

Town of New Canaan

Adopted Budget

July 1, 2013 to June 30, 2014

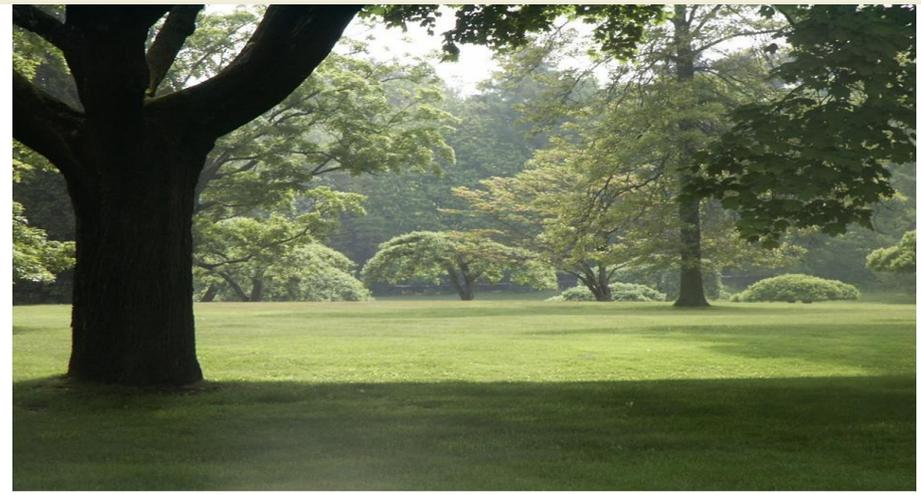


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Board of Selectmen Changes to FY2013-2014 Department Budget Requests

Department & Page #	Account # & Name	Dept Request	Proposed Change	New Budget	Comments
Finance & HR, page 29	010-20-120-41605 Rental of Property	-	19,415	19,415	Create a new line item for rent received from Waveny Care Center. Previously, this was recorded in the Property Rental revenue line of the Recreation Admin Department.
Inland Wetlands, page 51	010-10-255-51120 Consultants/Service Contracts	8,000	(3,000)	5,000	Allow \$3,000 for additional professional services. Utilize current land-use staff for additional coverage.
Police, page 58	010-20-300-51005 Salaries F/T	4,155,525	(4,158)	4,151,367	Maintain current total salary for 2 Captains. Department/Commission re-allocate if desire parity.
Fire, page 65	010-20-320-51019 Salaries O/T Callback	14,000	(3,700)	10,300	Reduce to FY2013 adopted amount. Have only used \$3,637 through December.
PW Town Buildings, page 83	010-30-420-51155 O/S Contractors	10,000	(10,000)	-	Eliminate request for "Facility Dude". Possibly consider purchasing system following completion of move back to Town Hall.
Recreation Admin, page 100	010-40-500-41605 Rental of Property	265,000	(19,415)	245,585	Reduce request by amount of rent received from Waveny Care Center. This rent will now be included in the Finance Department.
Recreation Civic Activities, page 109	Summer Concert Sponsorships	-	-	-	Create a new line item for donations received for the sponsorship of summer concerts. Previously, these donations were placed in a special project. The appropriate budget amount must be determined through discussion with the Recreation Director.
Recreation Civic Activities, page 109	010-40-540-52515 Prog Band Concert	9,500	-	9,500	Intention is to show the full cost of the summer concerts. Currently a portion is paid from a special project where donation are accumulated. The appropriate budget amount must be determined through discussions with the Recreation Director.
Library, page 129	010-70-710-52700 Expense Summary	2,011,301	(69,300)	1,942,001	Reduce by the equivalent of eliminating \$6,000 increase for Director's salary, return Teen Librarian to p/t and eliminate 2.5% increase for f/t and p/t.
General Government Capital, page 143	Parking-Vehicle Replacement	23,000	(23,000)	-	Have Fleet Manager review fleet deployment
Police Capital, page 153	Police Vehicles	123,500	(61,750)	61,750	Reduce to 1 patrol & 1 investigations
Police Capital, page 153	Equipment for new vehicles	32,000	(16,000)	16,000	Reduce to 1 patrol & 1 investigations
Police Capital, page 153	Vehicle Changeover Costs	12,500	(6,250)	6,250	Reduce to 1 patrol & 1 investigations
Police Capital, page 153	Replace Radio Consoles	460,000	(460,000)	-	Defer due to timing and need to research availability of spare parts
Police Capital, page 153	Renovate Dispatch Center	100,000	(100,000)	-	Defer due to timing and need to research availability of spare parts

Department & Page #	Account # & Name	Dept Request	Proposed Change	New Budget	Comments
Police Capital, page 153	Dispatch Console Furniture	30,000	(30,000)	-	Defer due to timing and need to research availability of spare parts
Police Capital, page 153	Office Furniture	7,000	(7,000)	-	Eliminate-low departmental priority
Police Capital, page 153	Carpeting for Building	10,000	(10,000)	-	Eliminate-low departmental priority
Police Capital, page 153	Office Painting	6,000	(6,000)	-	Eliminate-low departmental priority
Animal Control Capital, page 170	Stackable Washer & Dryer	2,600	(2,600)	-	Eliminate-purchase with surplus in Dog License Fund
Fire Capital, page 172	SCBA Replacement	38,820	(38,820)	-	Eliminate-pursue grant funding
Fire Capital, page 172	SCBA Compressor Replacement	27,560	(27,560)	-	Eliminate-pursue grant funding
Fire Capital, page 172	Water Supply Improvement	10,000	(5,000)	5,000	Department anticipates carry over of some FY13 funds
Fire Marshal Capital, page 181	Replacement Vehicle	30,000	(30,000)	-	Have Fleet Manager review fleet deployment
Emergency Management Capital, page 183	Upgrade of Communications equipment, etc.	30,419	(15,000)	15,419	Pursue opportunity to obtain surplus equipment from BOE.
Emergency Management Capital, page 183	FM Radio Broadcast	15,000	(10,000)	5,000	Per EM, can be reduced. Will continue to refine estimated cost.
Emergency Management Capital, page 183	Stop Signs at Unsignalized Intersections	12,000	(6,000)	6,000	Reduce request. Cannot address all intersections, but can address most critical.
Emergency Management Capital, page 183	Incident Response Trailer	25,000	(25,000)	-	Eliminate-Currently have 1 trailer. This would be additional.
Emergency Management Capital, page 183	Universal Generator Tie-ins	50,000	(30,000)	20,000	Request is for 5 locations. BOS recommendation allows for completion of 2 tie-ins for FY14
Emergency Management Capital, page 183	Universal Generator	100,000	(100,000)	-	Complete tie-ins before purchasing generator.
PW Admin/Engineering Capital, page 192	DPW Communication System Replacement	175,000	40,000	215,000	Per DPW, have received revised quote.
PW Admin/Engineering Capital, page 192	Drainage	100,000	(50,000)	50,000	Reduce to prior year appropriation. Utilize PW to perform some jobs "in-house".
PW Admin/Engineering Capital, page 192	Sidewalks	250,000	(150,000)	100,000	Reduce and address most critical/highly traveled areas
PW Admin/Engineering Capital, page 192	Parking Lots	300,000	(200,000)	100,000	Reduce amount paid from General Fund. Utilize Fee-In-Lieu of Parking funds for additional repairs.
PW Admin/Engineering Capital, page 192	Guiderails	25,000	(25,000)	-	Per DPW, prior year funds still available.
PW Admin/Engineering Capital, page 192	Signage and Striping	25,000	(25,000)	-	FY14 is final year of allowed deferral. Defer to FY15.
PW Highway Capital, page 206	Pick-up truck & Equipment	40,000	(40,000)	-	Have Fleet Manager review fleet deployment
PW Highway Capital, page 206	Fuel Management Upgrades	30,000	(30,000)	-	Eliminate-low departmental priority
PW Highway Capital, page 206	Vacuum Leaf Collection System	35,000	(35,000)	-	Eliminate-low departmental priority & have 2 existing
PW Highway Capital, page 206	Sandmaster Sandbag Unit	15,000	(15,000)	-	Eliminate-low departmental priority
PW Parks Capital, page 216	Vehicles w/ accessories	100,000	(50,000)	50,000	Reduce to 1 new vehicle
PW Parks Capital, page 216	Misc Small Equipment	12,000	(3,500)	8,500	Reduce to FY13 appropriation
PW Parks Capital, page 216	10' Front Mowers	62,000	(62,000)	-	Defer purchase to future year
PW Parks Capital, page 216	Ride on Mowers	8,650	(8,650)	-	Defer purchase to future year
PW Fields Capital, page 222	Field Improvements	40,000	(20,000)	20,000	Per DPW, reduce request. Favorable pricing in FY13 has allowed more work to be done.

Department & Page #	Account # & Name	Dept Request	Proposed Change	New Budget	Comments
PW Fields Capital, page 222	Irrigation Upgrades	40,000	(20,000)	20,000	Reduce to FY13 appropriation
Nature Center Capital, page 225	Reinforce Roofs at Cupolas	75,000	35,000	110,000	Per DPW, revised estimate
Nature Center Capital, page 225	Exterior Painting	35,000	(35,000)	-	Defer-Based on DPW priority
Recreation Capital, page 228	Wavney House Interior Painting	7,500	(7,500)	-	Eliminate-low departmental priority
Recreation Capital, page 228	Wavney Athletic Field Fencing	10,000	(10,000)	-	Eliminate-utilize existing donated funds
Recreation Capital, page 228	Lapham CC Exterior Painting	6,000	(6,000)	-	Defer to future year
Recreation Capital, page 228	Water Tower Turf Bleachers	15,000	(15,000)	-	Pursue private funding
Recreation Capital, page 228	Kiwanis Playground Upgrade	22,500	(22,500)	-	Pursue private funding
Recreation Capital, page 228	Additional Platform Tennis Court	70,000	(70,000)	-	Eliminate-low departmental priority
BOE Capital, page 236	E,S,W - Replacement Shades	15,000	(15,000)	-	Shades are currently in place. Delay replacement.
BOE Capital, page 236	South - Parking Lot Farm Rd	300,000	(300,000)	-	Defer to future year
BOE Capital, page 236	Saxe - Auditorium Renovation Phase I Design	175,000	(175,000)	-	Pursue public/private partnership.
BOE Capital, page 236	E,W,Saxe,NCHS - Crack Seal Parking Lots	75,000	(35,000)	40,000	Fund NCHS lots only
BOE Capital, page 236	South - A/C (Chiller) (3)	205,000	(205,000)	-	Continue to work with CL&P.
BOE Capital, page 236	All - Building Condition Survey	50,000	(50,000)	-	Eliminate-low departmental priority.
BOE Capital, page 236	Saxe - Recondition Elevator	45,000	(45,000)	-	Eliminate-low departmental priority.
BOE Capital, page 236	S,W - Domestic Water Boilers (3)	58,000	(58,000)	-	Continue to work with CL&P.
BOE Capital, page 236	South - Storage Garage (Savin Report)	60,000	(60,000)	-	Eliminate-low departmental priority.
BOE Capital, page 236	Saxe - Make-up Rooftop Unit (3)	28,000	(28,000)	-	Continue to work with CL&P.
BOE Capital, page 236	NCHS - Demand Metering (3)	20,000	(20,000)	-	Continue to work with CL&P.
BOE Capital, page 236	NCHS - Registrar's Office	8,000	(8,000)	-	Eliminate-low departmental priority.
Total Expenditure Increase/(Decrease)			(2,924,288)		

Board of Finance Changes to FY2013-2014 Board of Selectmen Budget

GENERAL FUND

Department & Page #	Account # & Name	BOS Budget	Proposed Change	BOF Rec'd Funding	Comments
Town Clerk, page 26	010-10-110-41740 Recording Fees	150,000	30,000	180,000	Based on point in time comparison FY2009-FY2013
Town Clerk, page 26	010-10-110-41755 Conveyance Fees	1,000,000	250,000	1,250,000	Based on point in time comparison FY2009-FY2013
Health & Security Benefits, page 54	010-10-270-42750 Employee Insurance Contribution	579,480	(32,450)	547,030	Insurance renewal @ 5.5%, elimination of request to change Human Services Program Assistant from P/T to F/T, elimination of requested new police officer & elimination of requested new Recreation Supervisor.
Recreation-Administration, page 100	010-40-500-42601 Other Classes & Programs Offset	308,500	32,000	340,500	Based on FY12 actual
Recreation-Lapham Community Center, page 110	010-40-550-41710 Senior Citizens Program	98,000	10,000	108,000	Based on 23% increase in participation
Total Revenue Increase/(Decrease)			289,550		

Department & Page #	Account # & Name	BoS Budget	Proposed Change	BOF Rec'd Funding	Comments
Tax Collector, page 36	010-10-160-51246 DMV Services	4,450	331	4,781	Based on information from DMV
Planning & Zoning, page 48	010-10-230-51240 Professional Services	40,000	5,000	45,000	Additional funds for POCD.
Inland Wetlands, page 51	010-10-255-51120 Consultants/Service Contracts	5,000	3,000	8,000	Restore funding to equal original request
Health & Security Benefits, page 54	010-10-270-52116 Town Pension Contribution	2,500,000	(1,507,830)	992,170	Total contribution will be \$1M. \$7,830 is contribution from the Sewer Fund.
Health & Security Benefits, page 54	010-10-270-52115 Group Insurance-Active Employees	5,425,720	(274,000)	5,151,720	Insurance renewal @ 5.5%, elimination of request to change Human Services Program Assistant from P/T to F/T, elimination of requested new police officer & elimination of requested new Recreation Supervisor.
Health & Security Benefits, page 54	010-10-270-52117 Group Insurance-Retirees	990,530	(39,900)	950,630	Insurance renewal @ 5.5%
Health & Security Benefits, page 54	010-10-270-52105 Social Security	793,961	(9,314)	784,647	Eliminate request for part-time Building Maintenance position, eliminate request to move Human Services Program Assistant from P/T to F/T, elimination of requested new police officer & elimination of requested new Recreation Supervisor.
Insurance, page 55	010-10-280-52030 Workers Compensation	812,500	60,000	872,500	Based on results of CIRMA FY12 Payroll Audit. Includes revised FY14 premium calculation and funds for anticipated results of FY13 Payroll audit.
Police, page 58	010-20-300-51005 Salaries F/T	4,151,367	(56,360)	4,095,007	Eliminate requested new officer
Police, page 58	010-20-300-51035 Cleaning Allowance	16,100	(350)	15,750	Eliminate requested new officer
Police, page 58	010-20-300-51050 Holiday Sellback	160,857	(2,650)	158,207	Eliminate requested new officer
Police, page 59	010-20-300-51258 Medical Certification	16,400	(400)	16,000	Eliminate requested new officer
Police, page 59	010-20-300-51730 Uniforms & Equipment	40,700	(700)	40,000	Eliminate requested new officer

Department & Page #	Account # & Name	BOS Budget	Proposed Change	BOF Rec'd Funding	Comments
Fire Department, page 66	010-20-320-51800 Electricity	31,000	(4,000)	27,000	Reduction in electricity budget following PW review of impact of new generation contract
Ambulance, page 69	010-20-330-51800 Electricity	12,000	(2,000)	10,000	Reduction in electricity budget following PW review of impact of new generation contract
Fire Marshal, page 70	010-20-340-51115 Dues and Subscriptions	1,550	1,000	2,550	Department has requested shift of \$ between Dues and Subscriptions and Supplies-General
Fire Marshal, page 70	010-20-340-51660 Supplies-General	4,000	(1,000)	3,000	Department has requested shift of \$ between Dues and Subscriptions and Supplies-General
PW Town Buildings, page 83	010-30-420-51010 Salaries P/T	60,000	(30,000)	30,000	Eliminate request for new part-time position
PW Highway, page 86	010-30-430-51800 Electricity	35,000	(3,000)	32,000	Reduction in electricity budget following PW review of impact of new generation contract
PW Nature Center, page 96	010-30-470-51800 Electricity	36,000	(4,000)	32,000	Reduction in electricity budget following PW review of impact of new generation contract
PW Tree Warden, page 98	010-30-490-51660 Supplies-General	15,000	(10,000)	5,000	Reallocate portion of request to new "Training" line item.
PW Tree Warden, page 98	010-30-490-51315 Training	-	10,000	10,000	Create new line item and reallocate portion of request from Supplies-General.
Recreation Admin, page 100	010-40-500-51005 Salaries F/T	372,359	(59,938)	312,421	Eliminate requested new Recreation Supervisor
Recreation Admin, page 100	010-40-500-51010 Salaries P/T	112,250	25,000	137,250	Increase P/T instead of adding f/t Recreation Supervisor
Recreation-Park Buildings, page 107	010-40-530-51610 Fuel Oil/Propane	98,150	(5,000)	93,150	Based on review of historical usage and FY14 price
Recreation-Park Buildings, page 107	010-40-530-51800 Electricity	95,500	(13,500)	82,000	Reduction in electricity budget following PW review of impact of new generation contract
Human Services, page 118	010-50-600-51005 Salaries F/T	434,165	(50,350)	383,815	Eliminate request to move Program Assistant from p/t to f/t
Human Services, page 118	010-50-600-51010 Salaries P/T	35,000	30,000	65,000	Eliminate request to move Program Assistant from p/t to f/t
Human Services Agencies, page 123	010-50-630-52321	50,000	(25,000)	25,000	Reduce contribution to organization
Board of Education, page 127	010-90-700-52115 Group Insurance	9,969,819	(1,000,000)	8,969,819	Reduction based on estimated savings from changes to stop loss thresholds, IBNR method and other reviews of plan costs.
Board of Education, page 127	010-90-700-52700 Expense Summary	69,439,886	(470,000)	68,969,886	Reduce request. Specific reductions at the discretion of the BOE.
Library, page 129	010-70-710-52700 Expense Summary	1,942,001	(5,119)	1,936,882	Fund at same level as FY13
Debt Service, page 134	010-80-750-52410 Bond Interest Town	1,810,847	87,500	1,898,347	For 6-month interest payment on anticipated \$7M issue in July 2013
General Government capital, page 143	Town Clerk-Document Scanning	28,825	(28,825)	-	Defer to future year
General Government capital, page 143	WAN End of Life Replacement	52,500	(22,500)	30,000	Based on IT review of current funds and priorities, will be able to purchase some equipment with FY13 appropriation.
Fire capital, page 172	SCBA Replacement	-	38,820	38,820	Restore funding
Fire capital, page 172	Water Supply Improvement	5,000	(5,000)	-	Per FD, can utilize prior year funds
Emergency Management capital, page 183	Feasibility study for NCHS generator	50,000	(50,000)	-	Eliminate request
Emergency Management capital, page 183	Stop Signs at Unsignalized Intersections	6,000	(6,000)	-	Move to PW Admin & Engineering capital
Emergency Management capital, page 183	Portable Telescoping Light	3,000	(3,000)	-	Move to PW Admin & Engineering capital
Emergency Management capital, page 183	Universal Generator Tie-ins	20,000	(20,000)	-	Remove request pending creation of specs for tie-ins & generator.

Department & Page #	Account # & Name	BOS Budget	Proposed Change	BOF Rec'd Funding	Comments
Emergency Management capital, page 183	Parks Garage Fiber Connection	10,000	(10,000)	-	Eliminate project. Connection was completed with FY13 funds.
PW-Administration & Engineering capital, page 192	Stop Signs at Unsignalized Intersections	-	6,000	6,000	Move from Emergency Management capital
PW-Administration & Engineering capital, page 192	Portable Telescoping Light	-	3,000	3,000	Move from Emergency Management capital
Town Buildings capital, page 203	Fire House	575,000	(575,000)	-	Move to bonding. Revised cost is \$350,000.
Nature Center capital, page 225	Reinforce Roofs at Cupolas	110,000	(110,000)	-	Remove request. Pursue solution with original contractor. LoCIP funds available if needed.
Recreation capital, page 228	HS Tennis Court Resurfacing	460,000	(460,000)	-	Move to bonding.
BOE capital, page 236	Technology Plan	702,488	(30,000)	672,488	Per BOE, reduce new equipment purchased in FY2014.
Total Expenditure Increase/(Decrease) from BOS Recommendation			(4,625,085)		

		FY13	FY14	% Change	
General Fund	Expenditures net of Revenues	116,884,928	121,236,208	3.72% year	This does not factor in the contribution from Fund Balance for either

Proposed Bonding Projects

Police Radio Consoles	460,000
Fire House Renovations	350,000
High School Tennis Courts	460,000
Total Proposed Bonding	1,270,000

SEWER FUND

Department & Page #	Account # & Name	BOS Budget	Proposed Change	BOF Rec'd Funding	Comments
Health & Security Benefits, page 239	020-10-270-52116, Town Pension Contribution	-	7,830	7,830	Total contribution will be \$1M. \$7,830 is contribution from the Sewer Fund.
Contingency, page 241	020-10-290-51105 Contingency	-	12,170	12,170	Create a Contingency account for the Sewer Fund
Sewer Plant, page 244	020-30-445-51800 Electricity	200,000	(20,000)	180,000	Reduction in electricity budget following PW review in light of new generation contract
Total Expenditure Increase/(Decrease) from BOS Recommendation					

		FY12	FY13	% Change	
Sewer Fund	Expenditures net of Revenues	1,231,644	1,228,366	-0.27% year	This does not factor in the contribution from Fund Balance for either

Town Council Changes to FY2013-2014 Board of Finance Recommended Budget

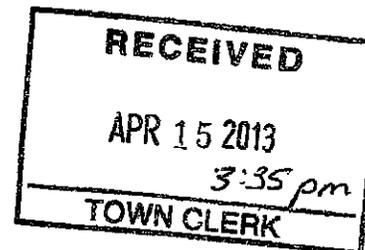
GENERAL FUND

Department & Page #	Account # & Name	BOF Recommended	Proposed Change	TC Budget	Comments
Police Capital, page 153	License Plate Reader	20,000	(20,000)	-	
Total Expenditure Decrease			(20,000)		

		FY13	FY14	% Change
General Fund	Expenditures net of Revenues	116,884,928	121,216,208	3.71%

TOWN OF NEW CANAAN
BUDGET-FISCAL YEAR 2013-2014
 July 1, 2013-June 30, 2014

As approved by the Town Council of New Canaan
 At the Public Meeting on April 9, 2013



	2012-2013		2013-2014		
	Approved		Adopted		
	Budget		Budget	\$ Change	% Change
General Government					
Selectmen	\$ 378,624	\$	383,624	5,000	1.32%
Town Clerk	325,654		318,854	(6,800)	-2.09%
Finance & Human Resources	778,484		806,909	28,425	3.65%
Information Technology	237,088		274,953	37,865	15.97%
Central Services	139,760		171,628	31,868	22.80%
Prof Services - Audit & Legal	314,825		424,000	109,175	34.68%
Tax Collector	188,850		191,034	2,184	1.16%
Assessor	271,547		273,968	2,421	0.89%
Registrar of Voters	106,075		99,825	(6,250)	-5.89%
Parking Authority	288,710		313,418	14,708	4.92%
Planning and Zoning	309,783		314,065	4,282	1.38%
Inland Wetlands	138,796		147,196	10,400	7.60%
Health & Security Benefits	6,267,790		8,475,167	2,207,377	35.22%
Insurance	1,094,801		1,288,750	193,949	17.72%
Contingency	982,592		746,000	(236,592)	-24.08%
Total General Government	<u>11,831,379</u>		<u>14,229,391</u>	<u>2,398,012</u>	<u>20.27%</u>
Public Safety					
Police	5,422,207		5,517,504	95,297	1.76%
Animal Control / Park Ranger	87,613		89,021	1,408	1.61%
Fire	3,279,686		3,325,584	45,898	1.40%
Ambulance	565,014		564,069	(945)	-0.17%
Fire Marshal	184,212		185,232	1,020	0.55%
Emergency Management	31,310		30,200	(1,110)	-3.55%
Building	340,133		344,022	3,889	1.14%
Total Public Safety	<u>9,910,175</u>		<u>10,055,632</u>	<u>145,457</u>	<u>1.47%</u>

