175,794</u>	<u>175,794</u>	<u>175,794</u>	
				3.43%	1.02%	2.00%	3.82%	25.00%	6.13%	6.13%	6.13%	

Department: Assessor

Mission The Assessor's Office is responsible for the annual calculation of the Tax Base, as required by State Statute.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054131-48120	Homeowner Tax Relief	30,400	30,400	26,211	30,400	30,400	25,538	30,400	30,400	30,400	-	-	0.00%	
10054131-48225	State Property Rebate	38,000	38,000	47,151	38,000	38,000	-	38,000	38,000	38,000	-	-	0.00%	
10054131-48240	Additional Veterans Exemption	950	950	1,380	950	950	1,279	950	950	950	-	-	0.00%	
10054131-48245	State Mfg, New Machine & Equip	40	40	-	-	-	-	-	-	-	-	-	-	
Total Revenue		69,390	69,390	74,743	69,350	69,350	26,817	69,350	69,350	69,350	0	-	0.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054131-51610	Salaries F/T	242,056	246,734	246,733	251,603	251,603	117,652	254,883	254,883	254,883	254,883	3,280	1.30%	
10054131-51620	Salaries P/T	16,200	16,200	11,122	15,500	15,500	6,833	15,450	15,450	15,450	15,450	(50)	-0.32%	
10054131-51630	Salaries O/T	800	800	43	800	800	-	800	800	800	800	-	0.00%	
10054131-52200	Social Security	19,898	20,256	19,475	20,579	20,579	9,430	20,833	20,833	20,833	20,833	254	1.24%	
10054131-52901	Longevity	1,050	1,050	1,050	1,100	1,100	550	1,200	1,200	1,200	1,200	100	9.09%	
10054131-53010	Service Contracts	19,900	19,738	18,739	19,900	19,900	13,995	19,900	19,900	19,900	19,900	-	0.00%	
10054131-53015	O/S Contract Service	6,000	6,000	5,742	6,000	6,000	-	6,000	6,000	6,000	6,000	-	0.00%	
10054131-54340	Repairs Office Equipment	-	-	-	300	300	-	300	300	300	300	-	0.00%	
10054131-54445	Lease/Rental	1,150	1,312	1,312	1,150	1,150	598	1,150	1,150	1,150	1,150	-	0.00%	
10054131-55301	Postage	2,500	2,500	2,010	2,500	2,500	842	2,500	2,500	2,500	2,500	-	0.00%	
10054131-55400	Advertising	1,000	1,000	87	450	450	33	450	450	450	450	-	0.00%	
10054131-55800	Travel	1,400	1,400	103	1,400	1,400	103	1,400	1,400	1,400	1,400	-	0.00%	
10054131-56120	Supplies Office	2,600	2,600	2,130	2,600	2,600	1,226	2,600	2,600	2,600	2,600	-	0.00%	
10054131-56260	Gasoline/Oil	700	700	324	700	700	129	700	700	700	700	-	0.00%	
10054131-56500	Voice / Data	1,455	1,455	1,220	1,455	1,455	525	1,455	1,455	1,455	1,455	-	0.00%	
10054131-58115	Dues And Subscriptions	1,300	1,300	570	900	900	885	900	900	900	900	-	0.00%	
Total Expenditures		318,009	323,045	310,660	326,937	326,937	152,803	330,522	330,522	330,522	330,522	3,585	1.10%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	3	3	3	3	3	3	3	3
Part-time	1	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Assessor

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
Assessor	R	4	4	\$ 104,748	\$ 107,366	\$ 108,440	\$ 113,950	\$ 113,950	\$ 113,950	\$ 113,950	\$ 113,950
Deputy Assessor	J	4	4	68,753	71,771	74,302	76,547	78,371	78,371	78,371	78,371
Assessment Technician	E	4	4	58,726	58,726	59,314	61,106	62,562	62,562	62,562	62,562
Total Full Time				<u>232,226</u>	<u>237,863</u>	<u>242,056</u>	<u>251,603</u>	<u>254,883</u>	<u>254,883</u>	<u>254,883</u>	<u>254,883</u>
Part Time											
Part Time (Board of Assessment Appeals)				1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Part Time (Independent Appraisers/office)				14,300	13,500	13,500	12,800	12,750	12,750	12,750	12,750
Clerical Help	N.C.			2,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Total Part Time				<u>17,500</u>	<u>16,200</u>	<u>16,200</u>	<u>15,500</u>	<u>15,450</u>	<u>15,450</u>	<u>15,450</u>	<u>15,450</u>
Miscellaneous Pay											
Overtime				1,000	800	800	800	800	800	800	800
Total Miscellaneous Pay				<u>1,000</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>
Total Salary				<u>250,726</u>	<u>254,863</u>	<u>259,056</u>	<u>267,903</u>	<u>271,133</u>	<u>271,133</u>	<u>271,133</u>	<u>271,133</u>
				2.16%	1.65%	1.65%	3.42%	1.21%	4.66%	4.66%	4.66%

Department: Registrar of Voters

Mission Two Registrars, one from each party: 1 set up and supervise and budget for elections, primaries, referenda; 2 Supervise office staff and projects; 4 Maintain the local and state voter data

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054149-51620	Salaries P/T	50,000	51,367	51,366	54,500	54,500	39,447	56,500	56,500	56,500	56,500	2,000	3.67%	See below
10054149-51925	Clerical Assistance	2,500	-	-	-	-	-	-	-	-	-	-	-	-
10054149-52200	Social Security	3,825	3,825	3,752	4,169	4,169	1,827	4,322	4,322	4,322	4,322	153	3.68%	
10054149-53200	Training	3,500	1,733	1,180	1,500	1,500	440	6,360	6,360	6,360	6,360	4,860	324.00%	See below
10054149-53204	Education and Outreach	3,000	954	-	500	500	-	500	500	500	500	-	0.00%	
10054149-53306	Elections-Personnel	22,000	22,474	22,474	22,000	22,000	25	24,000	24,000	24,000	24,000	2,000	9.09%	Increase in New Moderators
10054149-53307	Elections-Town	2,500	1,000	841	3,500	3,500	-	2,500	2,500	2,500	2,500	(1,000)	-28.57%	
10054149-53308	Services	4,000	4,000	3,929	4,000	4,000	352	4,000	4,000	4,000	4,000	-	0.00%	
10054149-54346	Election Equipment- Repair and	5,000	10,772	10,094	7,000	7,000	1,847	5,000	5,000	5,000	5,000	(2,000)	-28.57%	
10054149-54905	Canvassing	1,000	1,000	525	1,500	1,500	-	1,500	1,500	1,500	1,500	-	0.00%	
10054149-55301	Postage	2,000	1,500	1,498	2,000	2,000	1,009	2,000	2,000	2,000	2,000	-	0.00%	
10054149-55400	Advertising	1,000	-	-	500	500	-	500	500	500	500	-	0.00%	
10054149-55800	Travel	1,500	1,500	1,011	1,000	1,000	-	500	500	500	500	(500)	-50.00%	
10054149-56120	Supplies Office	1,000	1,000	906	1,000	1,000	-	850	850	850	850	(150)	-15.00%	
10054149-56500	Voice / Data	325	325	180	325	325	46	330	330	330	330	5	1.54%	
10054149-58115	Dues And Subscriptions	500	2,200	1,790	500	500	130	250	250	250	250	(250)	-50.00%	
Total Expenditures		103,650	103,650	99,548	103,994	103,994	45,123	109,112	109,112	109,112	109,112	5,118	4.92%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time								
Part-time	2	2	3	4	4	4	4	4

Budget Variances for Department Requests

2,000	RoV salary increase, RoV assistant paid here not in election personnel
4,860	State Statutes now mandate RoV certification, moderator recertification every 2 years, increase in new Moderators
2,000	Increase in New Moderators
\$0	
\$0	

Status of Prior Year Goals

- We have incorporated mandated election changes enacted by the state legislature
- We have begun the required RoV certification training
- We have incorporated some technology advances in election reporting using Voter checklist & chrome books for voter cross off

Goals for Budget Year

- Complete the required RoV certifications
- Recruit and train new Moderators for Election Day
- Continue to ensure the voting rights of citizens and administer all elections: national, state, municipal, and primaries with increased RoV office hours.
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Registrar of Voters

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
<u>Part Time</u>											
Registrars of Voters - (2)	N.C.		n/a	\$ 35,750	\$ 37,000	\$ 37,000	\$ 37,000	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000
Deputy Registrar of Voters				-	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Clerical Assistance				-	-	-	4,500	4,500	4,500	4,500	4,500
Total Part Time				<u>35,750</u>	<u>50,000</u>	<u>50,000</u>	<u>54,500</u>	<u>56,500</u>	<u>56,500</u>	<u>56,500</u>	<u>56,500</u>
				0.70%	39.86%	0.00%	9.00%	3.67%	13.00%	13.00%	13.00%

Notes:
 The FY2013 salary for the Registrars of Voters was a blended rate based on a raise effective January 1, 2012. The FY2014 salaries are for a full year at the rate of \$18,500 per Registrar.
 FY2017 increase is a blended rate based on a January 1, 2017 effective date. FY2018 would be a full year rate at \$22,000 per Registrar.
 The Deputy Registrar was previously budgeted in Clerical Assistance and O/S Contractors.

Department: Parking Authority

Mission To enforce, administer and supervise all Municipal Parking activities including parking permits, tickets, collections, fees and waiting lists.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054178-44920	Parking Meters	225,000	225,000	337,214	300,000	300,000	137,217	300,000	300,000	300,000	300,000	-	0.00%	decrease lot usage/reduced spaces Park St.
10054178-44924	Parking-Day Passes	8,400	8,400	12,078	10,500	10,500	6,190	12,000	12,000	12,000	12,000	1,500	14.29%	
10054178-44925	Parking Permits	630,000	630,000	677,987	600,000	600,000	114,203	678,000	678,000	678,000	678,000	78,000	13.00%	
10054178-44927	Parking-Newsrack Permits (a)	300	300	-	300	300	-	-	-	-	-	(300)	-100.00%	
10054178-45005	Parking Tickets (b)	190,000	190,000	262,031	270,000	270,000	128,003	325,000	325,000	325,000	325,000	55,000	20.37%	
10054178-45006	Parking Tickets On-Line	60,000	60,000	63,129	-	-	-	-	-	-	-	-	-	
Total Revenue		1,113,700	1,113,700	1,352,439	1,180,800	1,180,800	385,613	1,315,000	1,315,000	1,315,000	1,315,000	134,200	11.37%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054178-51610	Salaries F/T	217,892	222,814	222,813	260,707	269,767	126,479	265,006	265,006	265,006	265,006	4,299	1.59%	
10054178-51616	Salaries Cleaning Allowance	600	500	500	600	600	-	600	600	600	600	-	0.00%	
10054178-51620	Salaries P/T (c)	20,000	18,770	18,769	20,000	20,000	8,535	22,713	22,713	22,713	22,713	2,713	13.56%	
10054178-51630	Salaries O/T	200	233	232	200	200	74	200	200	200	200	-	0.00%	
10054178-52200	Social Security	18,287	18,145	18,144	21,619	21,619	9,754	23,040	23,040	23,040	23,040	1,421	6.57%	
10054178-52901	Longevity	950	1,100	1,100	1,100	1,100	550	1,100	1,100	1,100	1,100	-	0.00%	
10054178-53010	Service Contracts	-	-	-	1,500	1,500	-	1,800	1,800	1,800	1,800	300	20.00%	increase in annual maintenance fee - license plate reader
10054178-53015	OS Contract Services (d)	34,000	40,094	40,093	38,500	38,500	14,277	40,000	40,000	40,000	40,000	1,500	3.90%	
10054178-54335	Repairs Mobile Equipment	1,500	2,851	2,851	1,500	1,500	642	1,500	1,500	1,500	1,500	-	0.00%	
10054178-54347	Repairs Parking Meters	4,500	2,222	2,222	4,500	4,500	1,804	4,500	4,500	4,500	4,500	-	0.00%	aging machines
10054178-54355	Property Service Contract	5,200	6,504	6,503	6,503	6,503	-	6,503	6,503	6,503	6,503	-	0.00%	
10054178-54445	Office Equip Lease/Rental	1,200	1,204	1,203	1,200	1,200	579	1,200	1,200	1,200	1,200	-	0.00%	
10054178-55301	Postage	2,000	2,360	2,360	2,400	2,400	424	2,400	2,400	2,400	2,400	-	0.00%	
10054178-56040	Supplies Signs	4,000	4,000	3,350	4,000	4,000	-	4,000	4,000	4,000	4,000	-	0.00%	
10054178-56120	Supplies Office (e)	6,000	2,797	2,797	3,500	5,260	1,855	4,500	4,500	4,500	4,500	1,000	28.57%	
10054178-56260	Gasoline/Oil	2,510	3,806	3,806	4,650	4,650	1,774	3,800	3,800	3,800	3,800	(850)	-18.28%	
10054178-56500	Voice / Data (f)	6,730	6,233	6,232	5,660	5,660	2,165	9,232	9,232	9,232	9,232	3,572	63.11%	
10054178-56630	Uniforms & Equipment	2,500	1,498	1,498	2,500	2,500	904	2,500	2,500	2,500	2,500	-	0.00%	
10054178-58144	Banking and Transaction Fees (g)	12,200	32,426	36,031	12,200	12,200	11,367	36,000	36,000	36,000	36,000	23,800	195.08%	
Total Expenditures		340,269	367,557	370,505	392,839	403,659	181,184	430,593	430,593	430,594	430,594	37,754	9.35%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	3.5	3.5	3.5	4	4	4	4	4
Part-time	1	1	1	1	1	1	1	1

Budget Variances for Department Requests

(300)	(a)	All news racks have been removed
55,000	(b)	Parking Tickets On-Line now being recorded in the Parking Ticket Account
2,713	(c)	request for rate increase for PT/greater knowledge and training experience
1,500	(d)	collection agency Complus takes 12.5% of ticket revenue collected by them - expect an increase in collection = increase in their take
1,000	(e)	increase due to requests for new laptop for the LPR car - currently using old hand me down from police
3,572	(f)	request for smart phones for patrol purposes
23,800	(g)	allocation correction between GL and RR activity for CC fees

Status of Prior Year Goals

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Goals for Budget Year

•	improve signage and striping working with Public Works
•	Make Main Street Lot 3hr parking
•	upgrade Locust machine/tier?/no tier? from Parking Fund
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Parking Department

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted	
Full Time												
Parking Authority Manager	L	4	4	\$ 80,104	\$ 82,106	\$ 85,001	\$ 89,319	\$ 89,319	\$ 89,319	\$ 89,319	\$ 89,319	
Parking Enforcement Officer	E	4	4	54,771	54,771	55,319	56,991	58,349	58,349	58,349	58,349	
Parking Enforcement Officer	E	4	4	50,350	51,609	53,429	55,044	56,355	56,355	56,355	56,355	
Administrative Asst. (1)	G	4	4	32,874	32,874	33,203	68,413	70,043	70,043	70,043	70,043	
Total Full Time				<u>218,099</u>	<u>221,360</u>	<u>226,952</u>	<u>269,767</u>	<u>274,066</u>	<u>274,066</u>	<u>274,066</u>	<u>274,066</u>	
Part Time												
Part Time				20,000	20,000	20,000	20,000	22,713	22,713	22,713	22,713	
Total Part Time				<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>22,713</u>	<u>22,713</u>	<u>22,713</u>	<u>22,713</u>	
Miscellaneous Pay												
Overtime				250	200	200	200	200	200	200	200	
Total Miscellaneous Pay				<u>250</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	
Salary Allocation to Railroad				(9,059)	(9,060)	(9,060)	(9,060)	(9,060)	(9,060)	(9,060)	(9,060)	
Total Salary				<u>229,290</u>	<u>232,500</u>	<u>238,092</u>	<u>280,907</u>	<u>287,918</u>	<u>287,918</u>	<u>287,919</u>	<u>287,919</u>	
				2.94%	1.40%	2.41%	17.98%	2.50%	20.93%	20.93%	20.93%	

(1) The Administrative Assistant was shared by the Parking Department and the Fire Marshal. Beginning in FY2016 a full-time Administrative Assistant is only for the department.

Department: Health & Security Benefits

Mission Health and security benefits for all town and library employees and retirees

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054158-48263	Employee Insurance Contribution	558,815	558,815	661,982	601,000	601,000	-	-	-	-	-	(601,000)	-100.00%	Moved to New Fund
10054158-48269	Retiree Insurance Contribution	394,410	394,410	380,815	398,712	398,712	-	-	-	-	-	(398,712)	-100.00%	Moved to New Fund
10054158-48277	Pharmacy Subsidies & Rebates	30,000	30,000	69,459	30,000	30,000	-	-	-	-	-	(30,000)	-100.00%	Moved to New Fund
Total Revenue		983,225	983,225	1,112,256	1,029,712	1,029,712	-	-	0	0	0	(1,029,712)	-100.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054158-52104	Contribution to Town Health Benefit Fund	-	-	-	-	5,808,838	3,389,055	7,000,000	7,000,000	5,600,000	5,600,000	1,191,162	20.51%	Based on projected expense
10054158-52105	Group Insurance	5,713,700	5,713,700	5,254,768	5,770,000	601,000	174,015	-	-	-	-	(5,770,000)	-100.00%	Moved to New Fund
10054158-52106	Group Insurance-Retirees	1,091,070	1,091,070	890,585	1,068,550	428,712	4,838	-	-	-	-	(1,068,550)	-100.00%	Moved to New Fund
10054158-52200	Social Security	-	-	(404)	-	-	-	-	-	-	-	-	-	-
10054158-52205	401A Employer Contributions	-	45,162	45,161	-	-	26,178	-	-	-	-	-	-	-
10054158-52301	Town Pension Contribution	1,036,144	1,036,144	1,036,144	781,558	781,558	781,558	867,862	867,862	867,862	867,862	86,304	11.04%	
10054158-52600	Unemployment Compensation	15,000	15,000	8,701	15,000	15,000	7,878	15,000	15,000	15,000	15,000	-	0.00%	
10054158-52902	Wellness	12,000	12,000	9,408	8,140	8,140	3,567	8,140	8,140	8,140	8,140	-	0.00%	
10054158-53906	OPEB GASB 45	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	-	0.00%	
Total Expenditures		8,367,914	8,413,076	7,744,364	8,143,248	8,143,248	4,887,089	8,391,002	8,391,002	6,991,002	6,991,002	(5,561,084)	-68.29%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Insurance

Mission General insurances other than Health and Welfare

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054159-48104	Workers Comp Offset	60,000	60,000	90,224	75,000	75,000	43,910	60,000	60,000	60,000	60,000	(15,000)	-20.00%	
10054159-48107	Member Equity	-	-	-	-	-	52,070	-	-	-	-	-	-	
Total Revenue		60,000	60,000	90,224	75,000	75,000	95,980	60,000	60,000	60,000	60,000	(15,000)	-20.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054159-55210	Ins Blanket Coverage	470,500	470,500	452,527	499,200	499,200	244,382	537,746	537,746	537,746	537,746	38,546	7.72%	Based on contractual % increase of LAP
	Deductibles													
10054159-55205	Heart/Hypertension	300,000	300,000	51,210	225,000	225,000	74,968	225,000	225,000	225,000	225,000	-	0.00%	
10054159-52700	Workers Compensation	737,500	737,500	718,302	796,300	796,300	388,528	879,763	879,763	879,763	879,763	83,463	10.48%	Contractual Increase
10054159-52818	Service Fees	26,930	26,930	3,906	4,000	4,000	-	4,000	4,000	4,000	4,000	-	0.00%	
Total Expenditures		1,534,930	1,534,930	1,225,945	1,524,500	1,524,500	707,878	1,646,509	1,646,509	1,646,509	1,646,509	122,009	8.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Contingency

Mission The Contingency account is controlled by the Board of Finance and is used primarily for small unforeseen expenditures. The account is increased in years when union contract negotiations are ongoing in order to fund resulting wage or other contract impacts.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10059800-51935	Contingency	600,000	141,541	-	673,000	654,289	-	603,000	603,000	453,000	453,000	(70,000)	-10.40%	
Total Expenditures		600,000	141,541	-	673,000	654,289	-	603,000	603,000	453,000	453,000	(70,000)	-10.40%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Town Health Benefit Fund

Department: Town Health Benefit Fund - Self Insurance

Mission Health and security benefits for all town and library employees and retirees
 Retiree's over 65 are on their own plan AmWins for FY2016
 Library is on its own plan Connecticutcare - Town covers cost of plan

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
70064158-48263	Employee Insurance Contribution	-	-	-	-	-	104,775	722,000	722,000	722,000	722,000	722,000		
70064158-48269	Retiree Insurance Contribution <65	-	-	-	-	141,036	18,710	155,140	155,140	155,140	155,140	155,140	110.00%	RT>65 on seperate plan
70064158-48270	Town Contributions	-	-	-	-	5,919,783	3,500,000	7,000,000	7,000,000	5,600,000	5,600,000	7,000,000	118.25%	Based on current Actual
70064158-48272	Library Contributions	-	-	-	-	-	5,542	50,500	50,500	50,500	50,500	50,500		
70064158-48275	COBRA Deposits	-	-	-	-	-	-	25,134	25,134	25,134	25,134	25,134		
70064158-48277	Medicare Part D Reimbursements	-	-	-	-	30,000	-	-	-	-	-	-	0.00%	
Total Revenue		-	-	-	-	6,090,819	3,629,028	7,952,774	7,952,774	6,552,774	6,552,774	7,952,774	130.57%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
70064158-52105	Group Insurance - Active	-	-	-	-	457,000	-	502,700	493,560	493,560	493,560	36,560	8.00%	
70064158-52106	Group Insurance - Retirees	-	-	-	-	232,710	-	255,981	251,327	251,327	251,327	18,617	8.00%	Under 65 & Over 65
70064158-52107	Library Group Insurance	-	-	-	-	387,096	208,545	425,806	418,064	418,064	418,064	30,968	8.00%	
70064158-52800	Claims Paid	-	-	-	-	4,116,925	1,513,750	4,528,618	4,446,279	4,446,279	4,446,279	329,354	8.00%	
70064158-52802	Employer HSA Contrib-Active	-	-	-	-	315,000	314,550	346,500	340,200	340,200	340,200	25,200	8.00%	
70064158-52803	Employer HSA Contrib-Retiree	-	-	-	-	9,893	8,194	10,882	10,684	10,684	10,684	791	8.00%	
70064158-52804	Administrative Fees	-	-	-	-	205,784	95,178	226,362	245,867	245,867	245,867	40,083	19.48%	
70064158-52806	Stop Loss Premium	-	-	-	-	641,079	288,517	705,187	769,294	769,294	769,294	128,215	20.00%	
70064158-52900	Opt-Outs & Stiphends-Active	-	-	-	-	45,732	24,179	50,700	50,700	50,700	50,700	4,968	10.86%	
70064158-52909	Opt-Outs & Stiphends-Retiree	-	-	-	-	24,000	5,400	37,300	37,300	37,300	37,300	13,300	55.42%	
Total Expenditures		-	-	-	-	6,435,219	2,458,313	7,090,036	7,063,275	7,063,275	7,063,275	628,056	9.76%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Public Safety

Department: Police

Mission To Protect and Serve the Town of New Canaan with courage, professionalism and integrity.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054201-42002	Amusement Permits	200	200	240	200	200	50	200	200	200	200	-	0.00%	Based on forecasted revenue at current rate of billing
10054201-42315	Pistol Permits	3,000	3,000	5,040	3,000	3,000	3,780	4,000	4,000	4,000	4,000	1,000	33.33%	Based on forecasted revenue at current rate of collection
10054201-44035	Testing & Hiring Application Fees	6,885	6,885	-	6,855	6,855	455	6,855	6,855	6,855	6,855	-	0.00%	
10054201-44930	Copier Revenue	900	900	1,948	900	900	1,133	1,400	1,400	1,400	1,400	500	55.56%	Based on forecasted revenue at current rate of collection
10054201-44968	Fingerprint Fees	6,750	6,750	7,935	6,750	6,750	3,510	6,750	6,750	6,750	6,750	-	0.00%	
10054201-45020	CT Judicial Revenue Distribution	25,000	25,000	27,811	25,000	25,000	16,444	27,000	27,000	27,000	27,000	2,000	8.00%	Based on forecasted revenue at current rate of collection
10054201-45102	False Alarm Fines	15,000	15,000	37,700	30,000	30,000	7,100	30,000	30,000	30,000	30,000	-	0.00%	
Total Revenue		57,735	57,735	80,674	72,705	72,705	32,472	76,205	76,205	76,205	76,205	3,500	4.81%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054201-51610	Salaries F/T	4,202,161	4,297,097	4,297,097	4,247,899	4,247,899	2,010,097	4,454,352	4,387,690	4,454,352	4,454,352	206,453	4.86%	See #1 (a) below
10054201-51615	Salaries Actg Sgt/Lt	22,000	18,297	18,297	21,000	21,000	4,315	19,000	19,000	19,000	19,000	(2,000)	-9.52%	Based on forecasted spending
10054201-51616	Salaries Cleaning Allowance	15,750	14,350	14,350	15,750	15,750	15,400	16,450	16,450	16,450	16,450	700	4.44%	See #1 (b) below
10054201-51617	Salaries Educational	39,000	36,991	36,990	50,450	50,450	30,750	50,450	50,450	50,450	50,450	-	0.00%	
10054201-51620	Salaries P/T	31,700	34,216	34,216	31,700	31,700	16,063	40,800	40,800	40,800	40,800	9,100	28.71%	See #2 below
10054201-51630	Salaries O/T	274,000	526,042	524,507	118,000	118,000	236,902	175,000	91,025	91,025	91,025	57,000	48.31%	See #3 (a) below
10054201-51633	Salaries O/T-Sick	-	-	-	146,000	146,000	25,382	90,000	90,000	90,000	90,000	(56,000)	-38.36%	See #3 (b) below
10054201-51636	Salaries O/T-Traffic Enforcement	15,000	1,764	1,763	11,000	11,000	-	10,000	10,000	10,000	10,000	(1,000)	-9.09%	
10054201-51645	Salaries O/T Injury	-	-	-	26,000	26,000	-	30,000	30,000	30,000	30,000	4,000	15.38%	See #3 (c) below
10054201-51650	Salaries Detective Stand-By Pay	13,000	13,975	13,975	13,000	13,000	6,290	13,975	13,975	13,975	13,975	975	7.50%	See #1 (c) below
10054201-51660	Salaries O/T Training	-	-	-	8,000	8,000	12,929	95,000	95,000	95,000	95,000	87,000	1087.50%	See #3 (d) below
10054201-51665	Salaries O/T Accumulated Time	-	-	-	46,000	46,000	6,702	115,000	115,000	115,000	115,000	69,000	150.00%	See #3 (e) below
10054201-51905	Salaries Shift Differential	90,000	98,981	98,980	86,000	86,000	46,389	95,000	95,000	95,000	95,000	9,000	10.47%	See #1 (d) below
10054201-51915	Salaries Holiday Sellback	160,000	190,802	190,802	175,915	175,915	96,975	191,308	191,308	191,308	191,308	15,393	8.75%	See #1 (e) below
10054201-52200	Social Security	91,402	90,934	90,934	93,232	93,232	51,937	100,410	99,192	99,192	99,192	7,178	7.70%	
10054201-52901	Longevity	15,900	15,450	15,450	17,500	17,500	7,950	16,400	16,400	16,400	16,400	(1,100)	-6.29%	Based on staffing / labor agreement
10054201-52906	Accrued Benefits Payout	-	30,724	30,724	-	-	-	-	-	-	-	-	-	
10054201-53010	Service Contracts	46,500	41,519	41,518	46,500	46,500	36,604	46,500	46,500	46,500	46,500	-	0.00%	
10054201-53070	Prof Serv Cons/Testing Promoti	14,000	15,442	15,441	11,000	11,000	757	11,000	11,000	11,000	11,000	-	0.00%	