	2012-2013 Approved Budget	2013-2014 Adopted Budget	\$ Change	% Change
Public Works				
Director's Office	305,310	297,391	(7,919)	-2.59%
Engineering	138,942	150,529	11,587	8.34%
Town Buildings	253,393	372,351	118,958	46.95%
Highway	2,811,789	2,741,906	(69,884)	-2.49%
Transfer Station	1,600,481	1,507,687	(92,794)	-5.80%
Parks	1,254,686	1,251,331	(3,355)	-0.27%
Nature Center	104,567	101,500	(3,067)	-2.93%
Town Utilities	375,429	398,803	23,374	6.23%
Tree Service	425,500	435,500	10,000	2.35%
Total Public Works	7,270,097	7,256,997	(13,100)	-0.18%
Recreation				
Rec - Administration / Programs	838,802	872,496	33,694	4.02%
Rec - Waveny	134,711	138,711	4,000	2.97%
Rec - Paddle Tennis	28,700	28,750	50	0.17%
Rec - Park Buildings	362,384	309,400	(52,984)	-14.62%
Rec - Civic Activities	21,250	24,500	3,250	15.29%
Rec - Lapham Comm Center	255,119	266,650	11,531	4.52%
Rec - Special Persons	14,900	14,900	-	0.00%
Rec - Pool Operations Kiwanis	75,750	76,150	400	0.53%
Total Recreation	1,731,616	1,731,557	(59)	0.00%
Health & Human Services				
Human Services - Administration	483,126	492,265	9,139	1.89%
Health and Sanitation	335,032	352,032	17,000	5.07%
Total Human Services	818,158	844,297	26,139	3.19%
Human Services Agencies				
CHORES	5,000	3,000	(2,000)	-40.00%
Getabout	48,000	48,000	-	0.00%
Norwalk Transit Authority	17,500	5,000	(12,500)	-71.43%
Kids in Crisis	50,000	25,000	(25,000)	-50.00%
New Canaan Cares	15,000	10,000	(5,000)	-33.33%
Child Guidance Center	5,000	5,000	-	0.00%
Outback Teen Center	28,000	20,000	(8,000)	-28.57%
Domestic Violence Crisis Center	5,000	5,000	-	0.00%
Meals on Wheels	6,000	5,000	(1,000)	-16.67%
Smart Prepare	-	3,000	3,000	
Total Human Service Agencies	179,500	129,000	(50,500)	-28.13%

	2012-2013 Approved Budget	2013-2014 Adopted Budget	\$ Change	% Change
Other Agencies				
New Canaan Day Care Center	29,958	30,557	599	2.00%
Health Services - Private Schools	236,385	268,523	32,138	13.60%
Transportation - Private Schools	385,999	357,480	(28,519)	-7.39%
Channel 79 Public Access TV	29,000	29,000	-	0.00%
Probate Court (Darien)	10,000	10,000	-	0.00%
Total Other Agencies	691,342	695,560	4,218	0.61%
Operating Transfers				
Town Util Sewer Contribution	76,125	76,125	-	0.00%
Total Operating Transfers	76,125	76,125	-	0.00%
Library				
Library Operating	1,936,882	1,936,882	-	0.00%
Total Library	1,936,882	1,936,882	-	0.00%
Total Town Operating Expense	34,445,274	36,955,441	2,510,167	7.29%
Capital Expenditures - Town				
Capital Asset Inventory & Appraisal	Gen Govt	-	19,900	19,900
IT Hardware / Software Replacement	Gen Govt	80,000	50,000	(30,000)
Wide Area Network End of Life Replacement	Gen Govt	37,500	30,000	(7,500)
Office Suite Upgrade	Gen Govt	25,000	25,000	-
Dog License System Software	Gen Govt	-	9,650	9,650
Document Scanning of Records	Gen Govt	25,000	-	(25,000)
Backfile Conversion of Records	Gen Govt	5,000	-	(5,000)
Full Revaluation	Gen Govt	225,000	225,000	-
Replacement Pay Machine	Gen Govt	47,500	-	(47,500)
Full Size Copier	Gen Govt	17,000	-	(17,000)
Scanning Land-Use Records	Gen Govt	35,000	40,000	5,000
Replacement Vehicle	Animal Control	23,000	-	(23,000)
Vehicle Equipment & Graphics	Animal Control	4,000	-	(4,000)
Police Vehicles	Police	55,000	61,750	6,750
Equipment for New Vehicle	Police	22,500	16,000	(6,500)
Vehicle Changeover costs	Police	5,800	6,250	450
Police Radios	Police	20,000	30,000	10,000
Traffic Counting Unit	Police	6,000	10,000	4,000
Mobile Radio Replacement	Police	10,000	10,000	-
AED Replacement	Police	5,500	5,500	-
TASER Replacement	Police	4,500	5,700	1,200
Bullet Proof Vest Replacement	Police	4,350	2,200	(2,150)
Radar Units for Vehicles	Police	3,000	-	(3,000)
License Plate Reader	Police	-	-	-
Personal Protective Equipment	Fire	10,000	18,600	8,600
SCBA Replacement	Fire	-	38,820	38,820

		2012-2013	2013-2014		
		Approved	Adopted		
		<u>Budget</u>	<u>Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Radios/Pagers	Fire	7,000	6,675	(325)	
Tools & Equipment	Fire	-	10,000	10,000	
Fire Hose	Fire	8,000	8,500	500	
Water Supply Improvement	Fire	10,000	-	(10,000)	
SCBA Air Bottles	Fire	5,400	-	(5,400)	
Portable Radio Maintenance	Emergency Mngmt	2,000	1,000	(1,000)	
Communications Equipment	Emergency Mngmt	-	15,419	15,419	
FM Radio Broadcast Equipment	Emergency Mngmt	-	5,000	5,000	
Stop Signs @ Unsignalized Intersections	Engineering	-	6,000	6,000	
Portable Telescoping Light	Engineering	-	3,000	3,000	
Waveny Athletic Field Fencing	Recreation	10,000	-	(10,000)	
Mead Park Tennis Fence Replacement	Recreation	12,500	-	(12,500)	
Laphan CC Masonry Repairs	Recreation	6,000	-	(6,000)	
Sidewalks	Engineering	50,000	100,000	50,000	
Drainage	Engineering	50,000	50,000	-	
Bridge at Collins Pond	Engineering	45,000	-	(45,000)	
West Road Culvert	Engineering	40,000	-	(40,000)	
DPW Communication System Replacement	Engineering	-	215,000	215,000	
Pavement Preservation	Engineering	250,000	250,000	-	
Parking Lot Repairs	Engineering	-	100,000	100,000	
Fire House	Twn Bld	165,000	-	(165,000)	
Waveny Properties	Twn Bld	40,000	-	(40,000)	
Nature Center-Exterior Painting	Nature Center	-	-	-	
2 Wheel Drive Dump/Sander Truck	Highway	-	187,000	187,000	
Small Dump Truck	Highway	50,000	-	(50,000)	
Equipment Refurbishing	Highway	25,000	25,000	-	
Loader	Highway	-	190,000	190,000	
Sandbag Unit	Highway	-	-	-	
Fuel Management Upgrades	Highway	-	-	-	
Vacuum Leaf Collection System	Highway	-	-	-	
Sweeper	Highway	185,000	-	(185,000)	
Compost Machine	Highway	350,000	-	(350,000)	
Loader Tire Replacement	Transfer Station	-	16,000	16,000	
Vehicles w/ Accessories	Parks	50,000	50,000	-	
Misc Small Equipment	Parks	8,500	8,500	-	
Ride-on Mowers	Parks	-	-	-	
Athletic Field Mower	Parks	-	97,000	97,000	
10-foot Front Mower	Parks	-	-	-	
Athletic Field Improvement	Fields	50,000	20,000	(30,000)	
Irrigation Upgrades	Fields	20,000	20,000	-	
Total Town Capital Expenditures		2,110,050	1,988,464	(121,586)	-5.76%

	2012-2013 Approved Budget	2013-2014 Adopted Budget	\$ Change	% Change
Capital Expenditures - Board of Education				
Capital Projects	BOE 345,280	404,000	58,720	
School-wide Technology Plan Year 6	BOE 620,505	672,488	51,983	
Total School Capital Expenditures	965,785	1,076,488	110,703	11.46%
Total Town Wide Capital Expenditures	3,075,835	3,084,952	(10,883)	-0.35%
<u>Debt Service</u>				
Town	5,725,763	6,172,208	446,445	7.80%
School	7,801,542	7,908,405	106,863	1.37%
Total Debt Service	13,527,305	14,080,613	553,308	4.09%
<u>Board of Education</u>				
Operating Expense	65,439,353	68,989,888	3,530,533	5.40%
Health Insurance	9,087,400	8,969,819	(117,581)	-1.29%
	74,526,753	77,939,705	3,412,952	4.58%
Total Town Operating, All Debt Service, All Capital Expenditures and Board of Education Operating Expenses	125,575,167	132,040,711	6,465,544	5.15%
<u>General Fund Estimated Revenues</u>				
<u>Town</u>				
Licenses and Permits	915,750	986,800	51,050	5.57%
Fines and Forfeits	285,000	290,000	5,000	1.75%
Use of Money and Property	1,493,400	1,537,500	44,100	2.95%
Other Agencies	178,701	165,016	(13,685)	-7.66%
Charges for Current Services	2,661,450	2,989,900	428,450	16.73%
Reimbursements, Refunds, Rebates	285,209	1,363,971	1,078,762	378.24%
Tax Liens, Interest, Prior Taxes	1,154,200	1,154,200	0	0.00%
	6,873,710	8,467,387	1,593,677	23.19%
<u>Education Revenues</u>				
School Rental Fees	10,000	10,000	-	0.00%
BOE Grants	-	616,431	616,431	
Revenue from Other Agencies	1,806,529	1,730,685	(75,844)	-4.20%
Total Board of Education Revenue	1,816,529	2,357,116	540,587	29.76%
Total Estimated Revenue	8,690,239	10,824,503	2,134,264	24.56%
Amount to be Raised by Taxation for General Fund	116,884,928	121,216,208	4,331,280	3.71%
<small>(Budgeted Expenses Less Est. Revenue)</small>				

	2012-2013 Approved <u>Budget</u>	2013-2014 Adopted <u>Budget</u>	<u>\$ Change</u>	<u>% Change</u>
General Fund - Town Financial Data Required By Statute				

Grand List as of October 1, 2012

\$8,301,919,279

<u>Description</u>	<u>Issue Date</u>	<u>Interest Rate</u>	<u>Mat. Date</u>	<u>Outstanding</u>
Clean Water Loan I	10/28/94	2.00%	07/01/13	\$917
Clean Water Loan II	02/01/99	2.00%	11/01/18	4,171,687
New Canaan High School, Road Paving Projects	03/15/05	0.65 - 3.58%	06/15/24	13,840,000
New Canaan High School, Road Paving Projects, Town Hall Renovation Design	04/01/07	2.50 - 4.00%	04/01/27	7,010,000
Elementary Schools, Saxe, Highway Garage, NCHS Asbestos & Roof Replacement, Transfer Station, Landfill Closure, Highway Garage, Kiwanis Pavilion, Wide Area Network, West Roof, Paving Projects, NCHS Engineering & Construction, Road Paving and the Irwin Purchase and the Lapham Community Center Renovation	03/19/09	1.21 - 4.03%	04/01/23	47,369,286
Saxe, Highway Garage, Kiwanis Pavilion,				
New Canaan High School and Road Paving Projects	09/29/09	0.61 - 3.24%	04/01/25	20,880,835
Police Department Renovation and Garage, Road Paving Projects, BOE Energy Management, Emergency Medical Services Building	10/15/10	0.50 - 3.40%	10/15/30	15,825,000
Road Paving Projects, Bridge Replacement, BOE Energy Management, Town Building Repairs	04/12/12	1.98%	04/15/27	7,100,000
Total General Fund Bonded Indebtedness as of June 30, 2013				<u>7,100,000</u> <u>\$116,197,725</u>

Sewer Taxing District

Expenditures

Administration	45,938	47,596	1,658	3.61%
Operation of Plant	964,562	1,159,618	195,066	20.22%
Health & Security Benefits	145,100	149,606	4,506	3.11%
Insurance	82,992	85,804	2,812	3.39%
Debt Service	61,187	55,671	(5,316)	-8.69%
Contingency	-	12,170	12,170	
Total Sewer Operating Expense	<u>1,299,769</u>	<u>1,510,665</u>	<u>210,896</u>	<u>16.23%</u>

Capital

Engineering Services	-	20,000	20,000	
Fine Screen Replacement	-	19,000	19,000	
Sewer Rehabilitation	10,000	10,000	-	
Pump Station Pump	10,000	11,000	1,000	
Welding/Rehab Clarifiers	-	40,000	40,000	
Pump Station Generators	-	30,000	30,000	
Online Phosphate Analyser	-	25,000	25,000	
Total Sewer Capital Expense	<u>20,000</u>	<u>155,000</u>	<u>135,000</u>	<u>675.00%</u>
Total Sewer Expenditures	<u>1,319,769</u>	<u>1,665,665</u>	<u>345,896</u>	<u>26.21%</u>

	2012-2013 Approved Budget	2013-2014 Adopted Budget	\$ Change	% Change
Revenues				
Town Grant for Use of Sewer System	76,125	76,125	-	0.00%
Sewage Disposal Fees	10,000	250,000	240,000	2400.00%
Earned Interest	2,000	2,000	-	0.00%
Prior Year Taxes	-	4,000	4,000	
Lien Fees & Interest	-	2,000	2,000	
Employee Medical Contribution	-	8,175	8,175	
Nitrogen Credit	-	60,000	60,000	
Contribution from Major Maintenance Reserve	-	35,000	35,000	
Total Sewer Revenues	88,125	437,300	349,175	396.23%
Amount to be Raised by Taxation for Sewer Fund	1,231,644	1,228,365	(3,279)	-0.27%
<small>(Budgeted Expenses Less Est. Revenue)</small>				

Sewer Taxing District - Town Financial Data Required By Statute

Grand List as of October 1, 2012

\$1,979,454,003

Description	Issue Date	Interest Rate	Mat. Date	Outstanding
Sewer Lines and Pump Stations	03/19/09	1.21 - 4.03%	04/01/23	213,048
Sewer Lines and Pump Stations	09/29/09	0.61 - 3.24%	04/01/25	247,296
Total Sewer District Bonded Indebtedness as of June 30, 2013				<u>\$460,344</u>

Enterprise Fund - Town Financial Data Required By Statute

Description	Issue Date	Interest Rate	Mat. Date	Outstanding
Wavary Pool	03/19/09	1.21 - 4.03%	04/01/23	\$837,666
Wavary Pool	09/29/09	0.61 - 3.24%	04/01/25	951,869
Wavary Pool Indebtedness as of June 30, 2013				<u>\$1,789,535</u>

Other Fund Budgets

Wavary Pool Fund

Total Revenues	390,750	355,500	(35,250)	-9.02%
Total Operating Expenses	391,508	355,500	(36,008)	-9.20%
Revenues Over (Under) Expenditures	<u>(758)</u>	<u>-</u>	<u>758</u>	

	2012-2013 Approved Budget	2013-2014 Adopted Budget	\$ Change	% Change
<u>Railroad Property Fund</u>				
Total Revenues	136,200	148,000	11,800	8.66%
Total Operating Expenses	135,475	148,000	12,525	9.25%
Net Income	725	-	(725)	
<u>Property Rental Fund</u>				
Total Revenues	9,960	9,800	(160)	-1.61%
Total Operating Expenses	5,500	9,800	4,300	78.18%
Net Income	4,460	-	(4,460)	
<u>Movie Theater Fund</u>				
Total Revenues	106,500	106,500	-	0.00%
Total Operating Expenses	23,500	106,500	83,000	353.19%
Revenues Over (Under) Expenditures	83,000	-	(83,000)	
<u>Dog License Fund</u>				
Total Revenues	26,500	26,800	300	1.13%
Total Operating Expenses	26,050	26,800	760	2.88%
Revenues Over (Under) Expenditures	450	-	(450)	
<u>Parking Fund</u>				
Total Revenues	-	222,000	222,000	
Total Operating Expenses	-	222,000	222,000	
Revenues Over (Under) Expenditures	-	-	-	

WITNESS OUR HANDS and the Seal of The Town of New Canaan this April 15 ~~2014~~ 2013

By Robert E. Mallozzi III
Robert E. Mallozzi III, First Selectman
Chairman, Board of Finance

By Mary Davis Cody
Mary Davis Cody, Secretary
Board of Finance

By Nick Williams
Nick Williams, Selectman

By Claudia A. Weber
Claudia Weber, Town Clerk

By Beth Jones
Beth Jones, Selectman

Attest Mary Davis Cody
By Mary Davis Cody
Mary Davis Cody, Secretary
Board of Finance

By Robert E. Mallozzi III
Robert E. Mallozzi III, First Selectman
Chairman, Board of Finance

Revenues

TOWN OF NEW CANAAN
2013-2014 Revenue Budget Presentation

		2011-2012	2011-2012	2012-2013	12/31/12	2013-2014	\$	%
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>6 month</u> <u>REVENUE</u>	<u>BUDGET</u>	<u>FAV/(UNF)</u> <u>VARIANCE</u>	<u>FAV/(UNF)</u> <u>VARIANCE</u>
<u>TAX - OTHER THAN LEVY</u>								
010-10-160-41015	Tax Collections - Prior Yrs	650,000	642,592	650,000	330,555	650,000	-	0.00%
010-10-160-41040	Lien Fees And Interest	500,000	501,037	504,200	212,661	504,200	-	0.00%
		<u>1,150,000</u>	<u>1,143,629</u>	<u>1,154,200</u>	<u>543,216</u>	<u>1,154,200</u>	<u>-</u>	<u>0.00%</u>
<u>INTERGOVERNMENTAL</u>								
010-10-120-41115	Casino Revenue Sharing	8,241	7,065	7,672	-	7,288	(384)	-5.00%
010-10-120-41116	Municipal Revenue Sharing	-	119,609	-	119,609	-	-	0.00%
010-10-170-41135	Boat Registration Refund	5,400	-	5,000	-	-	(5,000)	-100.00%
010-30-400-41100	Road Maintenance	166,029	166,072	166,029	-	157,728	(8,301)	-5.00%
010-90-700-41120	State Reimb School Proj - Prin/Int	296,432	318,325	310,925	170,184	309,861	(1,064)	-0.34%
010-90-700-41130	State Aid Grant	1,495,604	1,545,147	1,495,604	-	1,420,824	(74,780)	-5.00%
		<u>1,971,706</u>	<u>2,156,218</u>	<u>1,985,230</u>	<u>289,793</u>	<u>1,895,701</u>	<u>(89,529)</u>	<u>-4.51%</u>
<u>LICENSES AND PERMITS</u>								
010-10-110-41210	Peddlers And Vendors Licences	-	-	-	-	-	-	0.00%
010-10-110-41215	Liquor Licences	50	64	50	38	50	-	0.00%
010-10-110-41300	Fish And Game Licences	200	-	-	-	-	-	0.00%
010-10-110-41303	Dog Lic. Clerk Fees	2,500	3,167	3,000	-	3,000	-	0.00%
010-10-230-41325	Sign Permits	1,500	2,000	1,400	900	2,500	1,100	78.57%
010-10-230-41335	Zoning Permits	30,000	43,225	30,000	17,218	63,000	33,000	110.00%
010-10-250-41205	Refuse & Septic Inspections	3,000	3,675	3,000	-	3,500	500	16.67%
010-10-250-41220	Restaurant Permits	25,000	31,325	25,000	17,625	30,000	5,000	20.00%
010-10-250-41225	Barbers & Salons	4,000	2,375	4,000	1,550	2,500	(1,500)	-37.50%
010-10-250-41323	Well Permits	3,000	4,550	3,000	3,275	3,500	500	16.67%
010-10-250-41345	Lot Testing	8,000	11,000	7,500	7,300	8,000	500	6.67%
010-20-300-41200	Amusement Permits	200	370	200	35	200	-	0.00%
010-20-300-41315	Pistol Permits	2,500	4,410	3,000	980	3,000	-	0.00%
010-20-360-41305	Building Permits	750,000	826,755	800,000	396,950	800,000	-	0.00%
010-20-360-41307	Building Permit Revisions	10,000	15,545	10,000	3,527	10,000	-	0.00%
010-20-360-41350	Plan Review	10,000	7,251	10,000	4,400	10,000	-	0.00%
010-30-410-41310	Driveway Permits	200	1,310	500	750	500	-	0.00%
010-30-410-41320	Sewer And Water Permits	15,000	13,817	15,000	13,300	12,000	(3,000)	-20.00%
010-30-410-41322	Sewer Connection Permits	-	510	100	-	50	(50)	-50.00%
010-30-410-41330	Street Opening Permits	4,000	4,000	-	9,095	15,000	15,000	
		<u>869,150</u>	<u>975,348</u>	<u>915,750</u>	<u>476,943</u>	<u>966,800</u>	<u>51,050</u>	<u>5.57%</u>
<u>INVESTMENT EARNINGS</u>								
010-10-120-41400	Interest On Investments	200,000	347,598	300,000	-	300,000	-	0.00%
010-10-120-51510	Dividends	-	3,238	-	-	-	-	0.00%
		<u>200,000</u>	<u>350,837</u>	<u>300,000</u>	<u>-</u>	<u>300,000</u>	<u>-</u>	<u>0.00%</u>
<u>FINES AND FORFEITURES</u>								
010-10-200-41505	Parking Tickets	200,000	199,385	210,000	89,958	215,000	5,000	2.38%

**TOWN OF NEW CANAAN
2013-2014 Revenue Budget Presentation**

		2011-2012	2011-2012	2012-2013	12/31/12	2013-2014	\$	%
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>6 month</u> <u>REVENUE</u>	<u>BUDGET</u>	<u>FAV/(UNF)</u> <u>VARIANCE</u>	<u>FAV/(UNF)</u> <u>VARIANCE</u>
010-10-200-41506	Parking Tickets On-Line	27,500	62,650	30,000	27,080	35,000	5,000	16.67%
010-10-200-41510	Revenue From Court	-	-	-	-	-	-	0.00%
010-20-300-41500	False Alarm Fines-Police	20,000	12,000	20,000	200	15,000	(5,000)	-25.00%
010-20-300-41520	CT Judicial Revenue Distributions	25,000	23,416	25,000	-	25,000	-	0.00%
010-20-320-41500	False Alarm Fines-Fire	-	600	-	-	-	-	0.00%
		<u>272,500</u>	<u>298,051</u>	<u>285,000</u>	<u>117,238</u>	<u>290,000</u>	<u>5,000</u>	<u>1.75%</u>
USE OF MONEY AND PROPERTY								
010-10-120-41630	Copier Revenue	15,000	19,863	19,500	7,598	20,000	500	2.56%
010-10-200-41620	Parking Meters	160,000	232,864	190,000	60,753	225,000	35,000	18.42%
010-10-200-41621	Parking Cards	3,000	3,771	600	301	-	(600)	-100.00%
010-10-200-41624	Parking-Day Passes	10,000	9,815	13,500	4,192	11,000	(2,500)	-18.52%
010-10-200-41625	Parking Permits	640,000	629,762	660,000	630,911	672,000	12,000	1.82%
010-10-200-41627	Parking-Newsrack Permits	1,500	1,300	1,300	-	1,000	(300)	-23.08%
010-10-200-41628	Parking-Newsrack Violations	-	-	-	-	-	-	0.00%
010-20-300-41630	Copier Revenue-Police	-	-	-	94	-	-	0.00%
010-40-500-41600	Waveny Custodial Fees	5,000	4,700	5,000	1,558	5,000	-	0.00%
010-10-120-41605	Rental of Property	-	-	-	-	19,415	19,415	-
010-40-500-41605	Rental Of Property	260,000	230,719	265,000	73,508	245,585	(19,415)	-7.33%
010-40-520-41640	Paddle Tennis Fees	40,000	38,146	38,500	33,415	38,500	-	0.00%
		<u>1,134,500</u>	<u>1,170,939</u>	<u>1,193,400</u>	<u>812,330</u>	<u>1,237,500</u>	<u>44,100</u>	<u>3.70%</u>
010-90-700-41645	School Rental Fees	10,000	10,000	10,000	-	10,000	-	100.00%
		<u>1,144,500</u>	<u>1,180,939</u>	<u>1,203,400</u>	<u>812,330</u>	<u>1,247,500</u>	<u>44,100</u>	<u>3.66%</u>
CHARGES FOR SERVICES								
010-10-110-41705	Sales Of Codes And Regulations	6,500	7,065	6,000	2,903	6,000	-	0.00%
010-10-110-41725	Vital Statistics Fees	15,000	17,855	10,000	7,664	15,000	5,000	50.00%
010-10-110-41740	Recording Fees	150,000	174,173	125,000	93,195	180,000	55,000	44.00%
010-10-110-41755	Conveyance Fees	750,000	1,031,174	1,000,000	832,234	1,250,000	250,000	25.00%
010-10-120-41730	State Telephone Line Grant	85,000	74,508	75,000	-	71,250	(3,750)	-5.00%
010-10-120-41750	Miscellaneous Income	23,061	381,820	1,000	87,122	1,000	-	0.00%
010-10-130-41090	Tech Support Billing	-	-	-	-	31,200	31,200	-
010-10-230-41715	Zoning Board Of Appeals Fees	5,000	6,600	5,500	3,900	7,500	2,000	36.36%
010-10-230-41720	Planning And Zoning Application Fee	6,500	12,250	7,500	5,500	15,500	8,000	106.67%
010-10-250-41719	Flu Clinics	-	-	-	-	20,000	20,000	-
010-10-250-41722	Inland Wetland App/Violation Fees	20,000	26,933	25,000	16,260	40,000	15,000	60.00%
010-10-255-41717	Wetlands Septic Review Fee	3,500	3,800	3,500	2,100	5,700	2,200	62.86%
010-10-255-41718	Wetlands Demo Review Fee	200	610	300	100	600	300	100.00%
010-20-300-41235	Testing & Hiring application fees	-	-	-	6,885	-	-	0.00%
010-20-300-41770	Fingerprint Fees	6,500	6,885	6,750	3,270	6,750	-	0.00%
010-20-360-41721	Building Dept-Work W/O Permit	2,000	2,600	3,000	2,600	3,000	-	0.00%
010-30-440-41700	Transfer Station Dump Fees	30,000	37,987	30,000	13,383	30,000	-	0.00%
010-30-440-41702	Transfer Station Tipping Fees	450,000	428,136	450,000	188,352	430,000	(20,000)	-4.44%
010-30-440-41703	Transfer Station Recycling	35,000	85,604	70,000	30,297	70,000	-	0.00%

**TOWN OF NEW CANAAN
2013-2014 Revenue Budget Presentation**

	2011-2012 <u>BUDGET</u>	2011-2012 <u>ACTUAL</u>	2012-2013 <u>BUDGET</u>	12/31/12 6 month <u>REVENUE</u>	2013-2014 <u>BUDGET</u>	\$ FAV/(UNF) <u>VARIANCE</u>	% FAV/(UNF) <u>VARIANCE</u>
010-30-440-41706	140,000	132,125	124,400	74,314	124,400	-	0.00%
010-40-500-41735	225,000	243,158	230,000	37,072	230,000	-	0.00%
010-40-500-42601	-	-	295,000	236,875	340,500	45,500	15.42%
010-40-550-41710	90,000	108,234	90,000	66,517	108,000	18,000	20.00%
010-40-550-41745	3,500	3,464	3,500	734	3,500	-	0.00%
	<u>2,046,761</u>	<u>2,784,980</u>	<u>2,561,450</u>	<u>1,711,277</u>	<u>2,989,900</u>	<u>428,450</u>	<u>16.73%</u>
<u>REIMBURSEMENTS AND REFUNDS</u>							
010-10-120-41800	200	180	200	-	190	(10)	-5.00%
010-10-120-41805	-	748	-	-	-	-	0.00%
010-10-120-41850	-	49,049	78,000	87,803	80,000	2,000	2.56%
010-10-120-41907	-	-	-	10,000	-	-	0.00%
010-10-120-41947	-	22,205	-	-	-	-	0.00%
010-10-150-41806	-	-	-	6,265	-	-	0.00%
010-10-170-41820	38,203	28,202	32,000	-	30,400	(1,600)	-5.00%
010-10-170-41825	41,881	45,602	40,000	44,568	38,000	(2,000)	-5.00%
010-10-170-41828	-	-	-	-	-	-	0.00%
010-10-170-41840	1,872	1,405	1,000	-	950	(50)	-5.00%
010-10-170-41845	56	119	40	-	38	(2)	-5.00%
010-10-230-41832	60	730	300	294	700	400	133.33%
010-10-255-41830	50	134	50	82	200	150	300.00%
010-10-270-41903	-	-	-	-	547,030	547,030	
010-10-270-41909	-	-	-	-	404,525	404,525	
010-10-270-41927	-	-	-	-	60,000	60,000	
010-10-280-41804	-	-	-	23,208	75,000	75,000	
010-10-280-41906	-	52,103	-	-	-	-	0.00%
010-20-320-41801	-	-	-	100	-	-	0.00%
010-30-400-41815	116,955	-	117,119	-	111,263	(5,856)	-5.00%
010-50-600-41835	-	-	-	-	-	-	0.00%
010-50-630-41945	16,986	16,259	16,500	-	15,675	(825)	-5.00%
010-60-635-41810	-	-	-	-	-	-	0.00%
010-90-700-41936	-	-	-	-	616,431	616,431	
	<u>216,263</u>	<u>216,736</u>	<u>285,209</u>	<u>172,321</u>	<u>1,980,402</u>	<u>1,695,193</u>	<u>594.37%</u>
TOTAL GENERAL FUND	<u>7,870,880</u>	<u>9,106,737</u>	<u>8,690,239</u>	<u>4,123,117</u>	<u>10,824,503</u>	<u>2,134,264</u>	<u>24.56%</u>
<u>Town</u>							
Licenses and Permits	869,150	975,348	915,750	476,943	966,800	51,050	5.57%
Fines and Forfeits	272,500	298,051	285,000	117,238	290,000	5,000	1.75%
Use of Money and Property	1,334,500	1,521,775	1,493,400	812,330	1,537,500	44,100	2.95%
Other Agencies	179,670	292,746	178,701	119,609	165,016	(13,685)	-7.66%
Charges for Current Services	2,046,761	2,784,980	2,561,450	1,711,277	2,989,900	428,450	16.73%
Reimbursements, Refunds, Rebates	216,263	216,736	285,209	172,321	1,363,971	1,078,762	378.24%
Tax Liens, Interest, Prior Taxes	1,150,000	1,143,629	1,154,200	543,216	1,154,200	-	0.00%
	<u>6,068,844</u>	<u>7,233,265</u>	<u>6,873,710</u>	<u>3,952,933</u>	<u>8,467,387</u>	<u>1,593,677</u>	<u>23.19%</u>
<u>Education Revenue</u>							
School Rental Fees	10,000	10,000	10,000	-	10,000	-	0.00%
BOE Grants	-	-	-	-	616,431	616,431	
Revenue from Other Agencies	1,792,036	1,863,472	1,806,529	170,184	1,730,685	(75,844)	-4.20%
Total Board of Education Revenue	<u>1,802,036</u>	<u>1,873,472</u>	<u>1,816,529</u>	<u>170,184</u>	<u>2,357,116</u>	<u>540,587</u>	<u>29.76%</u>
Total Estimated Revenue	<u>7,870,880</u>	<u>9,106,737</u>	<u>8,690,239</u>	<u>4,123,117</u>	<u>10,824,503</u>	<u>2,134,264</u>	<u>24.56%</u>

Exhibits

GENERAL FUND

2013-2014 Budget

	Adopted		\$ Change	% Change
	Budget	Adopted Budget		
	<u>2012-2013</u>	<u>2013-2014</u>		
Town Operating	27,238,132	29,360,921	2,122,789	7.79%
Town Health Benefits	6,024,550	6,102,350	77,800	1.29%
Town Capital	2,110,050	1,988,464	(121,586)	-5.76%
Town Debt	5,725,763	6,172,208	446,445	7.80%
Town Expenditures	41,098,495	43,623,943	2,525,448	6.14%
Town Revenue	6,883,710	8,477,387	1,593,677	23.15%
Town Expenditures net of Revenue	34,214,785	35,146,556	931,771	2.72%
OPEB Contribution	500,000	500,000	-	0.00%
Pension Contribution	682,592	992,170	309,578	45.35%
Pension & OPEB Contributions	1,182,592	1,492,170	309,578	26.18%
BOE Operating	65,439,353	68,969,886	3,530,533	5.40%
BOE Health Benefits	9,087,400	8,969,819	(117,581)	-1.29%
BOE Capital	965,785	1,076,488	110,703	11.46%
BOE Debt	7,801,542	7,908,405	106,863	1.37%
BOE Expenditures	83,294,080	86,924,598	3,630,518	4.36%
Education Revenues	1,806,529	2,347,116	540,587	
BOE Expenditures net of Revenues	81,487,551	84,577,482	3,089,931	3.79%
Total Expenditure Budget	125,575,167	132,040,711	6,465,544	5.15%
Total Revenue Budget	8,690,239	10,824,503	2,134,264	24.56%
Total Budget net of Revenues	116,884,928	121,216,208	4,331,280	3.71%
TAXABLE GRAND LIST (After Board of Assessment Appeals)	8,248,622,291	8,299,347,038		
BUDGETED COLLECTION RATE	98.00%	98.00%		
% INCREASE From FY2013 Mill		Contribution	Reserve for	
Rate of 14.076	FY2014 Mill Rate	from Fund	Uncollectible	
		Balance (1)	Taxes (2)	
5.53%	14.854	0	1,688,961	
5.09%	14.793	500,000	1,681,971	
4.87%	14.762	750,000	1,678,477	
4.66%	14.731	1,000,000	1,674,982	
4.44%	14.701	1,250,000	1,671,487	
4.31%	14.682	1,400,000	1,669,390	
4.22%	14.670	1,500,000	1,667,992	
4.00%	14.639	1,750,000	1,664,497	
3.78%	14.609	2,000,000	1,661,002	
3.62%	14.586	2,185,000	1,658,416	

Approved by Town Council 5-15-13

Notes:

(1) FY2014 Fund Balance Target (10%) is \$13,204,071.

(2) Budgeted collection rate of 98% compared to 3-year collection average of 99.37%

SEWER FUND

2013-2014 Budget

		Adopted Budget <u>2012-2013</u>	Adopted Budget <u>2013-2014</u>	<u>\$ Change</u>	<u>% Change</u>	
SEWER BUDGET	Operations	\$1,299,769	\$1,510,666	210,897	16.23%	
	Capital	20,000	155,000	135,000	675.00%	
	Total	1,319,769	1,665,666	345,897	26.21%	
LESS: REVENUES		88,125	437,300	349,175	396.23%	
AMOUNT TO BE RAISED BY TAXATION		\$1,231,644	\$1,228,366	(3,278)	-0.27%	
TAXABLE GRAND LIST (After Board of Assessment Appeals)		1,961,483,821	1,978,737,042			
BUDGETED COLLECTION RATE		98.00%	98.00%			
% Change from FY2013 Mill		Rate of .623	FY2014 Mill Rate	Contribution from Fund Balance (1)	Reserve for Uncollectable Taxes (2)	
		1.68%	0.633	0	17,172	Approved by Town Council 5-15-1:

Notes:

- (1) FY2014 Fund Balance target (10%) is \$166,567.
- (2) Budgeted collection rate of 98% compared to 3-year average of 99.37%.

General Government

Department: Selectmen

Mission The Selectmen shall do every act and perform every duty necessary to give effect to the Town Charter.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted 2014	Adopted \$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-10-100-51005	Salaries F/T	319,180	324,712	324,482	156,001	329,482	329,482	329,482	329,482	5,000	1.54%
010-10-100-51010	Salaries P/T	25,942	27,912	16,042	8,159	16,042	16,042	16,042	16,042	-	0.00%
010-10-100-51015	Salaries O/T	2,000	3,963	2,000	1,127	2,000	2,000	2,000	2,000	-	0.00%
	Dues And										
010-10-100-51115	Subscriptions	15,000	14,188	3,000	1,225	3,000	3,000	3,000	3,000	-	0.00%
010-10-100-51240	Prof Service	5,860	5,860	20,000	750	-	-	-	-	(20,000)	-100.00%
	Economic										
010-10-100-51254	Development	-	-	-	-	20,000	20,000	20,000	20,000	20,000	
	Prof Serv Research										
010-10-100-51255	/ Planning	6,500	-	3,500	620	3,500	3,500	3,500	3,500	-	0.00%
	Travel										
010-10-100-51320	Travel	2,500	3,301	2,500	704	170	170	170	170	(2,330)	-93.20%
010-10-100-51500	Advertising	4,000	741	3,000	246	3,000	3,000	3,000	3,000	-	0.00%
010-10-100-51505	Postage	1,000	198	500	480	500	500	500	500	-	0.00%
010-10-100-51510	Voice / Data	2,400	3,508	2,400	1,025	2,400	2,400	2,400	2,400	-	0.00%
010-10-100-51655	Supplies Office	1,200	3,511	1,200	101	1,200	1,200	1,200	1,200	-	0.00%
	Prog Meeting										
010-10-100-52550	Expense	-	-	-	-	2,330	2,330	2,330	2,330	2,330	
Total Expenditures		385,582	387,894	378,624	170,439	383,624	383,624	383,624	383,624	5,000	1.32%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	3	3	3	3	3	3	3
Part-time	3	3	2	2	2	2	2

Budget Variances for Department Requests

Increase in Salaries F/T due to a proposed increase in the salary for First Selectman. The proposal is for an annual increase of \$5,000 for the next three years. The salary would be \$5,000 \$140,333 in FY2016.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	25,052	26,203	26,586
Medical & Dental Insurar	66,339	67,629	74,088
Workers Compensation	3,953	4,403	4,929
401a Employer Share	-	-	-
Total	95,344	98,236	105,603

Status of Prior Year Goals

- Office running efficiently. Marketing effort moving along with development of Village Map and accompanying website.

Goals for Budget Year

- Continue to act in the responsible capacity as the Executive Branch of Town government.

Selectmen

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Requested	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
First Selectman	N.C.		\$ 125,333	0	\$ 125,333	\$ 125,333	\$ 125,333	\$ 125,333	\$ 130,333	\$ 130,333	\$ 130,333	\$ 130,333
Administrative Officer	N	4	130,397	4	119,869	123,387	127,216	130,397	130,397	130,397	130,397	130,397
Executive Secretary	I	4	68,752	4	62,780	64,406	66,630	68,752	68,752	68,752	68,752	68,752
Total Full Time			324,482		307,982	313,126	319,180	324,482	329,482	329,482	329,482	329,482
Part Time												
Clerical			-		9,900	9,900	9,900	-	-	-	-	-
Selectmen (2)	N.C.		16,042		16,042	16,042	16,042	16,042	16,042	16,042	16,042	16,042
Total Part Time			16,042		25,942	25,942	25,942	16,042	16,042	16,042	16,042	16,042
Miscellaneous Pay												
Overtime			2,000		1,200	2,500	2,000	2,000	2,000	2,000	2,000	2,000
Total Miscellaneous Pay			2,000		1,200	2,500	2,000	2,000	2,000	2,000	2,000	2,000
Total Salary			342,524		335,124	341,568	347,122	342,524	347,524	347,524	347,524	347,524
					-2.16%	1.92%	1.63%	-1.32%	1.46%	1.46%	1.46%	1.46%

Department: Town Clerk

To execute and implement the duties of the Town Clerk as prescribed by the Connecticut General Statutes, state regulations and the Town Charter in an efficient, timely and impartial manner and in doing so to manage, protect and preserve the permanent records of the Town for the present and the future.

Mission

Revenues

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-10-110-41215	Liquor Licenses	50	64	50	38	50	50	50	50	-	0.00%
	Fish And Game Licenses										
010-10-110-41300		200	-	-	-	-	-	-	-	-	
010-10-110-41303	Dog Lic. Clerk Fees	2,500	3,167	3,000	-	3,000	3,000	3,000	3,000	-	0.00%
	Sales Of Codes And Regulations										
010-10-110-41705		6,500	7,065	6,000	2,903	6,000	6,000	6,000	6,000	-	0.00%
010-10-110-41725	Vital Statistics Fees	15,000	17,855	10,000	7,664	15,000	15,000	15,000	15,000	5,000	50.00%
010-10-110-41740	Recording Fees	150,000	174,173	125,000	93,195	150,000	150,000	180,000	180,000	55,000	44.00%
010-10-110-41755	Conveyance Fees	750,000	1,031,174	1,000,000	832,234	1,000,000	1,000,000	1,250,000	1,250,000	250,000	25.00%
Total Revenue		924,250	1,233,497	1,144,050	936,034	1,174,050	1,174,050	1,454,050	1,454,050	310,000	27.10%

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-10-110-51005	Salaries F/T	211,842	216,992	218,934	105,327	218,934	218,934	218,934	218,934	-	0.00%
010-10-110-51010	Salaries P/T	35,000	27,963	45,000	24,433	38,000	38,000	38,000	38,000	(7,000)	-15.56%
010-10-110-51015	Salaries O/T	6,000	4,568	6,500	7,312	6,000	6,000	6,000	6,000	(500)	-7.69%
	Office Equip Lease/Rental										
010-10-110-51110		3,925	3,720	3,750	165	4,220	4,220	4,220	4,220	470	12.53%
	Dues And Subscriptions										
010-10-110-51115		1,900	531	3,920	227	3,920	3,920	3,920	3,920	-	0.00%
	O/S Contract Service										
010-10-110-51150		12,800	9,403	12,800	4,536	13,555	13,555	13,555	13,555	755	5.90%
010-10-110-51180	O/S Micro Filming	3,500	3,085	3,500	2,059	3,500	3,500	3,500	3,500	-	0.00%
010-10-110-51240	Prof Service	400	198	400	37	425	425	425	425	25	6.25%
	Repairs Office Equipment										
010-10-110-51285		500	370	500	166	500	500	500	500	-	0.00%
	Repairs Record Books										
010-10-110-51300		4,000	4,571	1,000	-	1,000	1,000	1,000	1,000	-	0.00%
010-10-110-51320	Travel	2,150	561	2,000	-	2,000	2,000	2,000	2,000	-	0.00%
010-10-110-51500	Advertising	5,000	5,896	5,500	436	6,500	6,500	6,500	6,500	1,000	18.18%
010-10-110-51505	Postage	3,000	3,478	3,700	1,854	3,700	3,700	3,700	3,700	-	0.00%

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	2014	Incr(Dcr)
010-10-110-51510	Voice / Data	600	592	600	153	600	600	600	600	-	0.00%
010-10-110-51655	Supplies Office	17,500	13,539	17,550	11,410	16,000	16,000	16,000	16,000	(1,550)	-8.83%
Total Expenditures		308,117	295,466	325,654	158,115	318,854	318,854	318,854	318,854	(6,800)	-2.09%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	3	3	3	3	3	3	3
Part-time	3	3	3	3	3	3	3

Budget Variances for Department Requests

\$470 Increase in Office Equipment Lease/Rental due to inclusion of online dog license renewals

\$755 Increase in O/S Contract Service due to inclusion of disposal services for approved records on an ongoing annual basis.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	18,214	20,688	20,114
Medical & Dental Insuranc	47,226	48,086	52,392
Workers Compensation	612	730	781
401a Employer Share	-	-	-
Total	66,053	69,504	73,287

Status of Prior Year Goals

- As of 12/14/12 we have scanned and microfilmed 13,525 pages of Board and Commission records preserving them as permanent records of the Town.
- This year we will be completing a back-scanning and reindexing project spanning from 1970 through 1960. The index and documents for this period are now scanned and are available electronically.

Goals for Budget Year

- To launch the next phase of the Back-Scanning & Reindexing Project with scanning, microfilming, and a history load for the period from 1959-1950.
- To scan and microfilm approx. 13,240 pages of Board and Commission records to preserve them as permanent records.
- To introduce online dog license renewal services
- To upgrade our land records recording software system from Resolution 2 to Resolution 3

Town Clerk

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Requested	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Town Clerk (1)	N.C.		\$ 91,660		\$ 82,639	\$ 86,395	\$ 87,672	\$ 91,660	\$ 91,660	\$ 91,660	\$ 91,660	\$ 91,660
Assistant Town Clerk II	G	4	63,885	4	57,008	59,869	62,327	63,885	63,885	63,885	63,885	63,885
Assistant Town Clerk II	G	4	63,389	4	55,347	59,869	61,843	63,389	63,389	63,389	63,389	63,389
Total Full Time			<u>218,934</u>		<u>194,994</u>	<u>206,133</u>	<u>211,842</u>	<u>218,934</u>	<u>218,934</u>	<u>218,934</u>	<u>218,934</u>	<u>218,934</u>
Part Time												
Stenographer from Selectmen 09-10			4,500		2,500	2,500	2,500	4,500	-	-	-	-
Clerical Assistance	N.C.		40,500		25,000	25,000	37,500	40,500	38,000	38,000	38,000	38,000
Total Part Time			<u>45,000</u>		<u>27,500</u>	<u>27,500</u>	<u>40,000</u>	<u>45,000</u>	<u>38,000</u>	<u>38,000</u>	<u>38,000</u>	<u>38,000</u>
Miscellaneous Pay												
Overtime			6,000		2,000	2,000	6,000	6,500	6,000	6,000	6,000	6,000
Total Miscellaneous Pay			<u>6,000</u>		<u>2,000</u>	<u>2,000</u>	<u>6,000</u>	<u>6,500</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
Total Salary			<u>269,934</u>		<u>224,494</u>	<u>235,633</u>	<u>257,842</u>	<u>270,434</u>	<u>262,934</u>	<u>262,934</u>	<u>262,934</u>	<u>262,934</u>
						4.96%	9.43%	4.88%	-2.77%	-2.77%	-2.77%	-2.77%

Notes:

(1) Effective at the start of the Town Clerk's term in January 2014, the annual salary will increase by the same amount as the non-union FY14 increase. If an increase is not in place by the start of the term, the wages will be retroactive, once approved. Effective January 1, 2015 the salary will increase the same as the non-union increases for FY2015. This change was approved by the Town Council on April 9, 2013.

Department: Finance & Human Resources

The Finance Department is responsible for general accounting functions, payroll and benefits, budget development and control, financial reporting, management of Town funds, and debt management. The Town of New Canaan is dedicated to the recruitment and selection of a diverse employment group that is committed to promote a healthy, positive, productive and safe work environment.

Mission

Revenues

Account #	Description	Budget	Unaudited	Adopted	6 Month	Department	Selectmen	Bd of Finance	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	Request	Recommended	Recommended	2014	Incr(Dcr)	Over 2013
010-10-120-41115	Casino Revenue Sharing	8,241	7,065	7,672	-	7,288	7,288	7,288	7,288	(384)	-5.00%
	Municipal Revenue										
010-10-120-41116	Sharing	-	119,609	-	119,609	-	-	-	-	-	-
010-10-120-41400	Interest On Investments	200,000	347,598	300,000	-	300,000	300,000	300,000	300,000	-	0.00%
010-10-120-41410	Dividends	-	3,238	-	-	-	-	-	-	-	-
010-10-120-41605	Rental of Property	-	-	-	-	-	19,415	19,415	19,415	19,415	-
010-10-120-41630	Copier Revenue	15,000	19,863	19,500	7,598	20,000	20,000	20,000	20,000	500	2.56%
	State Telephone Line										
010-10-120-41730	Grant	85,000	74,508	75,000	-	71,250	71,250	71,250	71,250	(3,750)	-5.00%
010-10-120-41750	Miscellaneous Income	23,061	381,820	1,000	87,122	1,000	1,000	1,000	1,000	-	0.00%
010-10-120-41800	Elderly Tax Exemption	200	180	200	-	190	190	190	190	(10)	-5.00%
010-10-120-41805	Insurance Recoveries	-	748	-	-	-	-	-	-	-	-
	Municipal Video										
010-10-120-41850	Competition Grant	-	49,049	78,000	87,803	80,000	80,000	80,000	80,000	2,000	2.56%
	Contribution from Storm										
010-30-400-41907	Reserve	-	-	-	10,000	-	-	-	-	-	-
010-30-400-41947	Sale of Assets	-	22,205	-	-	-	-	-	-	-	-
010-30-400-41100	Road Maintenance	166,029	166,072	166,029	-	157,728	157,728	157,728	157,728	(8,301)	-5.00%
010-30-400-41815	LoCIP	116,955	-	117,119	-	111,263	111,263	111,263	111,263	(5,856)	-5.00%
	School H&W										
010-50-630-41945	Reimbursements	16,986	16,259	16,500	-	15,675	15,675	15,675	15,675	(825)	-5.00%
	State Reimb School Proj -										
010-90-700-41120	Prin/Int	298,432	318,325	310,925	170,184	309,861	309,861	309,861	309,861	(1,064)	-0.34%
010-90-700-41130	State Aid Grant	1,495,604	1,545,147	1,495,604	-	1,420,824	1,420,824	1,420,824	1,420,824	(74,780)	-5.00%
010-90-700-41645	School Rental Fees	10,000	10,000	10,000	-	10,000	10,000	10,000	10,000	-	0.00%
Total Revenue		2,433,508	3,081,688	2,597,549	482,316	2,505,079	2,524,494	2,524,494	2,524,494	(73,055)	-2.81%

Expenditures

Account #	Description	Budget	Unaudited	Adopted	6 Month	Department	Selectmen	Bd of Finance	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	Request	Recommended	Recommended	2014	Incr(Dcr)	Over 2013
010-10-120-51005	Salaries F/T	648,747	623,234	680,830	306,993	666,409	666,409	666,409	666,409	5,579	0.84%
010-10-120-51010	Salaries P/T	17,000	15,497	27,550	8,218	14,725	14,725	14,725	14,725	(12,825)	-46.55%
010-10-120-51015	Salaries O/T	8,500	10,076	8,500	2,188	4,000	4,000	4,000	4,000	(4,500)	-52.94%
010-10-120-51115	Dues And Subscriptions	2,250	936	2,250	581	1,575	1,575	1,575	1,575	(675)	-30.00%
	Consultants/Service										
010-10-120-51120	Contracts	100	45,099	-	-	41,860	41,860	41,860	41,860	41,860	-
010-10-120-51195	O/S Payroll Processing	31,000	31,636	32,240	897	32,500	32,500	32,500	32,500	260	0.81%
010-10-120-51240	Prof Service	5,000	3,353	5,000	1,500	2,000	2,000	2,000	2,000	(3,000)	-60.00%
	Repairs Office										
010-10-120-51285	Equipment	300	-	300	-	-	-	-	-	(300)	-100.00%

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-120-51315	Training	20,000	23,214	20,000	4,663	20,000	20,000	20,000	20,000	-	0.00%
010-10-120-51320	Travel	3,900	1,672	4,000	122	2,000	2,000	2,000	2,000	(2,000)	-50.00%
010-10-120-51500	Advertising	7,500	12,374	7,500	4,758	12,000	12,000	12,000	12,000	4,500	60.00%
010-10-120-51505	Postage	3,700	5,288	3,775	1,475	4,000	4,000	4,000	4,000	225	5.96%
010-10-120-51510	Voice / Data	3,470	2,945	3,539	760	2,340	2,340	2,340	2,340	(1,199)	-33.88%
010-10-120-51655	Supplies Office	3,000	2,892	3,000	1,361	3,000	3,000	3,000	3,000	-	0.00%
010-10-120-52550	Prog Meeting Expense	-	-	-	-	500	500	500	500	500	-
Total Expenditures		754,467	778,215	778,484	333,516	806,909	806,909	806,909	806,909	28,425	3.65%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	6	7	7	7	7	7	7
Part-time	1	1	2	2	2	2	2

Budget Variances for Department Requests

Salaries P/T decrease to due a revised allocation for the Pension and Financial Analyst position. Beginning in FY2014, the position is allocated 10% to the General Fund and 90% to the (\$12,825) Pension Fund. Previously, the position was allocated \$10,000 to the Pension Fund, \$8,000 to OPEB and \$16,250 to the General Fund.