10054201-53200	Training	95,000	22,262	22,262	115,000	115,000	9,665	30,000	30,000	30,000	30,000	(85,000)	-73.91%	See #4 below	
10054201-53957	Accreditation	10,000	7,325	7,324	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%		
	Medical Certification														
10054201-53958	Stipend	16,000	17,600	17,600	16,000	16,000	16,200	17,000	17,000	17,000	17,000	1,000	6.25%	Based on staffing / labor agreement	
10054201-54200	Property Cleaning	2,500	1,187	1,187	2,500	2,500	1,083	2,500	2,500	2,500	2,500	-	0.00%		
	Property Repair / Maintenance														
10054201-54301		2,000	692	691	2,000	2,000	634	2,000	2,000	2,000	2,000	-	0.00%		
10054201-54320	Repairs Traffic Lights	2,500	5,760	5,760	2,000	2,000	-	2,000	2,000	2,000	2,000	-	0.00%		
	Repairs Emergency Equipment														
10054201-54326		11,000	4,740	4,726	10,000	10,000	743	11,000	11,000	11,000	11,000	1,000	10.00%	See #5 below	
	Repairs Mobile Equipment														
10054201-54335		20,000	21,471	21,466	17,000	17,000	12,600	17,000	17,000	17,000	17,000	-	0.00%		
	Repairs Office Equipment														
10054201-54340		4,500	1,118	1,117	4,000	4,000	-	4,000	4,000	4,000	4,000	-	0.00%		
	Property Service Contract														
10054201-54355		1,000	1,000	960	1,000	1,000	79	1,000	1,000	1,000	1,000	-	0.00%		
	Office Equip Lease/Rental														
10054201-54445		6,220	8,099	8,099	6,220	6,220	3,506	8,100	8,100	8,100	8,100	1,880	30.23%	See #6 below	
10054201-55301	Postage	2,239	1,768	1,768	2,239	2,239	653	2,000	2,000	2,000	2,000	(239)	-10.67%		
10054201-55400	Advertising	5,000	3,826	3,826	5,000	5,000	1,357	4,500	4,500	4,500	4,500	(500)	-10.00%		
10054201-55800	Travel	10,000	6,246	6,246	8,000	8,000	1,611	8,000	8,000	8,000	8,000	-	0.00%		
	Prog Meeting Expense														
10054201-55970		2,000	245	245	1,500	1,500	410	1,500	1,500	1,500	1,500	-	0.00%		
10054201-56020	Supplies Auto Truck	7,000	5,581	5,580	6,000	6,000	7,496	9,000	9,000	9,000	9,000	3,000	50.00%	See #7 below	
	Supplies Building / Grounds														
10054201-56025		5,000	4,271	4,271	5,000	5,000	3,496	5,000	5,000	5,000	5,000	-	0.00%		
	Supplies Photo / Fingerprint														
10054201-56030		8,000	6,507	6,506	7,000	7,000	3,830	7,000	7,000	7,000	7,000	-	0.00%		
	Supplies - General														
10054201-56100		10,000	6,407	6,407	8,000	8,000	1,577	8,000	8,000	8,000	8,000	-	0.00%		
10054201-56120	Supplies Office	6,000	6,000	5,961	6,000	6,000	2,549	6,000	6,000	6,000	6,000	-	0.00%		
10054201-56220	Electricity	64,516	60,265	60,265	78,716	78,716	30,402	78,716	78,716	78,716	78,716	-	0.00%	Based on forecast by Dir. Buildings	
10054201-56240	Fuel Oil / Propane	29,770	22,325	22,324	30,360	30,360	8,823	18,395	18,395	18,395	18,395	(11,965)	-39.41%	Based on forecast by Dir. Buildings	
10054201-56260	Gasoline/Oil	85,086	89,385	89,384	79,101	79,101	42,131	68,018	68,018	68,018	68,018	(11,083)	-14.01%	Based on forecast by Dir. Buildings	
10054201-56270	Water	4,326	3,718	3,717	4,326	4,326	1,249	4,326	4,326	4,326	4,326	-	0.00%	Based on forecast by Dir. Buildings	
10054201-56500	Voice / Data	58,000	69,746	69,746	70,000	70,000	30,377	70,000	70,000	70,000	70,000	-	0.00%		
10054201-56515	Information Services	29,000	20,597	20,596	29,000	29,000	8,445	29,000	29,000	29,000	29,000	-	0.00%		
	Uniforms & Equipment														
10054201-56630	SRT Personnel	42,500	45,472	45,472	44,500	44,500	19,685	44,500	44,500	44,500	44,500	-	0.00%		
	Equipment														
10054201-56631		6,000	5,697	5,697	6,000	6,000	-	5,500	5,500	5,500	5,500	(500)	-8.33%	Based on spending forecast	
10054201-56635	Equip - Emergency	9,000	5,025	4,983	8,000	8,000	1,459	8,000	8,000	8,000	8,000	-	0.00%		
	Equip Ammo / Weapons														
10054201-56920		17,500	11,789	11,788	17,500	17,500	8,019	17,500	17,500	17,500	17,500	-	0.00%		
	Dues And Subscriptions														
10054201-58115		2,500	2,651	2,651	2,500	2,500	1,445	2,500	2,500	2,500	2,500	-	0.00%		
	Substance Reduction Initiative														
10054201-53649		-	-	-	-	-	-	15,000	15,000	15,000	15,000	15,000	-	0.00%	See #8 below
Total Expenditures		5,604,570	5,895,359	5,893,667	5,769,408	5,769,408	2,824,965	6,087,700	5,935,845	6,002,507	6,002,507	318,292	5.52%		

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	50	50	52	52	53	52	52	52
Part-time	4	4	4	4	3	3	3	3

Budget Variances for Department Requests

206,453	#1(a).	Increase due to arbitration award and 8.50% increase over 4 years.
700.00	#1(b).	Increase due to arbitration award and 8.50% increase over 4 years.
975.00	#1(c).	Increase due to arbitration award and 8.50% increase over 4 years.
9,000.00	#1(d).	Increase due to arbitration award-8.50% increase over 4 years and forecasted spending based on FY15 actual.
15,393.00	#1(e).	Increase due to arbitration award-8.50% increase over 4 years and forecasted spending based on FY15 actual.
9,100.00	#2.	Increase due to forecasted spending and FY15 actuals. Hourly wage increase approved for two employees-approved by HR.
57,000.00	#3(a).	Increases/decreases & re-allocations based on forecasted spending due to labor agreement obligations. <input type="checkbox"/>
(56,000.00)	#3(b).	Increases/decreases & re-allocations based on forecasted spending due to labor agreement obligations. <input type="checkbox"/>
4,000.00	#3(c).	Increases/decreases & re-allocations based on forecasted spending due to labor agreement obligations. <input type="checkbox"/>
87,000.00	#3(d).	Increases/decreases & re-allocations based on forecasted spending due to labor agreement obligations. See item #4 below. <input type="checkbox"/>
69,000.00	#3(e).	Increases/decreases & re-allocations based on forecasted spending due to labor agreement obligations. <input type="checkbox"/>
(85,000.00)	#4.	This line is now only for expenses/fees related to Training and not overtime.
1,000.00	#5.	Increase due to spending forecast.
1,880.00	#6.	Increase due to spending forecast.
3,000.00	#7.	Increase due to spending forecast.
15,000.00	#8.	Through enforcement & education reduce the access of narcotics/alcohol by our Town's youth.

Status of Prior Year Goals

- Reduced motor vehicle accidents by 5%. Intensify enforcement at high accident locations. UPDATE: Accidents reduced by 8% to-date.
- Increase distracted driving enforcement. UPDATE: Conducted several initiatives-used grant funding for extra enforcement.
- Petition CT Legislature to enhance domestic violence and distracted driving laws. UPDATE: Suggestions forwarded - no response.
- Implement Department restructuring to improve efficient and effective delivery of services. UPDATE: Some changes made.
- Successfully complete national (CALEA) accreditation. UPDATE: Completed successfully.

Goals for Budget Year

- Reduce motor vehicle accidents by 10%. Intensify enforcement at high accident locations.
- Reduce the availability of narcotics and alcohol to NC Youths.
- Launch a New Canaan based diversionary program for certain youthful offenders.
- Reduce the frequency of distracted driving by 10%
- Conduct scenario-based training for all Town & PD personnel on active shooter-threat protocols
-

Police Department

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted	
Full Time												
<i>Sworn Non-Bargaining</i>												
Chief of Police	U	4	4	\$ 143,322	\$ 143,322	\$ 132,501	\$ 139,232	\$ 139,232	\$ 139,232	\$ 139,232	\$ 139,232	
Captain-Operations	Q	4	4	122,641	122,641	118,483	124,503	124,503	124,503	124,503	124,503	
Captain-Staff Services	Q	4	4	118,483	118,483	118,483	124,503	124,503	124,503	124,503	124,503	
<i>Civilian Non-Bargaining</i>												
Building Maintenance Police	D	4	4	58,131	58,131	58,713	60,487	61,700	61,700	61,700	61,700	
Police Chief												
Administrative Assistant	H	4	4	65,401	59,785	60,383	63,451	63,451	63,451	63,451	63,451	
Records Clerk	F	4	4	57,703	57,703	58,281	60,042	61,473	61,473	61,473	61,473	
Property Mgt. Clerk	F	4	4	57,800	57,800	58,378	60,143	61,575	61,575	61,575	61,575	
Systems Administrator/Administrative Assistant	G	4	4	56,904	56,938	57,508	59,246	60,657	60,657	60,657	60,657	
<i>Total Non-Bargaining</i>				<u>680,386</u>	<u>674,803</u>	<u>662,730</u>	<u>691,607</u>	<u>697,095</u>	<u>697,095</u>	<u>697,095</u>	<u>697,095</u>	
<i>Bargaining Unit</i>												
Lieutenants:												
Lieutenant	BU	5	5	98,338	98,338	98,338	98,338	106,967	106,967	106,967	106,967	
Lieutenant	BU	5	5	98,338	98,338	98,338	98,338	106,967	106,967	106,967	106,967	
Lieutenant	BU	5	5	98,338	98,338	98,338	98,338	106,967	106,967	106,967	106,967	
Lieutenant	BU	5	5	98,338	98,338	98,338	98,338	106,967	106,967	106,967	106,967	
Lieutenant	BU	5	5	98,338	98,338	98,338	98,338	106,967	106,967	106,967	106,967	
Sergeants:												
Sergeant	BU	5	5	89,788	89,788	89,788	89,788	97,667	97,667	97,667	97,667	
Sergeant	BU	5	5	89,788	89,788	89,788	89,788	97,667	97,667	97,667	97,667	
Sergeant	BU	5	5	89,788	89,788	89,788	89,788	97,667	97,667	97,667	97,667	
Sergeant	BU	5	5	89,788	89,788	89,788	89,788	97,667	97,667	97,667	97,667	
Sergeant	BU	5	5	89,788	89,788	89,788	89,788	97,667	97,667	97,667	97,667	
Sergeant	BU	5	5	89,788	89,788	89,788	89,788	97,667	97,667	97,667	97,667	
Sergeant	BU	5	5	89,788	89,788	89,788	89,788	97,667	97,667	97,667	97,667	
Sergeant	BU	5	5	89,788	89,788	87,939	89,788	97,667	97,667	97,667	97,667	
Patrolmen:												
Patrolman	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595	
Patrolman	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595	
Patrolman	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595	

Position Title		Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department	2016-2017 BoS	2016-2017 BoF	2016-2017 Adopted
Patrolman	CALLINAN	BU	2	3	56,360	57,600	58,860	65,196	70,160	70,160	70,160	70,160
Patrolman	CAPONERA	BU	5	5	61,285	69,230	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	CONNOLLY	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	COUGHLIN	BU	1	1				63,997	63,997	63,997	63,997	63,997
Patrolman	DEAK	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	DEWEY	BU	4	5	56,360	56,360	60,036	65,196	77,877	77,877	77,877	77,877
Patrolman*	GIBSON	BU	4	5			61,285	68,616	85,595	85,595	85,595	85,595
Patrolman	GULINO	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	HUMBURG	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	KIM	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	LAMBERT	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	LOPEZ	BU	5	5	61,285	69,230	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	MARZANO	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	MICENA	BU	5	5	61,285	69,230	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	MITCHELL	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	O'SULLIVAN	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	PATTEN	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	PAYNE	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	POLLOCK	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	RIVERA	BU	4	5	78,690	78,690	78,690	68,616	85,595	85,595	85,595	85,595
Patrolman	ROMANO	BU	5	5	78,690	78,690	78,690	83,711	85,595	85,595	85,595	85,595
Patrolman	SHEEHAN	BU	1	2	73,609				63,997	63,997	63,997	63,997
Patrolman	SPROSTA	BU	5	3	78,690	78,690	61,285	83,711	85,595	85,595	85,595	85,595
Patrolman	SWINDON	BU	5	3	78,690	78,690	61,285	83,711	85,595	85,595	85,595	85,595
Patrolman*	TAM	BU	2/3	3/4			61,285	65,195	68,411	68,411	68,411	68,411
Patrolman	ZOpen Position	BU	3	3					66,662	-	66,662	66,662
Patrolman	ZOpen Position	BU	1	1					61,303	61,303	61,303	61,303
Total Bargaining Unit					2,765,612	2,790,684	3,145,981	3,300,745	3,757,257	3,690,595	3,757,257	3,757,257
Total Full Time Salaries					3,445,999	3,465,487	3,808,711	3,992,352	4,454,352	4,387,690	4,454,352	4,454,352
Part Time												
Part Time and Clerical					-	11,700	11,700	11,700	16,800	16,800	16,800	16,800
School Guard (2)					20,000	20,000	20,000	20,000	24,000	24,000	24,000	24,000
Total Part Time					20,000	31,700	31,700	31,700	40,800	40,800	40,800	40,800

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department	2016-2017 BoS	2016-2017 BoF	2016-2017 Adopted
Miscellaneous Pay											
Overtime				306,750	306,750	274,000	344,000	175,000	91,025	91,025	91,025
Overtime-Traffic Enforcement				-	15,000	15,000	11,000	10,000	10,000	10,000	10,000
Overtime-Sick				-	-	-	146,000	90,000	90,000	90,000	90,000
Overtime-Injury				-	-	-	26,000	30,000	30,000	30,000	30,000
Overtime-Training				-	-	-	8,000	95,000	95,000	95,000	95,000
Longevity Pay				16,000	16,000	15,900	17,500	16,400	16,400	16,400	16,400
Salaries Overtime-Accumulated Time				-	-	-	46,000	115,000	115,000	115,000	115,000
Medical Certification				16,000	16,000	16,000	16,000	17,000	17,000	17,000	17,000
Detective Standby				13,000	13,000	13,000	13,000	13,975	13,975	13,975	13,975
Shift Differential Pay				75,000	75,000	90,000	86,000	95,000	95,000	95,000	95,000
Actg. Lt. & Sgt. Pay				22,000	22,000	22,000	21,000	19,000	19,000	19,000	19,000
Cleaning Allowance				15,750	15,750	15,750	15,750	16,450	16,450	16,450	16,450
Educational Pay				42,000	47,500	39,000	50,450	50,450	50,450	50,450	50,450
12 Paid Holidays & in Lieu of Vacation				156,375	158,207	160,000	175,915	191,308	191,308	191,308	191,308
Total Miscellaneous Pay				<u>662,875</u>	<u>685,207</u>	<u>660,650</u>	<u>976,615</u>	<u>934,583</u>	<u>850,608</u>	<u>850,608</u>	<u>850,608</u>
Total Salary				<u>4,128,874</u>	<u>4,182,394</u>	<u>4,501,061</u>	<u>5,000,667</u>	<u>5,429,735</u>	<u>5,279,098</u>	<u>5,345,760</u>	<u>5,345,760</u>
				4.68%	1.30%	7.62%	11.10%	8.58%	17.29%	18.77%	18.77%

Department: Animal Control

Mission One full time and four part-time employees provide animal/wildlife control services in the Town of New Canaan. This includes enforcement actions and submitting the required reports to the State.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054215-51610	Salaries F/T	70,721	74,671	74,671	78,036	78,036	35,821	76,172	76,172	76,172	76,172	(1,864)	-2.39%	
10054215-51620	Salaries P/T	20,235	23,195	23,195	22,140	22,140	11,823	13,576	13,576	13,576	13,576	(8,564)	-38.68%	
10054215-51630	Salaries O/T	2,000	1,528	1,527	2,000	2,000	660	1,600	1,600	1,600	1,600	(400)	-20.00%	
10054215-52200	Social Security	7,138	7,214	7,214	7,816	7,816	3,525	7,346	7,346	7,346	7,346	(470)	-6.02%	
	401a Employer													
10054215-52205	Contribution	-	-	-	-	-	170	4,673	4,673	4,673	4,673	4,673		New Hire
10054215-52901	Longevity	350	350	350	400	400	-	-	-	-	-	(400)	-100.00%	
	Accrued Benefits													
10054215-52906	Payout	-	-	-	-	-	4,257	-	-	-	-	-		
10054215-53018	O/S Contractors	-	-	-	3,000	3,000	1,465	3,000	3,000	3,000	3,000	-	0.00%	
Total Expenditures		100,444	106,958	106,956	113,392	113,392	57,720	106,366	106,366	106,367	106,367	(7,026)	-6.20%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	1	1	1	1	1	1	1	1
Part-time	2	2	2	3	2	2	2	2

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

- Complete state mandated training - UPDATED: Training Completed
-
-

Goals for Budget Year

- Prepare and distribute educational materials to the public
- Review procedures to ensure efficient delivery of service
-
-

Animal Control / Park Ranger

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
Animal Control Officer	J	2	3	\$ 68,313	\$ 70,021	\$ 72,489	\$ 78,036	\$ 76,172	\$ 76,172	\$ 76,172	\$ 76,172
Total Full Time				<u>68,313</u>	<u>70,021</u>	<u>72,489</u>	<u>78,036</u>	<u>76,172</u>	<u>76,172</u>	<u>76,172</u>	<u>76,172</u>
Part Time											
Part Time				17,800	17,000	20,235	22,140	13,576	13,576	13,576	13,576
Total Part Time				<u>17,800</u>	<u>17,000</u>	<u>20,235</u>	<u>22,140</u>	<u>13,576</u>	<u>13,576</u>	<u>13,576</u>	<u>13,576</u>
Miscellaneous Pay											
Overtime				1,500	2,000	2,500	2,000	1,600	1,600	1,600	1,600
Total Miscellaneous Pay				<u>1,500</u>	<u>2,000</u>	<u>2,500</u>	<u>2,000</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
Total Salary				<u>87,613</u>	<u>89,021</u>	<u>95,224</u>	<u>102,176</u>	<u>91,348</u>	<u>91,348</u>	<u>91,348</u>	<u>91,348</u>
				5.33%	1.61%	6.97%	7.30%	-10.60%	-4.07%	-4.07%	-4.07%

Department: Fire

Mission Provides emergency protective services for the Town, and assists regional fire service entities. Assists New Canaan Police, New Canaan Vol. Ambulance Corps and New Canaan Office of Emergency Management on request.

Revenues

This Department does not have revenues

Expenditures

Account #	Description	\$ 2017											% 2017 Over 2016	FY2017 Request Justification	
		Adopted Budget 2015	Amended Budget 2015	Unaudited Actual 2015	Adopted Budget 2016	Amended Budget 2016	6 Month Actual 12/31/2015	Department Request 2017	Selectmen Recommended 2017	Bd of Finance Recommended 2017	Adopted 2017	Department Request Incr(Dcr)			
10054203-51610	Salaries F/T	2,014,012	1,991,601	1,956,399	2,036,943	2,036,943	913,410	2,116,258	2,116,258	2,116,258	2,116,258	2,116,258	79,315	3.89%	
10054203-51615	Salaries Actg Sgt/Lt	57,891	57,891	5,325	10,000	10,000	2,976	9,000	9,000	9,000	9,000	9,000	(1,000)	-10.00%	
10054203-51620	Salaries P/T	5,100	12,337	12,336	5,100	5,100	9,657	21,700	21,700	21,700	21,700	21,700	16,600	325.49%	
10054203-51630	Salaries O/T	55,000	108,806	108,805	60,600	60,600	15,819	55,000	55,000	55,000	55,000	55,000	(5,600)	-9.24%	
10054203-51631	Salaries O/T Vacation	265,863	222,088	199,624	240,363	240,363	80,503	230,000	230,000	230,000	230,000	230,000	(10,363)	-4.31%	
10054203-51632	Salaries O/T Holiday	186,007	167,121	167,120	180,000	180,000	119,693	175,000	175,000	175,000	175,000	175,000	(5,000)	-2.78%	
10054203-51633	Salaries O/T Sick	232,509	220,509	185,822	180,000	180,000	101,227	185,000	185,000	185,000	185,000	185,000	5,000	2.78%	
10054203-51635	Salaries O/T Callback	9,000	9,000	8,294	11,000	11,000	3,392	11,000	11,000	11,000	11,000	11,000	-	0.00%	
10054203-51645	Salaries O/T Injury	75,000	32,007	32,006	25,000	25,000	10,359	25,000	25,000	25,000	25,000	25,000	-	0.00%	
10054203-51905	Salaries Shift Differential	8,000	8,000	6,050	-	-	-	-	-	-	-	-	-	-	
10054203-51915	Salaries Holiday Sellback	-	45,294	45,294	-	-	-	-	-	-	-	-	-	-	
10054203-51920	Salaries Training	38,500	49,817	49,817	50,000	50,000	36,158	55,000	55,000	55,000	55,000	55,000	5,000	10.00%	Training not salary coverage
10054203-52200	Social Security	51,203	51,203	47,344	51,011	51,011	22,238	51,477	51,477	51,477	51,477	51,477	466	0.91%	
10054203-52901	Longevity	200	200	200	200	200	100	300	300	300	300	300	100	50.00%	
10054203-52905	Employee Fitness Program	9,000	9,000	3,638	9,000	9,000	2,132	9,000	9,000	9,000	9,000	9,000	-	0.00%	
10054203-52906	Accrued Benefits Payout	-	22,411	22,410	-	-	-	-	-	-	-	-	-	-	
10054203-53010	Service Contracts	-	-	-	9,500	6,500	6,366	9,500	9,500	9,500	9,500	9,500	-	0.00%	Additional Software License
10054203-53200	Training	36,000	36,000	31,551	36,000	36,000	11,199	36,000	36,000	36,000	36,000	36,000	-	0.00%	
10054203-53405	O/S Laundry Service	10,000	10,000	5,669	10,000	10,000	1,469	10,000	10,000	10,000	10,000	10,000	-	0.00%	
10054203-53915	Physicals	23,500	23,500	14,886	23,500	23,500	7,984	23,500	23,500	23,500	23,500	23,500	-	0.00%	
10054203-53956	Education Incentive	25,000	25,000	25,000	34,000	34,000	-	34,000	34,000	34,000	34,000	34,000	-	0.00%	
10054203-53959	Volunteer Recruitment & Retent	5,000	5,000	1,997	5,000	5,000	231	5,000	5,000	5,000	5,000	5,000	-	0.00%	
10054203-54301	Property Repair / Maintenance	3,000	5,780	5,779	3,000	3,000	2,982	4,000	4,000	4,000	4,000	4,000	1,000	33.33%	Necessary building repairs; hose tower, ice machine replacement
10054203-54326	Repairs Emergency Equipment	25,000	17,468	15,321	25,250	25,250	9,554	25,250	25,250	25,250	25,250	25,250	-	0.00%	
10054203-54335	Repairs Mobile Equipment	68,000	68,000	65,448	68,000	68,000	23,200	89,000	89,000	89,000	89,000	89,000	21,000	30.88%	
10054203-55301	Postage	116	189	188	116	116	65	150	150	150	150	150	34	29.31%	
10054203-55800	Travel	1,290	1,290	1,103	1,300	1,300	886	1,300	1,300	1,300	1,300	1,300	-	0.00%	
10054203-56020	Supplies Auto Truck	1,100	1,100	834	1,100	1,100	611	1,100	1,100	1,100	1,100	1,100	-	0.00%	
10054203-56100	Supplies - General	8,600	8,600	6,855	8,600	8,600	3,567	8,600	8,600	8,600	8,600	8,600	-	0.00%	
10054203-56120	Supplies Office	1,100	1,100	866	1,100	1,100	533	1,100	1,100	1,100	1,100	1,100	-	0.00%	
10054203-56220	Electricity	27,405	27,405	21,813	32,138	32,138	9,437	23,138	23,138	23,138	23,138	23,138	(9,000)	-28.00%	
10054203-56240	Fuel Oil / Propane	17,955	19,699	19,698	21,000	21,000	8,804	11,404	11,404	11,404	11,404	11,404	(9,596)	-45.70%	
10054203-56260	Gasoline/Oil	16,059	17,752	17,752	16,300	16,300	5,995	11,004	11,004	11,004	11,004	11,004	(5,296)	-32.49%	
10054203-56270	Water	2,163	2,224	2,224	2,163	2,163	1,483	2,163	2,163	2,163	2,163	2,163	-	0.00%	
10054203-56300	Food	4,000	4,000	2,773	4,000	4,000	798	4,000	4,000	4,000	4,000	4,000	-	0.00%	
10054203-56500	Voice / Data	35,800	36,216	36,216	36,850	36,850	18,439	39,000	39,000	39,000	39,000	39,000	2,150	5.83%	
10054203-56515	Information Services	78,000	78,000	70,098	78,000	78,000	78,000	79,000	79,000	79,000	79,000	79,000	1,000	1.28%	Anticipated increase
10054203-56515	Equip Hand/Shop Tools	1,025	1,025	926	1,025	1,025	-	1,025	1,025	1,025	1,025	1,025	-	0.00%	
10054203-56630	Uniforms & Equipment	30,400	30,400	27,522	30,400	30,400	15,883	30,400	30,400	30,400	30,400	30,400	-	0.00%	
10054203-56632	Equip Personnel / PPE	12,000	12,000	9,767	12,000	12,000	27	8,000	8,000	8,000	8,000	8,000	(4,000)	-33.33%	Anticipated expense
10054203-56635	Equip - Emergency	9,750	9,750	6,659	9,750	9,750	918	9,750	9,750	9,750	9,750	9,750	-	0.00%	
10054203-58115	Dues And Subscriptions	9,000	9,000	3,239	500	3,500	3,239	3,500	3,500	3,500	3,500	3,500	3,000	600.00%	Contractual expense
Total Expenditures		3,458,548	3,457,783	3,244,670	3,329,809	3,329,809	1,529,336	3,414,619	3,414,619	3,414,619	3,414,619	3,414,619	84,810	2.55%	

	Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY 2017	Bd of Finance FY 2017	Adopted FY 2017
Full-time		25	25	25	25	25	25	25	25
Part-time		-	-	-	-	1	1	1	1

Budget Variances for Department Requests

79,315	Salaries F/T - contractual increases, Step increases
(1,000)	Salaries Acting Sup - Contractual, Historical expense
16,600	Salaries P/T - Historical expense - Asst. P/T Salary
(5,600)	Salaries O/T - Contractual, historical expense
(10,363)	Salaries O/T Vac. - Contractual, historical expense
(5,000)	Salaries O/T Hol. - Contractual, historical expense
5,000	Salaries O/T Sick - Contractual, historical expense
5,000	Salaries Training - Required training
1,000	Property Repair / Maint. - Necessary repairs to hose tower
21,000	Repairs Mobile Equip. - Ladder truck rust remediation
34	Postage - Historical expense
(9,596)	Fuel Oil / Propane - DPW Guidance
(5,296)	Gasoline / Oil - DPW Guidance
2,150	Voice / Data - MDT mobile data plan
1,000	Information Services - Anticipated cost increase
(4,000)	Equip Personnel / PPE - Anticipated expense
3,000	Dues & Subscriptions - Hazmat dues moved to this line