\$41,860 Increase in Consultants/Service Contracts for temporary professional help for a concentrated effort to create efficiency in consolidating disbursed accounting functions into one system.

\$4,500 Increase in Advertising to advertise for open positions. Advertising for each vacancy runs between \$500.00 and \$1000.00 depending on the position and where we advertise. We advertise for 5 to 7 positions each year. This line also includes funding for publication of the budget for the Board of Finance and the Town Council.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	47,846	53,311	52,413
Medical & Dental Insurance	157,791	160,801	175,872
Workers Compensation	1,593	1,882	2,035
401a Employer Share	-	5,380	9,058
Total	207,229	221,374	239,377

Status of Prior Year Goals

- Implemented an Accident Investigation Team that investigates all accidents and determines causes to avoid further accidents.
- Implemented the Choicelinks system for all the benefits offered to employees. This system is set-up for both the employer to access.
- Innoprise implementation continues. Land-use has completed implementation of the Comm Dev and Centralized Cash Receipts modules. Finance will be implementing the Accounts Receivable module in the Spring of 2013.
- Completed RFP for audit and banking services.
- Implemented remote deposit in all departments that accept checks.

Goals for Budget Year

- Establish policies and procedures for Payroll.
- Establish policies and procedures for Pension.
- Develop new handbook for employees.
- Continue improvements to the budget process. Planned improvements include discussion of contribution from the General Fund and mill rate impact earlier in the budget process, reporting of performance measures, budgeting for benefits in the individual departments and a thorough review of the capital budgeting process.
- To evolve and maintain an integrated, comprehensive and responsive core financial management system to meet the needs of the Town.
- Streamline relevant financial information to assist all departments and to better inform the Selectmen, Board of Finance and Town Council of the current and future financial status of the Town.
- Reorganize to improve departmental efficiency initiating better processes and consolidating financial functions.
- Review departmental performance and processes seeking to maximize organizational effectiveness in cash control.

Finance and Human Resources

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Requested	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Chief Financial Officer	V	4	\$ 135,000	4	\$ 127,167	\$ 129,653	\$ 134,970	\$ 130,000	\$ 135,418	\$ 135,418	\$ 135,418	\$ 135,418
Human Resource Director	S	4	112,378	4	103,307	105,343	109,637	112,378	112,378	112,378	112,378	112,378
Budget Director	O	4	99,219	4	-	93,070	94,438	99,219	99,219	99,219	99,219	99,219
Accountant Senior	L	4	90,944	4	83,599	85,243	88,726	90,944	90,944	90,944	90,944	90,944
Accountant Senior	L		Vacant		82,352	85,243	88,650	90,867	-	-	-	-
Municipal Financial Analyst	N	3	88,806	4	-	-	-	-	91,027	91,027	91,027	91,027
Payroll/Benefits Administrator	J	4	73,565	4	61,743	64,854	70,020	73,565	73,565	73,565	73,565	73,565
Accounts Pay/Rec Technician	E	4	63,858	4	57,008	59,869	62,300	63,858	63,858	63,858	63,858	63,858
Total Full Time			663,769		515,176	623,275	648,741	660,830	666,409	666,409	666,409	666,409
Part Time												
Treasurer			1,400		1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400
Pension & Finance Analyst (1)			16,250		15,000	15,600	15,600	16,250	3,425	3,425	3,425	3,425
HR Generalist (2)			9,900		-	-	-	9,900	9,900	9,900	9,900	9,900
Total Part Time			27,550		16,400	17,000	17,000	27,550	14,725	14,725	14,725	14,725
Miscellaneous Pay												
Overtime			8,500		8,000	8,500	8,500	8,500	4,000	4,000	4,000	4,000
Total Miscellaneous Pay			8,500		8,000	8,500	8,500	8,500	4,000	4,000	4,000	4,000
Total Salary			699,819		539,576	648,775	674,241	696,879	685,134	685,134	685,134	685,134
						20.24%	3.93%	3.36%	-1.69%	-1.69%	-1.69%	-1.69%

Notes:

(1) In FY2014, the Pension and Finance Analyst is allocated 10% to the General Fund and 90% to the Pension Fund. Previously, the position was allocated \$10,000 to the Pension Plan, \$8,000 to OPEB and \$16,250 to the General Fund.

(2) The HR Generalist was funded in the Selectman's Office prior to FY2013

Department: Information Technology

The role of the IT Department is to provide the appropriate technology that allows employees to access and share information in such a way that will improve services to the Town and to the residents of the community.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-130-41090	Tech Support Billing	-	-	-	-	31,200	31,200	31,200	31,200	31,200	
Total Revenues						31,200	31,200	31,200	31,200	31,200	

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-130-51005	Salaries F/T	238,990	242,515	252,288	121,130	258,053	258,053	258,053	258,053	5,765	2.29%
010-10-130-51015	Salaries O/T	1,000	1,134	1,000	566	1,000	1,000	1,000	1,000	-	0.00%
010-10-130-51090	Salary Offset	(31,200)	(31,150)	(31,200)	-	-	-	-	-	31,200	-100.00%
Dues And Subscriptions		300	39	200	-	200	200	200	200	-	0.00%
010-10-130-51115	Consultants/Service										
010-10-130-51120	Contracts	2,500	-	2,500	66	2,500	2,500	2,500	2,500	-	0.00%
010-10-130-51315	Training	8,000	171	8,000	200	8,000	8,000	8,000	8,000	-	0.00%
010-10-130-51320	Travel	500	94	500	-	500	500	500	500	-	0.00%
010-10-130-51505	Postage	200	30	200	-	200	200	200	200	-	0.00%
010-10-130-51510	Voice / Data	3,100	3,249	3,100	1,562	4,000	4,000	4,000	4,000	900	29.03%
010-10-130-51655	Supplies Office	500	394	500	42	500	500	500	500	-	0.00%
Total Expenditures		223,890	216,477	237,088	123,566	274,953	274,953	274,953	274,953	37,865	15.97%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	3	3	3	3	3	3	3
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

A Tech Support Billing revenue line is created to record the payments received from Waveny Care Center for work performed by the IT Department. Previously, the payments were \$31,200 recorded in the Salary Offset expenditure line.

\$5,765 Increase in Salaries F/T due to two employees receiving a step increase.

\$900 Increase in Voice/Data for remote support.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	16,078	19,376.53	19,818
Medical & Dental Insuranc	66,339	67,629	74,088
Workers Compensation	598	684	769
401a Employer Share	-	-	-
Total	83,015	87,689	94,675

Status of Prior Year Goals

- The virtualization project is underway and we are already seeing cost reduction in hardware replacement, energy, and device management.
- Delivered continuous reliable technology to all staff and volunteers all year especially during the storms outages.

Goals for Budget Year

- Continue to deliver a high level of service and support to all staff and volunteers.
- Achieve cost savings by leveraging the virtualization project at the desktop level.
- Improve online services for Town Residence so to make Town business more efficient.

Information Technology

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Requested	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Director of Information Technology	S	4	\$ 110,050	4	\$ 99,749	\$ 101,581	\$ 105,797	\$ 110,050	\$ 110,050	\$ 110,050	\$ 110,050	\$ 110,050
IT Operations Manager	L	3	82,106	4	69,862	76,439	78,150	82,106	84,159	84,159	84,159	84,159
Technology Specialist	I	0	60,131	1	48,415	53,306	55,042	60,131	63,844	63,844	63,844	63,844
Total Full Time			<u>252,288</u>		<u>218,026</u>	<u>231,326</u>	<u>238,990</u>	<u>252,288</u>	<u>258,053</u>	<u>258,053</u>	<u>258,053</u>	<u>258,053</u>
Part Time												
Technology College Intern			-		5,000	2,500	-	-	-	-	-	-
Total Part Time			<u>-</u>		<u>5,000</u>	<u>2,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Miscellaneous Pay												
Overtime			1,000		2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Miscellaneous Pay			<u>1,000</u>		<u>2,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Salary			<u>253,288</u>		<u>225,026</u>	<u>234,826</u>	<u>239,990</u>	<u>253,288</u>	<u>259,053</u>	<u>259,053</u>	<u>259,053</u>	<u>259,053</u>
						4.36%	2.20%	5.54%	2.28%	2.28%	2.28%	2.28%

Department: Central Services

Mission Consolidation of support services for copiers, general supplies and pay phones.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-140-51110	Office Equip Lease/Rental	35,000	30,629	30,000	5,370	30,000	30,000	30,000	30,000	-	0.00%
010-10-140-51120	Service Contracts	75,300	97,241	92,760	95,767	123,400	123,400	123,400	123,400	30,640	33.03%
010-10-140-51125	Equip Lease	3,500	-	-	-	-	-	-	-	-	-
010-10-140-51200	O/S Photo/Printing	1,500	-	-	-	-	-	-	-	-	-
010-10-140-51510	Voice / Data	1,500	2,150	1,500	200	3,228	3,228	3,228	3,228	1,728	115.20%
010-10-140-51511	Voice / Data Allocation	-	(1,464)	-	(1,948)	-	-	-	-	-	-
010-10-140-51655	Supplies Office	15,000	19,797	15,500	6,420	15,000	15,000	15,000	15,000	(500)	-3.23%
Total Expenditures		131,800	148,354	139,760	105,809	171,628	171,628	171,628	171,628	31,868	22.80%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$30,640 Increase in Consultants/Service Contracts due to move to hosted email solution (\$17,600), inclusion of Vision Appraisal annual cost (\$6,375) and increases in other software maintenance and support costs.

\$1,728 Increase in Voice/Data due to addition of streaming video for Board of Selectmen meetings at the Police Department.

Department: Professional Services-Audit & Legal

Mission Centralization of Audit and Legal expenses.

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-150-41806	Legal Reimbursements	-	-	-	6,265	-	-	-	-	-	-
Total Revenue		-	-	-	6,265	-	-	-	-	-	-

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-150-51230	Prof Service Audit	77,500	73,450	79,825	31,979	39,000	39,000	39,000	39,000	(40,825)	-51.14%
010-10-150-51231	Prof Serv Special Audit	15,000	-	15,000	-	15,000	15,000	15,000	15,000	-	0.00%
010-10-150-51250	Prof Serv Legal	210,000	93,786	210,000	49,187	310,000	310,000	310,000	310,000	100,000	47.62%
	Prof Serv - Supp Town										
010-10-150-51253	Code	10,000	1,720	10,000	258	10,000	10,000	10,000	10,000	-	0.00%
010-10-150-58000	Assessor	-	21,763	-	22,837	-	-	-	-	-	-
010-10-150-58001	Personnel	50,000	84,950	-	3,506	50,000	50,000	50,000	50,000	50,000	-
010-10-150-58002	Building	-	237	-	86	-	-	-	-	-	-
010-10-150-58004	Planning And Zoning	-	23,942	-	17,932	-	-	-	-	-	-
010-10-150-58005	Public Works	-	860	-	-	-	-	-	-	-	-
010-10-150-58007	Zoning Board Of Appeals	-	31,628	-	2,107	-	-	-	-	-	-
010-10-150-58008	Police	-	1,290	-	-	-	-	-	-	-	-
010-10-150-58009	F.O.I.	-	6,859	-	593	-	-	-	-	-	-
010-10-150-58011	Inland Wetlands	-	32,533	-	7,672	-	-	-	-	-	-
010-10-150-58113	Kowalsky Bros.Litigation	-	65	-	-	-	-	-	-	-	-
010-10-150-58114	Legal-Tree Warden	-	-	-	220	-	-	-	-	-	-
Total Expenditures		362,500	373,080	314,825	136,375	424,000	424,000	424,000	424,000	109,175	34.68%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

- Decrease in Prof Service Audit based on fees for new audit firm selected during Audit RFP completed in FY2012 and allocation of Board of Education related audit costs to the BOE budget. The (\$40,825) full audit cost for FY2014 is \$64,000.
- Increase in Prof Serv Legal due to new legal firm selected during an RFP completed in FY2013. The new firm is reviewing all Town cases. Costs are anticipated to decrease after the initial \$100,000 transition period.
- Increase in Personnel due to anticipated negotiations related to three expiring union contracts. All three of the Town's union contracts expire June 30, 2013. Negotiations are expected to begin \$50,000 in FY2013, but continue into FY2014.

Department: Tax Collector

The Tax Collector's Office provides billing and collection of real estate, personal property, motor vehicle and sewer taxes and special assessment billing. Taxes are billed and collected semi-annually on real estate and annually on motor vehicles and personal property.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-160-41015	Tax Collections - Prior Yrs	650,000	642,592	650,000	330,555	650,000	650,000	650,000	650,000	-	0.00%
010-10-160-41040	Lien Fees And Interest	500,000	501,037	504,200	212,661	504,200	504,200	504,200	504,200	-	0.00%
Total Revenue		1,150,000	1,143,629	1,154,200	543,217	1,154,200	1,154,200	1,154,200	1,154,200	-	0.00%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013	
010-10-160-51005	Salaries F/T	146,956	150,824	153,950	74,015	155,683	155,683	155,683	155,683	1,733	1.13%	
010-10-160-51010	Salaries P/T	7,000	5,876	6,400	2,779	6,400	6,400	6,400	6,400	-	0.00%	
010-10-160-51015	Salaries O/T	500	56	400	-	300	300	300	300	(100)	-25.00%	
010-10-160-51115	Dues And Subscriptions	800	502	800	151	800	800	800	800	-	0.00%	
010-10-160-51240	Prof Service	4,200	5,218	4,200	4,585	270	270	270	270	(3,930)	-93.57%	
010-10-160-51246	DMV Services	-	-	-	-	4,450	4,450	4,781	4,781	4,781	-	-
010-10-160-51320	Travel	700	743	700	915	700	700	700	700	-	0.00%	
010-10-160-51500	Advertising	1,700	246	1,700	(100)	1,700	1,700	1,700	1,700	-	0.00%	
010-10-160-51505	Postage	17,000	15,436	17,000	2,287	17,000	17,000	17,000	17,000	-	0.00%	
010-10-160-51510	Voice / Data	700	363	700	28	700	700	700	700	-	0.00%	
010-10-16051655	Supplies Office	3,000	(1,068)	3,000	(401)	2,700	2,700	2,700	2,700	(300)	-10.00%	
Total Expenditures		182,556	178,198	188,850	84,259	190,703	190,703	191,034	191,034	2,184	1.16%	

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	3	3	3	3	3	3	3
Part-time	1	1	1	1	1	1	1

Budget Variances for Department Requests

A new line item is created for DMV Services. The Town pays the DMV in order to report delinquent tax bills and require payment before a vehicle's registration can be renewed. This \$4,450 expense was previously included in Professional Services.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	11,051	12,297	12,422
Medical & Dental Insura	66,339	67,629	74,088
Workers Compensation	385	434	482
401a Employer Share	-	-	-
Total	77,774	80,360	86,993

Status of Prior Year Goals

- Collection agency in place for the personal property and motor vehicle delinquent bills.
- Software provider does not yet have a program for ebilling. Waiting for the service to be available.

Goals for Budget Year

• Bring on board new bank for tax office. Along with facilitating the Dunbar pickup for all Town depts.

• Work on businesses that provide services to the public works dept to make sure that their taxes to the Town are paid in full before providing new services.

Tax Collector

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Tax Collector	N	2	\$ 86,640	3	\$ 82,011	\$ 83,623	\$ 82,465	\$ 86,640	\$ 88,806	\$ 88,806	\$ 88,806	\$ 88,806
Tax Clerk II	E	4	52,899	4	50,613	56,964	51,609	52,899	52,899	52,899	52,899	52,899
Tax Clerk II	E	4	52,899	4	50,613	51,606	51,609	52,899	52,899	52,899	52,899	52,899
Total Full Time			<u>192,438</u>		<u>183,238</u>	<u>192,193</u>	<u>185,683</u>	<u>192,438</u>	<u>194,604</u>	<u>194,604</u>	<u>194,604</u>	<u>194,604</u>
Part Time												
Clerical Coverage	N.C.		8,000		4,488	5,000	8,100	8,000	8,000	8,000	8,000	8,000
Total Part Time			<u>8,000</u>		<u>4,488</u>	<u>5,000</u>	<u>8,100</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Miscellaneous Pay												
Overtime			500		500	500	500	500	375	375	375	375
Total Miscellaneous Pay			<u>500</u>		<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>375</u>	<u>375</u>	<u>375</u>	<u>375</u>
20% Allocation to Sewer Fund			(40,188)		(37,645)	(39,539)	(38,857)	(40,188)	(40,596)	(40,596)	(40,596)	(40,596)
Total Salary			<u>160,751</u>		<u>150,581</u>	<u>158,154</u>	<u>155,426</u>	<u>160,751</u>	<u>162,383</u>	<u>162,383</u>	<u>162,383</u>	<u>162,383</u>
						5.03%	-1.72%	3.43%	1.02%	1.02%	1.02%	1.02%

Department: Assessor

Mission The Assessor's Office is responsible for the annual calculation of the Tax Base, as required by State Statute.

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-170-41135	Boat Registration Refund	5,400	-	5,000	-	-	-	-	-	(5,000)	-100.00%
010-10-170-41820	Homeowner Tax Relief	38,203	28,202	32,000	-	30,400	30,400	30,400	30,400	(1,600)	-5.00%
010-10-170-41825	State Property Rebate	41,881	45,602	40,000	44,568	38,000	38,000	38,000	38,000	(2,000)	-5.00%
010-10-170-41828	State Of CT-Pilot	-	-	-	-	-	-	-	-	-	-
010-10-170-41840	Additional Veterans Exemption	1,872	1,405	1,000	-	950	950	950	950	(50)	-5.00%
010-10-170-41845	State Mfg. New Machine & Equip	56	119	40	-	38	38	38	38	(2)	-5.00%
Total Revenue		87,412	75,328	78,040	44,568	69,388	69,388	69,388	69,388	(8,652)	-11.09%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-170-51005	Salaries F/T	224,086	226,830	232,226	110,894	237,863	237,863	237,863	237,863	5,637	2.43%
010-10-170-51010	Salaries P/T	20,200	13,214	17,500	6,249	16,200	16,200	16,200	16,200	(1,300)	-7.43%
010-10-170-51015	Salaries O/T	1,200	-	1,000	249	800	800	800	800	(200)	-20.00%
010-10-170-51115	Dues And Subscriptions	1,300	952	1,300	185	1,300	1,300	1,300	1,300	-	0.00%
010-10-170-51150	O/S Contract Service	11,000	10,865	10,500	425	8,000	8,000	8,000	8,000	(2,500)	-23.81%
010-10-170-51280	Repairs Mobile Equipment	-	-	-	-	300	300	300	300	300	-
010-10-170-51285	Repairs Office Equipment	300	-	300	-	300	300	300	300	-	0.00%
010-10-170-51320	Travel	2,100	1,295	2,100	243	1,500	1,500	1,500	1,500	(600)	-28.57%
010-10-170-51500	Advertising	500	57	1,000	54	1,000	1,000	1,000	1,000	-	0.00%
010-10-170-51505	Postage	2,500	2,166	2,500	686	2,500	2,500	2,500	2,500	-	0.00%
010-10-170-51510	Voice / Data	609	673	621	475	1,305	1,305	1,305	1,305	684	110.14%

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-170-51815	Gasoline/Oil	-	-	-	-	500	500	500	500	500	
010-10-170-51855	Supplies Office	2,700	2,904	2,500	1,624	2,400	2,400	2,400	2,400	(100)	-4.00%
Total Expenditures		266,495	258,956	271,547	121,085	273,968	273,968	273,968	273,968	2,421	0.89%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	3	3	3	3	3	3	3
Part-time	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$5,637 Increase in Salaries F/T due to reclassification of Assistant Assessor to Deputy Assessor and one step increase.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	18,398	19,181	19,497
Medical & Dental Insura	47,226	48,086	52,392
Workers Compensation	1,760	2,014	2,265
401a Employer Share	-	-	-
Total	67,384	69,261	74,154

Status of Prior Year Goals

- Full Revaluation begun as scheduled
- Grand List will grow as expected

Goals for Budget Year

- Complete the Town Revaluation.
- Keep up with the Grand List growth through improvements made to properties.
- Continue Personal Property audits in-house.

Assessor

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Assessor	R	3	\$ 104,748	4	\$ 87,473	\$ 90,541	\$ 99,700	\$ 104,748	\$ 107,366	\$ 107,366	\$ 107,366	\$ 107,366
Deputy Assessor	I	4	68,753	J-3	63,168	64,417	67,044	68,753	71,771	71,771	71,771	71,771
Assessment Technician	E	4	58,726	4	52,425	55,057	57,293	58,726	58,726	58,726	58,726	58,726
Total Full Time			<u>232,226</u>		<u>203,066</u>	<u>210,015</u>	<u>224,037</u>	<u>232,226</u>	<u>237,863</u>	<u>237,863</u>	<u>237,863</u>	<u>237,863</u>
Part Time												
Part Time (Board of Assessment Appeals)			1,200		1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Part Time (Independent Appraisers/office)			14,300		32,000	28,000	17,000	14,300	13,500	13,500	13,500	13,500
Clerical Help	N.C.		2,000		2,300	2,000	2,000	2,000	1,500	1,500	1,500	1,500
Total Part Time			<u>17,500</u>		<u>35,500</u>	<u>31,200</u>	<u>20,200</u>	<u>17,500</u>	<u>16,200</u>	<u>16,200</u>	<u>16,200</u>	<u>16,200</u>
Miscellaneous Pay												
Overtime			1,000		-	1,200	1,200	1,000	800	800	800	800
Total Miscellaneous Pay			<u>1,000</u>		<u>-</u>	<u>1,200</u>	<u>1,200</u>	<u>1,000</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>
Total Salary			<u>250,726</u>		<u>238,566</u>	<u>242,415</u>	<u>245,437</u>	<u>250,726</u>	<u>254,863</u>	<u>254,863</u>	<u>254,863</u>	<u>254,863</u>
						1.61%	1.25%	2.16%	1.65%	1.65%	1.65%	1.65%

Department: Registrar of Voters

Mission Two Registrars, one from each party: 1 set up and supervise and budget for elections, primaries, referenda; 2 Supervise office staff and projects; 4 Maintain the local and state voter data base; 5 Enforce and interpret state election laws; produce voter lists and reports for candidates and interface with the public.