Status of Prior Year Goals

- Maintain current level of service - On Track
- Implement planned mobile data system - Significant Progress
- Seek new opportunities to improve efficiencies - On Track; new P/T Administrative Assistant improving staff operations

Goals for Budget Year

- Maintain current level of service
- Maintain fleet in safe operating condition
- Repair Hose tower and replace unrepairable ice machine
- Complete MDT implementation
- Make P/T shared Administrative Assistant F/T

Fire Department

Position Title		Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time												
<i>Non-Bargaining</i>												
Director of Fire Services	HENNESSEY, JOHN	U	4	4	\$ 118,339	\$ 121,206	\$ 125,479	\$ 131,854	\$ 131,854	\$ 131,854	\$ 131,854	\$ 131,854
Administrative Assistant	HENNESSEY, JOHN	G		2				-				
Total Non-Bargaining					118,339	121,206	125,479	131,854	131,854	131,854	131,854	131,854
<i>Bargaining Unit</i>												
Captains:												
Captain	Michael Baker	BU	1	2	88,042	88,042	92,951	95,507	99,000	99,000	99,000	99,000
Captain	Robert Petrone	BU	2	2	88,042	88,042	92,951	95,507	99,000	99,000	99,000	99,000
Captain	John Raidt	BU	2	2	88,042	88,042	92,951	95,507	99,000	99,000	99,000	99,000
Captain	Michael Socci	BU	2	2	88,042	88,042	92,951	95,507	99,000	99,000	99,000	99,000
Lieutenants:												
Lieutenant	Angelo Gesualdi	BU	2	2	76,066	76,066	82,273	85,564	89,000	89,000	89,000	89,000
Lieutenant	Anthony Ryan	BU	2	2	76,066	76,066	82,273	85,564	89,000	89,000	89,000	89,000
Lieutenant	Duffy Sasser	BU	1	2	76,066	76,066	82,273	85,564	89,000	89,000	89,000	89,000
Lieutenant	Michael Vitti	BU	2	2	76,066	76,066	82,273	85,564	89,000	89,000	89,000	89,000
Firemen-Engineers:												
Fireman-Engineer	John Aniello	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Vincent Belletto	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Charlie Bentley	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Paul Devan III	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Joe Diiorio	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	David DiPanni	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Stephen Gaeta	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Patrick Moley	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Paul Wilson	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	James Pickering	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Michael Sasser	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Michael Tiani	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Kevin Vetti	BU	5	5	72,400	72,400	75,326	76,832	79,000	79,000	79,000	79,000
Fireman-Engineer	Michael Jackson	BU	3	4	72,400	72,400	57,747	63,600	71,655	71,655	71,655	71,655
Fireman-Engineer	Brian Doane	BU	2	3	72,400	72,400	75,326	58,955	66,875	66,875	66,875	66,875
Fireman-Engineer	Damien Sheerin	BU	2	3	72,400	72,400	75,326	59,434	66,875	66,875	66,875	66,875
Total Bargaining Unit					1,814,834	1,814,832	1,888,533	1,905,089	1,984,404	1,984,404	1,984,404	1,984,404
Full Time Salaries					1,933,173	1,936,038	2,014,012	2,036,943	2,116,258	2,116,258	2,116,258	2,116,258

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department	2016-2017 BoS	2016-2017 BoF	2016-2017 Adopted
Part Time											
Part Time				5,100	5,100	5,100	5,100	21,700	21,700	21,700	21,700
Total Part Time				<u>5,100</u>	<u>5,100</u>	<u>5,100</u>	<u>5,100</u>	<u>21,700</u>	<u>21,700</u>	<u>21,700</u>	<u>21,700</u>
Miscellaneous Pay											
Shift Differential				52,063	54,013	8,000	-	-	-	-	-
Acting Captain/Lt.				57,891	57,891	57,891	10,000	9,000	9,000	9,000	9,000
Training				35,400	38,000	38,500	50,000	55,000	55,000	55,000	55,000
Overtime:				50,000	50,000	55,000	60,600	55,000	55,000	55,000	55,000
Vacation Coverage				249,489	250,084	265,863	240,363	230,000	230,000	230,000	230,000
Holiday Coverage				178,998	178,998	186,007	180,000	175,000	175,000	175,000	175,000
Sick Coverage				200,000	200,000	232,509	180,000	185,000	185,000	185,000	185,000
Callback				10,300	10,300	9,000	11,000	11,000	11,000	11,000	11,000
Injury				100,000	100,000	75,000	25,000	25,000	25,000	25,000	25,000
Total Miscellaneous Pay				<u>934,141</u>	<u>939,286</u>	<u>927,770</u>	<u>756,963</u>	<u>745,000</u>	<u>745,000</u>	<u>745,000</u>	<u>745,000</u>
Total Salary				<u>2,872,414</u>	<u>2,880,424</u>	<u>2,946,882</u>	<u>2,799,006</u>	<u>2,882,958</u>	<u>2,882,958</u>	<u>2,882,958</u>	<u>2,882,958</u>
				9.23%	0.28%	2.31%	-5.02%	3.00%	-2.17%	-2.17%	-2.17%

Department: Ambulance

Mission Licensd 911 service for the Town of New Canaan, providing 24/7 emergency care and transport.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054209-53425	O/S Paramedic Service Office Equip	390,276	390,276	390,276	390,276	390,276	195,138	390,276	390,276	390,276	390,276	-	0.00%	
10054209-54445	Lease/Rental	1,200	1,200	1,178	1,200	1,200	466	1,236	1,236	1,236	1,236	36	3.00%	
10054209-55067	Town Contribution	76,300	77,065	77,065	75,300	75,300	37,650	60,519	60,519	60,519	60,519	(14,781)	-19.63%	
10054209-56220	Electricity	10,150	10,579	10,579	14,444	14,444	5,712	14,877	14,877	14,877	14,877	433	3.00%	
10054209-56240	Fuel Oil / Propane	15,236	13,966	13,317	13,893	13,893	1,383	14,310	14,310	14,310	14,310	417	3.00%	
10054209-56260	Gasoline/Oil	11,970	12,073	12,072	12,014	12,014	6,226	12,374	12,374	12,374	12,374	360	3.00%	
10054209-56270	Water	1,442	2,180	2,180	2,104	2,104	730	2,167	2,167	2,167	2,167	63	3.00%	
10054209-56500	Voice / Data	3,750	3,750	3,729	3,750	3,750	1,314	3,863	3,863	3,863	3,863	113	3.00%	
10054209-56515	Information Services	47,361	47,361	47,288	48,935	48,935	24,467	50,304	50,304	50,304	50,304	1,369	2.80%	CMED Services
Total Expenditures		557,685	558,450	557,684	561,916	561,916	273,087	549,926	549,926	549,926	549,926	(11,990)	-2.13%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Fire Marshal

Mission The mission of the New Canaan Fire Marshal's Office is to protect life and property through education, enforcement and prevention.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054219-51610	Salaries F/T	136,592	140,212	139,308	108,642	108,642	51,395	108,642	108,642	108,642	108,642	-	0.00%	Salary for Fire Marshal
10054219-51620	Salaries P/T	37,050	37,050	21,392	64,829	64,829	24,487	53,212	53,212	53,212	53,212	(11,617)	-17.92%	2 P/T Inspectors - 1 P/T Admin
10054219-51630	Salaries O/T	-	-	-	-	-	1	-	-	-	-	-	-	-
10054219-52200	Social Security	13,284	13,561	12,994	13,286	13,286	6,175	12,489	12,489	12,489	12,489	(797)	-6.00%	
10054219-52901	Longevity	450	450	200	200	200	100	300	300	300	300	100	50.00%	
10054219-53011	Prof Service	-	-	-	15,000	15,000	6,405	-	-	-	-	(15,000)	-100.00%	
10054219-54335	Repairs Mobile Equipment	800	800	380	800	800	152	800	800	800	800	-	0.00%	Repairs and PM for staff vehicle
10054219-54445	Office Equip Lease/Rental	-	-	-	-	-	432	1,000	1,000	1,000	1,000	1,000		Copier
10054219-55301	Postage	365	365	63	365	365	40	365	365	365	365	-	0.00%	Personal vehicle use and
10054219-55800	Travel	1,500	1,600	1,252	1,500	1,500	474	1,500	1,500	1,500	1,500	-	0.00%	conference reimbursement
10054219-56100	Supplies - General	3,000	2,900	519	3,000	3,000	466	3,000	3,000	3,000	3,000	-	0.00%	
10054219-56260	Gasoline/Oil	3,000	3,000	2,599	2,900	2,900	1,105	2,500	2,500	2,500	2,500	(400)	-13.79%	
10054219-56500	Voice / Data	2,100	2,100	1,078	2,100	2,100	450	2,100	2,100	2,100	2,100	-	0.00%	
10054219-56630	Uniforms & Equipment	1,400	1,400	561	1,400	1,400	282	1,400	1,400	1,400	1,400	-	0.00%	
10054219-58115	Dues And Subscriptions	2,550	2,550	1,916	2,550	2,550	405	2,550	2,550	2,550	2,550	-	0.00%	
Total Expenditures		202,091	205,988	182,262	216,572	216,572	92,371	189,858	189,858	189,858	189,858	(26,714)	-12.33%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	1.5	1.5	1.5	1	1	1	1	1
Part-time	2	2	2	2.5	2.5	2.5	2.5	2.5

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

- New dry hydrant installed on Ponus Ridge
- With new Admin. Asst. provide improved level of customer service and public out-reach for fire/life safety
- Working with Aquarian Water to improve infrastructure
- Digitizing of paper records is approximately 50% complete

Goals for Budget Year

- Complete digitizing records / files and transition to on-line availability
- Work with residents/contractors to install new dry hydrants
- With full time Admin. Asst. shared with FD provide improved level of customer service
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Fire Marshal

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted	
Full Time												
Fire Marshal	O	4	4	\$ 102,365	\$ 102,365	\$ 103,389	\$ 108,642	\$ 108,642	\$ 108,642	\$ 108,642	\$ 108,642	
Administrative Asst. (1)	G	4	4	32,874	32,874	33,203	-	-	-	-	-	
Administrative Asst. (1)	G		2	-	-	-	-	-	-	-	-	
Total Full Time				<u>135,239</u>	<u>135,239</u>	<u>136,592</u>	<u>108,642</u>	<u>108,642</u>	<u>108,642</u>	<u>108,642</u>	<u>108,642</u>	
Part Time												
Assistant Fire Marshals				37,050	37,050	37,050	37,050	41,512	41,512	41,512	41,512	
Administrative Asst (1)				-	-	-	27,779	11,700	11,700	11,700	11,700	
Total Part Time				<u>37,050</u>	<u>37,050</u>	<u>37,050</u>	<u>64,829</u>	<u>53,212</u>	<u>53,212</u>	<u>53,212</u>	<u>53,212</u>	
Total Salary				<u>172,289</u>	<u>172,289</u>	<u>173,642</u>	<u>173,471</u>	<u>161,854</u>	<u>161,854</u>	<u>161,854</u>	<u>161,854</u>	
				9.08%	0.00%	0.79%	-0.10%	-6.70%	-6.79%	-6.79%	-6.79%	

Notes:

(1) Beginning in FY2016, a new part-time Administrative Assistant position is created to be shared with the Fire Department. Prior to FY2016, a full-time Administrative Assistant was shared with the Parking Department.

Department: Emergency Management

The mission of the Office of Emergency Management (OEM) is to protect the lives and property of the citizens of New Canaan. The OEM plans and prepares for emergencies, coordinates emergency response and recovery, and collects and disseminates emergency information. In addition to supporting the Town's emergency services, the OEM also coordinates emergency response from other local, state and federal agencies.

Mission

Revenues

This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054223-53018	O/S Contractors	22,800	22,800	17,500	22,800	22,800	17,500	22,800	22,800	22,800	22,800	-	0.00%	\$1,926.26 for new UASI Region 1 emergency radio system
10054223-53200	Training	2,000	2,000	-	2,000	2,000	-	2,000	2,000	2,000	2,000	-	0.00%	
10054223-54326	Repairs Emergency Equipment	1,000	700	44	1,000	1,000	-	1,000	1,000	1,000	1,000	-	0.00%	
10054223-56100	Supplies - General	1,000	1,000	702	1,000	1,000	-	1,000	1,000	1,000	1,000	-	0.00%	
10054223-56500	Voice / Data	500	500	420	500	500	105	500	500	500	500	-	0.00%	
10054223-56635	Equip - Emergency	2,400	2,700	1,715	2,400	2,400	-	2,400	2,400	2,400	2,400	-	0.00%	
Total Expenditures		29,700	29,700	20,381	29,700	29,700	17,605	29,700	29,700	29,700	29,700	-	0.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Land Use

The Land Use departments, Building, Environmental Health, Inland Wetlands & Planning and Zoning have varied roles and perform numerous functions. We perform many regulatory tasks related to public safety and upholding property values as well as the protection and preservation of the natural and built environment. This also includes the conservation and protection of wetlands and watercourses, groundwater, natural areas and the aesthetic character of the residential areas of town and the downtown. To accomplish these tasks we are empowered by and required to enforce State Codes and Statutes as well as Town Ordinances and Regulations. As part of these processes we issued over two thousand permits in calendar year 2013 for residential construction, commercial construction and site development which also require multiple inspections.

In addition to providing guidance to citizens, their contractors and their consultants, the Land Use personnel provide staffing and council to all the Land Use Boards, Commissions and Committees, including the Planning and Zoning Commission, Inland Wetlands Commission, Zoning Board of Appeals, Conservation Commission, Historic District Commission and the Historical Review Committee. In our Planning capacity we guide future growth and development within the town in accordance with the POCD.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054151-42005	Refuse & Septic Inspections	3,500	3,500	4,300	-	-	100	4,300	4,300	4,300	4,300	4,300		
10054151-42020	Restaurant Permits	30,000	30,000	42,356	44,030	44,030	30,000	42,356	42,356	42,356	42,356	(1,674)	-3.80%	
10054151-42025	Barbers & Salons	2,500	2,500	6,157	2,350	2,350	900	3,000	3,000	3,000	3,000	650	27.66%	
10054151-42201	Building Permits	900,000	900,000	1,017,976	1,150,000	1,150,000	667,735	1,150,000	1,150,000	1,150,000	1,250,000	-	0.00%	
10054151-42320	Septic Permits	12,000	12,000	53,325	64,000	64,000	36,200	46,000	46,000	46,000	46,000	(18,000)	-28.13%	
10054151-42323	Well Permits	3,500	3,500	250	-	-	1,750	1,500	1,500	1,500	1,500	1,500		
10054151-42325	Sign Permits	3,500	3,500	200	-	-	-	-	-	-	-	-		
10054151-42335	Zoning Permits	75,000	75,000	82,613	80,000	80,000	52,907	80,000	80,000	80,000	80,000	-	0.00%	
10054151-42350	Misc. Health Permits	8,000	8,000	11,850	-	-	16,075	33,000	33,000	33,000	33,000	33,000		
	Zoning Board Of Appeals													
10054151-44103	Fees	5,500	5,500	9,000	6,000	6,000	6,400	6,000	6,000	6,000	6,000	-	0.00%	
	Planning And Zoning Applications	13,000	13,000	16,400	13,000	13,000	4,700	13,000	13,000	13,000	13,000	-	0.00%	
10054151-44720	Inland Wetland App/Violation													
10054151-44722	Fees	44,000	44,000	43,335	50,500	50,500	10,328	60,000	60,000	60,000	60,000	9,500	18.81%	
	DEEP Admin Cost - IW & P&Z	700	700	1,086	700	700	2,574	1,000	1,000	1,000	1,000	300	42.86%	
Total Revenue		1,101,200	1,101,200	1,288,848	1,410,580	1,410,580	829,669	1,440,156	1,440,156	1,440,156	1,540,156	29,576	2.10%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054151-51610	Salaries F/T	809,425	886,778	877,745	904,468	904,468	416,030	911,194	911,194	911,194	911,194	6,726	0.74%	
10054151-51620	Salaries P/T	51,170	51,170	35,290	78,000	78,000	23,203	75,720	75,720	75,720	75,720	(2,280)	-2.92%	
10054151-51630	Salaries O/T	5,750	25,926	12,639	12,000	12,000	10,660	17,500	17,500	17,500	17,500	5,500	45.83%	Based on realized need
10054151-52200	Social Security	66,467	72,399	65,246	76,260	76,260	32,779	77,128	77,128	77,128	77,128	868	1.14%	
10054151-52205	401A Employer Contributions	2,710	5,194	5,384	11,521	11,521	3,865	8,034	8,034	8,034	8,034	(3,487)	-30.27%	
10054151-52901	Longevity	2,500	2,500	1,800	2,400	2,400	1,000	1,800	1,800	1,800	1,800	(600)	-25.00%	
10054151-53010	Service Contracts	-	-	-	-	16,951	16,950	16,951	16,951	16,951	16,951	16,951	100.00%	
														Extra \$5k for Grove - \$15k for Lumberyard. Docstar, doc.
10054151-53011	Prof Service	58,500	72,700	71,429	70,000	70,000	10,226	95,000	95,000	95,000	95,000	25,000	35.71%	Management software
10054151-53018	O/S Contractors	20,000	18,037	11,518	-	-	-	15,000	10,000	10,000	10,000	15,000		Fill in help for Chief Sanitarian
10054151-53201	Trainino-Commissioners	1,500	1,500	660	1,500	1,500	40	1,500	1,500	1,500	1,500	-	0.00%	
10054151-53960	Professional Memberships	11,100	13,063	13,063	11,500	11,500	8,747	11,500	11,500	11,500	11,500	-	0.00%	
10054151-54340	Repairs Office Equipment	100	100	100	100	100	-	100	100	100	100	-	0.00%	
10054151-54445	Office Equip Lease/Rental	4,250	7,887	7,886	4,250	4,250	3,619	10,000	10,000	10,000	10,000	5,750	135.29%	
10054151-55301	Postage	4,300	4,300	3,181	4,700	4,700	1,413	4,700	4,700	4,700	4,700	-	0.00%	
10054151-55400	Advertising	10,500	10,500	4,217	10,500	10,500	2,012	10,500	10,500	10,500	10,500	-	0.00%	
10054151-55800	Travel	5,575	1,338	1,267	3,000	3,000	474	2,500	2,500	2,500	2,500	(500)	-16.67%	
10054151-56120	Supplies Office	9,300	9,214	6,099	9,700	9,700	2,112	9,700	9,700	9,700	9,700	-	0.00%	
10054151-56260	Gasoline/Oil	6,414	6,414	3,527	6,414	6,414	1,128	4,042	4,042	4,042	4,042	(2,372)	-36.98%	
														Adn tablet + Data & data for FY16 tablet(s)
10054151-56500	Voice / Data	4,925	5,395	4,653	7,500	7,500	1,907	12,000	12,000	12,000	12,000	4,500	60.00%	
10054151-56615	Equip Hand/Shop Tools	300	386	386	800	800	386	1,000	1,000	1,000	1,000	200	25.00%	
10054151-56630	Uniforms & Equipment	650	1,250	1,039	1,900	1,900	1,464	2,000	2,000	2,000	2,000	100	5.26%	
10054151-58115	Dues And Subscriptions	2,850	2,782	1,468	4,500	4,500	1,070	5,000	5,000	5,000	5,000	500	11.11%	
Total Expenditures		1,078,286	1,198,833	1,128,596	1,221,013	1,237,964	539,084	1,292,870	1,287,870	1,287,870	1,287,870	71,857	5.89%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	9	10	11	11	11	11	11	11
Part-time	3	2	2	3	2	2	2	2

Budget Variances for Department Requests

25,000	Professional Svc.	We are requesting an increase to this line item of \$25,000.00. These monies support the following tasks: GIS (\$30,000), Grove St. Study (\$30,000), Document Scanning (\$20,000), which includes additional scanning
15,000	O/S Contractors	We are requesting \$15,000 to cover time off for the Chief Sanitarian. Since the Health Code is a state code & is consistent from town to town the individual brought in could do plan review and field work so there is no
5,750	Office Equip Lease/Rental	This charge reflects actual use and charges. The increase stems from leading a new unit which was done when the land use departments were merged.
4,500	Voice/Data	We are requesting \$4,000 for two additional tablets plus annual data charges. These units will be used during inspections, allowing in-field results and licensing.
6,726	Salaries	There are anticipated Step increases for the EH Admin and the Sanitarian. In addition we are requesting a Grade increase for Asst. Building Inspector. Final values to be determined by HR.

Status of Prior Year Goals

• Work towards implementation of the 2014 POCD.	Being implemented with oversight by P&Z
• Complete & implement the Cross & Vitti Streets Neighborhood Study.	Recently adopted by P&Z. Regulations amendments presently being considered
• Roll-out the public GIS.	Working on linking scanned documents with Assessor's database & integrating new aerial photography
• Hire a Land Use Inspector to improve our site inspection activity.	Completed & working very well
• Integrate into new Town Hall.	Completed and thriving
• Fully implement staffing into the Environmental Health Department.	Completed and thriving

Goals for Budget Year

• Implement the Cross & Vitti Streets plan recommendations
• Complete & implement the Grove Street planning study
• Begin the next planning study, either Pine Street, the western commercial section of Elm Street or Cherry Street
• Roll-out the public GIS
• Complete scanning backlog & implement new program for scanning completed projects
• Obtain pricing & make recommendation for permit tracking software to replace Innoprise & integrate with MUNIS for FY18 budget

Land Use

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
Director Building Department	R	4	4	\$ 107,366	\$ 107,366	\$ 108,440	\$ 113,950	\$ 113,950	\$ 113,950	\$ 113,950	\$ 113,950
Town Planner/ZEO	Q	4	4	101,697	104,239	105,282	110,631	110,631	110,631	110,631	110,631
Wetlands Agent Director	N	4	4	96,558	96,558	97,524	102,478	102,478	102,478	102,478	102,478
Deputy Building Official	L	4	4	84,905	84,905	85,755	88,347	90,626	90,626	90,626	90,626
Director of Environmental Health	M	3	3	99,008	99,008	80,905	85,015	90,626	90,626	90,626	90,626
Assistant ZEO	J	2	3	76,543	76,543	77,309	79,646	76,447	76,447	76,447	76,447
Assistant Building Inspector	I	3	4	-	65,440	67,747	71,540	73,244	73,244	73,244	73,244
Sanitarian	H	4	4	-	-	60,383	62,208	63,690	63,690	63,690	63,690
Administrative Assistant	G	4	4	62,276	62,276	62,900	64,800	60,659	60,659	60,659	60,659
Administrative Asst. II	G	4	4	65,401	65,401	66,055	68,052	69,673	69,673	69,673	69,673
Administrative Assistant-EH	G	2	3	56,938	56,938	57,508	57,801	59,170	59,170	59,170	59,170
Total Full Time				<u>750,693</u>	<u>818,674</u>	<u>869,808</u>	<u>904,468</u>	<u>911,194</u>	<u>911,194</u>	<u>911,194</u>	<u>911,194</u>
Part-Time											
Part-time				86,600	28,500	51,170	78,000	75,720	75,720	75,720	75,720
Total Part Time				<u>86,600</u>	<u>28,500</u>	<u>51,170</u>	<u>78,000</u>	<u>75,720</u>	<u>78,000</u>	<u>78,000</u>	<u>78,000</u>
Miscellaneous Pay											
Overtime				1,200	2,500	5,500	12,000	17,500	17,500	17,500	17,500
Total Miscellaneous Pay				<u>1,200</u>	<u>2,500</u>	<u>5,500</u>	<u>12,000</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>	<u>17,500</u>
Total Salary				<u>838,493</u>	<u>849,674</u>	<u>926,478</u>	<u>994,468</u>	<u>1,004,414</u>	<u>1,006,694</u>	<u>1,006,694</u>	<u>1,006,694</u>
				9.34%	1.33%	9.04%	7.34%	1.00%	8.66%	8.66%	8.66%

Notes:

The Sanitarian was moved to the Land Use Department December 2014. Previously, the position was in the Health & Human Services Department.

Public Works

Department: Public Works-Administration

Mission To Provide and Maintain a Safe and Effective Infrastructure for the Town

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054301-51610	Salaries F/T	295,300	303,405	303,397	309,203	309,203	145,152	310,515	310,515	310,515	310,515	1,312	0.42%	
10054301-51620	Salaries P/T	-	-	-	-	-	189	-	-	-	-	-	-	
10054301-51630	Salaries O/T	-	223	223	225	225	23	225	225	225	225	-	0.00%	
10054301-52200	Social Security	22,652	22,177	21,260	23,732	23,732	9,276	23,833	23,833	23,833	23,833	101	0.42%	
	401A Employer													
10054301-52205	Contributions	-	873	873	-	-	1,834	3,381	3,381	3,381	3,381	3,381	-	
10054301-52901	Longevity	800	800	800	800	800	400	800	800	800	800	-	0.00%	
10054301-53200	Training	500	500	266	500	500	(200)	500	500	500	500	-	0.00%	
	Repairs Office													
10054301-54340	Equipment	100	100	-	100	100	-	100	100	100	100	-	0.00%	
	Office Equip													
10054301-54445	Lease/Rental	2,200	2,269	2,269	2,200	2,200	1,108	2,200	2,200	2,200	2,200	-	0.00%	
10054301-55301	Postage	1,000	620	404	800	800	90	800	800	800	800	-	0.00%	
10054301-55400	Advertising	500	951	951	500	500	375	500	500	500	500	-	0.00%	
10054301-55800	Travel	500	360	118	500	500	59	500	500	500	500	-	0.00%	
10054301-56120	Supplies Office	800	800	799	800	800	102	800	800	800	800	-	0.00%	
10054301-56500	Voice / Data	1,240	1,240	1,231	1,240	1,240	606	1,240	1,240	1,240	1,240	-	0.00%	
	Dues And													
10054301-58115	Subscriptions	800	800	763	800	800	260	800	800	800	800	-	0.00%	
Total Expenditures		326,392	335,118	333,354	341,400	341,400	159,273	346,194	346,194	346,194	346,194	4,794	1.40%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	3	3	3	3	3	3	3	3
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Public Works - Director's Office

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2107 Department Request	2016-2017 BoS Proposed	2106-2017 BoF Proposed	2016-2017 Adopted
<u>Full Time</u>											
Director	U	4	4	\$ 131,091	\$ 131,091	\$ 132,403	\$ 139,129	\$ 139,129	\$ 139,129	\$ 139,129	\$ 139,129
Assistant Director	Q	4	4	108,384	108,384	109,468	115,030	115,030	115,030	115,030	115,030
Admin. Assistant	E	4	4	60,944	52,900	53,429	55,044	56,356	56,356	56,356	56,356
Total Full Time				<u>300,420</u>	<u>292,375</u>	<u>295,300</u>	<u>309,203</u>	<u>310,515</u>	<u>310,515</u>	<u>310,515</u>	<u>310,515</u>
Total Salary				<u>300,420</u>	<u>292,375</u>	<u>295,300</u>	<u>309,203</u>	<u>310,515</u>	<u>310,515</u>	<u>310,515</u>	<u>310,515</u>
				2.50%	-2.68%	1.00%	4.71%	0.42%	5.15%	5.15%	5.15%

Department: Public Works - Engineering

Mission To Design and Construct a High-Quality, Cost-Effective Infrastructure for the Town

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054305-42310	Driveway Permits	1,000	1,000	475	500	500	480	500	500	500	500	-	0.00%	
10054305-42322	Sewer Connection Permits	50	50	170	50	50	100	100	100	100	100	50	100.00%	
10054305-42330	Street Opening Permits	20,000	20,000	31,666	25,000	25,000	11,543	25,000	25,000	25,000	25,000	-	0.00%	
Total Revenue		21,050	21,050	32,311	25,550	25,550	12,123	25,600	25,600	25,600	25,600	50	0.20%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054305-51610	Salaries F/T	85,001	65,104	65,103	123,468	123,468	41,200	89,319	89,319	89,319	89,319	89,319	(34,149)	-27.66%
10054305-51620	Salaries P/T	35,000	1,652	1,652	-	-	-	38,453	38,453	38,453	38,453	38,453	38,453	
10054305-52200	Social Security 401A Employer	9,180	5,176	5,175	11,358	11,358	3,047	9,775	9,775	9,775	9,775	(1,583)	-13.94%	
10054305-52205	Contributions	-	268	267	-	-	2,485	5,480	5,480	5,480	5,480	5,480		
10054305-53011	Prof Service O/S Contract	4,500	4,500	2,033	4,000	4,000	1,082	4,000	4,000	4,000	4,000	-	0.00%	
10054305-53015	Service	10,000	10,000	9,270	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%	
10054305-53200	Training	500	500	425	500	500	200	500	500	500	500	-	0.00%	
10054305-54335	Repairs Mobile Equipment	500	500	462	400	400	216	400	400	400	400	-	0.00%	
10054305-54340	Repairs Office Equipment	200	200	-	200	200	-	200	200	200	200	-	0.00%	
10054305-55800	Travel	1,000	1,000	-	500	500	12	500	500	500	500	-	0.00%	
10054305-56020	Supplies Auto Truck	200	200	-	200	200	-	200	200	200	200	-	0.00%	
10054305-56100	Supplies - General	1,000	732	695	900	900	-	900	900	900	900	-	0.00%	
10054305-56120	Supplies Office	350	350	287	350	350	-	350	350	350	350	-	0.00%	
10054305-56260	Gasoline/Oil	2,885	2,885	1,668	2,742	2,742	295	2,300	2,300	2,300	2,300	(442)	-16.12%	
10054305-56500	Voice / Data	3,260	3,260	1,877	2,420	2,420	530	2,200	2,200	2,200	2,200	(220)	-9.09%	
10054305-58115	Dues And Subscriptions	500	500	380	550	550	274	550	550	550	550	-	0.00%	
Total Expenditures		154,076	96,827	89,294	157,588	157,588	49,342	165,126	165,126	165,126	165,126	7,538	4.78%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	1	1	1	2	2	2	2	2
Part-time	1	1	1	-	1	1	1	1

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Public Works - Engineering

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
<u>Full Time</u>											
Sr. Engineer	L	4	4	\$ -	\$ -	\$ -	\$ 85,015	\$ 89,319	\$ 89,319	\$ 89,319	\$ 89,319
Open Position - Engineer				-	-	-	-	-	-	-	-
Total Full Time				<u>-</u>	<u>-</u>	<u>-</u>	<u>85,015</u>	<u>89,319</u>	<u>89,319</u>	<u>89,319</u>	<u>89,319</u>
<u>Part Time</u>											
Construction Insp. Engineer				35,000	35,000	35,000	38,453	38,453	38,453	38,453	38,453
Total Part Time				<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>38,453</u>	<u>38,453</u>	<u>38,453</u>	<u>38,453</u>	<u>38,453</u>
Total Salary				<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>123,468</u>	<u>127,772</u>	<u>127,772</u>	<u>127,772</u>	<u>127,772</u>
				-46.13%	0.00%	0.00%	252.77%	3.49%	265.06%	265.06%	265.06%

Note:

The appointment of Town Engineer was approved by the Board of Selectmen on December 16, 2014.

Department: Public Works - Town Buildings

Mission To Operate and Maintain Town Buildings in a Safe and Energy-Efficient Manner

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054306-51610	Salaries F/T	142,783	146,173	146,172	167,066	167,066	70,562	169,790	169,790	169,790	169,790	2,724	1.63%	
10054306-51630	Salaries O/T	2,000	2,000	810	2,000	2,000	1,432	-	-	-	-	(2,000)	-100.00%	
10054306-52200	Social Security 401A Employer	10,953	11,213	10,754	12,972	12,972	5,236	13,294	13,294	13,294	13,294	322	2.48%	
10054306-52205	Contributions	2,096	2,569	2,650	3,352	3,352	1,644	3,482	3,482	3,482	3,482	130	3.88%	
10054306-52901	Longevity	400	400	400	500	500	250	500	500	500	500	-	0.00%	
10054306-53010	Service Contracts	-	-	-	5,000	5,000	4,235	15,000	15,000	15,000	15,000	10,000	200.00%	Building Software and Security Contract
10054306-53011	Prof Service	2,000	2,000	1,598	2,000	2,000	-	2,000	2,000	2,000	2,000	-	0.00%	Outside Services
10054306-53018	O/S Contractors	120,000	150,000	147,258	126,000	115,285	64,284	126,000	126,000	126,000	126,000	-	0.00%	Building Repairs
10054306-53200	Training	500	500	185	500	500	-	500	500	500	500	-	0.00%	Training
10054306-53305	Remediation	-	-	-	-	5,000	3,464	5,000	5,000	5,000	5,000	5,000		Consulting Services for old DPW Garage (Transferred from HW Budget)
10054306-54200	Property Cleaning	114,261	104,590	104,037	126,000	126,000	55,140	126,000	126,000	126,000	126,000	-	0.00%	Building Cleaning
10054306-54301	Property Repair / Maintenance	105,600	117,679	113,738	127,000	137,000	59,612	157,000	157,000	157,000	157,000	30,000	23.62%	Building Service Contract and in-house repairs
10054306-54335	Repairs Mobile Equipment	1,000	1,494	1,494	1,000	1,000	109	1,000	1,000	1,000	1,000	-	0.00%	Repairs/Service two vehicles
10054306-54361	Light Poles- Maintenance	15,000	15,000	12,568	15,000	15,000	(3,769)	15,000	15,000	15,000	15,000	-	0.00%	Town owned Pole Lights
10054306-55400	Advertising	-	-	-	700	700	165	700	700	700	700	-	0.00%	News Paper Ads
10054306-55800	Travel	500	500	40	500	500	-	500	500	500	500	-	0.00%	Travel
10054306-56025	Supplies Building / Grounds	10,000	7,500	7,078	10,000	10,000	3,056	10,000	10,000	10,000	10,000	-	0.00%	Building Supplies
10054306-56100	Supplies - General	6,000	6,000	4,497	3,500	3,500	1,307	3,500	3,500	3,500	3,500	-	0.00%	General Supplies
10054306-56120	Supplies Office	700	747	747	700	1,415	1,469	700	700	700	700	-	0.00%	Office Supplies
10054306-56121	Supplies- Centralized Office	15,000	19,750	19,750	15,000	15,000	7,991	18,000	18,000	18,000	18,000	3,000	20.00%	Supplies at Town Hall Departments
10054306-56220	Electricity	56,000	51,960	49,540	56,000	56,000	42,773	86,000	86,000	86,000	86,000	30,000	53.57%	Town Buildings
10054306-56240	Fuel Oil / Propane	58,000	58,000	57,713	49,000	49,000	12,309	33,000	33,000	33,000	33,000	(16,000)	-32.65%	Town Buildings
10054306-56260	Gasoline/Oil	4,000	4,000	3,708	4,000	4,000	1,520	3,000	3,000	3,000	3,000	(1,000)	-25.00%	Two Vehicles
10054306-56270	Water	4,870	4,870	3,617	4,870	4,870	2,360	4,870	4,870	4,870	4,870	-	0.00%	Town Buildings
10054306-56611	Centralized Office Furniture	-	-	-	-	-	-	2,500	2,500	2,500	2,500	2,500		Chairs, shelving, etc. Town Hall departments
10054306-56500	Voice / Data	1,820	2,477	2,477	2,200	2,200	867	2,200	2,200	2,200	2,200	-	0.00%	Phones, Cable, etc.
Total Expenditures		673,483	709,422	690,830	734,860	739,860	336,013	799,536	799,536	799,536	799,536	64,676	8.80%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	0.85	1.85	2	2	2	2	2
Part-time	1	1	-	-	-	-	-	-

Budget Variances for Department Requests

10,000	Increase in Service Contracts is for building security monitoring
30,000	Increase in Property Repairs and Maintenance is for maintenance contracts on Town Buildings
30,000	Increase in Electricity is for Town Hall
5,000	Remediation was transferred from Highway Department mid year 2016 budget
2,500	Centralized Office Furniture is to cover wear and tear of furniture in Town Hall
3,000	Increase in Supplies Centralized Office is to cover expenses based on past year's purchases

Status of Prior Year Goals

- Goals Completed
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Goals for Budget Year

- Continue to control expenses with renew of maintenance contracts
- Continue to build data collection with Facility Dude software
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Town Buildings

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Dept Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
Superintendent of Buildings (1)	N	4	4	\$ -	\$ 89,508	\$ 90,403	\$ 111,754	\$ 111,754	\$ 111,754	\$ 111,754	\$ 111,754
Building Maintenance Repairman	F	3	4	-	-	52,380	55,312	58,036	58,036	58,036	58,036
Total Full Time				<u>-</u>	<u>89,508</u>	<u>142,783</u>	<u>167,066</u>	<u>169,790</u>	<u>169,790</u>	<u>169,790</u>	<u>169,790</u>
Part-Time											
Part-Time				30,000	30,000	-	-	-	-	-	-
Total Part-Time				<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Overtime											
Part-Time				-	-	2,000	2,000	-	-	-	-
Total Overtime				<u>-</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Salary				<u>30,000</u>	<u>119,508</u>	<u>144,783</u>	<u>169,066</u>	<u>169,790</u>	<u>169,790</u>	<u>169,790</u>	<u>169,790</u>
					298.36%	21.15%	16.77%	0.43%	17.27%	17.27%	17.27%

Note:

(1) Beginning December 2014, 100% of the Superintendent Fleet & Bldg salary is allocated to the Town Buildings Department. Previously, 15% of the salary was budgeted in the Highway Department.

Department: Public Works - Highway

Mission To Maintain the Town's Roadway System in a Safe and Cost-Effective Manner

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054303-51610	Salaries F/T	1,668,631	1,734,732	1,734,732	1,749,772	1,754,302	806,198	1,704,787	1,704,787	1,704,787	1,704,787	4,530	0.26%	
10054303-51620	Salaries P/T	18,425	2,558	2,558	18,425	18,425	-	-	-	-	-	(18,425)	-100.00%	
10054303-51630	Salaries O/T	201,450	400,824	400,823	207,000	207,000	137,184	207,000	207,000	207,000	207,000	-	0.00%	
10054303-51640	Salaries O/T Meal Allow	10,000	18,234	18,233	12,000	12,000	4,668	12,000	12,000	12,000	12,000	-	0.00%	
10054303-51905	Salaries Shift Differential	3,000	-	-	3,000	3,000	-	3,000	3,000	3,000	3,000	-	0.00%	
10054303-52200	Social Security 401A Employer	141,511	157,645	157,644	151,983	151,983	67,622	152,888	152,888	152,888	152,888	905	0.60%	
10054303-52205	Contributions	9,542	13,835	14,445	17,797	17,797	8,152	19,009	19,009	19,009	19,009	1,212	6.81%	
10054303-52901	Longevity	8,315	8,063	8,063	8,513	8,513	4,050	8,250	8,250	8,250	8,250	(263)	-3.09%	
10054303-52906	Accrued Benefits Payout	-	12,248	12,247	-	-	-	-	-	-	-	-	-	
10054303-53011	Prof Service	1,500	-	-	1,500	1,500	995	1,500	1,500	1,500	1,500	-	0.00%	
10054303-53018	O/S Contractors	42,000	95,194	95,194	42,000	42,000	1,082	50,000	50,000	50,000	50,000	8,000	19.05%	
10054303-53072	State Drug And Alcohol Testing	5,000	5,641	5,641	-	-	-	-	-	-	-	-	-	
10054303-53200	Training	6,000	3,044	3,044	4,000	4,000	540	4,000	4,000	4,000	4,000	-	0.00%	
10054303-53305	Remediation	10,000	4,377	4,376	5,000	-	-	-	-	-	-	(5,000)	-100.00%	
10054303-53405	O/S Laundry Service	5,100	6,888	6,887	5,100	5,100	3,171	5,100	5,100	5,100	5,100	-	0.00%	
10054303-53506	Pipe Cleaning	15,000	9,850	9,850	15,000	15,000	1,940	15,000	15,000	15,000	15,000	-	0.00%	
10054303-54200	Property Cleaning	1,500	975	975	1,500	1,500	170	1,500	1,500	1,500	1,500	-	0.00%	
10054303-54290	Road Maintenance	320,000	435,606	435,606	340,000	340,000	43,433	340,000	340,000	340,000	340,000	-	0.00%	
10054303-54301	Property Repair / Maintenance	1,500	172	172	1,500	1,500	586	10,000	10,000	10,000	10,000	8,500	566.67%	
10054303-54335	Repairs Mobile Equipment	117,000	108,501	108,501	117,000	117,000	18,017	117,000	117,000	117,000	117,000	-	0.00%	
10054303-54445	Office Equip Lease/Rental	1,380	1,380	1,225	1,380	1,380	477	1,380	1,380	1,380	1,380	-	0.00%	
10054303-55301	Postage	-	2	2	-	-	(3)	-	-	-	-	-	-	
10054303-55400	Advertising	1,500	495	495	1,000	1,000	117	1,000	1,000	1,000	1,000	-	0.00%	
10054303-55800	Travel	2,000	886	885	1,500	1,500	-	1,500	1,500	1,500	1,500	-	0.00%	
10054303-56020	Supplies Auto Truck	64,500	69,311	69,311	64,500	64,500	47,171	64,500	64,500	64,500	64,500	-	0.00%	
10054303-56040	Supplies Signs	20,000	20,809	20,809	20,000	20,000	18,559	20,000	20,000	20,000	20,000	-	0.00%	
10054303-56100	Supplies - General	10,000	8,325	8,324	10,000	10,000	6,912	10,000	10,000	10,000	10,000	-	0.00%	
10054303-56105	Radio	6,500	1,622	1,622	6,500	6,500	1,728	6,500	6,500	6,500	6,500	-	0.00%	
10054303-56108	Paint	25,000	24,078	24,078	25,000	25,000	10,079	25,000	25,000	25,000	25,000	-	0.00%	
10054303-56120	Supplies Office	1,500	704	703	1,500	1,500	89	1,500	1,500	1,500	1,500	-	0.00%	
10054303-56220	Electricity	32,480	26,496	26,495	31,000	31,000	10,659	31,000	31,000	31,000	31,000	-	0.00%	
10054303-56240	Fuel Oil / Propane	63,000	63,543	63,543	72,105	72,105	7,150	45,000	45,000	45,000	45,000	(27,105)	-37.59%	
10054303-56260	Gasoline/Oil	104,000	108,055	108,055	108,000	108,000	17,653	80,000	80,000	80,000	80,000	(28,000)	-25.93%	
10054303-56270	Water	4,867	5,174	5,173	4,300	4,300	1,466	4,300	4,300	4,300	4,300	-	0.00%	
10054303-56500	Voice / Data	10,116	7,209	7,208	7,500	7,500	3,105	7,500	7,500	7,500	7,500	-	0.00%	
10054303-56520	Supplies Stone And Gravel	22,000	19,497	19,497	20,000	20,000	11,529	20,000	20,000	20,000	20,000	-	0.00%	
10054303-56610	Equip Furniture	10,000	14,119	14,119	2,000	2,000	(4,637)	2,000	2,000	2,000	2,000	-	0.00%	
10054303-56615	Equip Hand/Shop Tools	9,800	9,873	9,872	9,800	9,800	3,657	9,800	9,800	9,800	9,800	-	0.00%	
10054303-56630	Uniforms & Equipment	11,000	6,656	6,656	11,000	11,000	7,074	11,000	11,000	11,000	11,000	-	0.00%	
Total Expenditures		2,985,117	3,406,621	3,407,060	3,098,175	3,097,705	1,240,592	2,993,014	2,993,014	2,993,014	2,993,014	(55,646)	-1.80%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	26	25.15	26.15	26	26	26	26	26
Part-time	1	1	-	-	-	-	-	-

Budget Variances for Department Requests

\$0

\$0

\$0

\$0

\$0

Status of Prior Year Goals

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Goals for Budget Year

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Public Works - Highway

Position Title		Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time												
<i>Non-Bargaining</i>												
Highway Superintendent	Mose Sacchary	N	4	4	\$ 105,303	\$ 105,303	\$ 106,356	\$ 111,760	\$ 111,760	\$ 111,760	\$ 111,760	\$ 111,760
Superintendent Fleet & Bldg. (1)	Bill Oestmann				104,377	15,795	15,953	-	-	-	-	-
<i>Total Non-Bargaining</i>					<u>209,680</u>	<u>121,098</u>	<u>122,309</u>	<u>111,760</u>	<u>111,760</u>	<u>111,760</u>	<u>111,760</u>	<u>111,760</u>
Bargaining Unit												
Mechanics Foreman	Daniel Tiani, Jr	FMEC	5	5	71,590	71,598	71,598	77,375	77,375	77,375	77,375	77,375
Mechanics:												
Mechanic	Neal Coppola	Mech	5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Mechanic	John Killinger	Mech	5	5	63,949	63,956	63,956	69,504	69,504	69,504	69,504	69,504
Mechanic	Salvatore Macchio, Jr.	Mech	5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Mechanic Apprentice	Fred Tiani III	Mech	0	1			41,783	49,319	52,304	52,304	52,304	52,304
Operators												
Equipment Operator III/ Crew Leader	James Peck, Jr	OIII/CL	5	5	68,337	68,340	68,340	71,807	71,807	71,807	71,807	71,807
Equipment Operator III/ Crew Leader	Joseph Lucas	OIII/CL	5	5	68,337	68,340	68,340	71,807	71,807	71,807	71,807	71,807
Equipment Operator III/ Crew Leader	Hugh Courte	OIII/CL	5	5	68,337	68,340	68,340	71,807	71,807	71,807	71,807	71,807
Equipment Operator III	Antonio Zallo	EOIII	5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Operator II/Dispatcher	Daniel Bochicchio	EOIII	5	5	63,949	63,956	63,956	69,504	69,504	69,504	69,504	69,504
Equipment Operator II	Denis Barron	EO II	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	Michael Evanchik	EO II	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	John Gannon	EO II	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	Walter Jaykus	EO II	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	Michael Mercado	EO II	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	Mario Soggi	EO II	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	William Sweet Jr	EO II	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	Kenneth Arnow	EO II	4/5	5	60,910	60,907	60,260	63,998	63,998	63,998	63,998	63,998
Equipment Operator II	Douglas Chester	EO II	4/5	5	60,910	60,907	59,353	63,998	63,998	63,998	63,998	63,998
Equipment Operator II (2)	Nick Boccuzzi	EO II	5	5			58,025	63,998	63,998	63,998	63,998	63,998
Laborers:												
Laborer	Moved to EOII	LAB		4	57,336	55,458	-					
Laborer	David Knaus	LAB	5	5	57,336	57,337	57,337	60,260	60,260	60,260	60,260	60,260
Laborer	Open Position	LAB	5	5	57,336	57,337	57,337	60,260	60,260	60,260	60,260	60,260
Laborer	Teddy Yarrow	LAB	5	5	57,336	57,337	57,337	60,260	60,260	60,260	60,260	60,260
Mason	Peter Meduri	MASON	5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Welder	Milton Renzulli	WELDER	4	5	68,337	68,340	68,187	71,807	71,807	71,807	71,807	71,807
<i>Total Bargaining Unit</i>					<u>1,506,166</u>	<u>1,504,326</u>	<u>1,546,322</u>	<u>1,642,542</u>	<u>1,645,527</u>	<u>1,645,527</u>	<u>1,645,527</u>	<u>1,645,527</u>
Total Full Time					<u>1,715,845</u>	<u>1,625,424</u>	<u>1,668,631</u>	<u>1,754,302</u>	<u>1,757,287</u>	<u>1,757,287</u>	<u>1,757,287</u>	<u>1,757,287</u>
Part-Time												
Part-Time					24,800	43,424	18,425	18,425	-	-	-	-
Total Part-Time					<u>24,800</u>	<u>43,424</u>	<u>18,425</u>	<u>18,425</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department	2016-2017 BoS	2016-2017 BoF	2016-2017 Adopted
Miscellaneous Pay											
Shift Diff.(Mechs & Winter)				5,000	3,000	-	-	-	-	-	-
Salaries Shift Differential				3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Overtime				203,950	203,950	253,950	259,500	204,000	204,000	204,000	204,000
Total Miscellaneous Pay				<u>211,950</u>	<u>209,950</u>	<u>256,950</u>	<u>262,500</u>	<u>207,000</u>	<u>207,000</u>	<u>207,000</u>	<u>207,000</u>
Allocation of Overtime to Railroad											
				(52,500)	(52,500)	(52,500)	(52,500)	(52,500)	(52,500)	(52,500)	(52,500)
Total Salary				<u>1,900,095</u>	<u>1,826,298</u>	<u>1,891,506</u>	<u>1,982,727</u>	<u>1,911,787</u>	<u>1,911,787</u>	<u>1,911,787</u>	<u>1,911,787</u>
				4.67%	-3.88%	3.57%	4.82%	-3.58%	1.07%	1.07%	1.07%

Note:

(1) Beginning December 2014, 100% of the Superintendent Fleet & Bldg salary is allocated to the Town Buildings Department. Previously, 15% of the salary was budgeted in the Highway Department.

(2) The Department is phasing out the position of Laborer. The Board of Selectmen approved the hiring of an Equipment Operator II/Laborer on February 26, 2013. This position will be an Equipment Operator II in FY2015. There is no fiscal impact from the title clarification. Full time Mechanics Apprentice added 2014-2015 based on \$21.09/hr.

Department: Public Works - Transfer Station

Mission To Dispose of Solid Waste Materials Generated within the Town in an Environmentally Sound and Cost-Effective Manner.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054380-44020	Transfer Station Dump Fees	30,000	30,000	51,974	30,000	30,000	25,647	30,000	30,000	30,000	30,000	-	0.00%	
10054380-44022	Transfer Station Tipping Fees	430,000	430,000	449,914	459,000	459,000	121,753	445,000	445,000	445,000	445,000	(14,000)	-3.05%	
10054380-44023	Transfer Station Recycling	60,000	60,000	76,573	60,000	60,000	26,312	60,000	60,000	60,000	60,000	-	0.00%	
10054380-44026	Transfer Station Sticker Fees	124,400	124,400	139,468	140,400	140,400	84,650	140,000	140,000	140,000	140,000	(400)	-0.28%	
Total Revenue		644,400	644,400	717,929	689,400	689,400	258,361	675,000	675,000	675,000	675,000	(14,400)	-2.09%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054380-51610	Salaries F/T	366,650	376,546	375,025	382,943	382,943	181,754	385,281	385,281	385,281	385,281	2,338	0.61%	
10054380-51630	Salaries O/T	85,942	78,947	78,946	85,942	85,942	36,003	85,942	85,942	85,942	85,942	-	0.00%	
10054380-51640	Salaries O/T Meal Allow	500	500	310	500	500	20	500	500	500	500	-	0.00%	
10054380-52200	Social Security	34,730	34,608	33,018	35,977	35,977	15,618	36,462	36,462	36,462	36,462	485	1.35%	
10054380-52205	401A Employer Contributions	2,437	3,317	3,461	3,840	3,840	1,911	3,917	3,917	3,917	3,917	77	2.00%	
10054380-52901	Longevity	1,400	1,400	1,400	1,400	1,400	700	1,400	1,400	1,400	1,400	-	0.00%	
10054380-53010	Service Contracts	-	3,064	3,064	600	600	-	600	600	600	600	-	0.00%	
10054380-53018	O/S Contractors	16,000	12,936	11,553	13,000	13,000	290	13,000	13,000	13,000	13,000	-	0.00%	
10054380-53415	Paint Disposal	5,000	5,000	4,429	5,000	5,000	1,586	5,000	5,000	5,000	5,000	-	0.00%	
10054380-53420	Hazardous Waste Day	20,000	20,000	14,631	20,000	20,000	11,692	20,000	20,000	20,000	20,000	-	0.00%	
10054380-53440	Recycling	60,000	41,651	41,650	50,000	50,000	23,951	55,000	55,000	55,000	55,000	5,000	10.00%	To be rebid
10054380-53901	Garbage Hauling Contract	585,000	578,236	578,236	605,000	605,000	217,746	605,000	605,000	605,000	605,000	-	0.00%	tonnage down slightly
10054380-53908	Groundwater Monitor/Landfill	30,000	22,261	22,261	30,000	30,000	10,466	30,000	30,000	30,000	30,000	-	0.00%	
10054380-54330	Repairs Machinery And Equipmen	20,000	10,365	10,365	20,000	20,000	2,520	20,000	20,000	20,000	20,000	-	0.00%	
10054380-54335	Repairs Mobile Equipment	3,000	3,000	1,035	3,000	3,000	-	3,000	3,000	3,000	3,000	-	0.00%	
10054380-54421	O/S Bulky Waste Disposal	140,000	114,244	114,244	125,000	125,000	42,600	137,500	137,500	137,500	137,500	12,500	10.00%	To be rebid
10054380-55800	Travel	1,000	1,000	-	500	500	-	500	500	500	500	-	0.00%	
10054380-56100	Supplies - General	4,800	4,800	4,656	4,800	4,800	1,397	4,800	4,800	4,800	4,800	-	0.00%	
10054380-56120	Supplies Office	1,600	1,600	1,447	1,600	1,600	559	1,600	1,600	1,600	1,600	-	0.00%	
10054380-56220	Electricity	15,225	15,225	13,539	16,000	16,000	5,636	16,000	16,000	16,000	16,000	-	0.00%	
10054380-56260	Gasoline/Oil	17,545	17,545	16,918	16,158	16,158	5,198	11,000	11,000	11,000	11,000	(5,158)	-31.92%	Based on contract price and usage
10054380-56270	Water	3,000	3,000	1,047	1,500	1,500	162	1,500	1,500	1,500	1,500	-	0.00%	
10054380-56500	Voice / Data	2,250	2,250	2,220	2,780	2,780	932	2,780	2,780	2,780	2,780	-	0.00%	
10054380-56615	Equip Hand/Shop Tools	1,500	1,500	999	1,500	1,500	-	1,500	1,500	1,500	1,500	-	0.00%	
10054380-56630	Uniforms & Equipment	3,500	3,500	2,268	3,500	3,500	2,072	3,500	3,500	3,500	3,500	-	0.00%	
10054380-58120	State Permits	3,500	3,500	2,025	3,500	3,500	1,238	3,500	3,500	3,500	3,500	-	0.00%	
10054380-58144	Banking and Transaction Fees	1,900	4,216	5,172	1,900	1,900	3,854	5,620	5,620	5,620	5,620	3,720	195.79%	
Total Expenditures		1,426,479	1,364,211	1,343,916	1,435,940	1,435,940	567,903	1,454,901	1,454,901	1,454,901	1,454,901	18,961	1.32%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	6.2	5.2	5.2	5.2	5.2	5.2	5.2	5.2
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

5,000	Recycling to be Rebid	
12,500	Bulky Waste to be Rebid	
\$0		
\$0		
\$0		

Status of Prior Year Goals

- Continue to maintain and operate the Transfer Station as a user friendly facility - Completed
- Continue to monitor materials as they are delivered to the Transfer Station for removal - Completed
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Goals for Budget Year

- Continue to maintain and operate the Transfer Station as a user friendly facility
- Continue to monitor materials as they are delivered to the Transfer Station for removal
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Public Works - Transfer Station

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
<i>Non-Bargaining</i>											
Superintendent Transfer Station & Waste Water (1)	O	4	4	\$ 25,748	\$ 25,748	\$ 26,006	\$ 27,327	\$ 27,327	\$ 27,327	\$ 27,327	\$ 27,327
Transfer Station Supervisor	L	4	4	96,572	96,572	97,538	102,486	102,486	102,486	102,486	102,486
Total Non-Bargaining				<u>122,320</u>	<u>122,320</u>	<u>123,544</u>	<u>129,813</u>	<u>129,813</u>	<u>129,813</u>	<u>129,813</u>	<u>129,813</u>
<i>Bargaining Unit</i>											
Trans Station Operator (2)	BU	4	5	68,337	68,341	60,907	61,659	63,997	63,997	63,997	63,997
Trans Station Operator III (3)	BU	5	5	60,910	60,907	63,956	67,213	67,213	67,213	67,213	67,213
Trans Station Operator (4)				60,910	-	-	-	-	-	-	-
Equipment Operator II	BU	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Laborer	BU	5	5	57,336	57,336	57,336	60,260	60,260	60,260	60,260	60,260
Total Bargaining Unit				<u>308,403</u>	<u>247,491</u>	<u>243,106</u>	<u>253,130</u>	<u>255,468</u>	<u>255,468</u>	<u>255,468</u>	<u>255,468</u>
Total Full Time				<u>430,723</u>	<u>369,811</u>	<u>366,650</u>	<u>382,943</u>	<u>385,281</u>	<u>385,281</u>	<u>385,281</u>	<u>385,281</u>
<i>Miscellaneous Pay</i>											
Overtime				85,942	85,942	85,942	85,942	85,942	85,942	85,942	85,942
Total Miscellaneous Pay				<u>85,942</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>
Total Salary				<u>516,665</u>	<u>455,753</u>	<u>452,592</u>	<u>468,885</u>	<u>471,223</u>	<u>471,223</u>	<u>471,223</u>	<u>471,223</u>
				-3.02%	-11.79%	-0.69%	3.60%	0.50%	4.12%	4.12%	4.12%

Notes:

- (1) Beginning in 2012-2013, 80% of the Plant Superintendent salary is allocated to the Sewer Plant and 20% is allocated to the Transfer Station. Previously, the allocation was 60% Sewer and 40% Transfer Station.
- (2) Retirement-Position changed to Transfer Station Operator
- (3) Promotion to Operator III 2013
- (4) Position eliminated through attrition in FY2014.