Revenues This Department does not have revenues

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Unaudited</u> <u>Actual</u>	<u>Adopted</u> <u>Budget</u>	<u>6 Month</u> <u>Actual</u>	<u>Department</u> <u>Request</u>	<u>Selectmen</u> <u>Recommended</u>	<u>Bd of Finance</u> <u>Recommended</u>	<u>Adopted</u> <u>2014</u>	<u>\$ '14 Budget</u> <u>Incr(Dcr)</u>	<u>% 2014</u> <u>Over 2013</u>
010-10-190-51010	Salaries P/T	35,500	38,442	35,750	13,213	50,000	50,000	50,000	50,000	14,250	39.86%
010-10-190-51060	Clerical Assistance	11,000	8,070	12,000	2,565	3,000	3,000	3,000	3,000	(9,000)	-75.00%
	Dues and										
010-10-190-51115	Subscriptions	-	-	-	-	500	500	500	500	500	
010-10-190-51145	Canvassing	11,500	1,281	11,500	-	3,000	3,000	3,000	3,000	(8,500)	-73.91%
010-10-190-51155	O/S Contractors	30,000	25,208	38,000	38,808	-	-	-	-	(38,000)	-100.00%
010-10-190-51156	Elections-Personnel	-	-	-	-	20,000	20,000	20,000	20,000	20,000	
	Elections-Town										
010-10-190-51157	Services	-	-	-	-	2,500	2,500	2,500	2,500	2,500	
010-10-190-51158	Elections-Support	-	-	-	-	4,000	4,000	4,000	4,000	4,000	
010-10-190-51285	Repairs Office										
	Equipment	3,000	-	1,500	781	-	-	-	-	(1,500)	-100.00%
	Election Equipment-										
	Repair and										
010-10-190-51286	Replacement	-	-	-	-	5,000	5,000	5,000	5,000	5,000	
010-10-190-51315	Training	-	-	-	-	1,500	1,500	1,500	1,500	1,500	
010-10-190-51320	Travel	2,500	1,596	1,500	717	1,500	1,500	1,500	1,500	-	0.00%
010-10-190-51500	Advertising	100	-	-	-	1,000	1,000	1,000	1,000	1,000	
	Education and										
010-10-190-51501	Outreach	-	-	-	-	3,000	3,000	3,000	3,000	3,000	
010-10-190-51505	Postage	1,500	2,682	4,000	655	3,500	3,500	3,500	3,500	(500)	-12.50%
010-10-190-51510	Voice / Data	325	214	325	58	325	325	325	325	-	0.00%
010-10-190-51655	Supplies Office	1,000	1,373	1,500	1,325	1,000	1,000	1,000	1,000	(500)	-33.33%
Total Expenditures		96,425	78,865	106,075	58,123	99,825	99,825	99,825	99,825	(6,250)	-5.89%

<u>Authorized Positions</u>	<u>Adopted</u> <u>FY 2011</u>	<u>Adopted</u> <u>FY 2012</u>	<u>Adopted</u> <u>FY 2013</u>	<u>Requested</u> <u>FY 2014</u>	<u>Selectmen</u> <u>FY2014</u>	<u>Bd of Finance</u> <u>FY2014</u>	<u>Adopted</u> <u>FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	2	2	2	3	3	3	3

Budget Variances for Department Requests

The 6% overall reduction is based on 2013-2014 being a municipal year without any anticipated primaries.

\$14,250 Increase in Salaries P/T due to movement of Deputy Registrar's pay to the salary line from Clerical Assistance and O/S Contractors.

(\$8,500) Decrease in Canvassing due to continued savings from using a new non-direct , mail canvassing method.

(\$38,000) Decrease in O/S Contractors due to creation of new Election accounts and reallocation of Deputy Registrar's pay.

\$1,500 A Training line is created. New State regulations now require Election Moderators to attend recertification classes every 2 years.

A new Election Equipment-Repair and Replacement line is created. A portion of the request is reallocated from the O/S Contractors line. Funds are also requested to satisfy new

\$5,000 procedures for election reporting which require a PC at each polling place.

Benefits Allocation

	<u>FY2012</u>	<u>Budget FY2013</u>	<u>Budget FY2014</u>
Social Security	3,089	3,652.88	3,825
Medical & Dental Insura	-	-	-
Workers Compensation	114	129	157
401a Employer Share	-	-	-
Total	3,203	3,782	3,982

Status of Prior Year Goals

- 2012-2013 saw a statewide Primary, a Presidential election, an Audit of our largest district, replacement of our backup batteries in anticipation of Hurricane Sandy, and the closing of Town Hall.

Goals for Budget Year

- To incorporate a series of mandated election changes enacted, or being contemplated in Hartford
- To improve the training and efficiency of our elections

Registrar of Voters

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Part Time												
Registrars of Voters - (2)	N.C.		\$ 35,750	n/a	\$ 34,500	\$ 34,500	\$ 35,500	\$ 35,750	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000
Deputy Registrar of Voters			-		-	-	-	-	13,000	13,000	13,000	13,000
Total Part Time			<u>35,750</u>		<u>34,500</u>	<u>34,500</u>	<u>35,500</u>	<u>35,750</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
						0.00%	2.90%	0.70%	39.86%	39.86%	39.86%	39.86%

Notes:

The FY2013 salary for the Registrars of Voters was a blended rate based on a raise effective January 1, 2012. The FY2014 salaries are for a full year at the rate of \$18,500 per Registrar.

The Deputy Registrar was previously budgeted in Clerical Assistance and O/S Contractors.

Department: Parking Authority

Mission To enforce, administer and supervise all Municipal Parking activities including parking permits, tickets, collections, fees and waiting lists.

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-200-41505	Parking Tickets	200,000	199,385	210,000	89,958	215,000	215,000	215,000	215,000	5,000	2.38%
010-10-200-41506	Parking Tickets On-Line	27,500	62,650	30,000	27,080	35,000	35,000	35,000	35,000	5,000	16.67%
010-10-200-41620	Parking Meters	160,000	232,864	190,000	60,753	225,000	225,000	225,000	225,000	35,000	18.42%
010-10-200-41621	Parking Cards	3,000	3,771	600	301	-	-	-	-	(600)	-100.00%
010-10-200-41624	Parking-Day Passes	10,000	9,815	13,500	4,192	11,000	11,000	11,000	11,000	(2,500)	-18.52%
010-10-200-41625	Parking Permits	640,000	629,762	660,000	630,911	672,000	672,000	672,000	672,000	12,000	1.82%
010-10-200-41627	Parking-Newsrack Permits	1,500	1,300	1,300	-	1,000	1,000	1,000	1,000	(300)	-23.08%
Total Revenue		1,042,000	1,139,546	1,105,400	813,195	1,159,000	1,159,000	1,159,000	1,159,000	53,600	4.85%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-200-51005	Salaries F/T	202,246	166,504	209,040	100,984	212,300	212,300	212,300	212,300	3,260	1.56%
010-10-200-51010	Salaries P/T	20,000	29,923	20,000	10,825	20,000	20,000	20,000	20,000	-	0.00%
010-10-200-51015	Salaries O/T	500	26	250	79	200	200	200	200	(50)	-20.00%
010-10-200-51035	Salaries Cleaning Allowance	800	500	800	200	600	600	600	600	(200)	-25.00%
010-10-200-51150	O/S Contract Service	35,000	37,291	33,000	16,444	33,000	33,000	33,000	33,000	-	0.00%
010-10-200-51244	Banking and Transaction Fees	-	6,052	-	-	12,200	12,200	12,200	12,200	12,200	
010-10-200-51280	Repairs Mobile Equipment	2,500	760	2,000	24	2,000	2,000	2,000	2,000	-	0.00%
010-10-200-51290	Repairs Parking Meters	4,500	4,460	4,500	3,690	4,500	4,500	4,500	4,500	-	0.00%
010-10-200-51315	Training	2,000	144	2,000	-	1,000	1,000	1,000	1,000	(1,000)	-50.00%
010-10-200-51505	Postage	2,000	1,613	2,000	359	2,000	2,000	2,000	2,000	-	0.00%
010-10-200-51510	Voice / Data	2,000	1,026	5,420	896	5,420	5,420	5,420	5,420	-	0.00%
010-10-200-51615	Gasoline/Oil	2,000	1,856	2,000	1,019	2,498	2,498	2,498	2,498	498	24.88%
010-10-200-51640	Supplies Signs	4,000	2,597	4,000	295	4,000	4,000	4,000	4,000	-	0.00%
010-10-200-51655	Supplies Office	6,000	3,140	6,000	2,277	6,000	6,000	6,000	6,000	-	0.00%
010-10-200-51730	Uniforms & Equipment	2,500	1,819	2,500	1,432	2,500	2,500	2,500	2,500	-	0.00%
010-10-200-51920	Property Service Contract	9,000	-	5,200	-	5,200	5,200	5,200	5,200	-	0.00%
Total Expenditures		295,046	257,712	298,710	138,524	313,418	313,418	313,418	313,418	14,708	4.92%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	3.5	3.5	3.5	3.5	3.5	3.5	3.5
Part-time	1	1	1	1	1	1	1

Budget Variances for Department Requests

A Banking and Transaction Fees expenditure line is established to record the costs incurred by the Town when accepting credit card payment. Previously, the fees were reduced from \$12,200 the revenue lines. The FY14 budget is increased over the FY12 actual due to the addition of four machines that accept credit cards in high volume lots.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	14,032	17,541	17,786
Medical & Dental Insura	77,396	78,901	86,436
Workers Compensation	8,848	10,034	11,208
401a Employer Share	-	-	-
Total	100,276	106,475	115,430

Status of Prior Year Goals

- Replaced short term parking meters- increased lot rates- maximized permit lots-

Goals for Budget Year

- Improve parking signage communication and information in parking lots.
- Create holiday incentives such as free parking in December.
- Institute pay by phone-RR lots- increase parking fine rates- continue to maximize permit lots. Place new machine Locust Lot-

Parking Department

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Parking Mgr/Attendant	L	2	\$ 80,104	3	\$ 69,966	\$ 71,328	\$ 76,244	\$ 80,104	\$ 82,106	\$ 82,106	\$ 82,106	\$ 82,106
Parking Enforcement Officer	E	4	54,771	4	50,356	51,340	53,435	54,771	54,771	54,771	54,771	54,771
Parking Enforcement Officer	E	2	50,350	3	50,356	48,643	49,122	50,350	51,609	51,609	51,609	51,609
Administrative Asst. (1)	G	4	32,874	4	29,359	29,936	32,072	32,874	32,874	32,874	32,874	32,874
Total Full Time			<u>218,099</u>		<u>200,037</u>	<u>201,247</u>	<u>210,873</u>	<u>218,099</u>	<u>221,360</u>	<u>221,360</u>	<u>221,360</u>	<u>221,360</u>
Part Time												
Part Time			20,000		5,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Total Part Time			<u>20,000</u>		<u>5,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Miscellaneous Pay												
Overtime			250		-	-	500	250	200	200	200	200
Total Miscellaneous Pay			<u>250</u>		<u>-</u>	<u>-</u>	<u>500</u>	<u>250</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Salary Allocation to Railroad			(9,059)		(7,826)	(8,217)	(8,628)	(9,059)	(9,060)	(9,060)	(9,060)	(9,060)
Total Salary			<u>229,290</u>		<u>197,211</u>	<u>213,030</u>	<u>222,745</u>	<u>229,290</u>	<u>232,500</u>	<u>232,500</u>	<u>232,500</u>	<u>232,500</u>
						8.02%	4.56%	2.94%	1.40%	1.40%	1.40%	1.40%

(1) The Administrative Assistant is shared by the Parking Department and the Fire Marshal. Each department will absorb 50% of the total salary.

Department: Planning & Zoning

P&Z has numerous functions and roles. In our regulatory capacity we uphold and enforce the Zoning Regulations. In our Planning capacity we guide future growth and development within the town in accordance with the POCD. In addition, we serve many other Boards, Commissions and Committees.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-230-41325	Sign Permits	1,500	2,000	1,400	900	2,500	2,500	2,500	2,500	1,100	78.57%
010-10-230-41335	Zoning Permits	30,000	43,225	30,000	17,218	63,000	63,000	63,000	63,000	33,000	110.00%
010-10-230-41715	Zoning Board Of Appeals Fees	5,000	6,600	5,500	3,900	7,500	7,500	7,500	7,500	2,000	36.36%
010-10-230-41720	Planning And Zoning Application Fee	6,500	12,250	7,500	5,500	15,500	15,500	15,500	15,500	8,000	106.67%
010-10-230-41832	DEEP Admin Cost Revenue-P&Z	60	730	300	294	700	700	700	700	400	133.33%
Total Revenue		43,060	64,805	44,700	27,812	89,200	89,200	89,200	89,200	44,500	99.55%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-230-51005	Salaries F/T	202,400	204,598	209,378	100,678	211,290	211,290	211,290	211,290	1,912	0.91%
010-10-230-51010	Salaries P/T	25,000	18,217	25,000	10,324	25,000	25,000	25,000	25,000	-	0.00%
010-10-230-51015	Salaries O/T	-	792	-	(198)	500	500	500	500	500	
010-10-230-51060	Clerical Assistance	7,200	4,065	5,000	2,138	6,000	6,000	6,000	6,000	1,000	20.00%
010-10-230-51115	Dues And Subscriptions	1,000	595	1,000	-	1,000	1,000	1,000	1,000	-	0.00%
010-10-230-51150	O/S Contract Service	750	564	875	470	875	875	875	875	-	0.00%
010-10-230-51240	Professional Services	-	-	45,000	4,177	40,000	40,000	45,000	45,000	-	0.00%
010-10-230-51260	Professional Memberships	9,100	8,747	9,100	8,747	9,100	9,100	9,100	9,100	-	0.00%
010-10-230-51320	Travel	1,500	899	1,500	453	1,600	1,600	1,600	1,600	100	6.67%
010-10-230-51505	Advertising	9,000	3,190	9,000	1,094	9,000	9,000	9,000	9,000	-	0.00%
010-10-230-51505	Postage	1,300	1,165	1,300	760	1,500	1,500	1,500	1,500	200	15.38%
010-10-230-51510	Voice / Data	750	1,182	1,130	409	1,200	1,200	1,200	1,200	70	6.19%
010-10-230-51655	Supplies Office	1,500	1,707	1,500	541	2,000	2,000	2,000	2,000	500	33.33%
Total Expenditures		259,500	245,721	309,783	129,591	309,065	309,065	314,065	314,065	4,282	1.38%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Part-time	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$44,100 Increase in Permit, Appeal and Application fees resulting from recently approved increase in fees and assumes that current permitting volume continues. This represents a \$25,000 increase over the FY2012 actual revenue. Does not include \$100 generator fee, which will be effective 2/1/13.

(\$5,000) Decrease in Professional Services. This line will be used for GIS Services and the completion of the Plan of Conservation and Development.

\$500 Proposed \$500 for potential overtime costs to meet deadlines that occasionally occur, such as completing grant applications or preparation of materials for large meetings.

\$1,000 Anticipated increased costs for Minute Takers.

\$500 Increased office supplies b/c of new color plotter/scanner.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	16,075	17,930	18,114
Medical & Dental Insurance	55,283	56,358	61,740
Workers Compensation	2,491	2,847	3,175
401a Employer Share	-	-	-
Total	73,848	77,134	83,029

Status of Prior Year Goals

- A majority of the planning efforts undertaken to date have focused on implementing targeted goals within the facilities study, market demand study & IHOZ study.
- Continued focus on downtown planning issues, including adding housing, business development and support of and coordination with the Chamber of Commerce.
- Had proposed a Land Use Inspector position, but decided to hold off on implementation.

Goals for Budget Year

- I plan to continue to focus on strengthening the downtown, particularly on adding housing downtown and to accommodate our growing senior population as well as providing housing choices for singles & young professionals.
- Complete the update of the 2013 POCD.
- Continue to work toward getting all the GIS data on-line in an accessible, user-friendly format for the public.
- Coordinate efforts between the town, the Conservation Commission, neighbors and interested parties on looking at greenway & open space opportunities.

Planning & Zoning

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Town Planner/ZEO	Q	3	\$ 101,697	4	\$ 91,355	\$ 92,639	\$ 96,798	\$ 101,697	\$ 104,239	\$ 104,239	\$ 104,239	\$ 104,239
Assistant ZEO	J	4	76,543	4	68,308	72,384	74,676	76,543	76,543	76,543	76,543	76,543
Administrative Assistant (1)	G	4	31,138	4	28,644	29,175	30,378	31,138	31,138	31,138	31,138	31,138
Total Full Time			<u>209,378</u>		<u>188,307</u>	<u>194,198</u>	<u>201,852</u>	<u>209,378</u>	<u>211,920</u>	<u>211,920</u>	<u>211,920</u>	<u>211,920</u>
Part Time												
Secretarial Assistance			25,000		15,850	15,540	25,000	25,000	25,000	25,000	25,000	25,000
Assistant Zoning Inspector			-		-	-	-	-	-	-	-	-
Summer Intern and Summer Help			-		-	-	-	-	-	-	-	-
Total Part Time			<u>25,000</u>		<u>15,850</u>	<u>15,540</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total Salary			<u>234,378</u>		<u>204,157</u>	<u>209,738</u>	<u>226,852</u>	<u>234,378</u>	<u>236,920</u>	<u>236,920</u>	<u>236,920</u>	<u>236,920</u>
						2.73%	8.16%	3.32%	1.08%	1.08%	1.08%	1.08%

Notes:

(1) 50% of the Administrative Assistant's Salary is allocated to Inlands & Wetlands and 50% to Planning & Zoning.

Department: Inland Wetlands

The preservation and protection of the wetlands and watercourses from the random, unnecessary and unregulated uses, disturbances or destruction is in the public interest and is essential to the health, welfare and safety of the citizens of the state.

Mission

Revenues

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted \$ '14 Budget	% 2014	
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-10-250-41722	Inland Wetland App/Violation Fees	20,000	26,933	25,000	16,260	40,000	40,000	40,000	40,000	15,000	60.00%
010-10-255-41717	Wetlands Septic Review Fee	3,500	3,800	3,500	2,100	5,700	5,700	5,700	5,700	2,200	62.86%
010-10-255-41718	Wetlands Demo Review Fee	200	610	300	100	600	600	600	600	300	100.00%
010-10-255-41830	DEEP Administrative Cost Revenue	50	134	50	82	200	200	200	200	150	300.00%
Total Revenue		23,750	31,477	28,850	18,542	46,500	46,500	46,500	46,500	17,650	61.18%

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted \$ '14 Budget	% 2014	
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-10-255-51005	Salaries F/T	124,582	126,432	127,696	61,396	127,696	127,696	127,696	127,696	-	0.00%
010-10-255-51010	Salaries P/T	1,600	2,115	1,600	541	2,500	2,500	2,500	2,500	900	56.25%
010-10-255-51015	Salaries O/T	-	517	-	296	-	-	-	-	-	-
010-10-255-51115	Dues And Subscriptions	500	515	700	335	700	700	700	700	-	0.00%
010-10-255-51120	Consultants/Service Contracts	2,000	2,000	2,000	2,000	8,000	5,000	8,000	8,000	6,000	300.00%
010-10-255-51280	Repairs Mobile Equipment	-	-	-	-	300	300	300	300	300	
010-10-255-51316	Training-Commissioners	-	-	-	-	1,500	1,500	1,500	1,500	1,500	
010-10-255-51320	Travel	500	404	1,000	134	1,000	1,000	1,000	1,000	-	0.00%
010-10-255-51500	Advertising	1,000	445	1,000	1,131	2,000	2,000	2,000	2,000	1,000	100.00%
010-10-255-51505	Postage	750	931	750	852	1,000	1,000	1,000	1,000	250	33.33%
010-10-255-51510	Voice / Data	900	593	750	265	900	900	900	900	150	20.00%
010-10-255-51615	Gasoline/Oil	-	-	-	-	400	400	400	400	400	
010-10-255-51655	Supplies Office	1,000	1,015	1,000	218	1,200	1,200	1,200	1,200	200	20.00%
010-10-255-51730	Uniforms & Equipment	300	192	300	-	-	-	-	-	(300)	-100.00%
Total Expenditures		133,132	135,158	136,796	67,168	147,196	144,196	147,196	147,196	10,400	7.60%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$900 Increase in Salaries P/T due to more time needed for minutes based on volume of applications and requested increase of hourly rate.

\$6,000 increased hours under the Consultants/Service Contracts due to overall increase in permitting activities and workload, currently handled by one technical professional necessitates the request to allow increased hours under the Consultants/Service Contracts until fulltime staffing position is restored to IWC. Fulltime position was eliminated in 1/2009.

\$1,500 A Training-Commissions line has been added to clarify training expense.

\$1,000 Increase in Advertising due to rise in permitting activities.

\$250 Increase in Postage due to rise in permitting activities.

\$150 Increase in Voice/Data due to Smart phone coverage

\$200 Increase in Supplies Office due to Land use cost share for Epson plotter paper and ink supplies

Benefits Allocation

	<u>FY2012</u>	<u>Budget FY2013</u>	<u>Budget FY2014</u>
Social Security	8,812	9,891	9,959.99
Medical & Dental Insurance	33,170	33,815	37,044
Workers Compensation	1,437	1,581	1,739
401a Employer Share	-	-	-
Total	43,418	45,286	48,743

Status of Prior Year Goals

- Successfully resolved over 800 landuse permit applications.
- Performed site inspections but fell short of goal due to number of applications/staff/time limitations.
- Satisfactorily resolved numerous complaints.

Goals for Budget Year

- Provide guidance and technical expertise to Inland Wetlands Commission members and public at large.
- Secure technical assistance, as needed based on workload and staffing to assist Inland Wetlands Department with moving tax payer's projects forward in a timely fashion. (Consultants/Service Contracts).
- Secure grant opportunities to further environmental awareness.

Inland/Wetlands

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Wetlands Agent Director	N	4	\$ 96,558	4	\$ 88,753	\$ 90,505	\$ 94,203	\$ 96,558	\$ 96,558	\$ 96,558	\$ 96,558	\$ 96,558
Administrative Assistant (1)	G	4	31,138	4	28,644	29,175	30,378	31,138	31,138	31,138	31,138	31,138
Total Full Time			<u>127,696</u>		<u>117,397</u>	<u>119,680</u>	<u>124,581</u>	<u>127,696</u>	<u>127,696</u>	<u>127,696</u>	<u>127,696</u>	<u>127,696</u>
Part Time												
Part Time			-		-	-	-	-	-	-	-	-
Secretarial Assistance IW Commission			1,600		1,600	1,600	1,600	1,600	2,500	2,500	2,500	2,500
Total Part Time			<u>1,600</u>		<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total Salary			<u>129,296</u>		<u>118,997</u>	<u>121,280</u>	<u>126,181</u>	<u>129,296</u>	<u>130,196</u>	<u>130,196</u>	<u>130,196</u>	<u>130,196</u>
					1.92%		4.04%	2.47%	0.70%	0.70%	0.70%	0.70%

Notes:

(1) 50% of the Administrative Assistant's salary is allocated to Inlands Wetlands and 50% to Planning & Zoning.

Department: Health & Security Benefits

Mission Health and security benefits for all town and library employees and retirees

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-270-41903	Employee Insurance Contribution	-	-	-	-	579,480	579,480	547,030	547,030	547,030	
010-10-270-41909	Retiree Insurance Contribution	-	-	-	-	404,525	404,525	404,525	404,525	404,525	
010-10-270-41927	Medicare Part D Reimbursement	-	-	-	-	60,000	60,000	60,000	60,000	60,000	
Total Revenue		-	-	-	-	1,044,005	1,044,005	1,011,555	1,011,555	1,011,555	

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-270-52105	Social Security	741,348	726,147	774,149	393,787	793,961	793,961	784,647	784,647	10,498	1.36%
010-10-270-52113	OPEB GASB 45 401A Employer Contributions	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	-	0.00%
010-10-270-52114	Contributions	20,000	4,751	20,000	13,238	35,000	35,000	35,000	35,000	15,000	75.00%
010-10-270-52115	Group Insurance-Active Employees	6,140,000	5,727,737	6,024,550	2,908,104	5,425,720	5,425,720	5,151,720	5,151,720	(872,830)	-14.49%
010-10-270-52116	Town Pension Contribution	-	-	-	682,592	2,500,000	2,500,000	992,170	992,170	992,170	
010-10-270-52117	Group Insurance-Retirees	-	-	-	-	990,530	990,530	950,630	950,630	950,630	
010-10-270-52120	Longevity	34,000	27,104	34,850	13,188	32,000	32,000	32,000	32,000	(2,850)	-8.18%
010-10-270-52130	Unemployment Comp	5,000	38,035	5,000	-	15,000	15,000	15,000	15,000	10,000	200.00%
010-10-270-52140	Wellness	6,000	6,296	6,000	2,654	14,000	14,000	14,000	14,000	8,000	133.33%
010-10-270-52750	Insurance Billing Offset	(1,045,000)	(981,538)	(1,096,759)	(240,123)	-	-	-	-	1,096,759	-100.00%
Total Expenditures		6,401,348	6,048,531	6,267,790	4,273,439	10,306,211	10,306,211	8,475,167	8,475,167	2,207,377	35.22%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

Revenue accounts are created to record insurance contributions from active employees and retirees, as well as Medicare Part D reimbursement. Previously, these contributions were recorded \$1,044,005 in the Insurance Billing Offset line item.

\$391,700 Total increase in Group Insurance, assuming a 10% increase in premiums. Beginning in FY2014 insurance costs for active employees and retirees are budgeted and tracked separately.

Increase in Town Pension Contribution based on preliminary estimate of FY2014 ARC. The FY13 pension contribution was originally budgeted as a Contingency account. The net budget increase for FY14 is \$1,817,408.