Department: Public Works - Parks

Mission To Maintain in a Professional Manner all Athletic Fields and Grounds at the Schools and Parks including snow removal

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054385-44027	Field Usage Fee	-	-	-	74,000	74,000	15,240	74,000	74,000	74,000	74,000	-	0.00%	
Total Revenue		-	-	-	74,000	74,000	15,240	74,000	74,000	74,000	74,000	-	0.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054385-51610	Salaries F/T	853,013	883,577	883,576	900,917	900,917	423,437	893,457	893,457	893,457	893,457	(7,460)	-0.83%	
10054385-51630	Salaries O/T	75,442	139,789	139,788	83,205	83,205	29,511	83,205	83,205	83,205	83,205	-	0.00%	
	Salaries O/T Meal Allow	4,700	5,360	5,360	4,800	4,800	730	4,800	4,800	4,800	4,800	-	0.00%	
10054385-52200	Social Security 401A Employer	71,381	74,201	74,100	76,006	76,006	32,448	76,098	76,098	76,098	76,098	92	0.12%	
10054385-52205	Contributions	2,271	3,982	4,113	3,616	3,616	1,866	3,774	3,774	3,774	3,774	158	4.36%	
10054385-52901	Longevity	4,625	4,625	4,625	4,625	4,625	2,313	4,888	4,888	4,888	4,888	263	5.68%	
10054385-53011	Prof Service	14,000	12,534	12,534	14,000	14,000	-	14,000	14,000	14,000	14,000	-	0.00%	
10054385-53018	O/S Contractors	22,800	32,050	32,049	27,800	28,800	19,142	82,100	82,100	82,100	82,100	54,300	195.32%	
10054385-53049	Mosquito Control	-	-	-	12,800	12,800	11,307	12,800	12,800	12,800	12,800	-	0.00%	
10054385-53200	Training	2,000	508	508	2,200	2,200	283	2,200	2,200	2,200	2,200	-	0.00%	
	O/S Grass Treatments	60,000	60,000	59,930	61,500	61,500	-	109,900	109,900	109,900	109,900	48,400	78.70%	
10054385-54200	Property Cleaning	500	-	-	500	500	-	500	500	500	500	-	0.00%	
	Property Repair / Maintenance	1,500	-	-	1,500	1,500	-	1,500	1,500	1,500	1,500	-	0.00%	
10054385-54330	Repairs Machinery And Equipmen	43,000	32,965	32,965	43,000	43,000	9,158	43,000	43,000	43,000	43,000	-	0.00%	
	Repairs Parks And Trails	7,500	6,440	6,439	7,500	7,500	(496)	7,500	7,500	7,500	7,500	-	0.00%	
10054385-55800	Travel	1,400	715	715	1,600	1,600	231	1,600	1,600	1,600	1,600	-	0.00%	
	Prog Meeting Expense	1,200	50	50	-	-	-	-	-	-	-	-	-	
10054385-56020	Supplies Auto Truck	3,000	1,383	1,383	3,000	3,000	315	3,000	3,000	3,000	3,000	-	0.00%	
10054385-56025	Supplies Building / Grounds	59,000	58,474	58,473	59,000	59,000	14,961	68,200	68,200	68,200	68,200	9,200	15.59%	
10054385-56100	Supplies - General	9,500	6,433	6,432	9,500	9,500	3,755	9,500	9,500	9,500	9,500	-	0.00%	
10054385-56220	Electricity	27,405	19,466	19,466	25,000	25,000	14,335	25,000	25,000	25,000	25,000	-	0.00%	
10054385-56240	Fuel Oil / Propane	8,000	8,402	8,402	8,950	8,950	855	6,000	6,000	6,000	6,000	(2,950)	-32.96%	
10054385-56260	Gasoline/Oil	37,560	37,704	37,703	41,567	41,567	16,971	30,240	30,240	30,240	30,240	(11,327)	-27.25%	
10054385-56270	Water	2,812	5,172	5,172	4,800	4,800	1,768	4,800	4,800	4,800	4,800	-	0.00%	
10054385-56500	Voice / Data	5,406	3,365	3,365	4,000	4,000	1,512	4,000	4,000	4,000	4,000	-	0.00%	
	Grounds Equipment	9,500	7,817	7,816	9,500	9,500	-	9,500	9,500	9,500	9,500	-	0.00%	
	Dues And Subscriptions	400	400	350	400	400	-	400	400	400	400	-	0.00%	
10054385-58120	State Permits	2,500	1,410	1,410	2,500	2,500	-	2,500	2,500	2,500	2,500	-	0.00%	
Total Expenditures		1,330,415	1,406,822	1,406,725	1,413,786	1,414,786	584,402	1,504,461	1,504,461	1,504,461	1,504,461	90,675	6.41%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	13	13	13	13	13	13	13	13
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

54,300	Outside Contractors -
48,400	Grass Treatments - Increase due to mandatory Field Usage Fee, Fertilizer, Etc..
9,200	Ground Supplies - Increase due to mandatory Field Usage Fee - Seed
\$0	
\$0	

Status of Prior Year Goals

- Develop a Comprehensive Equipment Replacement Program
- Maintain all properties in the best possible conditions
-

Goals for Budget Year

- Continue to develop a Comprehensive Equipment Replacement Program
- Continue to maintain all properties in the best possible conditions
-
-

Public Works - Parks

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
<i>Non-Bargaining</i>											
Director of Parks & Grounds	N	4	4	\$ 109,977	\$ 109,977	\$ 111,077	\$ 116,720	\$ 116,720	\$ 116,720	\$ 116,720	\$ 116,720
Total Non-Bargaining				<u>109,977</u>	<u>109,977</u>	<u>111,077</u>	<u>116,720</u>	<u>116,720</u>	<u>116,720</u>	<u>116,720</u>	<u>116,720</u>
<i>Bargaining Unit</i>											
Field Technician / Crew Leader	CCH	5	5	71,590	71,598	71,598	75,252	75,252	75,252	75,252	75,252
Mechanic Technician	MT	5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Irrigation Tech & Crew Leader											
Park Crew Leader	EOIII	5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Irrigation Technician		5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Groundsman											
Groundsman III	GRIII	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Groundsman III	GRIII	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Groundsman III	GRIII	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Groundsman III	GRIII	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Groundsman III	GRIII	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Groundsman III	GRIII	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Groundsman III (1)	GRII	4	5	60,910	55,457	56,772	61,659	63,998	63,998	63,998	63,998
Groundsman III (1)	GRII	4	5	53,270	55,457	56,256	60,260	60,260	60,260	60,260	60,260
Total Bargaining Unit				<u>743,077</u>	<u>739,822</u>	<u>741,936</u>	<u>782,798</u>	<u>785,137</u>	<u>785,137</u>	<u>785,137</u>	<u>785,137</u>
Total Full Time				<u>853,054</u>	<u>849,799</u>	<u>853,013</u>	<u>899,518</u>	<u>901,857</u>	<u>901,857</u>	<u>901,857</u>	<u>901,857</u>
Overtime											
Overtime				81,383	83,825	83,825	91,605	83,205	83,205	83,205	83,205
Total Overtime				<u>81,383</u>	<u>83,825</u>	<u>83,825</u>	<u>91,605</u>	<u>83,205</u>	<u>83,205</u>	<u>83,205</u>	<u>83,205</u>
Allocation of Overtime to Railroad											
				(8,508)	(8,383)	(8,383)	(8,400)	(8,400)	(8,400)	(8,400)	(8,400)
Total Salary				<u>925,929</u>	<u>925,242</u>	<u>928,456</u>	<u>982,723</u>	<u>976,662</u>	<u>976,662</u>	<u>976,662</u>	<u>976,662</u>
				3.30%	-0.07%	0.35%	5.84%	-0.62%	5.19%	5.19%	5.19%

Notes:

(1) Moved from Groundsman II to Groundsman III in FY2016.

Department: Public Works - Nature Center

Mission To Maintain and Repair those Buildings which are the Town's Responsibility in a Safe and Energy-Efficient Manner

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054398-56220	Electricity	32,480	32,480	31,352	32,000	32,000	14,747	32,000	32,000	32,000	32,000	32,000	-	0.00%
10054398-56240	Fuel Oil / Propane	41,000	48,618	48,617	40,755	40,755	-	30,000	30,000	30,000	30,000	30,000	(10,755)	-26.39%
10054398-56270	Water	4,120	6,173	6,172	3,471	3,471	1,301	3,417	3,417	3,417	3,417	3,417	(54)	-1.56%
Total Expenditures		77,600	87,271	86,141	76,226	76,226	16,048	65,417	65,417	65,417	65,417	65,417	(10,809)	-14.18%

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Public Works - Utilities

Mission To Provide for Effective Street Lighting and Fire Hydrant Service

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted	Amended	Unaudited	Adopted	Amended	6 Month	Department	Selectmen	Bd of Finance	\$ 2017			
		Budget	Budget	Actual	Budget	Budget	Actual	Request	Recommended	Recommended	Adopted	Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054350-56292	Town Util Street Lights	111,650	92,676	92,676	128,000	128,000	49,737	129,920	129,920	129,920	129,920	1,920	1.50%	
10054350-56295	Town Util Hydrant Service	303,248	326,262	326,262	330,936	330,936	133,612	342,600	342,600	342,600	342,600	11,664	3.52%	
Total Expenditures		414,898	418,938	418,938	458,936	458,936	183,350	472,520	472,520	472,520	472,520	13,584	2.96%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

1,920	Estimate a 3% increase in delivery
11,664	For Hydrant Services, with a rate increase of 5% over 2015 actual. (The increase from FY14 to FY15 was 1% and from FY13 to FY14 was 9% increase)
\$0	
\$0	
\$0	

Status of Prior Year Goals

- We are taking part in a pilot program with Eversource to replace 10 street lamps with LED's
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Goals for Budget Year

- Continue to replace 400+/- street lamps with LED's
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Department: Public Works - Tree Service

Mission

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054399-51620	Salaries P/T	24,000	24,001	24,000	24,000	24,000	11,539	24,000	24,000	24,000	24,000	24,000	-	0.00%
10054399-53018	O/S Contractors	880	880	221	1,000	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10054399-53450	O/S Tree Service Highway	260,000	257,791	257,790	210,000	210,000	92,539	210,000	210,000	235,000	235,000	235,000	-	0.00%
10054399-53451	O/S Tree Service Parks	70,000	72,380	72,380	32,414	32,414	8,145	32,414	32,414	32,414	32,414	32,414	-	0.00%
10054399-54303	O/S Tree Maintenance	65,000	52,965	52,965	22,250	22,250	15,937	47,250	47,250	97,250	97,250	97,250	25,000	112.36%
10054399-53200	Training	9,120	-	-	2,000	2,000	-	2,000	2,000	2,000	2,000	2,000	-	0.00%
10054399-55800	Travel	1,000	1,000	-	1,000	1,000	-	1,000	1,000	1,000	1,000	1,000	-	0.00%
10054399-56500	Voice / Data	1,000	1,000	738	1,000	1,000	305	1,000	1,000	1,000	1,000	1,000	-	0.00%
10054399-56100	Supplies - General	4,500	89	89	4,500	4,500	-	4,500	4,500	4,500	4,500	4,500	-	0.00%
10054399-52200	Social Security	1,836	1,836	1,836	1,836	1,836	1,193	1,836	1,836	1,836	1,836	1,836	-	0.00%
Total Expenditures		437,336	411,942	410,019	300,000	300,000	129,657	325,000	325,000	400,000	400,000	400,000	25,000	8.33%

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	1	1	1	1
Part-time	1	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Tree Service

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
<u>Part Time</u>											
Tree Warden	N.C.		n/a	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Total Part Time				<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>
Total Salary				<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>	<u>24,000</u>
				300.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Recreation

Department: Recreation - Administration/Programs

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	\$ 2017		FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	Adopted 2017	Department Request 2017	
10054520-44709	Park And Recreation Fees	200,000	200,000	150,333	200,000	200,000	16,619	165,000	181,500	181,500	181,500	(35,000)	-17.50%
10054520-44736	Dog Park Fees	22,000	22,000	18,974	22,000	22,000	14,006	20,000	20,000	20,000	20,000	(2,000)	-9.09%
10054520-44867	Waveny Custodial Fees	3,000	3,000	-	-	-	-	-	-	-	-	-	-
10054520-44868	Other Classes & Programs Offset	350,000	350,000	410,117	365,000	365,000	354,818	445,000	445,000	445,000	445,000	80,000	21.92%
10054520-47202	Rental Of Property	5,000	5,000	6,985	5,000	5,000	-	-	5,000	5,000	5,000	-	0.00%
Total Revenue		580,000	580,000	586,409	592,000	592,000	385,443	635,000	651,500	651,500	651,500	43,000	7.28%

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	\$ 2017		FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	Adopted 2017	Department Request 2017	
10054520-51610	Salaries F/T	375,425	372,158	371,685	391,093	391,093	183,604	395,488	395,488	395,488	395,488	4,395	1.12%
10054520-51620	Salaries P/T	115,600	242,728	242,727	231,047	231,047	153,064	266,500	266,500	266,500	266,500	35,453	15.34%
10054520-51630	Salaries O/T	3,500	6,767	6,766	15,200	15,200	9,025	15,500	15,500	15,500	15,500	300	1.97%
10054520-52200	Social Security	37,931	47,089	47,088	48,871	48,871	25,539	51,946	51,946	51,946	51,946	3,075	6.29%
10054520-52205	401A Employer Contributions	2,398	-	-	-	-	-	-	-	-	-	-	-
10054520-52901	Longevity	1,300	1,300	1,300	1,500	1,500	750	1,550	1,550	1,550	1,550	50	3.33%
10054520-53015	O/S Contract Service	2,000	7,221	7,220	5,000	5,000	1,476	7,000	7,000	7,000	7,000	2,000	40.00%
10054520-54200	Property Cleaning / Property Repair /	4,000	2,300	2,211	4,000	4,000	-	4,000	4,000	4,000	4,000	-	0.00%
10054520-54301	Maintenance	3,500	2,400	2,359	3,500	3,500	915	3,500	3,500	3,500	3,500	-	0.00%
10054520-54305	Dog Park Maintenance	15,350	8,350	7,969	17,500	17,500	810	17,500	17,500	17,500	17,500	-	0.00%
10054520-54330	Repairs Machinery And Equipment	4,000	1,664	1,595	4,000	4,000	380	4,000	4,000	4,000	4,000	-	0.00%
10054520-54335	Repairs Mobile Equipment	350	314	115	350	350	77	350	350	350	350	-	0.00%
10054520-54350	Repairs Parks And Trails	2,000	2,000	1,748	2,000	2,000	-	2,000	2,000	2,000	2,000	-	0.00%
10054520-54445	Office Equip Lease/Rental	3,750	3,750	2,952	3,500	3,500	1,349	3,500	3,500	3,500	3,500	-	0.00%
10054520-55005	Background/Security Checks	1,200	590	400	500	500	230	600	600	600	600	100	20.00%
10054520-55301	Postage	2,500	2,172	2,022	2,500	2,500	394	2,500	2,500	2,500	2,500	-	0.00%
10054520-55400	Advertising	7,000	5,900	5,819	7,000	7,000	-	7,000	7,000	7,000	7,000	-	0.00%
10054520-55800	Travel	300	300	105	300	300	47	300	300	300	300	-	0.00%
10054520-55950	Prog Soccer	5,000	600	580	3,000	3,000	373	3,000	3,000	3,000	3,000	-	0.00%
10054520-55955	Prog Camp Buses	6,000	4,450	4,450	6,250	6,250	5,290	6,750	6,750	6,750	6,750	500	8.00%
10054520-55960	Prog Open Gym	2,500	-	-	-	-	-	-	-	-	-	-	-
10054520-55964	Prog Jr HS Athletics	750	-	-	-	-	-	-	-	-	-	-	-
10054520-55967	Prog Mens Softball	8,250	300	300	750	750	-	350	350	350	350	(400)	-53.33%
10054520-55968	Prog Spring/Summer Clinics	3,500	2,700	2,645	4,250	4,250	2,345	4,650	4,650	4,650	4,650	400	9.41%
10054520-55969	Prog Summer Baseball	800	600	585	800	800	-	800	800	800	800	-	0.00%
10054520-55980	Other Classes & Programs	280,000	208,883	208,882	188,000	188,000	118,187	200,000	200,000	200,000	200,000	12,000	6.38%
10054520-56020	Supplies Auto Truck	-	36	35	-	-	-	-	-	-	-	-	-
10054520-56035	Supplies Program Inc.	16,000	10,400	10,311	17,250	17,250	3,329	17,250	17,250	17,250	17,250	-	0.00%
10054520-56100	Supplies - General	9,000	7,539	7,520	9,500	9,500	1,584	9,500	9,500	9,500	9,500	-	0.00%
10054520-56120	Supplies Office	6,000	4,400	4,347	5,000	5,000	1,032	5,000	5,000	5,000	5,000	-	0.00%
10054520-56260	Gasoline/Oil	3,250	3,411	3,410	3,250	3,250	1,384	3,250	3,250	3,250	3,250	-	0.00%
10054520-56500	Voice / Data	5,000	5,328	5,328	5,000	5,000	1,728	5,750	5,750	5,750	5,750	750	15.00%
10054520-56610	Equip Furniture	350	350	-	350	350	-	350	350	350	350	-	0.00%
10054520-56630	Uniforms & Equipment	14,000	7,031	6,951	12,500	12,500	1,419	12,500	12,500	12,500	12,500	-	0.00%
10054520-57350	Software	6,750	6,750	6,641	7,000	7,000	6,228	7,000	7,000	7,000	7,000	-	0.00%
10054520-58115	Dues And Subscriptions	800	800	685	800	800	285	800	800	800	800	-	0.00%
10054520-58144	Banking and Transaction Fees	14,000	27,669	23,914	14,000	14,000	12,872	24,000	24,000	24,000	24,000	10,000	71.43%
Total Expenditures		964,054	998,250	990,668	1,015,561	1,015,561	533,717	1,084,184	1,084,184	1,084,184	1,084,184	68,623	6.76%

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY 2017	Bd of Finance FY 2017	Adopted FY 2017
Full-time	4	4	5	5	5	5	5	5
Part-time	36	36	36	36	90	90	90	50

Budget Variances for Department Requests

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Status of Prior Year Goals

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Goals for Budget Year

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Recreation - Administration and Program

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted	
Full Time												
Recreation Director	S	4	4	\$ 107,366	\$ 110,051	\$ 111,152	\$ 116,798	\$ 116,798	\$ 116,798	\$ 116,798	\$ 116,798	
Asst. Recreation Director	M	4	4	85,391	87,525	88,401	92,892	92,892	92,892	92,892	92,892	
Recreation Supervisor	H	2	3	-	-	59,938	61,903	63,451	63,451	63,451	63,451	
Office Manager	H	4	4	59,785	59,785	60,383	62,208	63,690	63,690	63,690	63,690	
Administrative Asst. II	E	4	4	55,060	55,060	55,611	57,292	58,657	58,657	58,657	58,657	
Total Full Time				<u>307,602</u>	<u>312,421</u>	<u>375,485</u>	<u>391,093</u>	<u>395,488</u>	<u>395,488</u>	<u>395,488</u>	<u>395,488</u>	
Part Time												
Total Part Time				<u>121,800</u>	<u>137,250</u>	<u>115,600</u>	<u>218,297</u>	<u>266,500</u>	<u>266,500</u>	<u>266,500</u>	<u>266,500</u>	
Miscellaneous Pay												
Overtime				3,250	3,350	3,450	15,200	15,500	15,500	15,500	15,500	
Total Miscellaneous Pay				<u>3,250</u>	<u>3,350</u>	<u>3,450</u>	<u>15,200</u>	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>	
Total Salary				<u>432,652</u>	<u>453,021</u>	<u>494,535</u>	<u>624,590</u>	<u>677,488</u>	<u>677,488</u>	<u>677,488</u>	<u>677,488</u>	
				7.42%	4.71%	9.16%	26.30%	8.47%	8.47%	8.47%	36.99%	

Department: Recreation - Waveny

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request	
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054521-44867	Waveny Custodial Fees	-	-	5,031	3,000	3,000	2,819	4,000	4,000	4,000	4,000	4,000	1,000	33.33%	
10054521-47202	Rental Of Property	106,000	106,000	132,218	115,000	115,000	68,160	125,000	125,000	125,000	125,000	125,000	10,000	8.70%	
Total Revenue		106,000	106,000	137,249	118,000	118,000	70,979	129,000	129,000	129,000	129,000	129,000	11,000	9.32%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request	
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054521-51610	Salaries F/T	53,689	54,877	54,877	56,695	56,695	26,605	58,059	58,059	58,059	58,059	58,059	1,364	2.41%	
10054521-51620	Salaries P/T	9,500	5,200	5,134	9,500	9,500	3,266	9,500	9,500	9,500	9,500	9,500	-	0.00%	
10054521-51630	Salaries O/T	26,000	26,000	24,244	22,000	22,000	13,803	26,000	26,000	26,000	26,000	26,000	4,000	18.18%	
10054521-52200	Social Security	6,977	6,893	6,327	6,747	6,747	3,215	7,157	7,157	7,157	7,157	7,157	410	6.08%	
	401A Employer														
10054521-52205	Contributions	2,148	2,323	2,407	3,436	3,436	1,570	3,484	3,484	3,484	3,484	3,484	48	1.38%	
10054521-53015	O/S Contract Service	12,500	11,900	11,384	14,000	14,000	3,408	15,500	15,500	15,500	15,500	15,500	1,500	10.71%	
10054521-54350	Repairs Parks And Trails	1,500	-	-	1,500	1,500	-	-	-	-	-	-	(1,500)	-100.00%	
10054521-54360	Major Maintenance	19,000	19,000	2,647	19,000	19,000	2,815	15,000	15,000	15,000	15,000	15,000	(4,000)	-21.05%	
10054521-55301	Postage	200	200	10	-	-	-	-	-	-	-	-	-	-	
10054521-55400	Advertising	750	750	-	500	500	-	-	-	-	-	-	(500)	-100.00%	
10054521-56100	Supplies - General	11,250	7,750	7,681	11,500	11,500	3,532	11,500	11,500	11,500	11,500	11,500	-	0.00%	
10054521-56120	Supplies Office	200	200	-	-	-	-	-	-	-	-	-	-	-	
10054521-56500	Voice / Data	250	850	848	960	960	256	960	960	960	960	960	-	0.00%	
10054521-56610	Equip Furniture	2,000	1,189	293	2,500	2,500	-	3,500	3,500	3,500	3,500	3,500	1,000	40.00%	
10054521-56925	Equip China / Silverware	1,250	1,250	760	1,250	1,250	1,152	1,500	1,500	1,500	1,500	1,500	250	20.00%	
Total Expenditures		147,214	138,382	116,612	149,588	149,588	59,619	152,160	152,160	152,160	152,160	152,160	2,572	1.72%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	1	1	1	1	1	1	1	1
Part-time	1	1	1	1	1	1	1	1

Budget Variances for Department Requests

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\$0
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Status of Prior Year Goals

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Goals for Budget Year

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Recreation - Waveny

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted	
<u>Full Time</u>												
Maintenance-Waveny	F	3	4	\$ 54,486	\$ 54,486	\$ 53,689	\$ 56,695	\$ 58,059	\$ 58,059	\$ 58,059	\$ 58,059	
Total Full Time				<u>54,486</u>	<u>54,486</u>	<u>53,689</u>	<u>56,695</u>	<u>58,059</u>	<u>58,059</u>	<u>58,059</u>	<u>58,059</u>	
<u>Part Time</u>												
Part time				8,250	9,500	9,500	9,500	9,500	9,500	9,500	9,500	
Total Part Time				<u>8,250</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	
<u>Miscellaneous Pay</u>												
Overtime				22,250	26,000	26,000	22,000	26,000	26,000	26,000	26,000	
Total Miscellaneous Pay				<u>22,250</u>	<u>26,000</u>	<u>26,000</u>	<u>22,000</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	
Total Salary				<u>84,986</u>	<u>89,986</u>	<u>89,189</u>	<u>88,195</u>	<u>93,559</u>	<u>93,559</u>	<u>93,559</u>	<u>93,559</u>	
				3.82%	5.88%	-0.89%	-1.11%	6.08%	6.08%	6.08%	4.90%	

Department: Recreation - Paddle Tennis

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054522-44940	Paddle Tennis Fees	38,500	38,500	34,824	35,000	35,000	31,595	34,000	34,000	34,000	34,000	(1,000)	-2.86%	
Total Revenue		38,500	38,500	34,824	35,000	35,000	31,595	34,000	34,000	34,000	34,000	(1,000)	-2.86%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054522-51620	Salaries P/T	21,000	14,400	12,845	22,750	22,750	13,833	22,750	22,750	22,750	22,750	-	0.00%	
10054522-52200	Social Security	1,607	1,607	1,108	1,740	1,740	1,058	1,740	1,740	1,740	1,740	0	0.02%	
10054522-54325	Repairs Courts	7,000	7,000	6,533	7,000	7,000	6,646	7,500	7,500	7,500	7,500	500	7.14%	
10054522-56100	Supplies - General	1,000	1,000	929	1,000	1,000	50	1,000	1,000	1,000	1,000	-	0.00%	
10054522-56120	Supplies Office	250	151	-	250	250	-	-	-	-	-	(250)	-100.00%	
10054522-56500	Voice / Data	800	800	659	700	700	387	950	950	950	950	250	35.71%	
	Equip Heaters / Snowblowers	900	999	999	900	900	-	900	900	900	900	-	0.00%	
Total Expenditures		32,557	25,957	23,074	34,340	34,340	21,974	34,840	34,840	34,840	34,840	500	1.46%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY 2017	Bd of Finance FY 2017	Adopted FY 2017
Full-time	-	-	-	-	-	-	-	-
Part-time	5	5	5	5	5	5	5	5