Department: Insurance

Mission General insurances other than Health and Welfare

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-280-41804	Workers Comp Offset	-	-	-	23,208	75,000	75,000	75,000	75,000	75,000	
010-10-280-41807	Member Equity	-	-	-	62,381	-	-	-	-	-	
010-10-280-41906	Contribution from H&H Reserve	-	52,103	-	-	-	-	-	-	-	
Total Revenue		-	52,103	-	85,589	75,000	75,000	75,000	75,000	75,000	

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-280-52010	Ins Blanket Coverage	195,000	179,086	202,800	166,884	198,250	198,250	198,250	198,250	(4,550)	-2.24%
010-10-280-52023	Contribution to H&H Reserve	-	-	-	-	-	-	-	-	-	
010-10-280-52024	Deductibles Heart/Hypertension	200,000	252,103	200,000	45,604	200,000	200,000	200,000	200,000	-	0.00%
010-10-280-52025	Workers Comp Offset	(100,000)	(126,830)	(100,000)	-	-	-	-	-	100,000	-100.00%
010-10-280-52030	Workers Compensation	704,274	673,918	774,701	543,187	812,500	812,500	872,500	872,500	97,799	12.62%
010-10-280-52050	Service Fees	20,000	17,220	17,300	17,220	18,000	18,000	18,000	18,000	700	4.05%
Total Expenditures		1,019,274	995,497	1,094,801	772,895	1,228,750	1,228,750	1,288,750	1,288,750	193,949	17.72%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

Workers Comp Offset is redesignated as a revenue line. The budget is \$25,000 less than the prior year due to a reduction in the number of employees being out on Workers Comp long term. \$100,000

Decrease in Insurance Blanket Coverage due to lower than budgeted costs in the current year. FY14 will be the third and final year of the Town's participation in CIRMA's Budget Stabilization program. The program has held annual premium increases for Liability, Auto and Property coverage to 4%. (\$4,550)

Increase in Workers Compensation based on a 10% increase over the current year premium. FY14 will be the third and final year of the Town's participation in CIRMA's Budget Stabilization program. The program has held annual premium increases for Workers Compensation coverage to 10%. \$37,799

Department: Contingency

Mission The Contingency account is controlled by the Board of Finance and is used primarily for small unforeseen expenditures. The account is increased in years when union contract negotiations are ongoing in order to fund resulting wage or other contract impacts.

Revenues This Department does not have revenues

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Unaudited Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted 2014</u>	<u>\$ '14 Budget Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
010-10-290-51105	Contingency	500,000	-	300,000	-	746,000	746,000	746,000	746,000	446,000	148.67%
	Reserve for Pension										
010-10-290-51106	Contribution	-	-	682,592	-	-	-	-	-	(682,592)	
Total Expenditures		500,000	-	982,592	-	746,000	746,000	746,000	746,000	(236,592)	-24.08%

<u>Authorized Positions</u>	<u>Adopted FY 2011</u>	<u>Adopted FY 2012</u>	<u>Adopted FY 2013</u>	<u>Requested FY 2014</u>	<u>Selectmen FY2014</u>	<u>Bd of Finance FY2014</u>	<u>Adopted FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$446,000 Increase in Contingency due to unsettled union contracts, unsettled service contracts and potential building repairs.

(\$682,592) Decrease in Reserve for Pension Contribution due to budgeting for the FY14 ARC in the Benefits Department. The net FY14 budget increase is \$1,817,408.

Public Safety

Department: Police

The professional officers and staff of the New Canaan Police Department provide dedicated services to the community and strive to build a cooperative relationship of trust and support with the public.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-20-300-41200	Amusement Permits	200	370	200	35	200	200	200	200	-	0.00%
	Testing & Hiring										
010-20-300-41235	Application Fees	-	-	-	6,885	-	-	-	-	-	-
010-20-300-41315	Pistol Permits	2,500	4,410	3,000	980	3,000	3,000	3,000	3,000	-	0.00%
010-20-300-41500	False Alarm Fines	20,000	12,000	20,000	200	15,000	15,000	15,000	15,000	(5,000)	-25.00%
	CT Judicial Revenue										
010-20-300-41520	Distributions	25,000	23,416	25,000	-	25,000	25,000	25,000	25,000	-	0.00%
010-20-300-41630	Copier Revenue	-	-	-	94	-	-	-	-	-	-
010-20-300-41770	Fingerprint Fees	6,500	6,885	6,750	3,270	6,750	6,750	6,750	6,750	-	0.00%
Total Revenue		54,200	47,081	54,950	11,464	49,950	49,950	49,950	49,950	(5,000)	-9.10%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-20-300-51005	Salaries F/T	3,864,286	4,040,805	4,075,521	1,914,005	4,155,525	4,151,367	4,095,007	4,095,007	19,486	0.48%
010-20-300-51010	Salaries P/T	20,000	20,730	20,000	9,947	31,700	31,700	31,700	31,700	11,700	58.50%
	Salaries O/T-Traffic										
010-20-300-51013	Enforcement	-	-	-	-	15,000	15,000	15,000	15,000	15,000	-
010-20-300-51015	Salaries O/T	300,000	370,620	306,750	242,266	306,750	306,750	306,750	306,750	-	0.00%
	Salaries Detective										
010-20-300-51022	Stand-By Pay	13,000	12,685	13,000	5,410	13,000	13,000	13,000	13,000	-	0.00%
	Salaries Shift										
010-20-300-51025	Differential	70,000	102,675	75,000	37,344	75,000	75,000	75,000	75,000	-	0.00%
010-20-300-51030	Salaries Actg Sgt/Lt	21,000	25,814	22,000	7,561	22,000	22,000	22,000	22,000	-	0.00%
	Salaries Cleaning										
010-20-300-51035	Allowance	15,750	15,750	15,750	15,050	16,100	16,100	15,750	15,750	-	0.00%
010-20-300-51040	Salaries Educational	48,750	39,156	42,000	34,295	47,500	47,500	47,500	47,500	5,500	13.10%
	Salaries Holiday										
010-20-300-51050	Sellback	148,862	157,342	158,375	77,932	160,857	160,857	158,207	158,207	1,832	1.17%
010-20-300-51115	Dues And Subscriptions	3,000	2,480	3,000	948	3,000	3,000	3,000	3,000	-	0.00%
	Consultants/Service										
010-20-300-51120	Contracts	44,200	37,057	46,700	34,006	52,000	52,000	52,000	52,000	5,300	11.35%

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-20-300-51235	Prof Serv Cons/Testing Promotion	15,000	-	15,000	7,859	15,000	15,000	15,000	15,000	-	0.00%
010-20-300-51257	Accreditation	10,000	5,949	10,000	9,107	10,000	10,000	10,000	10,000	-	0.00%
010-20-300-51258	Medical Certification Stipend	15,600	15,700	16,000	15,200	16,400	16,400	16,000	16,000	-	0.00%
010-20-300-51270	Repairs Emergency Equipment	15,000	9,156	15,000	5,682	15,000	15,000	15,000	15,000	-	0.00%
010-20-300-51280	Repairs Mobile Equipment	28,000	13,348	25,000	3,561	25,000	25,000	25,000	25,000	-	0.00%
010-20-300-51285	Repairs Office Equipment	7,000	2,957	7,000	368	7,000	7,000	7,000	7,000	-	0.00%
010-20-300-51305	Repairs Traffic Lights	2,500	2,500	2,500	3,018	2,500	2,500	2,500	2,500	-	0.00%
010-20-300-51315	Training	92,000	100,385	100,000	41,265	100,000	100,000	100,000	100,000	-	0.00%
010-20-300-51320	Travel	12,480	9,569	12,480	4,170	13,000	13,000	13,000	13,000	520	4.17%
010-20-300-51500	Advertising	6,000	6,763	6,000	938	6,000	6,000	6,000	6,000	-	0.00%
010-20-300-51505	Postage	2,200	1,604	2,200	323	2,200	2,200	2,200	2,200	-	0.00%
010-20-300-51510	Voice / Data	55,500	57,114	57,650	22,830	58,000	58,000	58,000	58,000	350	0.61%
010-20-300-51515	Information Services	24,000	11,782	28,000	14,224	28,000	28,000	28,000	28,000	-	0.00%
010-20-300-51610	Fuel Oil / Propane	26,000	20,578	27,225	7,922	31,125	31,125	31,125	31,125	3,900	14.33%
010-20-300-51615	Gasoline/Oil	64,000	76,382	76,500	42,928	86,913	86,913	86,913	86,913	10,413	13.61%
010-20-300-51620	Supplies Auto Truck	11,000	3,474	11,000	-	11,000	11,000	11,000	11,000	-	0.00%
010-20-300-51625	Supplies Building / Grounds	5,000	5,780	5,000	3,271	5,000	5,000	5,000	5,000	-	0.00%
010-20-300-51630	Supplies Photo / Fingerprint	6,500	4,685	7,500	1,334	8,500	8,500	8,500	8,500	1,000	13.33%
010-20-300-51632	Photo/Fingerpr.Offset	-	(1,867)	-	-	-	-	-	-	-	-
010-20-300-51655	Supplies Office	6,000	6,638	6,000	4,902	6,000	6,000	6,000	6,000	-	0.00%
010-20-300-51660	Supplies - General	11,000	7,673	11,000	3,759	11,000	11,000	11,000	11,000	-	0.00%
010-20-300-51700	Equip Ammo / Weapons	11,300	12,129	15,500	10,903	16,500	16,500	16,500	16,500	1,000	6.45%
010-20-300-51730	Uniforms & Equipment	40,000	30,603	40,000	8,041	40,700	40,700	40,000	40,000	-	0.00%
010-20-300-51731	SRT Personnel Equipment	6,000	5,193	6,000	767	6,000	6,000	6,000	6,000	-	0.00%
010-20-300-51735	Equip - Emergency	11,000	4,937	10,000	4,553	10,000	10,000	10,000	10,000	-	0.00%
010-20-300-51800	Electricity	70,000	75,397	63,556	37,095	63,556	63,556	63,556	63,556	-	0.00%
010-20-300-51820	Water	4,000	3,975	4,200	2,167	4,200	4,200	4,200	4,200	-	0.00%
010-20-300-51905	Property Cleaning	35,800	30,270	35,800	14,132	47,596	47,596	47,596	47,596	11,796	32.95%
010-20-300-51915	Property Repair / Maintenance	6,000	14,420	6,000	5,950	13,500	13,500	13,500	13,500	7,500	125.00%

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-20-300-51920	Property Service Contract	8,000	3,170	8,000	400	8,000	8,000	8,000	8,000	-	0.00%
010-20-300-52120	Longevity	16,000	15,850	16,000	7,800	16,000	16,000	16,000	16,000	-	0.00%
Total Expenditures		5,171,728	5,381,027	5,422,207	2,663,030	5,582,122	5,577,964	5,517,504	5,517,504	95,297	1.76%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	50	50	50	51	51	50	50
Part-time	4	4	4	4	4	4	4

Budget Variances for Department Requests

\$80,004	Increase in Salaries F/ T due to addition of one Officer, increase for one Captain for parity with the other Captain, and step increases.
\$11,700	Increase in Salaries P/T due to the mid FY2013 approval to hire a part-time clerical position. The position will work an average of 15 hours per week in FY2014.
\$5,500	Increase in Salaries Educational based on the union contract that extends the educational benefit to 5-6 additional officers.
\$5,300	Increase in Consultants/Service Contracts due to recent technology purchases that require yearly upgrades or maintenance contracts.
\$3,900	Increase in Fuel Oil/Propane based on previous years' usage and new price
\$10,413	Increase in Gasoline/Oil based on previous years' usage and new price.
\$1,000	Increase in Supplies Photo/Fingerprint due to the need to purchase additional evidence collection and identification materials.
\$1,000	Increase in Equip Weapons/Ammo based on current needs and pricing.
\$11,796	Increase in Property Cleaning based on FY14 cleaning contract and additional cleaning services.
\$7,500	Increase in Property Repair/Maintenance based on FY12 actual and increased repair needs due to age of the building.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	82,778	87,345	89,367
Medical & Dental Insurance	1,068,424	1,089,064	1,217,104
Workers Compensation	187,494	220,364	248,123
401a Employer Share	-	-	-
Total	1,338,697	1,396,773	1,554,594

Police Department

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department	2013-2014 BoS	2013-2014 BoF	2013-2014 Adopted
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	5	78,690	5			73,609	78,690	78,690	78,690	78,690	78,690
Patrolman	BU	3	64,500	4			65,037	61,285	69,230	69,230	69,230	69,230
Patrolman	BU	3	64,500	4			55,896	61,285	69,230	69,230	69,230	69,230
Patrolman	BU	3	64,500	4			55,896	61,285	69,230	69,230	69,230	69,230
Patrolman	BU	1	56,360	2			55,896	56,360	57,600	57,600	57,600	57,600
Patrolman	BU	1	56,360	1				56,360	56,360	56,360	56,360	56,360
Patrolman	BU	1	NEW						56,360	56,360	-	
Total Bargaining Unit			3,404,774		3,200,794	3,181,293	3,131,201	3,395,134	3,476,564	3,476,564	3,420,204	3,420,204
Full Time Salaries			4,079,580		3,811,217	3,816,884	3,790,677	4,075,521	4,155,525	4,151,367	4,095,007	4,095,007
Salary Adjustment Non-Bargaining			-		-	-	-	-	-	-	-	-
Salary Adjustment Bargaining Unit			-		(74,413)	-	-	-	-	-	-	-
Other Adjustment Chief's Prerogative			-		(15,000)	-	-	-	-	-	-	-
Management Adjustment			-		-	-	-	-	-	-	-	-
Total Full Time			4,079,580		3,721,804	3,816,884	3,790,677	4,075,521	4,155,525	4,151,367	4,095,007	4,095,007
Part Time												
Part Time and Clerical			-		19,037	15,600	-	-	11,700	11,700	11,700	11,700
School Guard (2)			20,000		16,224	16,500	20,000	20,000	20,000	20,000	20,000	20,000
School Guard			-		6,739	7,900	-	-	-	-	-	-
Total Part Time			20,000		42,000	40,000	20,000	20,000	31,700	31,700	31,700	31,700
Miscellaneous Pay												
Overtime			306,750		290,000	295,800	300,000	306,750	306,750	306,750	306,750	306,750
Overtime-Traffic Enforcement			-		-	-	-	-	15,000	15,000	15,000	15,000
Longevity Pay			16,000		15,600	15,700	16,000	16,000	16,000	16,000	16,000	16,000
Medical Certification			16,000		15,300	15,200	15,600	16,000	16,400	16,400	16,000	16,000
Detective Standby			13,000		14,000	14,000	13,000	13,000	13,000	13,000	13,000	13,000
Shift Differential Pay			75,000		57,200	60,200	70,000	75,000	75,000	75,000	75,000	75,000
Actg. Lt. & Sgt. Pay			22,000		22,880	21,000	21,000	22,000	22,000	22,000	22,000	22,000
Cleaning Allowance			15,750		16,100	15,750	15,750	15,750	16,100	16,100	15,750	15,750
Educational Pay			42,000		54,575	56,750	48,750	42,000	47,500	47,500	47,500	47,500
12 Paid Holidays & in Lieu of Vacation			156,375		149,775	151,900	148,862	156,375	160,857	160,857	158,207	158,207
Total Miscellaneous Pay			662,875		635,430	646,300	648,962	662,875	688,607	688,607	685,207	685,207
Total Salary			4,762,455		4,399,234	4,503,184	4,459,639	4,758,396	4,875,832	4,871,674	4,811,914	4,811,914
						2.36%	-0.97%	6.70%	2.47%	2.38%	1.12%	1.12%

Department: Animal Control

Mission One full time and two part-time employees provide for animal/wildlife control services in the Town of New Canaan. This includes enforcement actions and submitting the required reports to the State.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-20-310-51005	Salaries F/T	63,876	65,332	68,313	32,852	70,021	70,021	70,021	70,021	1,708	2.50%
010-20-310-51010	Salaries P/T	17,800	11,550	17,800	7,029	17,000	17,000	17,000	17,000	(800)	-4.49%
010-20-310-51015	Salaries O/T	1,500	1,415	1,500	732	2,000	2,000	2,000	2,000	500	33.33%
Total Expenditures		83,176	78,297	87,613	40,613	89,021	89,021	89,021	89,021	1,408	1.61%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	1	1	1	1	1	1	1
Part-time	2	2	2	2	2	2	2

Budget Variances for Department Requests

\$1,708 Increase in Salaries F/T due to step increase.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	5,350	6,702	6,810
Medical & Dental Insurance	22,113	22,543	24,696
Workers Compensation	1,829	2,252	2,517
401a Employer Share	-	-	-
Total	29,293	31,497	34,023

Animal Control / Park Ranger

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Animal Control Officer	J	1	\$ 68,313	1	\$ 58,717	\$ 59,872	\$ 63,876	\$ 68,313	\$ 70,021	\$ 70,021	\$ 70,021	\$ 70,021
Total Full Time			<u>68,313</u>		<u>58,717</u>	<u>59,872</u>	<u>63,876</u>	<u>68,313</u>	<u>70,021</u>	<u>70,021</u>	<u>70,021</u>	<u>70,021</u>
Part Time												
Part Time			17,800		15,810	16,770	17,800	17,800	17,000	17,000	17,000	17,000
Total Part Time			<u>17,800</u>		<u>15,810</u>	<u>16,770</u>	<u>17,800</u>	<u>17,800</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>
Miscellaneous Pay												
Overtime			1,500		2,000	2,000	1,500	1,500	2,000	2,000	2,000	2,000
Total Miscellaneous Pay			<u>1,500</u>		<u>2,000</u>	<u>2,000</u>	<u>1,500</u>	<u>1,500</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total Salary			<u>87,613</u>		<u>76,527</u>	<u>78,642</u>	<u>83,176</u>	<u>87,613</u>	<u>89,021</u>	<u>89,021</u>	<u>89,021</u>	<u>89,021</u>
					2.76%		5.77%	5.33%	1.61%	1.61%	1.61%	1.61%

Department: Fire

Mission Provides emergency protective services for the Town, and assists regional fire service entities. Assists New Canaan Police, New Canaan Vol. Ambulance Corps and New Canaan Office of Emergency Management on request.

Revenues

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Unaudited Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted \$ '14 Budget 2014</u>	<u>Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
010-20-320-41801	Donations	-	-	-	100	-	-	-	-	-	-
Total Revenue		-	-	-	100	-	-	-	-	-	-

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted \$ '14 Budget 2014</u>	<u>Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
010-20-320-51005	Salaries F/T	1,806,081	1,912,174	1,933,173	931,953	1,936,038	1,936,038	1,936,038	1,936,038	2,865	0.15%
010-20-320-51010	Salaries P/T	5,100	1,965	5,100	2,866	5,100	5,100	5,100	5,100	-	0.00%
010-20-320-51015	Salaries O/T	46,500	43,767	50,000	41,815	50,000	50,000	50,000	50,000	-	0.00%
010-20-320-51016	Salaries O/T Vacation	232,687	222,765	249,489	119,352	250,084	250,084	250,084	250,084	595	0.24%
010-20-320-51017	Salaries O/T Holiday	166,747	140,685	178,998	94,921	178,998	178,998	178,998	178,998	-	0.00%
010-20-320-51018	Salaries O/T Sick	208,434	131,440	200,000	80,860	200,000	200,000	200,000	200,000	-	0.00%
010-20-320-51019	Salaries O/T Callback	30,000	13,324	10,300	3,637	14,000	10,300	10,300	10,300	-	0.00%
010-20-320-51021	Salaries O/T Injury	-	164,565	100,000	17,483	100,000	100,000	100,000	100,000	-	0.00%
010-20-320-51025	Salaries Shift Differential	65,668	67,351	52,063	21,673	54,013	54,013	54,013	54,013	1,950	3.75%
010-20-320-51030	Salaries Actg Sgt/Lt	35,358	7,447	57,891	2,780	57,891	57,891	57,891	57,891	-	0.00%
010-20-320-51050	Salaries Holiday Sellback	-	54,253	-	13,356	-	-	-	-	-	-
010-20-320-51055	Salaries Training	33,000	28,999	35,400	19,274	38,000	38,000	38,000	38,000	2,600	7.34%
010-20-320-51070	Employee Fitness Program	8,000	4,776	9,000	3,995	9,000	9,000	9,000	9,000	-	0.00%
010-20-320-51115	Dues And Subscriptions	6,750	5,574	7,000	4,235	7,000	7,000	7,000	7,000	-	0.00%
010-20-320-51175	O/S Laundry Service	10,300	5,040	11,500	1,881	10,000	10,000	10,000	10,000	(1,500)	-13.04%
010-20-320-51225	Physicals	21,000	19,157	22,000	3,805	23,500	23,500	23,500	23,500	1,500	6.82%
010-20-320-51256	Education Incentive	-	-	24,550	-	24,550	24,550	24,550	24,550	-	0.00%
010-20-320-51259	Volunteer Recruitment & Retention	-	-	5,000	568	5,000	5,000	5,000	5,000	-	0.00%
010-20-320-51270	Repairs Emergency Equipment	22,100	12,011	22,100	6,255	25,000	25,000	25,000	25,000	2,900	13.12%
010-20-320-51280	Repairs Mobile Equipment	60,000	52,789	65,000	41,365	68,000	68,000	68,000	68,000	3,000	4.62%
010-20-320-51315	Training	30,000	17,467	34,000	15,403	36,000	36,000	36,000	36,000	2,000	5.88%
010-20-320-51320	Travel	1,270	-	1,270	-	1,270	1,270	1,270	1,270	-	0.00%
010-20-320-51500	Advertising	-	44	-	-	-	-	-	-	-	-
010-20-320-51505	Postage	105	79	110	23	114	114	114	114	4	3.64%

Account #	Description	Budget 2012	Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted \$ '14 Budget 2014	Incr(Dcr)	% 2014 Over 2013
010-20-320-51510	Voice / Data	27,300	20,357	27,855	12,092	30,200	30,200	30,200	30,200	2,345	8.42%
010-20-320-51515	Information Services	36,890	37,219	40,000	20,336	65,000	65,000	65,000	65,000	25,000	62.50%
010-20-320-51605	Food	3,000	3,250	3,500	1,331	4,000	4,000	4,000	4,000	500	14.29%
010-20-320-51610	Fuel Oil / Propane	15,105	10,322	15,550	5,358	18,350	18,350	18,350	18,350	2,800	18.01%
010-20-320-51615	Gasoline/Oil	15,500	14,879	16,910	7,684	17,201	17,201	17,201	17,201	291	1.72%
010-20-320-51620	Supplies Auto Truck	1,025	972	1,050	224	1,050	1,050	1,050	1,050	-	0.00%
010-20-320-51655	Supplies Office	1,100	367	1,100	270	1,100	1,100	1,100	1,100	-	0.00%
010-20-320-51660	Supplies - General	8,000	5,507	8,500	3,749	8,600	8,600	8,600	8,600	100	1.18%
010-20-320-51715	Equip Hand/Shop Tools	1,000	404	1,000	6	1,025	1,025	1,025	1,025	25	2.50%
010-20-320-51730	Uniforms & Equipment	29,000	24,865	30,000	18,050	30,400	30,400	30,400	30,400	400	1.33%
010-20-320-51732	Equip Personnel/PPE	11,000	9,016	11,000	3,595	11,200	11,200	11,200	11,200	200	1.82%
010-20-320-51735	Equip - Emergency	9,100	4,176	9,100	2,026	9,500	9,500	9,500	9,500	400	4.40%
010-20-320-51800	Electricity	33,688	25,245	30,587	12,846	31,000	31,000	27,000	27,000	(3,587)	-11.73%
010-20-320-51820	Water	1,514	2,069	1,590	514	2,100	2,100	2,100	2,100	510	32.08%
010-20-320-51915	Property Repair / Maintenance	7,500	17,274	8,000	3,705	9,000	9,000	9,000	9,000	1,000	12.50%
Total Expenditures		2,989,822	3,081,591	3,279,686	1,519,286	3,333,284	3,329,584	3,325,584	3,325,584	45,898	1.40%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	25	25	25	25	25	25	25
Part-time	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$25,000 Increase in Information Services due to additional cost to become a founding partner in the Regional Dispatch Center in Westport

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	44,466	49,303	54,307
Medical & Dental Insuranc	552,825	563,575	617,400
Workers Compensation	186,114	223,084	246,058
401a Employer Share	-	-	-
Total	783,405	835,962	917,765

Status of Prior Year Goals

- Maintain the current level of service - On Schedule
- Maintain equipment in operational condition - On Schedule, New pumper will be ordered in early 2013
- Maintain the Firehouse in a safe and operable manner - Architect planning Savin repairs
- Become a founding partner in the new regional dispatch center in Westport- 1 year delay due to budget restrictions in Wilton, planning continues.

Goals for Budget Year

- Maintain current level of service.
- Maintain fleet in safe operating condition
- Improve equipment safety and maintenance
- Continue process of founding a regional dispatch center.

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department	2013-2014 BoS	2013-2014 BoF	2013-2014 Adopted
Salary Adjustment Non-Bargaining			-		-	-	-	-	-	-	-	-
Salary Adjustment Bargaining Unit			-		(25,124)	-	-	-	-	-	-	-
Total Full Time			<u>1,933,173</u>		<u>1,763,437</u>	<u>1,801,586</u>	<u>1,806,081</u>	<u>1,933,173</u>	<u>1,936,038</u>	<u>1,936,038</u>	<u>1,936,038</u>	<u>1,936,038</u>
Part Time												
Part Time			5,100		5,000	5,000	5,100	5,100	5,100	5,100	5,100	5,100
Total Part Time			<u>5,100</u>		<u>5,000</u>	<u>5,000</u>	<u>5,100</u>	<u>5,100</u>	<u>5,100</u>	<u>5,100</u>	<u>5,100</u>	<u>5,100</u>
Miscellaneous Pay												
Shift Differential			52,063		55,309	65,035	65,668	52,063	54,013	54,013	54,013	54,013
Acting Captain/Lt.			59,193		28,000	34,300	35,358	57,891	57,891	57,891	57,891	57,891
Training			35,400		25,000	25,000	33,000	35,400	38,000	38,000	38,000	38,000
Overtime:			50,000		46,500	46,500	46,500	50,000	50,000	50,000	50,000	50,000
Vacation Coverage			249,489		203,803	205,000	232,687	249,489	250,084	250,084	250,084	250,084
Holiday Coverage			178,998		151,736	166,282	166,747	178,998	178,998	178,998	178,998	178,998
Sick Coverage			220,000		176,829	180,501	208,434	200,000	200,000	200,000	200,000	200,000
Callback			10,300		-	25,000	30,000	10,300	14,000	10,300	10,300	10,300
Injury			200,000		-	-	-	100,000	100,000	100,000	100,000	100,000
Total Miscellaneous Pay			<u>1,055,443</u>		<u>687,177</u>	<u>747,618</u>	<u>818,394</u>	<u>934,141</u>	<u>942,986</u>	<u>939,286</u>	<u>939,286</u>	<u>939,286</u>
Total Salary			<u>2,993,716</u>		<u>2,455,614</u>	<u>2,554,204</u>	<u>2,629,575</u>	<u>2,872,414</u>	<u>2,884,124</u>	<u>2,880,424</u>	<u>2,880,424</u>	<u>2,880,424</u>
					25.76%	4.01%	2.95%	9.23%	0.41%	0.28%	0.28%	0.28%

Department: Ambulance

Mission Licensed 911 service for the Town of New Canaan, providing 24/7 emergency care and transport.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013	
010-20-330-51110	Office Equip Lease/Rental	2,000	1,960	1,500	214	1,730	1,730	1,730	1,730	230	15.33%	
010-20-330-51120	Consultants/Service Contracts	4,475	-	4,475	60	-	-	-	-	(4,475)	-100.00%	
010-20-330-51190	O/S Paramedic Service	380,760	380,760	390,276	195,138	390,276	390,276	390,276	390,276	-	0.00%	
010-20-330-51510	Voice / Data	5,700	3,457	4,500	1,448	3,366	3,366	3,366	3,366	(1,134)	-25.20%	
010-20-330-51515	Information Services	31,900	32,772	32,771	16,383	34,008	34,008	34,008	34,008	1,237	3.77%	
010-20-330-51610	Fuel Oil / Propane	11,500	10,652	13,865	233	15,544	15,544	15,544	15,544	1,679	12.11%	
010-20-330-51615	Gasoline/Oil	11,000	12,202	12,852	5,670	13,445	13,445	13,445	13,445	593	4.61%	
010-20-330-51800	Electricity	12,000	14,358	12,000	9,250	12,000	12,000	10,000	10,000	(2,000)	-16.67%	
010-20-330-51820	Water	500	1,315	2,000	886	1,400	1,400	1,400	1,400	(600)	-30.00%	
010-20-330-51905	Property Cleaning	-	-	-	-	7,068	7,068	7,068	7,068	7,068	-	-
010-20-330-51915	Property Repair / Maintenance	980	18,623	15,580	7,793	10,932	10,932	10,932	10,932	(4,648)	-29.83%	
010-20-330-52700	Expense Summary	92,800	92,800	76,300	38,150	76,300	76,300	76,300	76,300	-	0.00%	
Total Expenditures		553,615	568,898	566,119	275,225	566,069	566,069	564,069	564,069	(2,050)	-0.36%	

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

Decrease in Property Repair/Maintenance due to moving property cleaning expenses to a new Property Cleaning line item. Beginning in FY2014, Consultants/Service Contracts are budgeted (\$4,648) in Property Repair/Maintenance.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	-	-	-
Medical & Dental Insurance	-	-	-
Workers Compensation	16,301	17,931	19,724
401a Employer Share	-	-	-
Total	16,301	17,931	19,724

Department: Fire Marshal

Mission The mission of the New Canaan Fire Marshal's Office is to protect life and property through education, enforcement and prevention.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted 2014	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-20-340-51005	Salaries F/T	132,451	135,906	135,239	65,719	135,239	135,239	135,239	135,239	-	0.00%
010-20-340-51010	Salaries P/T	25,500	26,539	37,050	14,609	37,050	37,050	37,050	37,050	-	0.00%
010-20-340-51015	Salaries O/T	-	175	-	18	-	-	-	-	-	-
010-20-340-51115	Dues And Subscriptions	1,500	1,841	1,500	783	1,550	1,550	2,550	2,550	1,050	70.00%
010-20-340-51280	Repairs Mobile Equipment	1,000	428	1,000	12	1,000	1,000	1,000	1,000	-	0.00%
010-20-340-51320	Travel	300	149	300	21	300	300	300	300	-	0.00%
010-20-340-51505	Postage	65	207	10	125	20	20	20	20	10	100.00%
010-20-340-51510	Voice / Data	890	1,311	1,500	527	1,500	1,500	1,500	1,500	-	0.00%
010-20-340-51615	Gasoline/Oil	2,600	2,623	3,213	1,351	3,173	3,173	3,173	3,173	(40)	-1.23%
010-20-340-51660	Supplies - General	3,000	406	3,000	94	4,000	4,000	3,000	3,000	-	0.00%
010-20-340-51730	Uniforms & Equipment	1,400	739	1,400	-	1,400	1,400	1,400	1,400	-	0.00%
Total Expenditures		168,706	170,324	184,212	83,259	185,232	185,232	185,232	185,232	1,020	0.55%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Part-time	3	3	3	3	3	3	3

Budget Variances for Department Requests

\$1,000 Increase in Supplies - General for replacement laptop computer for use in EOC during emergency situations.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	10,105	13,180	13,180
Medical & Dental Insurance	33,170	33,815	37,044
Workers Compensation	8,019	9,515	10,467
401a Employer Share	-	-	-
Total	51,294	56,510	60,691

Status of Prior Year Goals

- Customer service continues to be priority one for NCFMO.
- One new dry hydrant installed and one replacement planned. 2nd dry hydrant planned.
- Working with NC Utilities Commission on Natural Gas gate station.
- Aquarion Water has completed main replacement on Oenoke Ridge and planning more improvements for summer 2013.
- All required inspections/services being completed.

• To date the NCFMO has complete required fire/life safety inspections of all commercial properties including multi-family occupancies. For the current calendar year, the FMO has conducted 784 fire/life safety inspections, 417 construction/fire safety inspections, 84 plan reviews and 305 fire/life safety code consultations. While fire/life safety inspections are expected to remain the same, it is anticipated that all other inspections, reviews and consultations will increase as building permit activity increases. There are also several large projects in different stages of planning that are scheduled to begin during the FY2014 budget period.

Goals for Budget Year

- Provide highest possible level of customer service including plans review turn-around.
- Install two new dry hydrants/cisterns in areas where no public water supply exists.
- Work with Yankee Gas to obtain approvals and begin construction of gate station to provide the Town with natural gas option.

Fire Marshal

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Fire Marshal	O	4	\$ 102,365	4	\$ 94,103	\$ 95,955	\$ 99,868	\$ 102,365	\$ 102,365	\$ 102,365	\$ 102,365	\$ 102,365
Administrative Asst. (1)	G	4	32,874	4	29,359	29,936	32,073	32,874	32,874	32,874	32,874	32,874
Total Full Time			<u>135,239</u>		<u>123,462</u>	<u>125,891</u>	<u>131,941</u>	<u>135,239</u>	<u>135,239</u>	<u>135,239</u>	<u>135,239</u>	<u>135,239</u>
Part Time												
Assistant Fire Marshals			37,050		16,000	25,000	26,010	37,050	37,050	37,050	37,050	37,050
Total Part Time			<u>37,050</u>		<u>16,000</u>	<u>25,000</u>	<u>26,010</u>	<u>37,050</u>	<u>37,050</u>	<u>37,050</u>	<u>37,050</u>	<u>37,050</u>
Total Salary			<u>172,289</u>		<u>139,462</u>	<u>150,891</u>	<u>157,951</u>	<u>172,289</u>	<u>172,289</u>	<u>172,289</u>	<u>172,289</u>	<u>172,289</u>
						8.20%	4.68%	9.08%	0.00%	0.00%	0.00%	0.00%

Notes:

(1) The Administrative Assistant is shared by the Parking Department and the Fire Marshal. Each department will absorb 50% of the total salary.

Department: Emergency Management

The mission of the Office of Emergency Management (OEM) is to protect the lives and property of the citizens of New Canaan. The OEM plans and prepares for emergencies, coordinates emergency response and recovery, and collects and disseminates emergency information. In addition to supporting the Town's emergency services, the OEM also coordinates emergency response from other local, state and federal agencies.

Mission

Revenues

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Unaudited Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted 2014</u>	<u>\$ '14 Budget Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
010-20-350-41133	Emergency Planning & Preparedness Initiative	-	-	-	1,200	-	-	-	-	-	-
Total Expenditures		-	-	-	1,200	-	-	-	-	-	-

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted 2014</u>	<u>\$ '14 Budget Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
010-20-350-51155	O/S Contractors	23,000	19,609	20,350	17,500	20,000	20,000	20,000	20,000	(350)	-1.72%
	Repairs Emergency										
010-20-350-51270	Equipment	2,000	789	3,000	405	3,000	3,000	3,000	3,000	-	0.00%
010-20-350-51315	Training	600	-	2,000	-	2,000	2,000	2,000	2,000	-	0.00%
010-20-350-51320	Travel	800	1,084	-	122	-	-	-	-	-	-
010-20-350-51510	Voice / Data	2,200	1,865	1,460	373	700	700	700	700	(760)	-52.05%
010-20-350-51660	Supplies - General	1,000	336	2,500	500	2,500	2,500	2,500	2,500	-	0.00%
010-20-350-51735	Equip - Emergency	2,000	4,361	2,000	500	2,000	2,000	2,000	2,000	-	0.00%
Total Expenditures		31,600	28,045	31,310	19,400	30,200	30,200	30,200	30,200	(1,110)	-3.55%

<u>Authorized Positions</u>	<u>Adopted FY 2011</u>	<u>Adopted FY 2012</u>	<u>Adopted FY 2013</u>	<u>Requested FY 2014</u>	<u>Selectmen FY2014</u>	<u>Bd of Finance FY2014</u>	<u>Adopted FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Benefits Allocation

	<u>FY2012</u>	<u>Budget FY2013</u>	<u>Budget FY2014</u>
Social Security	-	-	-
Medical & Dental Insurance	-	-	-
Workers Compensation	-	-	-
401a Employer Share	-	-	-
Total	-	-	-

Department: Building

Mission: Protect public safety and property values through enforcement of State Building Code, CT General Statutes and Town Ordinances, issue bldg permits and certificates of use and occupancy inspect all phases of construction both residential and commercial.

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-20-360-41305	Building Permits	750,000	826,755	800,000	396,950	800,000	800,000	800,000	800,000	-	0.00%
	Building Permit										
010-20-360-41307	Revisions	10,000	15,545	10,000	3,527	10,000	10,000	10,000	10,000	-	0.00%
010-20-360-41350	Plan Review	10,000	7,251	10,000	4,400	10,000	10,000	10,000	10,000	-	0.00%
	Building Dept-Work										
010-20-360-41721	W/O Permit	2,000	2,600	3,000	2,600	3,000	3,000	3,000	3,000	-	0.00%
Total Revenue		772,000	852,151	823,000	407,477	823,000	823,000	823,000	823,000	-	0.00%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-20-360-51005	Salaries F/T	249,897	254,410	257,673	133,753	323,112	323,112	323,112	323,112	65,439	25.40%
010-20-360-51010	Salaries P/T	10,000	17,133	60,000	8,123	1,000	1,000	1,000	1,000	(59,000)	-98.33%
010-20-360-51015	Salaries O/T	1,800	6,390	1,200	1,516	2,500	2,500	2,500	2,500	1,300	108.33%
	Dues And										
	Subscriptions	850	695	950	845	950	950	950	950	-	0.00%
010-20-360-51240	Prof Service	8,000	6,070	8,000	7,658	4,000	4,000	4,000	4,000	(4,000)	-50.00%
	Repairs Mobile										
010-20-360-51820	Equipment	-	28	-	-	-	-	-	-	-	-
	Repairs Office										
	Equipment	100	-	100	-	100	100	100	100	-	-
010-20-360-51320	Travel	3,100	1,622	3,400	101	3,400	3,400	3,400	3,400	-	0.00%
010-20-360-51505	Postage	550	645	560	337	560	560	560	560	-	0.00%
010-20-360-51510	Voice / Data	1,533	1,659	2,100	559	2,100	2,100	2,100	2,100	-	0.00%
010-20-360-51615	Gasoline/Oil	2,000	1,282	2,300	803	2,300	2,300	2,300	2,300	-	0.00%
010-20-360-51655	Supplies Office	3,000	2,951	3,200	1,812	3,200	3,200	3,200	3,200	-	0.00%
	Equip Hand/Shop										
010-20-360-51715	Tools	250	82	275	75	300	300	300	300	25	9.09%
010-20-360-51730	Uniforms & Equipment	250	300	375	399	500	500	500	500	125	33.33%
Total Expenditures		281,330	293,266	340,133	155,980	344,022	344,022	344,022	344,022	3,889	1.14%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	3	3	3	4	4	4	4
Part-time	1	1	2	1	1	1	1

Budget Variances for Department Requests

Increase in Salaries F/T due to newly hired inspector. The position was originally budgeted as part-time, but was approved as full-time in October 2012. There is an associated reduction in Salaries P/T and Professional Services.

\$65,439

Not reflected in revenue is an approximate \$300,000 dollars in permit fees expected from Grace Church. The timing of the application is uncertain.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	18,191	24,394	24,986
Medical & Dental Insurance	66,339	67,629	98,784
Workers Compensation	2,924	4,090	4,613
401a Employer Share	-	2,338	2,618
Total	87,454	98,451	131,000

Status of Prior Year Goals

- Purchased and installed full size printer/copier/scanner
- Scanned and digitalized approximately 40% of archived files to reduce time spent on research requests.
- Hired additional inspector to reduce backlog in plan review and inspections.

Goals for Budget Year

- Scan and digitalize the balance of archived files to eliminate physical paper searches for research requests, provide limited access to local attorneys, title searchers and realtors to allow for self searching for research requests for information contained in land records.
- Register new Residential Inspector for state sponsored 5 month certification training program to upgrade his license allowing him to perform commercial inspections.

Building

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Director Building Department	R	4	\$ 107,366	4	\$ 97,285	\$ 99,177	\$ 103,257	\$ 107,366	\$ 107,366	\$ 107,366	\$ 107,366	\$ 107,366
Deputy Building Official	L	4	84,905	4	76,649	82,909	82,834	84,905	84,905	84,905	84,905	84,905
Assistant Building Inspector	I	1	63,844	2	-	-	-	-	65,440	65,440	65,440	65,440
Administrative Asst. II	G	4	65,401	4	58,395	61,254	63,806	65,401	65,401	65,401	65,401	65,401
Total Full Time			<u>321,517</u>		<u>232,328</u>	<u>243,340</u>	<u>249,897</u>	<u>257,673</u>	<u>323,112</u>	<u>323,112</u>	<u>323,112</u>	<u>323,112</u>
Part Time												
Building Inspector			60,000		3,800	10,000	10,000	60,000	1,000	1,000	1,000	1,000
Total Part Time			<u>60,000</u>		<u>3,800</u>	<u>10,000</u>	<u>10,000</u>	<u>60,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Miscellaneous Pay												
Overtime			1,200		-	1,800	1,800	1,200	2,500	2,500	2,500	2,500
Total Miscellaneous Pay			<u>1,200</u>		<u>-</u>	<u>1,800</u>	<u>1,800</u>	<u>1,200</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total Salary			<u>382,717</u>		<u>236,128</u>	<u>255,140</u>	<u>261,697</u>	<u>318,873</u>	<u>326,612</u>	<u>326,612</u>	<u>326,612</u>	<u>326,612</u>
						8.05%	2.57%	21.85%	2.43%	2.43%	2.43%	2.43%

Public Works

Department: Public Works-Administration

Mission To Provide and Maintain a Safe and Effective Infrastructure for the Town

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted 2014	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-30-400-51005	Salaries F/T	293,092	297,612	300,420	136,249	292,375	292,375	292,375	292,375	(8,045)	-2.68%
010-30-400-51010	Salaries P/T	-	-	-	3,492	-	-	-	-	-	-
010-30-400-51015	Salaries O/T	-	537	-	213	-	-	-	-	-	-
010-30-400-51115	Dues And Subscriptions	400	715	400	290	750	750	750	750	350	87.50%
010-30-400-51285	Repairs Office Equipment	250	-	250	-	100	100	100	100	(150)	-60.00%
010-30-400-51320	Travel	750	656	500	100	700	700	700	700	200	40.00%
010-30-400-51500	Advertising	750	403	750	63	500	500	500	500	(250)	-33.33%
010-30-400-51505	Postage	1,000	718	1,000	305	1,000	1,000	1,000	1,000	-	0.00%
010-30-400-51510	Voice / Data	1,216	412	1,240	145	1,216	1,216	1,216	1,216	(24)	-1.94%
010-30-400-51655	Supplies Office	750	499	750	843	750	750	750	750	-	0.00%
Total Expenditures		298,208	301,552	305,310	141,700	297,391	297,391	297,391	297,391	(7,919)	-2.59%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	3	3	3	3	3	3	3
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

(\$8,045) Decrease in Salaries F/T due to reduced rate for new Administrative Assistant resulting from retirement in FY2013.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	18,638	22,982	22,367
Medical & Dental Insurance	66,339	67,629	74,088
Workers Compensation	3,438	3,876	4,240
401a Employer Share	-	-	2,116
Total	88,415	94,488	102,811

Status of Prior Year Goals

- We have reduced the number of vehicles being serviced by DPW, resulting in improved preventive maintenance
- The Department has managed three major storms in the last 12 months.

Goals for Budget Year

- To continue to provide services and projects within schedules and budgets.
- To emphasize preparing and implementing five year plans for the Town Buildings and the Town vehicles

Public Works - Director's Office

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Director	U	4	\$ 131,091	4	\$ 120,515	\$ 123,491	\$ 127,894	\$ 131,091	\$ 131,091	\$ 131,091	\$ 131,091	\$ 131,091
Assistant Director	Q	4	108,384	4	99,644	101,599	105,740	108,384	108,384	108,384	108,384	108,384
Admin. Assistant	E	3	51,609	4	56,017	57,115	59,458	60,944	52,900	52,900	52,900	52,900
Total Full Time			<u>291,084</u>		<u>276,176</u>	<u>282,205</u>	<u>293,092</u>	<u>300,420</u>	<u>292,375</u>	<u>292,375</u>	<u>292,375</u>	<u>292,375</u>
Total Salary			<u>291,084</u>		<u>276,176</u>	<u>282,205</u>	<u>293,092</u>	<u>300,420</u>	<u>292,375</u>	<u>292,375</u>	<u>292,375</u>	<u>292,375</u>
						2.18%	3.86%	2.50%	-2.68%	-2.68%	-2.68%	-2.68%

Department: Public Works-Engineering

Mission To Design and Construct a High-Quality, Cost-Effective Infrastructure for the Town

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-30-410-41310	Driveway Permits	200	1,310	500	750	500	500	500	500	-	0.00%
	Sewer Connection										
010-30-410-41322	Permits	-	510	100	-	50	50	50	50	(50)	-50.00%
010-30-410-41330	Street Opening Permits	4,000	4,000	-	9,095	15,000	15,000	15,000	15,000	15,000	
Total Revenue		4,200	5,820	600	9,845	15,550	15,550	15,550	15,550	14,950	2491.67%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-30-410-51005	Salaries F/T	145,077	84,042	84,365	40,461	84,159	84,159	84,159	84,159	(206)	-0.24%
010-30-410-51010	Salaries P/T	-	30,459	35,000	16,774	35,000	35,000	35,000	35,000	-	0.00%
010-30-410-51015	Salaries O/T	-	1,090	-	-	-	-	-	-	-	
010-30-410-51115	Dues And Subscriptions	300	343	300	256	300	300	300	300	-	0.00%
010-30-410-51240	Prof Service	4,000	15,707	4,000	3,269	4,000	4,000	4,000	4,000	-	0.00%
010-30-410-51280	Repairs Mobile Equipment	200	3,892	200	-	200	200	200	200	-	0.00%
010-30-410-51285	Repairs Office Equipment	200	104	200	-	200	200	200	200	-	0.00%
010-30-410-51320	Travel	1,300	1,313	1,200	306	1,200	1,200	1,200	1,200	-	0.00%
010-30-410-51510	Voice / Data	2,458	3,202	2,507	965	3,000	3,000	3,000	3,000	493	19.66%
010-30-410-51615	Gasoline/Oil	2,600	2,378	2,920	1,352	2,920	2,920	2,920	2,920	-	0.00%
010-30-410-51620	Supplies Auto Truck	200	116	200	-	200	200	200	200	-	0.00%
010-30-410-51655	Supplies Office	350	292	350	-	350	350	350	350	-	0.00%
010-30-410-51660	Supplies - General	700	1,015	700	-	1,000	1,000	1,000	1,000	300	42.86%
010-30-410-51661	Light Poles-Maintenance	-	-	7,000	4,663	7,000	7,000	7,000	7,000	-	0.00%
	Contribution to Street										
010-30-410-52028	Opening Reserve	-	-	-	-	11,000	11,000	11,000	11,000	11,000	
Total Expenditures		157,385	143,953	138,942	68,046	150,529	150,529	150,529	150,529	11,587	8.34%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	2	2	1	1	1	1	1
Part-time	-	-	1	1	1	1	1

Budget Variances for Department Requests

\$11,000 A new expenditure account is created to record the Contribution to Street Opening Reserve. In previous years, a portion of the Street Opening Permit revenue was transferred to the Reserve.

Benefits Allocation

	<u>FY2012</u>	<u>Budget FY2013</u>	<u>Budget FY2014</u>
Social Security	6,758	9,131	9,116
Medical & Dental Insurance	44,226	22,543	24,696
Workers Compensation	1,613	1,850	2,032
401a Employer Share	-	-	-
Total	52,597	33,525	35,843

Status of Prior Year Goals

- Main Street and the Hickok Road bridge were completed within budgets
 - Town vehicles have been utilized to reduce travel expenses
-

Goals for Budget Year

- Continue to complete projects within budget and schedules
 - Begin the final two bridges (Jelliff Mill and Huckkeberry) included in the six that were to be bonded
-

Public Works - Engineering

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Town Engineer			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineer	L	4	84,159	4	74,543	75,876	80,104	84,159	84,159	84,159	84,159	84,159
Construction Insp. Engineer 1	H	Vacant	-		61,217	62,868	64,973	-	-	-	-	-
Total Full Time			<u>84,159</u>		<u>135,760</u>	<u>138,744</u>	<u>145,077</u>	<u>84,159</u>	<u>84,159</u>	<u>84,159</u>	<u>84,159</u>	<u>84,159</u>
Part Time												
Construction Insp. Engineer 1			35,000		-	-	-	35,000	35,000	35,000	35,000	35,000
Total Part Time			<u>35,000</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
Total Salary			<u>119,159</u>		<u>135,760</u>	<u>138,744</u>	<u>145,077</u>	<u>119,159</u>	<u>119,159</u>	<u>119,159</u>	<u>119,159</u>	<u>119,159</u>
						2.20%	4.56%	-17.86%	0.00%	0.00%	0.00%	0.00%

Department: Public Works-Town Buildings

Mission To Operate and Maintain Town Buildings in a Safe and Energy-Efficient Manner

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-30-420-51005	Salaries F/T	-	-	-	-	89,508	89,508	89,508	89,508	89,508	-
010-30-420-51010	Salaries P/T	-	5,022	30,000	12,429	60,000	60,000	30,000	30,000	-	0.00%
010-30-420-51015	Salaries O/T	-	-	-	783	-	-	-	-	-	-
010-30-420-51155	O/S Contractors	30,000	26,166	-	-	10,000	-	-	-	-	-
010-30-420-51240	Prof Service	2,000	-	2,000	-	2,000	2,000	2,000	2,000	-	0.00%
010-30-420-51280	Repairs Mobile Equipment	1,000	68	1,000	-	1,000	1,000	1,000	1,000	-	0.00%
010-30-420-51510	Voice / Data	897	573	918	1,216	918	918	918	918	-	0.00%
010-30-420-51610	Fuel Oil / Propane	40,000	21,837	45,385	17,102	72,000	72,000	72,000	72,000	26,615	58.64%
010-30-420-51615	Gasoline/Oil	650	609	730	653	3,200	3,200	3,200	3,200	2,470	338.36%
010-30-420-51625	Supplies Building / Grounds	5,000	7,974	5,000	4,266	8,000	8,000	8,000	8,000	3,000	60.00%
010-30-420-51680	Supplies - General	6,000	3,931	6,000	1,582	6,000	6,000	6,000	6,000	-	0.00%
010-30-420-51800	Electricity	80,000	52,503	72,635	35,537	55,000	55,000	55,000	55,000	(17,635)	-24.28%
010-30-420-51820	Water	4,500	5,190	4,725	2,097	4,725	4,725	4,725	4,725	-	0.00%
010-30-420-51905	Property Cleaning	-	-	-	-	40,308	40,308	40,308	40,308	40,308	-
010-30-420-51915	Property Repair / Maintenance	85,000	100,099	85,000	41,539	59,692	59,692	59,692	59,692	(25,308)	-29.77%
Total Expenditures		255,047	223,972	253,393	117,206	412,351	402,351	372,351	372,351	118,958	46.95%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	1	-	-	0.85	0.85	0.85	0.85
Part-time	-	-	1	2	2	1	1

Budget Variances for Department Requests

\$89,508 Increase in Salaries F/T due to the allocation of 85% of the salary for the Superintendent of Buildings and Fleet. Previously, the entire salary was allocated to the Highway Department. It is now being divided 85% to this account and 15% to Highway, in order to reflect the actual time spent on buildings.