Budget Variances for Department Requests

\$0
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\$0
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Status of Prior Year Goals

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Goals for Budget Year

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Recreation - Paddle Tennis

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
<u>Part Time</u>											
Court Attendants	N.C.			\$ 18,700	\$ 18,700	\$ 21,000	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750
Total Part Time				<u>18,700</u>	<u>18,700</u>	<u>21,000</u>	<u>22,750</u>	<u>22,750</u>	<u>22,750</u>	<u>22,750</u>	<u>22,750</u>
Total Salary				<u>18,700</u>	<u>18,700</u>	<u>21,000</u>	<u>22,750</u>	<u>22,750</u>	<u>22,750</u>	<u>22,750</u>	<u>22,750</u>
				1.91%	0.00%	12.30%	8.33%	0.00%	0.00%	0.00%	8.33%

Department: Recreation - Park Buildings

Mission It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings,

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054523-51620	Salaries P/T	4,500	1,100	1,046	4,500	4,500	99	4,500	4,500	4,500	4,500	-	0.00%	
10054523-52200	Social Security	344	344	80	344	344	8	344	344	344	344	0	0.07%	
10054523-53015	O/S Contract Service	1,500	1,500	1,172	1,500	1,500	1,108	1,500	1,500	1,500	1,500	-	0.00%	
10054523-53445	O/S Refuse Service	11,970	11,970	10,511	12,500	12,500	4,086	12,500	12,500	12,500	12,500	-	0.00%	
10054523-54200	Property Cleaning	5,500	5,500	2,206	5,500	5,500	1,276	6,000	6,000	6,000	6,000	500	9.09%	
10054523-54301	Property Repair / Maintenance	7,500	7,500	5,688	10,000	10,000	2,183	15,000	15,000	15,000	15,000	5,000	50.00%	
10054523-54330	Repairs Machinery And Equipment	6,000	6,000	5,760	6,000	6,000	583	6,000	6,000	6,000	6,000	-	0.00%	
10054523-56100	Supplies - General	7,250	7,250	4,589	6,250	6,250	3,227	6,750	6,750	6,750	6,750	500	8.00%	
10054523-56220	Electricity	83,400	83,400	69,410	84,100	84,100	50,758	78,000	78,000	78,000	78,000	(6,100)	-7.25%	
10054523-56240	Fuel Oil / Propane	93,150	93,150	85,005	93,150	93,150	19,655	88,000	88,000	88,000	88,000	(5,150)	-5.53%	
10054523-56270	Water	9,250	9,250	5,574	7,000	7,000	2,445	8,000	8,000	8,000	8,000	1,000	14.29%	
10054523-56500	Voice / Data	2,450	2,450	-	-	-	-	-	-	-	-	-	-	
Total Expenditures		232,814	229,414	191,043	230,844	230,844	85,426	226,594	226,594	226,594	226,594	(4,250)	-1.84%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	1	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Recreation - Park Buildings

Position Title	Present Grade	Present Step	Next Step	2011-2012 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
<u>Part Time</u>											
Custodian	N.C.			\$ 3,500	\$ 4,000	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Total Part Time				<u>3,500</u>	<u>4,000</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
Total Salary				<u>3,500</u>	<u>4,000</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
				0.00%	14.29%	12.50%	0.00%	0.00%	0.00%	0.00%	0.00%

Department: Recreation - Civic Activities

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054511-53445	O/S Refuse Service	10,250	10,263	10,263	11,000	11,000	7,006	11,500	11,500	11,500	11,500	500	4.55%	
10054511-55965	Prog Band Concert	9,750	9,750	9,555	10,250	10,250	7,439	10,750	10,750	10,750	10,750	500	4.88%	
10054511-55966	Prog Light Sound	750	750	-	750	750	-	750	750	750	750	-	0.00%	
10054511-55975	Prog Memorial Day	2,500	400	343	1,500	1,500	-	750	750	750	750	(750)	-50.00%	
10054511-56100	Supplies - General	1,500	1,487	1,094	1,500	1,500	176	1,500	1,500	1,500	1,500	-	0.00%	
Total Expenditures		24,750	22,650	21,254	25,000	25,000	14,621	25,250	25,250	25,250	25,250	250	1.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
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Status of Prior Year Goals

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Goals for Budget Year

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Department: Recreation - Lapham Community Center

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054524-44708	Senior Citizens Program	120,000	120,000	116,991	120,000	120,000	68,080	120,000	120,000	120,000	120,000	-	0.00%	
10054524-44945	Senior Program Lunches	1,750	1,750	2,238	2,250	2,250	445	2,250	2,250	2,250	2,250	-	0.00%	
Total Revenue		121,750	121,750	119,229	122,250	122,250	68,525	122,250	122,250	122,250	122,250	-	0.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054524-51610	Salaries F/T	145,592	149,038	149,038	151,746	151,746	71,239	153,228	153,228	153,228	153,228	1,482	0.98%	
10054524-51620	Salaries P/T	-	69,860	69,860	104,750	104,750	41,210	107,500	107,500	107,500	107,500	2,750	2.63%	
10054524-51630	Salaries O/T	2,000	1,880	1,367	1,500	1,500	933	1,500	1,500	1,500	1,500	-	0.00%	
10054524-52200	Social Security	11,337	16,121	16,120	19,794	19,794	8,192	20,122	20,122	20,122	20,122	328	1.66%	
10054524-52901	Longevity	600	600	600	750	750	350	800	800	800	800	50	6.67%	
10054524-54445	Office Equip Lease/Rental	2,250	4,987	4,986	1,100	1,100	924	1,100	1,100	1,100	1,100	-	0.00%	
10054524-55301	Postage	1,100	1,012	617	1,100	1,100	962	1,100	1,100	1,100	1,100	-	0.00%	
10054524-55970	Prog Meeting Expense	103,000	28,740	28,676	10,000	10,000	6,296	15,000	15,000	15,000	15,000	5,000	50.00%	
	Supplies Program Inc.													
10054524-56035	Sporting	1,400	1,400	742	1,400	1,400	-	1,400	1,400	1,400	1,400	-	0.00%	
10054524-56100	Supplies - General	800	800	661	950	950	-	950	950	950	950	-	0.00%	
10054524-56120	Supplies Office	10,000	10,000	8,922	10,000	10,000	6,610	10,000	10,000	10,000	10,000	-	0.00%	
10054524-56300	Food	8,000	5,263	4,561	6,000	6,000	1,108	6,000	6,000	6,000	6,000	-	0.00%	
10054524-56500	Voice / Data	2,500	2,588	2,588	2,500	2,500	810	2,650	2,650	2,650	2,650	150	6.00%	
10054524-58115	Dues And Subscriptions	200	200	145	200	200	-	200	200	200	200	-	0.00%	
	Banking and Transaction													
10054524-58144	Fees	1,200	1,200	1,200	1,200	1,200	-	1,200	1,200	1,200	1,200	-	0.00%	
Total Expenditures		289,979	293,689	290,083	312,990	312,990	138,635	322,750	322,750	322,750	322,750	9,760	3.12%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY 2017	Bd of Finance FY 2017	Adopted FY 2017
Full-time	2	2	2	2	2	2	2	2
Part-time	-	-	-	1	1	1	1	1

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Recreation - Lapham Community Center

Position Title	Present Grade	Present Step	Next Step	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time												
Senior Service Director	L	4	4	\$ 79,541	\$ 84,365	\$ 84,365	\$ 85,209	\$ 89,538	\$ 89,538	\$ 89,538	\$ 89,538	\$ 89,538
Program Director	H	4	4	59,025	59,785	59,785	60,383	62,208	63,690	63,690	63,690	63,690
Total Full Time				<u>138,566</u>	<u>144,150</u>	<u>144,150</u>	<u>145,592</u>	<u>151,746</u>	<u>153,228</u>	<u>153,228</u>	<u>153,228</u>	<u>153,228</u>
Part-Time												
Part Time				-	-	-	-	104,750	107,500	107,500	107,500	107,500
Total Part Time				<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>104,750</u>	<u>107,500</u>	<u>107,500</u>	<u>107,500</u>	<u>107,500</u>
Miscellaneous Pay												
Overtime				1,200	1,250	2,000	2,000	1,500	1,500	1,500	1,500	1,500
Total Miscellaneous Pay				<u>1,200</u>	<u>1,250</u>	<u>2,000</u>	<u>2,000</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total Salary				<u>139,766</u>	<u>145,400</u>	<u>146,150</u>	<u>147,592</u>	<u>257,996</u>	<u>262,228</u>	<u>262,228</u>	<u>262,228</u>	<u>262,228</u>
				2.73%	4.03%	0.52%	0.99%	74.80%	1.64%	1.64%	1.64%	77.67%

Department: Recreation - Kiwanis

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054526-51620	Salaries P/T	55,000	45,400	46,818	55,000	55,000	42,077	55,000	55,000	55,000	55,000	-	0.00%	
10054526-52200	Social Security	4,208	4,208	3,471	4,208	4,208	3,719	4,208	4,208	4,208	4,208	(1)	-0.01%	
10054526-54301	Property Repair / Maintenance	3,000	7,600	6,561	3,500	3,500	1,234	6,000	6,000	6,000	6,000	2,500	71.43%	
10054526-56025	Supplies Building / Grounds	5,000	5,000	4,969	5,000	5,000	-	9,000	9,000	9,000	9,000	4,000	80.00%	
10054526-56100	Supplies - General	2,500	2,500	1,251	2,500	2,500	(25)	2,500	2,500	2,500	2,500	-	0.00%	
10054526-56500	Voice / Data	1,400	1,400	1,322	1,400	1,400	569	1,400	1,400	1,400	1,400	-	0.00%	
10054526-56630	Uniforms & Equipment	1,750	1,750	1,097	1,750	1,750	-	1,750	1,750	1,750	1,750	-	0.00%	
10054526-56910	Supplies - Chemicals	7,500	7,500	7,382	7,500	7,500	3,528	8,000	8,000	8,000	8,000	500	6.67%	
Total Expenditures		80,358	75,358	72,871	80,858	80,858	51,102	87,858	87,858	87,858	87,858	7,000	8.66%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	19	19	19	19	19	19	19	19

Budget Variances for Department Requests

4,000	Supplies Building/ Grounds Increase - request for additional funds to purchase new beach sand to help eliminate infestation of weeds and grasses
\$0	
\$0	
\$0	

Status of Prior Year Goals

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Goals for Budget Year

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Kiwanis Park

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
<u>Part Time</u>											
Aquatic Supervisor	N.C.			\$ 14,350	\$ 14,500	\$ 14,700	\$ 15,000	\$ 14,700	\$ 14,700	\$ 14,700	\$ 14,700
Lifeguards	N.C.			38,175	38,400	33,050	34,750	33,050	33,050	33,050	33,050
Lifeguard Captain	N.C.			-	-	-	-	-	-	-	-
Gate Attendant Kiwanis	N.C.			6,925	7,100	7,250	7,750	7,250	7,250	7,250	7,250
Total Part Time				<u>59,450</u>	<u>60,000</u>	<u>55,000</u>	<u>57,500</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>
Total Salary				<u>59,450</u>	<u>60,000</u>	<u>55,000</u>	<u>57,500</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>
				2.50%	0.93%	-8.33%	4.55%	-4.35%	-4.35%	-4.35%	0.00%

Health & Human Services

Department: Health & Human Services

Mission Assist residents in need of critical essentials such as food, shelter, safety, health and provide referrals for support services and counseling. We also administer for the town, state and federal

Revenues This Department does not have revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054427-44504	Flu Clinics	15,000	15,000	5,497	12,000	12,000	-	8,000	8,000	8,000	8,000	(4,000)	-33.33%	
Total Revenue		15,000	15,000	5,497	12,000	12,000	-	8,000	8,000	8,000	8,000	(4,000)	-33.33%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054427-51610	Salaries F/T	441,878	390,396	386,218	400,384	400,384	197,594	408,967	408,967	408,967	408,967	8,583	2.14%	
10054427-51620	Salaries P/T	123,352	121,716	105,968	124,336	124,336	26,514	105,000	105,000	105,000	105,000	(19,336)	-15.55%	
10054427-51630	Salaries O/T	2,250	3,184	3,183	3,000	3,000	1,738	3,000	3,000	3,000	3,000	-	0.00%	
10054427-52200	Social Security	43,473	40,047	40,046	40,447	40,447	17,008	39,594	39,594	39,594	39,594	(853)	-2.11%	
	401A Employer Contributions	7,416	5,000	3,857	7,999	7,999	1,652	12,037	12,037	12,037	12,037	4,038	50.48%	
10054427-52901	Longevity	800	800	800	1,000	1,000	300	600	600	600	600	(400)	-40.00%	
	Accrued Benefits Payout	-	7,138	7,137	-	-	-	-	-	-	-	-	-	
10054427-53048	Flu Clinic	15,000	15,000	8,682	12,000	12,000	10,390	10,500	10,500	10,500	10,500	(1,500)	-12.50%	
10054427-53650	General Assistance	22,000	22,000	20,730	22,000	22,000	5,288	22,000	22,000	22,000	22,000	-	0.00%	
	Public Health Services	10,000	9,500	864	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%	
	Office Equip Lease/Rental	2,250	2,250	2,058	2,250	2,250	1,062	2,900	2,900	2,900	2,900	650	28.89%	
10054427-55301	Postage	1,250	1,250	1,237	1,250	1,250	397	1,250	1,250	1,250	1,250	-	0.00%	
10054427-55800	Travel	2,275	2,275	374	1,200	1,200	157	1,000	1,000	1,000	1,000	(200)	-16.67%	
	Prog Meeting Expense	10,000	10,000	8,354	10,000	10,000	3,693	16,500	16,500	16,500	16,500	6,500	65.00%	
10054427-56120	Supplies Office	2,800	3,300	3,147	2,800	2,800	991	2,800	2,800	2,800	2,800	-	0.00%	
10054427-56500	Voice / Data	3,800	3,330	2,424	3,100	3,100	764	2,800	2,800	2,800	2,800	(300)	-9.68%	
	Uniforms & Equipment	100	100	-	-	-	-	-	-	-	-	-	-	
10054427-58115	Dues And Subscriptions	1,800	1,800	793	1,200	1,200	807	1,600	1,600	1,600	1,600	400	33.33%	
	Banking & Transaction Fees	110	110	-	110	110	-	110	110	110	110	-	0.00%	
Total Expenditures		690,554	639,196	595,873	643,076	643,076	268,355	640,658	640,658	640,658	640,658	(2,418)	-0.38%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	5	5	6	5	5	5	5	5
Part-time	2	2	3	3	1	1	1	1

Budget Variances for Department Requests

- (200) Reduced travel expenses
- (300) Voice/Data reduction due to cell phone coverage
- 400 Increase in Dues & Subscriptions due to professional certifications and memberships
- Added from Agency funds to be used to co-sponsor or assist outside providers with programming with Commission approval - FY16 Budget moved \$19,000 of program expense into Contingency - FY17 program expense funds in contingency only \$10K.
- 6,500
- \$0

Status of Prior Year Goals

- Goals from last year were all met and are ongoing.
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Goals for Budget Year

- Continue to provide services for any and all residents in a timely manner
- Continue to perform, monitor, and support the Tele-Health Program as part of our adult/senior case management services
- Keep staff up to date with current health issues by attending seminars and reading journals
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Health & Human Services

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-2017 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted	
Full Time												
Director Health & Human Services	S	4	4	\$ 107,366	\$ 110,051	\$ 111,152	\$ 116,798	\$ 116,798	\$ 116,798	\$ 116,798	\$ 116,798	
Senior Outreach Worker	J	3	4	67,076	68,753	69,441	71,540	73,238	73,238	73,238	73,238	
Nurse Coordinator	H			-	59,785	-	-	-	-	-	-	
Youth Services Coordinator	K	1	2	76,044	78,150	75,896	81,746	83,788	83,788	83,788	83,788	
Youth & Family Specialist	I		2	65,440	67,076	66,095	68,092	71,459	71,459	71,459	71,459	
HS Program Assistant	H	3	4	-	-	58,911	62,208	63,684	63,684	63,684	63,684	
Sanitarian	H			58,326	58,326	60,383	-	-	-	-	-	
Total Full time				<u>374,252</u>	<u>442,141</u>	<u>441,878</u>	<u>400,384</u>	<u>408,967</u>	<u>408,967</u>	<u>408,967</u>	<u>408,967</u>	
Part Time												
HS Program Assistant				30,000	30,000	-	-	-	-	-	-	
Senior Caseworker (48 weeks)				35,000	35,000	-	-	-	-	-	-	
Part-Time Nurse Coordinator				58,750	-	44,352	44,796	50,000	50,000	50,000	50,000	
Public Health Nurse				41,760	45,000	54,000	54,540	30,000	30,000	30,000	30,000	
Health Director/Medical Director				-	-	25,000	25,000	25,000	25,000	25,000	25,000	
Part Time Salaries				<u>165,510</u>	<u>110,000</u>	<u>123,352</u>	<u>124,336</u>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>	
Miscellaneous Pay												
Overtime				1,000	1,000	2,250	3,000	3,000	3,000	3,000	3,000	
Total Miscellaneous Pay				<u>1,000</u>	<u>1,000</u>	<u>2,250</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	
Total Salary				<u>540,762</u>	<u>553,141</u>	<u>567,480</u>	<u>527,720</u>	<u>516,967</u>	<u>516,967</u>	<u>516,967</u>	<u>516,967</u>	
				9.08%	2.29%	2.59%	-7.01%	-2.04%	-8.90%	-8.90%	-8.90%	

Notes:

Public Health Nurse was moved from the Health Dept budget and the hourly rate increased from \$43.50 to \$45/hour & hours increased from 22 to 25.

Community Health Nurse hours will increase from 22 hrs/wk to 25 hrs/wk

The Public Health Nurse position will be reduced to \$30,000/yr starting in FY2017

Department: Human Services Agencies

Mission The agencies and services listed below provide services to the residents in the community.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054450-53607	Chores	2,000	2,000	769	2,000	2,000	-	500	500	500	500	(1,500)	-75.00%	
10054450-53610	Getabout	46,000	46,000	46,000	46,000	46,000	23,000	46,000	46,000	46,000	46,000	-	0.00%	
10054450-53611	Outback	20,000	20,000	20,000	-	-	-	-	-	-	-	-	-	
10054450-53613	Norwalk Transit District	2,500	2,500	-	1,500	1,500	-	1,500	1,500	1,500	1,500	-	0.00%	
10054450-53621	Kids In Crisis	50,000	50,000	50,000	52,000	52,000	26,002	56,000	56,000	56,000	56,000	4,000	7.69%	
10054450-53630	New Canaan Cares Child Guidance	18,000	18,000	18,000	18,000	18,000	9,000	18,000	18,000	18,000	18,000	-	0.00%	
10054450-53645	Center	5,000	5,000	5,000	5,000	5,000	-	5,000	5,000	5,000	5,000	-	0.00%	
10054450-53675	Domestic Violence Crisis Cntr	5,000	5,000	5,000	5,000	5,000	2,500	5,000	5,000	5,000	5,000	-	0.00%	
10054450-53680	Meals On Wheels	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%	
10054450-53681	Smart Prepare	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%	
Total Expenditures		156,500	156,500	152,769	137,500	137,500	68,502	140,000	140,000	140,000	140,000	2,500	1.82%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$10,000	Placed into contingency for the HUB. Commission requesting a presentation after 6 months showing the full business plan and a progress note about operations. The Commission will then decide about the funding.
\$6,500	Added from Agency funds to be used to co-sponsor or assist outside providers with programming with Commission approval - FY16 Budget moved \$19,000 of program expense into Contingency - FY17 program expense funds in contingency only \$10K. Over all budget is a zero increase.
\$0	
\$0	
\$0	

Status of Prior Year Goals

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Goals for Budget Year

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Other Outside Agencies

Department: Other Agencies

Mission Contributions to Outside organizations.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10055006-53600	Health/Welfare	268,523	268,523	250,855	250,000	250,000	-	250,000	250,000	250,000	250,000	-	0.00%	
10055006-53605	Day Care Center Trans Private	30,557	30,557	30,557	31,168	31,168	15,584	31,947	31,947	31,947	31,947	779	2.50%	
10055006-53640	Schools	357,480	357,480	309,910	325,000	325,000	142,136	325,000	325,000	325,000	325,000	-	0.00%	
10055006-53690	Channel 79 TV	29,000	29,000	29,000	29,000	29,000	14,500	29,000	29,000	29,000	29,000	-	0.00%	
10055006-53695	Probate Court	10,000	10,000	7,571	10,000	10,000	3,298	12,000	12,000	12,000	12,000	2,000	20.00%	
Total Expenditures		695,560	695,560	627,893	645,168	645,168	175,518	647,947	647,947	647,947	647,947	2,779	0.43%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

2,000	Recommended expense from Darien
\$0	
\$0	
\$0	
\$0	

Status of Prior Year Goals

-
-
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Goals for Budget Year

-
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Board of Education

Department: Board of Education

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054700-43336	BOE-Excess Cost Grant	800,000	800,000	104,178	800,000	800,000	-	800,000	800,000	800,000	800,000	-	0.00%	
10054700-44959	Miscellaneous Income - BOE	-	-	138,975	-	-	4,272	-	-	-	-	-	-	
Total Revenue		800,000	800,000	243,153	800,000	800,000	4,272	800,000	800,000	800,000	800,000	-	0.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054700-52110	Group Insurance-BOE	10,000,000	10,000,000	10,000,000	10,500,000	10,500,000	6,000,000	12,550,000	12,550,000	12,550,000	12,090,482	2,050,000	19.52%	
10054700-55065	Expense Summary	70,870,557	70,870,557	69,185,097	72,700,121	72,700,121	28,361,224	74,450,362	74,450,362	74,150,362	74,150,362	1,750,241	2.41%	
Total Expenditures		80,870,557	80,870,557	79,185,097	83,200,121	83,200,121	34,361,224	87,000,362	87,000,362	86,700,362	86,240,844	3,800,241	4.57%	

Library

Department: Library

Mission Enrich the town's intellectual and cultural life by providing free and convenient access to information, fostering lifelong learning, and encouraging the exchange of ideas.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
10054501-55067	Town of New Canaan		2,033,726	2,033,726	2,094,339	2,094,339	1,047,170	2,144,500	2,144,500	2,144,500	2,144,500	50,161	2.40%	
	State of Ct Grant		20,000	16,444	20,000	15,000	-	15,000	15,000	15,000	15,000	-	0.00%	
	Fundraising - Mail solicitation		315,000	354,680	345,000	345,000	282,214	365,000	365,000	365,000	365,000	20,000	5.80%	
	Fundraising - Events		100,000	191,449	155,000	170,000	190,973	171,600	171,600	171,600	171,600	1,600	0.94%	
	L/T Infrastructure strategy		(35,428)	(50,989)	(50,000)	(50,000)	-	(50,000)	(50,000)	(50,000)	(50,000)	-	0.00%	
	Designated Gifts		90,000	72,981	30,000	30,000	55,115	30,000	30,000	30,000	30,000	-	0.00%	
	Grants and Gifts		20,000	-	20,000	20,000	-	20,000	20,000	20,000	20,000	-	0.00%	
	Book Sale		45,000	35,675	40,000	35,000	14,149	35,000	35,000	35,000	35,000	-	0.00%	
	Fines and Charges		90,000	64,886	65,000	60,000	28,314	60,000	60,000	60,000	60,000	-	0.00%	
	Endowed Lectures		-	-	-	-	-	6,000	6,000	6,000	6,000	6,000	-	-
	Meeting Rm, Copies/Fax		13,000	9,163	14,000	14,000	7,562	15,500	15,500	15,500	15,500	1,500	10.71%	
	Interest/Gains/Losses		2,000	41,134	2,000	2,000	(28,962)	-	-	-	-	(2,000)	-100.00%	
	In Kind Gifts		10,000	28,018	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%	
	Total Revenue (not budgeted)		2,703,298	2,797,167	2,745,339	2,745,339	1,596,535	2,822,600	2,822,600	2,822,600	2,822,600	77,261	2.81%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
Salaries	Salary Full Time		1,654,698	1,593,885	1,691,101	1,697,592	799,589	1,740,050	1,740,050	1,740,050	1,740,050	42,458	2.51%	
	Salary Part Time		-	-	-	-	-	-	-	-	-	-	-	-
	Salary O/T		-	-	-	-	-	-	-	-	-	-	-	-
	403(B) Match		29,161	13,295	31,507	33,709	7,333	24,700	24,700	24,700	24,700	(9,009)	-28.59%	
	Payroll Taxes		126,584	112,139	129,369	129,866	56,331	130,000	130,000	130,000	130,000	134	0.10%	
Collection	Collection		289,881	266,056	267,880	253,420	143,144	261,000	261,000	261,000	261,000	7,580	2.83%	
	Programs		38,000	43,803	43,000	43,000	20,756	50,500	50,500	50,500	50,500	7,500	17.44%	
	Endowed Lectures		-	-	-	-	-	6,000	6,000	6,000	6,000	6,000	-	-
Digital Serv.	Information Technology		20,000	15,077	21,000	21,000	7,796	26,000	26,000	26,000	26,000	5,000	23.81%	
	Catalog & Network		119,343	93,930	112,615	108,115	65,160	103,000	103,000	103,000	103,000	(5,115)	-4.54%	
G & A	Telephone		2,940	3,973	4,000	4,000	976	1,800	1,800	1,800	1,800	(2,200)	-55.00%	
	Printing Adm		5,000	742	3,500	1,200	944	3,000	3,000	3,000	3,000	1,800	51.43%	
	Postage		7,000	2,882	6,000	5,000	1,152	3,500	3,500	3,500	3,500	(1,500)	-25.00%	
	Audit/Acctg/ Financial		26,960	74,621	49,000	46,000	18,205	51,000	51,000	51,000	51,000	5,000	10.20%	
	Insurance		32,651	32,345	35,630	35,630	17,360	37,600	37,600	37,600	37,600	1,970	5.53%	
	Supplies		17,500	15,411	17,600	15,100	4,585	17,000	17,000	17,000	17,000	1,900	10.80%	
	Leased Equipment		15,584	29,288	16,500	18,800	14,657	19,000	19,000	19,000	19,000	200	1.21%	
	Staff Education		6,000	14,788	10,500	10,000	4,026	16,000	16,000	16,000	16,000	6,000	57.14%	
	Organization Dues		3,500	3,311	3,500	3,500	2,149	3,500	3,500	3,500	3,500	-	0.00%	
Development	Development software		5,547	4,573	5,400	3,500	60	6,000	6,000	6,000	6,000	2,500	46.30%	
	Event Expense		35,000	69,464	45,500	61,000	50,690	69,500	69,500	69,500	69,500	8,500	18.68%	
	Printing Dev		7,500	8,491	8,500	8,500	9,998	9,500	9,500	9,500	9,500	1,000	11.76%	
	Postage		3,000	1,345	2,500	2,000	1,512	2,500	2,500	2,500	2,500	500	20.00%	
	CC/Bank Charges		4,500	6,738	4,800	6,000	5,851	9,500	9,500	9,500	9,500	3,500	72.92%	
B & G	Electricity		76,123	57,072	69,163	69,163	34,098	64,000	64,000	64,000	64,000	(5,163)	-7.46%	
	Heating Fuel		20,975	22,393	21,780	21,780	4,014	14,500	14,500	14,500	14,500	(7,280)	-33.43%	
	Bldg/Grds/Maint		95,350	87,261	88,850	84,121	24,187	89,000	89,000	89,000	89,000	4,879	5.49%	
	Cleaning Service		37,000	34,583	33,989	33,989	19,471	41,000	41,000	41,000	41,000	7,011	20.63%	
	Custodial Supplies		6,000	6,039	6,000	6,000	2,330	6,250	6,250	6,250	6,250	250	4.17%	
	Water		2,700	3,607	2,855	2,855	1,766	3,600	3,600	3,600	3,600	745	26.09%	
	Refuse Collection		3,300	3,687	3,300	3,300	1,452	3,600	3,600	3,600	3,600	300	9.09%	
	In Kind Expenses		10,000	28,018	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%	
	Total Expenditures (not budgeted)		2,701,797	2,648,817	2,745,339	2,738,140	1,319,592	2,822,600	2,822,600	2,822,600	2,822,600	84,460	3.08%	
	Less Library Revenues		(669,572)	(763,441)	(651,000)	(651,000)	(549,365)	(678,100)	(678,100)	(678,100)	(678,100)	(27,100)		
10054501-55067	Town Contribution		(2,033,726)		(2,094,339)	(2,094,339)	(1,047,170)	(2,144,500)	(2,144,500)	(2,144,500)	(2,144,500)	(50,161)	2.40%	
	Results		(1,501)	1,885,376	-	(7,199)	(276,943)	-	-	-	-	7,199		

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	24	24	24	24	24	24	24	24
Part-time	26	27	23	18	18	18	18	18

Budget Variances for Department Requests

 \$0

 \$0

 \$0

 \$0

Status of Prior Year Goals

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Goals for Budget Year

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Debt Service

Department: Debt Service

Mission Principal and interest payments for bonded Town and school projects.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10054801-58310	Bond Prin Town	5,412,282	5,497,283	5,497,282	5,887,710	5,887,710	1,338,277	6,274,233	6,274,233	6,274,233	6,274,233	386,523	6.56%	
10054801-58315	Bond Prin School	5,665,040	5,665,040	5,665,040	5,862,401	5,862,401	54,105	6,482,716	6,482,716	6,482,716	6,482,716	620,315	10.58%	
10054801-58320	Bond Interest Town	2,277,752	2,122,925	2,107,828	2,158,070	2,158,070	1,033,591	2,017,071	2,017,071	2,017,071	2,017,071	(140,999)	-6.53%	
10054801-58325	Bond Interest Schools	2,456,954	2,456,954	2,456,954	2,231,755	2,231,755	1,120,737	2,180,346	2,180,346	2,180,346	2,180,346	(51,409)	-2.30%	
10054801-58330	BOE ICT Lease	-	-	-	669,883	669,883	2,253	721,217	721,217	721,217	721,217	51,334	7.66%	
Total Expenditures		15,812,028	15,742,202	15,727,104	16,809,819	16,809,819	3,548,962	17,675,583	17,675,583	17,675,583	17,675,583	865,764	5.15%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Debt Issues			School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	Debt											
		Clean	Public	Public	Public	Public	Public	Public	Public	Public	Public	Public	Debt											
		Water Loan	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Repayment											
Purpose of Issue		Bond II	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Totals											
Issue Date		2/1/1999	3/15/2005	4/1/2007	4/2/2009	10/13/2009	10/15/2010	4/26/2012	8/1/2013	2/1/2014	5/1/2015													
			7/13/2010	3/20/2012	Refunding	Refunding																		
Interest Rate		2.00%	3.07%	2.5%-4.0%	3.13%	3.16%	2.92%	1.98%	2.48%	3.75%	2.10%													
Original Issue		\$12,705,640	\$16,330,000	\$7,145,000	\$66,510,000	\$24,005,000	\$16,500,000	\$7,100,000	\$4,830,000	\$15,300,000	\$6,540,000													
Roll over to Bonding			Refunding	Refunding																				
Principal Maturity		Monthly	Jun-15	Apr-1	Apr-1	Apr-1	Nov-1	Apr-15	Aug-1	May-15	May-1													
												Projected												
Purpose of Debt Issue													Total Debt Issued											
High School Asbestos					416,000								416,000											
Sewage Treatment Plant	12,705,640				291,000	269,000							13,265,640											
Landfill Closure					1,164,000								1,164,000											
Incinerator Transfer Station					1,265,000								1,265,000											
Elementary School					10,852,000								10,852,000											
Saxe Middle School					14,191,000	406,000							14,597,000											
High School Roof Repl.					891,000								891,000											
Hwy Garage Relo. / Landswap					2,265,000	1,981,000							4,246,000											
Pool Project Waveny					1,149,000	1,047,000							2,196,000											
Kiwanis Pavillion					186,000	175,000							361,000											
Wide Area Network					468,000	441,000							909,000											
West School Roof					216,000	231,000							447,000											
High School		14,360,000	6,242,000		16,024,000	14,162,000							50,788,000											
Open Space Purchase					14,457,000	4,452,000							18,909,000											
Roads and Curbs		1,970,000	752,000		1,806,000	655,000	12,304,000	4,000,000	2,250,000	2,300,000	2,090,000		28,127,000											
Lapham Center Expansion					869,000	186,000							1,055,000											
Police Station							1,666,000						1,666,000											
EMS							1,420,000						1,420,000											
Town Hall Upgrade				151,000									151,000											
Bridge Replacement								1,200,000		750,000			1,950,000											
School Energy Initiative							1,110,000	600,000	80,000				1,790,000											
Town Building Repairs								1,300,000					1,300,000											
Town Hall Renovation									2,500,000	12,500,000	1,830,000	1,170,000	18,000,000											
Firehouse Renovation									500,000	730,000			1,230,000											
Police Dispatch Renovation										680,000			680,000											
NCHS Tennis Courts										460,000			460,000											
Lapham Community Center Roof Replacement											712,000													
Carriage Barn Roof Replacement											421,000													
South School											1,600,000		0											
Saxe School Auditorium											5,000,000		0											
Munis Financial System											400,000		0											
TOTAL DEBT ISSUED	\$	12,705,640	\$	16,330,000	\$	7,145,000	\$	66,510,000	\$	24,005,000	\$	16,500,000	\$	7,100,000	\$	4,830,000	\$	15,300,000	\$	6,540,000	\$	9,303,000	\$	178,135,640

Consolidated Debt & Interest		School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	Debt
	Clean	Public	Public	Public	Public	Public	Public	Public	Public	Public	Public	Public	Debt
	Water Loan	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Repayment
Purpose of Issue	Bond II	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Totals
Issue Date	2/1/1999	3/15/2005	4/1/2007	3/19/2009	9/29/2009	10/15/2010	4/12/2012	8/1/2013	5/15/2014	2/1/2015	4/15/2016		
Refunded		7/13/2010	3/20/2012	Refunding	Refunding								
Interest Rate	2.00%	3.07%	2.5%-4.0%	3.13%	3.16%	2.92%	1.98%	2.48%	2.70%	3.00%	2.22%		
Original Issue	\$12,705,640	\$18,470,000	\$23,000,000	\$66,510,000	\$24,005,000	\$16,500,000	\$7,100,000	\$4,830,000	\$15,300,000	\$6,715,000	\$9,303,000		
Principal Maturity	Monthly	Jun 15/ Dec 15	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 15 / Oct 15	Apr1/Oct 1	Aug 1 / Feb 1	May 15 / Nov 15	April 1 / Oct 1	April 15 / Oct 15		
	100% Town	87.94% Schools	87.36% Schools	64.04% School	61.65% School	6.73% school	8.45% School	1.66% School				70.94 % School	
Fiscal Year		12.06% Town	12.64% Town	35.96% Town	38.35% Town	93.27% Town	91.55% Town	98.34 % Town	100 % Town	100 % Town		29.06 % Town	
2015-16	748,200	1,734,350	222,869	7,676,400	2,144,550	1,061,634	636,019	429,120	1,176,138	612,328			16,441,608
2016-17	748,200	1,705,950	222,869	7,557,050	2,225,100	1,121,525	625,819	422,720	1,145,588	589,426		876,042	17,240,289
2017-18	748,200	1,706,750	222,869	7,392,000	2,172,700	1,104,550	615,619	414,720	1,122,638	576,376		856,096	16,932,518
2018-19	685,850	1,747,750	222,869	5,736,950	2,115,700	1,136,675	605,419	406,720	1,092,038	563,326		839,232	15,152,529
2019-20		1,683,500	222,869	3,413,700	3,052,950	1,117,900	590,219	400,320	1,061,438	550,276		822,368	12,915,540
2020-21		1,639,000	222,869	3,414,200	2,954,700	1,148,225	580,119	393,920	1,046,138	537,226		805,504	12,741,901
2021-22		1,577,400	222,869	3,417,800	2,846,200	1,122,725	570,019	387,280	1,030,838	526,350		788,640	12,490,121
2022-23		1,506,000	1,637,869	3,416,400	282,400	1,146,475	559,919	380,001	1,015,538	513,300		771,776	11,229,678
2023-24		1,435,200	1,581,269		3,742,400	1,119,475	549,819	372,080	1,000,238	504,600		754,912	11,059,993
2024-25			1,524,669		3,744,000	1,141,725	539,719	363,681	983,982	495,900		738,048	9,531,724
2025-26			1,469,294			1,110,663	528,357	354,800	965,814	487,200		721,184	5,637,312
2026-27			1,407,676			1,084,675	516,994	345,441	946,688	477,412		704,320	5,483,206
2027-28						1,085,875		335,600	926,608	467,626		687,456	3,503,165
2028-29						1,080,625		325,281	903,658	456,750		670,592	3,436,906
2029-30						1,048,750			880,708	445,876		653,728	3,029,062
2030-31						1,016,250			857,758			636,864	2,510,872
2031-32									834,808				834,808
2032-33									811,858				811,858
2033-34									788,908				788,908
2034-35													0
2035-36													0
Total	\$ 2,930,450	\$ 14,735,900	\$ 9,180,860	\$ 42,024,500	\$ 25,280,700	\$ 17,647,747	\$ 6,918,041	\$ 5,331,684	\$ 18,591,382	\$ 7,803,972	\$ 11,326,762	\$ 161,771,998	
16-17 Budget													Debt
Town	748,200	205,738	28,171	2,553,527	731,390	1,046,046	572,937	415,703	1,145,588	589,426		254,578	8,291,304
Pool	-	-	-	130,737	97,014	-	-	-	-	-		-	227,751
School	-	1,500,212	194,698	4,839,535	1,371,774	75,479	52,882	7,017	-	-		621,464	8,663,061
Theatre	-	-	-	-	-	-	-	-	-	-		-	-
Sewer	-	-	-	33,251	24,921	-	-	-	-	-		-	58,172
	748,200	1,705,950	222,869	7,557,050	2,225,100	1,121,525	625,819	422,720	1,145,588	589,426		876,042	17,240,289

PRINCIPAL PAYMENTS	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	Debt
	Clean	Public	Public	Public	Public	Public	Public	Public	Public	Public	Public	Debt
Purpose of Issue	Water Loan	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Repayment
	Bond II	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Totals
Issue Date	2/1/1999	3/15/2005	4/1/2007	3/19/2009	9/29/2009	10/15/2010	4/12/2012	8/1/2013	5/15/2014	5/1/2015	4/15/2016	
Refunded		7/13/2010	3/20/2012	Refunding	Refunding	7/20/2015						
Interest Rate	2.00%	3.07%	2.5-4.0%	3.13%	3.16%	2.92%	1.98%	2.48%	2.70%	2.10%	2.22%	
Original Issue	\$12,705,640	\$18,470,000	\$23,000,000	\$66,510,000	\$24,005,000	\$16,500,000	\$7,100,000	\$4,830,000	\$15,300,000	\$6,540,000	\$9,303,000	
Principal Maturity	Monthly	Jun-15	Apr-1	Apr-1	Apr-1	Oct-15	Apr-15	Aug-1	May-15	May-1	Apr-15	
	100% Town	87.94% Schools	87.36% Schools	64.04% School	61.65% School	6.73% school	8.45% School	1.66% School			70.94 % School	
Fiscal Year		12.06% Town	12.64% Town	35.96% Town	38.35% Town	93.27% Town	91.55% Town	98.34 % Town	100% Town	100% Town	29.06 % Town	
2015-16	698,250	1,210,000	-	6,075,000	1,315,000	725,000	510,000	320,000	765,000	450,000		12,068,250
2016-17	712,344	1,230,000	-	6,210,000	1,435,000	730,000	510,000	320,000	765,000	435,000	623,000	12,970,344
2017-18	726,722	1,280,000	-	6,330,000	1,440,000	735,000	510,000	320,000	765,000	435,000	620,000	13,161,722
2018-19	679,042	1,385,000	-	4,965,000	1,455,000	790,000	510,000	320,000	765,000	435,000	620,000	11,924,042
2019-20		1,390,000	-	2,890,000	2,465,000	795,000	505,000	320,000	765,000	435,000	620,000	10,185,000
2020-21		1,415,000	-	3,035,000	2,490,000	850,000	505,000	320,000	765,000	435,000	620,000	10,435,000
2021-22		1,410,000	-	3,160,000	2,470,000	850,000	505,000	320,000	765,000	435,000	620,000	10,535,000
2022-23		1,395,000	1,415,000	3,285,000	-	900,000	505,000	320,000	765,000	435,000	620,000	9,640,000
2023-24		1,380,000	1,415,000		3,460,000	900,000	505,000	320,000	765,000	435,000	620,000	9,800,000
2024-25			1,415,000		3,600,000	950,000	505,000	320,000	765,000	435,000	620,000	8,610,000
2025-26			1,395,000			945,000	505,000	320,000	765,000	435,000	620,000	4,985,000
2026-27			1,370,000			945,000	505,000	320,000	765,000	435,000	620,000	4,960,000
2027-28						975,000		320,000	765,000	435,000	620,000	3,115,000
2028-29						1,000,000		320,000	765,000	435,000	620,000	3,140,000
2029-30						1,000,000			765,000	435,000	620,000	2,820,000
2030-31						1,000,000			765,000		620,000	2,385,000
2031-32									765,000			765,000
2032-33									765,000			765,000
2033-34									765,000			765,000
2034-35												0
2035-36												0
Total	\$ 2,816,358	\$ 12,095,000	\$ 7,010,000	\$ 35,950,000	\$ 20,130,000	\$ 14,090,000	\$ 6,080,000	\$ 4,480,000	\$ 14,535,000	\$ 6,540,000	\$ 9,303,000	\$ 133,029,358
16-17 Budget												
Town	712,344	148,338	-	2,098,359	471,685	680,871	466,905	314,688	765,000	435,000	181,044	6,274,233
Pool	-	-	-	107,433	62,566	-	-	-	-	-	-	169,999
School	-	1,081,662	-	3,976,884	884,678	49,129	43,095	5,312	-	-	441,956	6,482,716
Sewer	-	-	-	27,324	16,072	-	-	-	-	-	-	43,396
	712,344	1,230,000	-	6,210,000	1,435,000	730,000	510,000	320,000	765,000	435,000	623,000	12,970,344

INTEREST PAYMENTS												
	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	Interest
	Clean	Public	Public	Public	Public	Public	Public	Public	Public	Public	Public	Public
	Water	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Repayment
Purpose of Issue	Bond II	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Totals
Issue Date	2/1/1999	3/15/2005	4/1/2007	3/19/2009	9/29/2009	10/15/2010	4/12/2012	7/15/2013	5/15/2014	5/1/2015	4/15/2016	
Refunded		7/13/2010	3/20/2012	Refunding	Refunding	7/20/2015						
Interest Rate	2.0%	3.07%	2.5-4.0%	3.13%	3.16%	2.92%	1.98%	2.48%	2.70%	2.10%	2.22%	
Original Issue	\$12,440,686	\$18,470,000	\$23,000,000	\$66,510,000	\$24,005,000	\$16,500,000	\$7,100,000	\$4,830,000	\$15,300,000	\$6,540,000	\$9,303,000	
Rollover to Bonding												
Principal Maturity	Monthly	Jun 15/ Dec 15	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 15 / Oct 15	Apr15 / Oct 15	Aug 1 / Feb 1	May 15 / Nov 15	May 1 / Nov 1	April 15 / Oct 15	
	100% Town	87.94% Schools	87.36% Schools	64.04% School	61.65% School	6.73% school	8.45% School	1.66% School			70.94 % School	
Fiscal Year		12.06% Town	12.64% Town	35.96% Town	38.35% Town	93.27% Town	91.55% Town	98.34 % Town	100% Town	100% Town	29.06 % Town	
2015-16	49,950	524,350	222,869	1,601,400	829,550	336,634	126,019	109,120	411,138	162,328		4,373,358
2016-17	35,856	475,950	222,869	1,347,050	790,100	391,525	115,819	102,720	380,588	154,426	253,042	4,269,945
2017-18	21,478	426,750	222,869	1,062,000	732,700	369,550	105,619	94,720	357,638	141,376	236,096	3,770,796
2018-19	6,808	362,750	222,869	771,950	660,700	346,675	95,419	86,720	327,038	128,326	219,232	3,228,487
2019-20		293,500	222,869	523,700	587,950	322,900	85,219	80,320	296,438	115,276	202,368	2,730,540
2020-21		224,000	222,869	379,200	464,700	298,225	75,119	73,920	281,138	102,226	185,504	2,306,901
2021-22		167,400	222,869	257,800	376,200	272,725	65,019	67,280	265,838	91,350	168,640	1,955,121
2022-23		111,000	222,869	131,400	282,400	246,475	54,919	60,001	250,538	78,300	151,776	1,589,678
2023-24		55,200	166,269		282,400	219,475	44,819	52,080	235,238	69,600	134,912	1,259,993
2024-25			109,669		144,000	191,725	34,719	43,681	218,982	60,900	118,048	921,724
2025-26			74,294			165,663	23,357	34,800	200,814	52,200	101,184	652,312
2026-27			37,676			139,675	11,994	25,441	181,688	42,412	84,320	523,206
2027-28						110,875		15,600	161,608	32,626	67,456	388,165
2028-29						80,625		5,281	138,658	21,750	50,592	296,906
2029-30						48,750			115,708	10,876	33,728	209,062
2030-31						16,250			92,758		16,864	125,872
2031-32									69,808		0	69,808
2032-33									46,858		0	46,858
2033-34									23,908		0	23,908
2034-35											0	0
2035-36											0	0
Total	\$ 114,092	\$ 2,640,900	\$ 2,170,860	\$ 6,074,500	\$ 5,150,700	\$ 3,557,747	\$ 838,041	\$ 851,684	\$ 4,056,382	\$ 1,263,972	\$ 2,023,762	\$ 28,742,640
16-17 Budget												Debt
Town	35,856	57,400	28,171	455,168	259,706	365,175	106,032	101,015	380,588	154,426	73,534	2,017,071
Pool	-	-	-	23,304	34,448	-	-	-	-	-	-	57,752
School	-	418,550	194,698	862,651	487,097	26,350	9,787	1,705	-	-	179,508	2,180,346
Sewer	-	-	-	5,927	8,849	-	-	-	-	-	-	14,776
	35,856	475,950	222,869	1,347,050	790,100	391,525	115,819	102,720	380,588	154,426	253,042	4,269,945

Interfund Transfers

Department: Interfund Transfers

Mission Transfers from the General Fund to Other Funds.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
10059910-56291	Town Util Sewer Contribution	76,125	90,957	90,957	76,125	76,125	76,125	76,125	76,125	76,125	76,125	-	0.00%	
10059910-59021	Transfer to CNR	2,445,068	4,125,068	4,125,068	2,460,675	2,460,675	2,460,675	9,071,206	5,456,057	1,640,235	1,640,235	6,610,531	268.65%	
10059910-59026	Transfer To Waveny Pool Fund	-	69,826	69,826	63,873	63,873	63,873	57,752	57,752	57,752	57,752	(6,121)	-9.58%	
Total Expenditures		2,521,193	4,285,851	4,285,851	2,600,673	2,600,673	2,600,673	9,205,083	5,589,934	1,774,112	1,774,112	6,604,410	253.95%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

6,610,531	Current yr 1 of 5 yr CIP Town Only
(6,121)	Debt Interest paid by Town
\$0	
\$0	
\$0	

Status of Prior Year Goals

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Goals for Budget Year

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Sewer District

Department: Sewer - Tax Collector

The Tax Collector's Office provides billing and collection of real estate, personal property, motor vehicle and sewer taxes and special assessment billing. Taxes are billed and collected semi-annually on real estate and annually on motor vehicles and personal property.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017 Over 2016	FY2017 Request Justification
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)		
28054117-48255	Contribution from Reserve	-	539	-	-	-	-	-	-	-	-	-	-	-
28054135-41101	Tax Collections - Current	1,108,737	1,108,737	1,129,180	1,161,733	1,161,733	737,596	1,195,713	1,195,713	1,195,713	1,195,713	33,980	2.92%	
28054135-41102	Tax Collections - Prior Yrs	3,000	3,000	16,253	3,000	3,000	(6,583)	3,000	3,000	3,000	3,000	-	0.00%	
28054135-41901	Lien Fees And Interest	2,000	2,000	8,900	2,000	2,000	918	2,000	2,000	2,000	2,000	-	0.00%	
28054135-46101	Interest On Investments	1,000	1,000	1,204	1,000	1,000	-	1,000	1,000	1,000	1,000	-	0.00%	
28054135-49101	General Fund Contribution	76,125	90,957	90,957	76,125	76,125	76,125	76,125	76,125	76,125	76,125	-	0.00%	
Total Revenue		1,190,862	1,206,233	1,246,494	1,243,858	1,243,858	808,056	1,277,838	1,277,838	1,277,838	1,277,838	33,980	2.73%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017 Over 2016	FY2017 Request Justification
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)		
28054135-51610	Salaries F/T	39,759	40,124	40,123	43,014	43,014	19,492	42,298	41,864	41,864	41,864	(716)	-1.66%	
28054135-51620	Salaries P/T	1,600	1,600	1,158	1,600	1,600	563	1,600	1,600	1,600	1,600	-	0.00%	
28054135-51630	Salaries O/T	75	75	1	75	75	2	75	75	75	75	-	0.00%	
28054135-52200	Social Security	3,170	3,198	3,140	3,419	3,419	1,533	3,364	3,331	3,331	3,331	(55)	-1.61%	
28054135-52205	401A Employer Contributions	-	291	308	668	668	218	676	676	676	676	8	1.24%	
28054135-52906	Accrued Benefits Payout	-	539	538	-	-	-	-	-	-	-	-	-	-
28054135-53010	Service Contracts	-	2,433	2,433	-	-	-	2,400	2,400	2,400	2,400	2,400		% from tax budget
28054135-53011	Prof Service	450	423	124	140	140	-	140	140	140	140	-	0.00%	
28054135-54340	Repairs Office Equipment	300	300	150	300	300	-	300	300	300	300	-	0.00%	
28054135-54445	Office Equip Lease/Rental	-	454	453	-	-	-	454	454	454	454	454		% from tax budget
28054135-55301	Postage	2,500	5,314	5,314	2,500	2,500	-	2,500	2,500	2,500	2,500	-	0.00%	
28054135-55400	Advertising	1,000	1,000	271	1,000	1,000	-	1,000	1,000	1,000	1,000	-	0.00%	
28054135-56120	Supplies Office	1,500	291	290	1,500	1,500	-	1,500	1,500	1,500	1,500	-	0.00%	
28054135-56500	Voice / Data	100	127	126	100	100	-	130	130	130	130	30	30.00%	
Total Expenditures		50,454	56,169	54,429	54,316	54,316	21,808	56,437	55,970	55,970	55,970	2,121	3.91%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

30	Voice / Data amount is increased due to previous years amount	
\$0		
\$0		
\$0		

Status of Prior Year Goals

Goals for Budget Year

Department: Sewer - Health & Security Benefits

Mission Health and security benefits for Sewer Department employees and retirees.
 All Benefits Town and Sewer are now maintained within the new Town Health Benefit - Self Insurance Fund

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
28054158-48263	Employee Insurance Contributio	17,470	17,470	18,424	18,800	18,800	-	-	-	-	-	(18,800)	-100.00%	Moved to New Fund
Total Revenue		17,470	17,470	18,424	18,800	18,800	-	-	0	0	0	(18,800)	-100.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
28054158-52104	Contribution to Town Bens Fund	-	-	-	-	110,945	110,945	-	-	-	-	-	-	-
28054158-52105	Group Insurance	110,256	112,895	112,894	129,745	18,800	6,149	-	-	-	-	(129,745)	-100.00%	Moved to New Fund
28054158-52301	Town Pension Contribution	8,177	8,177	8,177	-	-	-	-	-	-	-	-	-	-
Total Expenditures		118,433	121,072	121,071	129,745	129,745	117,094	-	0	0	0	(129,745)	-100.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Sewer - Insurance

Mission Insurance other than Health and Wellness.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted	Amended	Unaudited	Adopted	Amended	6 Month	Department	Selectmen	Bd of Finance	Adopted	\$ 2017	% 2017	FY2017 Request
		Budget	Budget	Actual	Budget	Budget	Actual	Request	Recommended	Recommended	2017	Department	Incr(Dcr)	Over 2016
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017			
28054159-52700	Workers Compensation	22,817	22,817	22,492	24,742	24,742	12,462	27,416	27,416	27,416	27,416	2,674	10.81%	Contractual Increase
28054159-52818	Service Fees	4,200	4,200	432	435	435	-	435	435	435	435	-	0.00%	
28054159-55210	Ins Blanket Coverage	53,344	53,344	49,320	53,145	53,145	26,276	56,236	56,236	56,236	56,236	3,091	5.82%	Contractual Increase
Total Expenditures		80,361	80,361	72,244	78,322	78,322	38,738	84,087	84,087	84,087	84,087	5,765	7.36%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Sewer - Contingency

Mission The Contingency account is controlled by the Board of Finance and is used primarily for small unforeseen expenditures. The account is increased in years when union contract negotiations are ongoing in order to fund resulting wage or other contract impacts.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
28059800-51935	Contingency	12,170	4,748	-	12,170	12,170	-	12,170	12,170	12,170	12,170	-	0.00%	
Total Expenditures		12,170	4,748	-	12,170	12,170	-	12,170	12,170	12,170	12,170	-	0.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Sewer - Debt Service

Mission Principal and interest payments for bonded Town and school projects.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
28054801-58310	Bond Prin Town	40,076	40,076	40,076	41,458	41,458	-	43,396	43,396	43,396	43,396	1,938	4.67%	
28054801-58320	Bond Interest Town	17,855	17,855	17,854	16,337	16,337	-	14,776	14,776	14,776	14,776	(1,561)	-9.55%	
Total Expenditures		57,931	57,931	57,930	57,795	57,795	-	58,172	58,172	58,172	58,172	377	0.65%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0
\$0
\$0
\$0

Status of Prior Year Goals

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Goals for Budget Year

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Department: Sewer - Operations

The mission of the staff at the Waste Water Treatment Plant is to assure that our collection system (including pumping stations) operate effectively to convey waste water from individual contributors to the Treatment Facility. At the Treatment Plant, the mission is to treat the waste material so that the by-products meet the highest federal and state standards.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
28058201-42322	Sewer Connection Permits	-	-	-	-	-	600	500	500	500	500	500		
28058201-43341	Nitrogen Credit	70,000	70,000	81,906	70,000	70,000	89,739	45,000	45,000	45,000	45,000	(25,000)	-35.71%	Decreased due to lowering of credit values by the CT DEEP
28058201-44024	Disposal Fees Contribution from Major	37,500	37,500	270,992	37,500	37,500	43,898	32,550	32,550	32,550	32,550	(4,950)	-13.20%	Disposal Fees are estimated at 15% of \$217,000 projected septic disposal fees
28058201-49057	Maintenance Reserve	120,000	120,000	-	133,000	133,000	-	80,000	80,000	80,000	80,000	(53,000)	-39.85%	
Total Revenue		227,500	227,500	352,898	240,500	240,500	134,237	158,050	158,050	158,050	158,050	(82,450)	-34.28%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
28058201-51610	Salaries F/T	350,825	361,676	361,676	375,152	375,152	165,579	376,322	376,322	376,322	376,322	1,170	0.31%	
28058201-51630	Salaries O/T	35,940	50,067	50,066	40,000	40,000	23,705	40,800	40,800	40,800	40,800	800	2.00%	
28058201-51640	Salaries O/T Meal Allow	500	500	190	500	500	120	500	500	500	500	-	0.00%	
28058201-52200	Social Security 401A Employer	29,741	30,666	29,658	31,950	31,950	14,584	32,331	32,331	32,331	32,331	381	1.19%	
28058201-52205	Contributions	2,320	2,422	2,523	3,770	3,770	1,462	3,845	3,845	3,845	3,845	75	1.99%	
28058201-52901	Longevity	2,000	2,000	2,000	2,000	2,000	750	1,500	1,500	1,500	1,500	(500)	-25.00%	
28058201-52906	Accrued Benefits Payout	-	-	-	-	-	16,455	-	-	-	-	-	-	
28058201-53018	O/S Contractors	24,500	20,558	20,557	25,000	25,000	19,818	40,000	40,000	40,000	40,000	15,000	60.00%	Increase due to permit change which requires outside maintenance of Phosphate Analyzer
28058201-53200	Training	1,500	1,500	1,167	1,500	1,500	293	1,500	1,500	1,500	1,500	-	0.00%	
28058201-53505	Grit Removal	10,000	10,000	8,076	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%	
28058201-53506	Pipe Cleaning	30,000	30,000	27,865	30,000	30,000	15,148	30,000	30,000	30,000	30,000	-	0.00%	
28058201-53902	O/S Sludge Hauling	-	-	-	-	-	-	-	-	-	-	-	-	
28058201-53904	Contract	140,000	140,000	137,240	140,000	140,000	30,907	187,200	187,200	187,200	187,200	47,200	33.71%	Increase due to permit requirements to remove phosphorus and rebidding of contract
28058201-54200	Property Cleaning	4,000	4,000	3,000	4,000	4,000	1,134	4,000	4,000	4,000	4,000	-	0.00%	
28058201-54301	Property Repair / Maintenance	17,000	17,000	14,577	17,000	17,000	7,602	17,000	17,000	17,000	17,000	-	0.00%	
28058201-54330	Repairs Machinery And Equipment	25,000	24,605	23,347	25,000	25,000	8,755	35,000	35,000	35,000	35,000	10,000	40.00%	Facility is 17 yrs. old and requires increasing maintenance. Addition sensor replacement due to permit change
28058201-54335	Repairs Mobile Equipment	3,500	3,500	1,776	3,500	3,500	813	3,500	3,500	3,500	3,500	-	0.00%	
28058201-55301	Postage	255	255	50	255	255	31	255	255	255	255	-	0.00%	
28058201-55800	Travel	1,800	1,800	678	1,000	1,000	220	1,000	1,000	1,000	1,000	-	0.00%	
28058201-56025	Supplies Building / Grounds	58,000	58,000	56,814	75,000	75,000	27,161	143,000	143,000	143,000	143,000	68,000	90.67%	Increase due to additional chemicals required by CT DEEP for WPCF new discharge permit (phosphorus/zinc)
28058201-56100	Supplies - General	3,900	3,900	3,084	3,900	3,900	2,779	3,900	3,900	3,900	3,900	-	0.00%	
28058201-56120	Supplies Office	550	550	347	550	550	325	800	800	800	800	250	45.45%	Increase due to previous history
28058201-56220	Electricity	182,700	171,134	169,725	181,000	181,000	79,529	181,000	181,000	181,000	181,000	-	0.00%	
28058201-56240	Fuel Oil / Propane	19,470	23,675	23,674	16,500	16,500	15,893	12,000	12,000	12,000	12,000	(4,500)	-27.27%	Based on usage
28058201-56260	Gasoline/Oil	4,972	5,104	5,103	5,183	5,183	1,760	4,076	4,076	4,076	4,076	(1,107)	-21.36%	Based on usage
28058201-56270	Water	4,120	4,120	3,520	4,120	4,120	1,809	4,120	4,120	4,120	4,120	-	0.00%	
28058201-56500	Voice / Data	4,900	4,900	3,746	4,440	4,440	1,402	4,440	4,440	4,440	4,440	-	0.00%	
28058201-56630	Uniforms & Equipment	3,500	3,500	2,815	3,500	3,500	2,328	3,500	3,500	3,500	3,500	-	0.00%	
28058201-56915	Supplies - Laboratory	2,800	2,800	2,238	2,800	2,800	2,312	4,300	4,300	4,300	4,300	1,500	53.57%	Increase due to additional testing required by CT DEEP for WPCF new discharge permit
28058201-57350	Software	4,000	4,000	1,381	4,000	4,000	921	4,000	4,000	4,000	4,000	-	0.00%	
28058201-58115	Dues And Subscriptions	690	690	35	690	690	25	500	500	500	500	(190)	-27.54%	
28058201-58120	State Permits	2,500	2,500	2,368	2,500	2,500	2,368	2,500	2,500	2,500	2,500	-	0.00%	
Total Expenditures		970,983	985,422	959,297	1,014,810	1,014,810	445,986	1,152,889	1,152,889	1,152,889	1,152,889	138,079	13.61%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	4.6	4.8	4.8	4.8	4.8	4.8	4.8	4.8
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

15,000	Outside Contractors - Increase due to required outside lab services and service of Phosphate Analyzer - CT DEEP required
47,200	Sludge Hauling and Disposal - Increase due to rebidding on contract and a 25% increase of sludge production due to permit change - CT DEEP required
10,000	Mach Repairs - Facility is 17 years old - requiring increased maintenance and sensors maintenance
68,000	Increased usage of chemicals due to new permit requirements to remove phosphorus and continue to apply chemicals of zinc removal
250	Office Supplies - Historic Usage of materials
1,500	Increased lab supplies for additional required testing for phosphorus removal
\$0	

Status of Prior Year Goals

- Maintain Equipment-Rebuild (2) Return Sludge Pumps a priority, Continue with ongoing maintenance - COMPLETED
- Maintain and inspect Town Sewers and pump stations - COMPLETED
- Lower zinc and phosphorus discharges with additional chemical treatment, Optimize system to continue to remove nitrogen - Able to reduce phosphorus levels with chemicals and operational changes for - Operational year 2015; no reduction of zinc has been obtained with chemical addition

Goals for Budget Year

- To continue to operate the WPCF facility under all scenarios to remove phosphorus with operational changes and chemical additions - without a major construction project
- Maintain the WPCF at peak performance
- Clean and maintain the collection system
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Sewer District

Position Title	Present Grade	Present Step	Next Step	2012-2013 Budget	2013-2014 Budget	2014-2015 Budget	2015-2016 Budget	2016-2017 Department Request	2016-217 BoS Proposed	2016-2017 BoF Proposed	2016-2017 Adopted
Full Time											
<i>Non-Bargaining</i>											
Plant Superintendent	O	4	4	\$ 128,740	\$ 128,740	\$ 130,028	\$ 136,634	\$ 136,634	\$ 136,634	\$ 136,634	\$ 136,634
Allocation to Transfer Station (1)				(25,748)	(25,748)	(26,006)	(27,327)	(27,327)	(27,327)	(27,327)	(27,327)
Total Non-Bargaining				<u>102,992</u>	<u>102,992</u>	<u>104,022</u>	<u>109,307</u>	<u>109,307</u>	<u>109,307</u>	<u>109,307</u>	<u>109,307</u>
<i>Bargaining Unit</i>											
Lab Technician	BU	5	5	63,949	63,956	63,956	67,213	67,213	67,213	67,213	67,213
Sewer Plant Operator Technician	BU	5	5	63,949	63,956	63,956	71,806	71,806	71,806	71,806	71,806
Sewer Plant Operator	BU	5	5	60,910	60,907	60,907	63,998	63,998	63,998	63,998	63,998
Sewer Plant Operator	BU	3/4	5	56,439	56,439	57,984	62,828	63,998	63,998	63,998	63,998
Total Bargaining Unit				<u>245,247</u>	<u>245,258</u>	<u>246,803</u>	<u>265,845</u>	<u>267,015</u>	<u>267,015</u>	<u>267,015</u>	<u>267,015</u>
Total Full Time				<u>348,240</u>	<u>348,250</u>	<u>350,825</u>	<u>375,152</u>	<u>376,322</u>	<u>376,322</u>	<u>376,322</u>	<u>376,322</u>
<i>Miscellaneous Pay</i>											
Overtime				35,940	35,940	35,940	40,000	40,800	40,800	40,800	40,800
Total Miscellaneous Pay				<u>35,940</u>	<u>35,940</u>	<u>35,940</u>	<u>40,000</u>	<u>40,800</u>	<u>40,800</u>	<u>40,800</u>	<u>40,800</u>
Total Salary				<u>384,180</u>	<u>384,190</u>	<u>386,765</u>	<u>415,152</u>	<u>417,122</u>	<u>417,122</u>	<u>417,122</u>	<u>417,122</u>
				8.69%	0.00%	0.67%	7.34%	0.47%	7.85%	7.85%	7.85%

Note:
 (1) Beginning in 2012-2013, 80% of the Plant Superintendent salary is allocated to the Sewer Plant and 20% is allocated to the Transfer Station. Previously, the allocation was 60% Sewer and 40% Transfer Station.

Small Funds

Waveny Pool Fund

Mission The Waveny Pool Fund is used to account for Revenues and Expenses related to the operation of the Waveny Pool.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
60074000-49057	Contribution from Major Maintenance Reserve	-	21,938	-	-	-	-	-	-	-	-	-	-	-
60074000-49101	General Fund Contribution				63,873	63,873	63,873	57,752	57,752	57,752	57,752	(6,121)	-9.58%	
60074050-44704	Concessions And Commissions	-	-	5,000	5,000	5,000	-	5,000	5,000	5,000	5,000	-	0.00%	
60074050-46101	Interest On Investments	500	500	409	375	375	-	400	400	400	400	25	6.67%	
60074526-44695	Pool Programs	15,000	15,000	15,745	20,000	20,000	4,212	20,000	20,000	20,000	20,000	-	0.00%	
60074526-44702	Pool Fees	450,000	450,000	451,548	476,000	476,000	64,157	485,000	485,000	485,000	485,000	9,000	1.89%	
60079910-49055	Operating Transfers In	-	-	69,826	-	-	-	-	-	-	-	-	-	
Total Revenue		465,500	487,438	542,527	565,248	565,248	132,242	568,152	568,152	568,152	568,152	2,904	0.51%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request	
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification	
60074526-51620	Salaries P/T	120,000	120,000	104,282	125,000	125,000	70,314	127,500	127,500	127,500	127,500	2,500	2.00%		
60074526-52200	Social Security	9,540	9,540	8,187	9,563	9,563	4,875	9,750	9,750	9,750	9,750	187	1.96%		
60074526-54200	Property Cleaning	5,100	6,427	6,426	7,500	7,500	3,509	10,500	10,500	10,500	10,500	3,000	40.00%		
60074526-54301	Property Repair / Maintenance	12,500	17,830	17,829	17,500	17,500	3,223	17,500	17,500	17,500	17,500	-	0.00%		
60074526-54360	Major Maintenance	15,000	41,401	41,400	40,000	40,000	2,363	40,000	40,000	40,000	40,000	-	0.00%		
60074526-55980	Other Classes & Programs	15,000	10,000	5,329	15,000	15,000	1,375	15,000	15,000	15,000	15,000	-	0.00%		
60074526-56100	Supplies - General	5,500	3,484	3,037	6,000	6,000	1,596	6,000	6,000	6,000	6,000	-	0.00%		
60074526-56220	Electricity	22,000	19,503	15,832	22,000	22,000	13,198	18,000	18,000	18,000	18,000	(4,000)	-18.18%		
60074526-56240	Fuel Oil / Propane	2,400	2,484	2,483	2,900	2,900	-	2,900	2,900	2,900	2,900	-	0.00%		
60074526-56270	Water	12,000	14,497	14,497	14,000	14,000	6,716	16,000	16,000	16,000	16,000	2,000	14.29%		
60074526-56500	Voice / Data	-	-	-	-	-	60	240	240	240	240	240	-	0.00%	
60074526-56630	Uniforms & Equipment	2,000	2,000	1,039	2,000	2,000	-	2,000	2,000	2,000	2,000	-	0.00%		
60074526-56910	Supplies - Chemicals	22,000	22,887	22,887	23,500	23,500	8,428	26,500	26,500	26,500	26,500	3,000	12.77%		
60074526-58144	Banking & Transaction Fees	6,800	6,800	6,800	5,000	5,000	-	7,000	7,000	7,000	7,000	2,000	40.00%		
60074801-58310	Bond Prin Town	157,037	157,037	157,037	162,432	162,432	-	169,999	169,999	169,999	169,999	7,567	4.66%		
60074801-58320	Bond Interest Town	-	-	69,826	63,873	63,873	-	57,752	57,752	57,752	57,752	(6,121)	-9.58%		
60079800-51935	Contingency	58,623	53,548	-	48,980	48,980	-	41,511	41,511	41,511	41,511	(7,469)	-15.25%		
Total Expenditures		465,500	487,438	476,891	565,248	565,248	115,656	568,152	568,152	568,152	568,152	2,904	0.51%		

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY 2017	Bd of Finance FY 2017	Adopted FY 2017
Full-time	-	-	-	-	-	-	-	-
Part-time	40	40	40	40	40	40	40	

Budget Variances for Department Requests

\$0	Unaudited FY2015 Opening Net Position	-124,949
\$0	Total Operating Revenue	472,292
\$0	Total Non Operating Revenue	409 Interest
\$0	Total Operating Expense	291,022
	Change in Net Position	181,679
	Net Position - End of Year	56,730

Status of Prior Year Goals

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Goals for Budget Year

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Railroad Fund

The Railroad Fund is used to account for revenues and expenditures at the State owned properties immediately adjacent to the train tracks. The Town has a management agreement with the State. Per the agreement, the Town is responsible for the maintenance of the platform, station and parking lot at Elm Street, and the platform at Talmadge Hill. Every five years, one-half of unspent funds must be sent to the State.

Mission

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
29404050-47202	Rental Of Property	7,800	7,800	7,800	7,800	7,800	4,250	7,800	7,800	7,800	7,800	-	0.00%	
	Contribution from													
29404117-49089	Capital Rein	-	28,583	28,582	-	-	-	-	-	-	-	-	-	
29404178-44920	Parking Meters	150,000	150,000	163,995	158,000	158,000	76,986	160,000	160,000	160,000	160,000	2,000	1.27%	
	Parking-Newsrack													
29404178-44927	Permits	200	200	-	200	200	-	-	-	-	-	(200)	-100.00%	
29404178-45005	Parking Tickets	-	-	23,160	24,000	24,000	12,070	24,000	24,000	24,000	24,000	-	0.00%	
Total Revenue		158,000	186,583	223,537	190,000	190,000	93,306	191,800	191,800	191,800	191,800	1,800	0.95%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
29404050-59015	Prior Year Adjustment	-	-	(182)	-	-	-	-	-	-	-	-	-	
	O/S Contract													
29404178-53015	Service	-	3,263	3,263	6,600	6,600	1,238	6,600	6,600	6,600	6,600	-	0.00%	
	Repairs Parking													
29404178-54347	Meters	-	913	913	4,000	4,000	-	4,000	4,000	4,000	4,000	-	0.00%	
29404178-56500	Voice / Data	-	2,101	2,100	2,101	2,101	875	2,100	2,100	2,100	2,100	(1)	-0.05%	
	Banking &													
29404178-58144	Transaction Fees	13,000	11,246	1,150	14,000	14,000	4,681	14,000	14,000	14,000	14,000	-	0.00%	
29404306-53018	O/S Contractors	8,600	7,600	2,818	7,600	7,600	2,070	7,600	7,600	7,600	7,600	-	0.00%	
29404306-54200	Property Cleaning	5,420	5,420	4,012	6,250	6,250	1,840	9,500	9,500	9,500	9,500	3,250	52.00%	Increase due to public demand for cleaner bathrooms
	Property Repair /													
29404306-54301	Maintenance	1,400	3,782	2,982	2,400	2,400	629	2,400	2,400	2,400	2,400	-	0.00%	
	Municipal Maint													
29404306-54370	Charge	69,943	69,943	69,943	69,960	69,960	-	69,960	69,960	69,960	69,960	-	0.00%	
	Ins Blanket													
29404306-55210	Coverage	2,500	2,500	2,500	2,500	2,500	1,800	3,852	3,852	3,852	3,852	1,352	54.08%	
	Supplies Building /													
29404306-56025	Grounds	2,000	2,000	216	2,700	2,700	-	2,700	2,700	2,700	2,700	-	0.00%	
	Supplies - General													
29404306-56100		2,000	785	707	1,000	1,000	-	1,000	1,000	1,000	1,000	-	0.00%	
29404306-56220	Electricity	10,150	11,729	11,729	12,725	12,725	5,696	12,725	12,725	12,725	12,725	-	0.00%	
29404306-56240	Fuel Oil / Propane	6,400	3,639	3,638	4,325	4,325	458	3,000	3,000	3,000	3,000	(1,325)	-30.64%	
29404306-56270	Water	2,370	2,370	1,406	1,725	1,725	388	1,725	1,725	1,725	1,725	-	0.00%	
29404306-56500	Voice / Data	5,390	1,882	1,882	2,200	2,200	1,086	3,100	3,100	3,100	3,100	900	40.91%	Increase for cable drop for security cameras
	RR Exterior													
29404306-58830	Lighting	-	28,583	28,582	-	-	-	-	-	-	-	-	-	
29409800-51935	Contingency	28,827	28,827	-	49,914	49,914	-	47,538	47,538	47,538	47,538	(2,376)	-4.76%	
Total Expenditures		158,000	186,583	137,659	190,000	190,000	20,761	191,800	191,800	191,800	191,800	1,800	0.95%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0	Unaudited FY2015	
\$0	Opening Net Position	117,536
\$0	Total Operating Revenue	194,955
\$0	Total Non Operating Revenue	28,582 capital contribution
\$0	Total Operating Expense	164,554
	Change in Net Position	58,983
	Net Position - End of Year	176,519

Status of Prior Year Goals

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Goals for Budget Year

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Property Rental Fund

Mission The Property Rental Fund is used to account for revenues and expenses related to the rental of the apartment at Kiwanis Park.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
29504050-46101	Interest On Investments	-	-	222	100	100	-	-	-	-	-	(100)	-100.00%	
29504050-47202	Rental Of Property	9,600	9,600	8,800	9,600	9,600	4,800	9,600	9,600	9,600	9,600	-	0.00%	
Total Revenue		9,600	9,600	9,022	9,700	9,700	4,800	9,600	9,600	9,600	9,600	(100)	-1.03%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
29504306-53018	O/S Contractors	3,600	2,772	307	3,600	3,600	706	3,600	3,600	3,600	3,600	-	0.00%	
	Property Repair /													
	Maintenance	1,680	1,180	693	1,680	1,680	195	1,800	1,800	1,800	1,800	120	7.14%	
29504306-56240	Fuel Oil / Propane	1,725	2,353	2,353	2,100	2,100	450	1,200	1,200	1,200	1,200	(900)	-42.86%	
29504306-56270	Water	500	1,200	783	1,340	1,340	859	1,340	1,340	1,340	1,340	-	0.00%	
29509800-51935	Contingency	2,095	2,095	-	980	980	-	1,660	1,660	1,660	1,660	680	69.39%	
Total Expenditures		9,600	9,600	4,135	9,700	9,700	2,210	9,600	9,600	9,600	9,600	(100)	-1.03%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0	Unaudited FY2015	
	Opening Net Position	20,943
\$0	Total Operating Revenue	8,800
\$0	Total Non Operating Revenue	222
\$0	Total Operating Expense	4,136
	Change in Net Position	4,886
	Net Position - End of Year	25,829

Status of Prior Year Goals

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Goals for Budget Year

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Movie Theater Fund

Mission The Movie Theater budget is used to account for revenues and expenses associated with the movie theater on Elm Street.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
60104050-41010	Prior Year Adjustment	-	-	(1,599)	-	-	-	-	-	-	-	-	-	-
60104050-44960	Miscellaneous Income	-	-	4,950	-	-	-	-	-	-	-	-	-	-
60104050-47202	Rental Of Property	119,400	119,400	105,956	110,400	110,400	55,285	110,400	110,400	110,400	110,400	-	0.00%	
61041170-48105	Insurance Recoveries	-	21,875	24,700	-	-	-	-	-	-	-	-	-	-
Total Revenue		119,400	141,275	134,007	110,400	110,400	55,285	110,400	110,400	110,400	110,400	-	0.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	Incr(Dcr)	Over 2016	Justification
60104139-55762	Movie Theatre Property	10,000	10,000	-	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%	
60104306-53018	O/S Contractors	10,500	17,800	17,165	17,000	17,000	638	17,000	17,000	17,000	17,000	-	0.00%	
60104306-54200	Property Cleaning	1,440	1,440	1,320	1,440	1,440	600	1,440	1,440	1,440	1,440	-	0.00%	
	Property Repair /													
60104306-54301	Maintenance	3,840	3,840	3,006	4,000	4,000	216	5,500	5,500	5,500	5,500	1,500	37.50% Service contracts	
60104306-55210	Ins Blanket Coverage	500	500	-	500	500	-	500	500	500	500	-	0.00%	
60104306-56100	Supplies - General	1,000	-	-	1,000	1,000	-	1,000	1,000	1,000	1,000	-	0.00%	
60104306-56240	Fuel Oil / Propane	15,015	15,015	(364)	6,000	6,000	500	10,500	10,500	10,500	10,500	4,500	75.00% 3 year average	
60109800-51935	Contingency	77,105	67,305	-	70,460	70,460	-	64,460	64,460	64,460	64,460	(6,000)	-8.52%	
	Door & Lintel													
60109920-58750	Replacement	-	35,000	33,920	-	-	-	-	-	-	-	-	-	
	2014 Repair Freeze													
60109920-58829	Damage	-	25,375	23,000	-	-	-	-	-	-	-	-	-	
Total Expenditures		119,400	176,275	78,047	110,400	110,400	1,954	110,400	110,400	110,400	110,400	-	0.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0	Unaudited FY2015	
\$0	Opening Net Position	432,192
\$0	Total Operating Revenue	109,308
\$0	Total Non Operating Revenue	24,700 Insurance Recovery
\$0	Total Operating Expense	81,421
	Change in Net Position	52,587
	Net Position - End of Year	484,779

Status of Prior Year Goals

Goals for Budget Year

Dog License Fund

Mission The Dog License Fund is used to account for revenues and expenses associated with the Animal Control Department. Salaries are budgeted in the General Fund.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
28204215-42262	Dog Lic. Clerk Fees	22,000	22,000	25,429	25,750	25,750	9,072	25,750	25,750	25,750		-	0.00%	
28204215-45015	Warden Redemption Fees (Impoun	1,000	1,000	1,475	1,000	1,000	675	1,000	1,000	1,000		-	0.00%	
28204215-46101	Interest On Investments	50	50	43	50	50	-	50	50	50		-	0.00%	
28204215-48226	State Training Reimbursement	1,000	1,000	-	1,000	1,000	-	1,000	1,000	1,000		-	0.00%	
Total Revenue		24,050	24,050	26,947	27,800	27,800	9,747	27,800	27,800	27,800	0	-	0.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
28204147-55301	Postage	-	-	-	1,000	1,000	-	595	595	595	595	(405)	-40.50%	
28204215-53011	Prof Service	2,500	687	687	3,500	3,500	-	3,500	3,500	3,500	3,500	-	0.00%	
28204215-53200	Training Town Paid Adoption Fees	1,750	260	260	1,750	1,750	150	2,250	2,250	2,250	2,250	500	28.57%	CT Dept. of Agriculture has a mandatory Academy for all ACO's
28204215-53651	Property Repair / Maintenance	90	90	45	90	90	-	90	90	90	90	-	0.00%	
28204215-54301	Repairs Mobile Equipment	860	860	308	1,500	1,500	350	1,500	1,500	1,500	1,500	-	0.00%	
28204215-54335	Equipment	1,250	1,250	439	835	835	-	1,000	1,000	1,000	1,000	165	19.76%	
28204215-55301	Postage	-	956	955	100	100	197	100	100	100	100	-	0.00%	
28204215-55400	Advertising	300	351	350	200	200	24	90	90	90	90	(110)	-55.00%	
28204215-56100	Supplies - General	400	688	688	100	100	80	550	550	550	550	450	450.00%	this includes educational materials
28204215-56120	Supplies Office	400	400	243	200	200	-	100	100	100	100	(100)	-50.00%	
28204215-56630	Uniforms & Equipment	2,000	1,487	1,382	1,500	1,500	(248)	1,000	1,000	1,000	1,000	(500)	-33.33%	
28204215-58250	State Remittance	14,500	17,021	17,021	17,025	17,025	15,792	17,025	17,025	17,025	17,025	-	0.00%	
Total Expenditures		24,050	24,050	22,378	27,800	27,800	16,346	27,800	27,800	27,800	27,800	-	0.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

500	Increased state mandated training requirements	Unaudited FY2015 Opening Net Position	51,273
450	New animal control officer will prepare and distribute educational materials	Total Operating Revenue	26,904
\$0		Total Non Operating Revenue	43 Interest
\$0		Total Operating Expense	22,378
		Change in Net Position	4,569
		Net Position - End of Year	55,842

Status of Prior Year Goals

- Complete state mandated training: UPDATED: training completed
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Goals for Budget Year

- Prepare and distribute educational materials to the public
- Review procedures to ensure efficient delivery to the public
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Parking Fund

Mission The Parking Fund is used to account for revenues and expenses associated with the maintenance and expansion of parking.

Revenues

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
29304178-44925	Parking Permits	22,000	22,000	-	22,000	22,000	-	-	22,000	22,000	22,000	(22,000)	-100.00%	
Total Revenue		22,000	22,000	-	22,000	22,000	-	-	22,000	22,000	22,000	(22,000)	-100.00%	

Expenditures

Account #	Description	Adopted Budget	Amended Budget	Unaudited Actual	Adopted Budget	Amended Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ 2017 Department Request	% 2017	FY2017 Request
		2015	2015	2015	2016	2016	12/31/2015	2017	2017	2017	2017	2017	Incr(Dcr)	Over 2016
29309800-51935	Contingency	22,000	22,000	-	22,000	22,000	-	-	22,000	22,000	22,000	(22,000)	-100.00%	
Total Expenditures		22,000	22,000	-	22,000	22,000	-	-	22,000	22,000	22,000	(22,000)	-100.00%	

Authorized Positions	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015	Adopted FY 2016	Requested FY 2017	Selectmen FY2017	Bd of Finance FY2017	Adopted FY2017
Full-time	-	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$0	Unaudited FY2015	
\$0	Opening Net Position	393,143
\$0	Net Position - End of Year	393,143
\$0		

Status of Prior Year Goals

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Goals for Budget Year

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