\$30,000 Increase in Salaries P/T due to the addition of a second p/t person to maintain the 30 buildings.

\$10,000 Increase in O/S Contractors to upgrade the building maintenance software to provide information for preventive maintenance

\$26,615 Increase in Fuel Oil/Propane due to new rate and movement of fuel costs for Irwin Park buildings to Town Buildings from Park Buildings. The cost for fuel at Irwin is \$24,500.

(\$17,635) Decrease in Electricity due to a reduction in the rate for electricity generation. The current contract began in December 2012 and runs through June 2014.

Decrease in Property Repair/Maintenance due to movement of cleaning costs to a new Property Cleaning line item (\$40,308). The request includes an increase of \$15,000 for repair and (\$25,308) maintenance expenditures.

Benefits Allocation

	<u>FY2012</u>	<u>Budget FY2013</u>	<u>Budget FY2014</u>
Social Security	1,566	2,295	11,437
Medical & Dental Insurance	-	-	20,992
Workers Compensation	267	1,755	16,385
401a Employer Share	-	-	-
Total	1,833	4,050	48,814

Status of Prior Year Goals

- Secured long term contract for electricity at a reduced rate.
- Began the roof replacement project at four Town Buildings, expected completion is at the end of 2012, within budget
- Began discussions with CL&P to reduce the number of electricity bills received and processed down from the present 70 each month.

Goals for Budget Year

- Continue to maintain and repair Town Buildings
- Simplify billing procedures from the utility companies
- Plan for preventive maintenance
- Continue to implement the Savin recommendations

Town Buildings

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Dept Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Superintendent Fleet & Bldg. (1)	N	4	\$ -	4	\$ -	\$ -	\$ -	\$ -	\$ 89,508	\$ 89,508	\$ 89,508	\$ 89,508
Building Maintenance Repairman	F		-	3	62,275	63,504	-	-	-	-	-	-
Total Full Time			<u>-</u>		<u>62,275</u>	<u>63,504</u>	<u>-</u>	<u>-</u>	<u>89,508</u>	<u>89,508</u>	<u>89,508</u>	<u>89,508</u>
Part-Time												
Part-Time			30,000		8,000	8,000	-	30,000	60,000	60,000	30,000	30,000
Total Part-Time			<u>30,000</u>		<u>8,000</u>	<u>8,000</u>	<u>-</u>	<u>30,000</u>	<u>60,000</u>	<u>60,000</u>	<u>30,000</u>	<u>30,000</u>
Total Salary			<u>30,000</u>		<u>70,275</u>	<u>71,504</u>	<u>-</u>	<u>30,000</u>	<u>149,508</u>	<u>149,508</u>	<u>119,508</u>	<u>119,508</u>
						1.75%	-100.00%		398.36%	398.36%	298.36%	298.36%

Note:
 (1) Beginning in FY2013-2014, 15% of the Superintendent Fleet & Bldg salary is allocated to the Highway Department and 85% is allocated to the Town Buildings Department. Previously, the entire salary was budgeted in the Highway Department.

Department: Public Works-Highway

Mission To Maintain the Town's Roadway System in a Safe and Cost-Effective Manner

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-30-430-51005	Salaries F/T	1,667,278	1,662,152	1,716,370	815,095	1,625,424	1,625,424	1,625,424	1,625,424	(90,946)	-5.30%
010-30-430-51010	Salaries P/T	-	19,370	24,800	11,486	43,424	43,424	43,424	43,424	18,624	75.10%
010-30-430-51015	Salaries O/T	148,000	127,803	151,450	111,505	151,450	151,450	151,450	151,450	-	0.00%
010-30-430-51020	Salaries O/T Meal Allow	10,000	10,035	10,000	4,494	10,000	10,000	10,000	10,000	-	0.00%
010-30-430-51025	Salaries Shift Differential	5,000	725	3,000	485	3,000	3,000	3,000	3,000	-	0.00%
010-30-430-51155	O/S Contractors	32,000	17,609	32,000	11,311	32,000	32,000	32,000	32,000	-	0.00%
010-30-430-51175	O/S Laundry Service	4,200	4,004	4,200	1,839	4,200	4,200	4,200	4,200	-	0.00%
010-30-430-51240	Prof Service	1,500	295	1,500	-	1,500	1,500	1,500	1,500	-	0.00%
010-30-430-51280	Repairs Mobile Equipment	117,000	119,312	110,000	72,750	117,000	117,000	117,000	117,000	7,000	6.36%
010-30-430-51310	State Drug And Alcohol Testing	4,000	2,396	4,000	1,042	4,000	4,000	4,000	4,000	-	0.00%
010-30-430-51315	Training	4,000	1,798	4,000	1,121	4,000	4,000	4,000	4,000	-	0.00%
010-30-430-51320	Travel	2,000	105	2,000	-	1,500	1,500	1,500	1,500	(500)	-25.00%
010-30-430-51370	Remediation	12,000	3,072	10,000	2,305	5,000	5,000	5,000	5,000	(5,000)	-50.00%
010-30-430-51385	Pipe Cleaning	17,000	9,714	15,000	3,095	15,000	15,000	15,000	15,000	-	0.00%
010-30-430-51500	Advertising	1,500	-	1,500	51	750	750	750	750	(750)	-50.00%
010-30-430-51510	Voice / Data	7,360	9,511	8,832	5,737	8,832	8,832	8,832	8,832	-	0.00%
010-30-430-51525	Radio	4,000	6,137	4,000	862	6,500	6,500	6,500	6,500	2,500	62.50%
010-30-430-51610	Fuel Oil / Propane	46,800	46,126	56,000	19,492	60,800	60,800	60,800	60,800	4,800	8.57%
010-30-430-51615	Gasoline/Oil	77,650	79,657	101,745	47,823	98,000	98,000	98,000	98,000	(3,745)	-3.68%
010-30-430-51620	Supplies Auto Truck	64,500	64,388	64,500	47,551	64,500	64,500	64,500	64,500	-	0.00%
010-30-430-51640	Supplies Signs	18,000	20,330	18,000	10,141	20,000	20,000	20,000	20,000	2,000	11.11%
010-30-430-51645	Road Maintenance	320,000	263,896	320,000	90,314	320,000	320,000	320,000	320,000	-	0.00%
010-30-430-51646	Sweeper Rental	20,000	-	-	-	-	-	-	-	-	-
010-30-430-51650	Supplies Stone And Gravel	25,000	19,386	20,000	7,659	22,000	22,000	22,000	22,000	2,000	10.00%
010-30-430-51655	Supplies Office	1,500	1,473	1,500	513	1,500	1,500	1,500	1,500	-	0.00%
010-30-430-51660	Supplies - General	10,000	10,317	10,000	3,323	10,000	10,000	10,000	10,000	-	0.00%
010-30-430-51665	Paint	25,000	27,078	25,000	11,689	25,000	25,000	25,000	25,000	-	0.00%
010-30-430-51715	Equip Hand/Shop Tools	9,800	9,445	9,800	6,043	9,800	9,800	9,800	9,800	-	0.00%
010-30-430-51730	Uniforms & Equipment	10,000	9,466	10,000	5,896	10,000	10,000	10,000	10,000	-	0.00%
010-30-430-51800	Electricity	44,900	41,833	37,867	13,103	35,000	35,000	32,000	32,000	(5,867)	-15.49%
010-30-430-51820	Water	4,500	5,076	4,725	1,572	4,725	4,725	4,725	4,725	-	0.00%
010-30-430-51905	Property Cleaning	-	-	-	-	3,550	3,550	3,550	3,550	3,550	-
010-30-430-51915	Property Repair / Maintenance	30,000	36,004	30,000	10,317	26,450	26,450	26,450	26,450	(3,550)	-11.83%
010-30-430-51974	Reimbursement-FEMA	-	1,500	-	-	-	-	-	-	-	-
Total Expenditures		2,744,488	2,630,013	2,811,789	1,318,614	2,744,905	2,744,905	2,741,905	2,741,905	(69,884)	-2.49%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	28	26	26	25.15	25.15	25.15	25.15
Part-time	-	-	1	1	1	1	1

Budget Variances for Department Requests

Decrease in Salaries F/T due to the allocation of 15% of the salary for the Superintendent of Buildings and Fleet to the Town Buildings Department. Previously, the entire salary was allocated to the (\$90,946) Highway Department. It is now being divided 15% to this account and 85% to Highway, in order to reflect the actual time spent on buildings.

(\$5,000) Decrease in Remediation due to reduced requirements

\$4,800 Increase in Fuel Oil/Propane due to change in rate and usage

(\$3,745) Decrease in Gasoline/Oil due to change in rate and usage

Benefits Allocation

	<u>FY2012</u>	<u>Budget FY2013</u>	<u>Budget FY2014</u>
Social Security	141,725	149,374	143,728
Medical & Dental Insurance	574,938	586,118	621,104
Workers Compensation	197,217	225,360	236,109
401a Employer Share	-	4,854	7,091
Total	913,880	965,705	1,008,033

Status of Prior Year Goals

- Made improvements to roads and drainage systems
- Have inspected roads, sidewalks and parking lots to determine needs
- Implemented synthetic oil program as applicable
- Evaluated hybrid vehicles - cost prohibitive

Goals for Budget Year

- Continue to maintain the Town's roadway and drainage systems in the most cost effective manner.
- Upgrade the fuel management system for the Town vehicles, to provide better accountability

Public Works - Highway

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
<i>Non-Bargaining</i>												
Highway Superintendent	N	4	\$ 105,303	4	\$ 95,945	\$ 98,728	\$ 102,734	\$ 105,303	\$ 105,303	\$ 105,303	\$ 105,303	\$ 105,303
Superintendent Fleet & Bldg. (1)	N	4	105,303	4	91,601	98,728	101,831	104,377	15,795	15,795	15,795	15,795
Total Non-Bargaining			210,606		187,546	197,456	204,565	209,680	121,098	121,098	121,098	121,098
<i>Bargaining Unit</i>												
Mechanics Foreman	FMEC	5	71,323	5	65,862	65,862	68,684	71,590	71,598	71,598	71,598	71,598
Mechanics:												
Mechanic	Mech	5	63,711	5			62,385	63,949	63,956	63,956	63,956	63,956
Mechanic	Mech	5	63,711	5			62,385	63,949	63,956	63,956	63,956	63,956
Mechanic	Mech	5	63,711	5			62,385	63,949	63,956	63,956	63,956	63,956
Operators												
Equipment Operator III/Crew Leader	OIII/CL	5	68,079	5	806,785	803,326	66,675	68,337	68,340	68,340	68,340	68,340
Equipment Operator III/Crew Leader	OIII/CL	5	68,079	5			66,675	68,337	68,340	68,340	68,340	68,340
Equipment Operator III/Crew Leader	OIII/CL	5	68,079	5			66,675	68,337	68,340	68,340	68,340	68,340
Equipment Operator III	EOIII	5	63,711	5			66,675	63,949	63,956	63,956	63,956	63,956
Operator II/Dispatcher	EOIII	5	63,711	5			59,416	63,949	63,956	63,956	63,956	63,956
Equipment Operator II	EO II	5	60,674	5			59,416	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			59,416	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			59,416	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			59,416	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			59,416	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			59,416	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			59,416	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			57,880	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			57,880	60,910	60,907	60,907	60,907	60,907
Equipment Operator II	EO II	5	60,674	5			55,680	60,910	60,907	60,907	60,907	60,907
Laborers:												
Laborer	LAB		VACANT	4	318,025	318,025	55,937	57,336	55,458	55,458	55,458	55,458
Laborer	LAB	5	57,117	5			55,937	57,336	57,337	57,337	57,337	57,337
Laborer	LAB	5	57,117	5			55,937	57,336	57,337	57,337	57,337	57,337
Laborer	LAB	5	57,117	5			55,937	57,336	57,337	57,337	57,337	57,337
Mason	MASON	5	63,711	5	59,821	57,587	62,391	63,949	63,956	63,956	63,956	63,956
Welder	WELDER	5	68,079	5	63,935	63,935	66,680	68,337	68,340	68,340	68,340	68,340
Total Bargaining Unit			1,443,322		1,493,891	1,488,198	1,462,713	1,506,166	1,504,326	1,504,326	1,504,326	1,504,326
Full Time Salaries			1,653,928		1,681,437	1,685,654	1,667,278	1,715,845	1,625,424	1,625,424	1,625,424	1,625,424
Salary Adjustment Non-Union			-		-	-	-	-	-	-	-	-
Salary Adjustment Bargaining Unit			-		(33,688)	-	-	-	-	-	-	-
Total Full Time			1,653,928		1,647,750	1,685,654	1,667,278	1,715,845	1,625,424	1,625,424	1,625,424	1,625,424

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department	2013-2014 BoS	2013-2014 BoF	2013-2014 Adopted
Part-Time												
Part-Time			24,800		-	-	-	24,800	43,424	43,424	43,424	43,424
Total Part-Time			<u>24,800</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>24,800</u>	<u>43,424</u>	<u>43,424</u>	<u>43,424</u>	<u>43,424</u>
Miscellaneous Pay												
Shift Diff. (Mechs & Winter)			5,000		5,000	5,000	5,000	5,000	3,000	3,000	3,000	3,000
Overtime Sunday Garbage Pickup			-		-	10,000	-	-	-	-	-	-
Salaries Shift Differential			3,000		-	-	5,000	3,000	3,000	3,000	3,000	3,000
Overtime			203,950		190,500	190,500	190,500	203,950	203,950	203,950	203,950	203,950
Total Miscellaneous Pay			<u>211,950</u>		<u>195,500</u>	<u>205,500</u>	<u>200,500</u>	<u>211,950</u>	<u>209,950</u>	<u>209,950</u>	<u>209,950</u>	<u>209,950</u>
Allocation of Overtime to Railroad			(52,500)		(52,500)	(52,500)	(52,500)	(52,500)	(52,500)	(52,500)	(52,500)	(52,500)
Total Salary			<u>1,838,178</u>		<u>1,790,750</u>	<u>1,838,654</u>	<u>1,815,278</u>	<u>1,900,095</u>	<u>1,826,298</u>	<u>1,826,298</u>	<u>1,826,298</u>	<u>1,826,298</u>
						2.68%	-1.27%	4.67%	-3.88%	-3.88%	-3.88%	-3.88%

Note:
(1) Beginning in FY2013-2014, 15% of the Superintendent Fleet & Bldg salary is allocated to the Highway Department and 85% is allocated to the Town Buildings Department. Previously, the entire salary was budgeted in the Highway Department.

Department: Public Works-Transfer Station

Mission To Dispose of Solid Waste Materials Generated within the Town in an Environmentally Sound and Cost-Effective Manner.

Revenues

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>2012</u>	<u>Unaudited</u> <u>Actual</u> <u>2012</u>	<u>Adopted</u> <u>Budget</u> <u>2013</u>	<u>6 Month</u> <u>Actual</u> <u>12/31/2012</u>	<u>Department</u> <u>Request</u> <u>2014</u>	<u>Selectmen</u> <u>Recommended</u> <u>2014</u>	<u>Bd of Finance</u> <u>Recommended</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>	<u>\$ '14 Budget</u> <u>Incr(Dcr)</u>	<u>% 2014</u> <u>Over 2013</u>
010-30-440-41700	Transfer Station Dump Fees	30,000	37,987	30,000	13,383	30,000	30,000	30,000	30,000	-	0.00%
010-30-440-41702	Transfer Station Tipping Fees	450,000	428,136	450,000	188,352	430,000	430,000	430,000	430,000	(20,000)	-4.44%
010-30-440-41703	Transfer Station Recycling	35,000	85,604	70,000	30,297	70,000	70,000	70,000	70,000	-	0.00%
010-30-440-41706	Transfer Station Sticker Fees	140,000	132,125	124,400	74,314	124,400	124,400	124,400	124,400	-	0.00%
Total Revenue		655,000	683,851	674,400	306,346	654,400	654,400	654,400	654,400	(20,000)	-2.97%

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>2012</u>	<u>Unaudited</u> <u>Actual</u> <u>2012</u>	<u>Adopted</u> <u>Budget</u> <u>2013</u>	<u>6 Month</u> <u>Actual</u> <u>12/31/2012</u>	<u>Department</u> <u>Request</u> <u>2014</u>	<u>Selectmen</u> <u>Recommended</u> <u>2014</u>	<u>Bd of Finance</u> <u>Recommended</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>	<u>\$ '14 Budget</u> <u>Incr(Dcr)</u>	<u>% 2014</u> <u>Over 2013</u>
010-30-440-51005	Salaries F/T	446,244	419,148	430,723	195,442	369,811	369,811	369,811	369,811	(60,912)	-14.14%
010-30-440-51010	Salaries P/T	-	-	-	1,167	-	-	-	-	-	-
010-30-440-51015	Salaries O/T	87,447	85,156	85,942	28,895	85,942	85,942	85,942	85,942	-	0.00%
010-30-440-51020	Salaries O/T Meal Allow	500	-	500	-	500	500	500	500	-	0.00%
010-30-440-51140	O/S Bulky Waste Disposal	140,000	128,686	140,000	57,115	140,000	140,000	140,000	140,000	-	0.00%
010-30-440-51155	O/S Contractors	16,000	14,440	16,000	1,794	16,000	16,000	16,000	16,000	-	0.00%
010-30-440-51160	Garbage Hauling Contract	725,000	640,998	705,000	217,357	700,000	700,000	700,000	700,000	(5,000)	-0.71%
010-30-440-51170	Groundwater Monitoring	30,000	29,324	30,000	13,691	30,000	30,000	30,000	30,000	-	0.00%
010-30-440-51185	Paint Disposal	5,000	261	5,000	4,063	5,000	5,000	5,000	5,000	-	0.00%
010-30-440-51186	Hazardous Waste Day	20,000	15,114	20,000	16,555	20,000	20,000	20,000	20,000	-	0.00%
010-30-440-51205	Recycling	85,000	86,712	85,000	22,836	60,000	60,000	60,000	60,000	(25,000)	-29.41%
010-30-440-51244	Banking and Transaction Fees	-	1,813	-	-	1,900	1,900	1,900	1,900	1,900	-
010-30-440-51275	Repairs Machinery And Equipment	20,000	7,394	20,000	6,747	20,000	20,000	20,000	20,000	-	0.00%

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	2014	Incr(Dcr)
010-30-440-51280	Repairs Mobile Equipment	3,000	153	3,000	-	3,000	3,000	3,000	3,000	-	0.00%
010-30-440-51320	Travel	1,000	-	1,000	-	1,000	1,000	1,000	1,000	-	0.00%
010-30-440-51510	Voice / Data	2,616	3,733	3,600	1,380	3,900	3,900	3,900	3,900	300	8.33%
010-30-440-51615	Gasoline/Oil	12,660	11,388	13,770	7,942	13,734	13,734	13,734	13,734	(36)	-0.26%
010-30-440-51655	Supplies Office	1,600	1,328	1,600	1,116	1,600	1,600	1,600	1,600	-	0.00%
010-30-440-51660	Supplies - General	4,800	4,303	4,800	3,031	4,800	4,800	4,800	4,800	-	0.00%
010-30-440-51715	Equip Hand/Shop Tools	1,500	646	1,500	-	1,500	1,500	1,500	1,500	-	0.00%
010-30-440-51730	Uniforms & Equipment	3,500	2,686	3,500	1,591	3,500	3,500	3,500	3,500	-	0.00%
010-30-440-51800	Electricity	21,308	9,655	19,346	8,265	15,000	15,000	15,000	15,000	(4,346)	-22.46%
010-30-440-51820	Water	3,000	1,014	3,000	517	3,000	3,000	3,000	3,000	-	0.00%
010-30-440-51915	Property Repair / Maintenance	4,000	3,292	4,000	2,279	4,000	4,000	4,000	4,000	-	0.00%
010-30-440-52200	State Permits	3,200	1,610	3,200	(160)	3,500	3,500	3,500	3,500	300	9.38%
Total Expenditures		1,637,375	1,448,857	1,600,481	591,623	1,507,687	1,507,687	1,507,687	1,507,687	(92,794)	-5.80%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	6.4	6.4	6.2	5.2	5.2	5.2	5.2
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

(\$60,912) Decrease in Salaries F/T due to the reduction of one Transfer Station Operator through attrition

(\$25,000) Decrease in Recycling due to a reduction in costs under new contracts for recycling hauling, electronics recycling, and AC Freon Recovery

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	33,084	39,525	34,865
Medical & Dental Insurance	141,523	139,767	128,419
Workers Compensation	45,827	49,000	47,816
401a Employer Share	-	-	-
Total	220,434	228,292	211,101

Status of Prior Year Goals

- Successfully transferred and recycled all materials received at the Transfer Station
- Maintained close watch on all materials to be sure they were generated within town boundaries.

Goals for Budget Year

- Dispose and Transfer of Town's Trash and Recycling in Accordance with State Regulations.
- Monitor all material that are brought into the facility.

Public Works - Transfer Station

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
<i>Non-Bargaining</i>												
Superintendent Transfer Station & Waste Water (1)	O	4	\$ 25,748	4	\$ 46,258	\$ 46,262	\$ 50,240	\$ 25,748	\$ 25,748	\$ 25,748	\$ 25,748	\$ 25,748
Transfer Station Supervisor	L	4	96,572	4	88,769	90,502	94,216	96,572	96,572	96,572	96,572	96,572
Total Non-Bargaining			<u>122,320</u>		<u>135,027</u>	<u>136,764</u>	<u>144,456</u>	<u>122,320</u>	<u>122,320</u>	<u>122,320</u>	<u>122,320</u>	<u>122,320</u>
<i>Bargaining Unit</i>												
Maintenance-Technician	BU	5	68,079	5	63,935	63,935	66,680	68,337	68,341	68,341	68,341	68,341
Trans Station Operator	BU	5	60,674	5	56,961	56,961	59,407	60,910	60,907	60,907	60,907	60,907
Trans Station Operator (2)	BU	5	60,910		56,961	56,961	59,407	60,910	-	-	-	-
Equipment Operator II	BU	5	60,674	5	56,961	56,961	59,407	60,910	60,907	60,907	60,907	60,907
Laborer	BU	5	57,117	5	53,641	53,641	55,945	57,336	57,336	57,336	57,336	57,336
Total Bargaining Unit			<u>307,454</u>		<u>288,459</u>	<u>288,459</u>	<u>300,847</u>	<u>308,403</u>	<u>247,491</u>	<u>247,491</u>	<u>247,491</u>	<u>247,491</u>
Full Time Salaries			<u>429,774</u>		<u>423,486</u>	<u>425,223</u>	<u>445,304</u>	<u>430,723</u>	<u>369,811</u>	<u>369,811</u>	<u>369,811</u>	<u>369,811</u>
Salary Adjustment Non-Bargaining			-		-	-	-	-	-	-	-	-
Salary Adjustment Bargaining Unit			-		(7,413)	-	-	-	-	-	-	-
Total Full Time			<u>429,774</u>		<u>416,072</u>	<u>425,223</u>	<u>445,304</u>	<u>430,723</u>	<u>369,811</u>	<u>369,811</u>	<u>369,811</u>	<u>369,811</u>
Part Time												
Summer Help	N.C.		-		-	-	-	-	-	-	-	-
Total Part Time			<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Miscellaneous Pay												
Overtime			85,942		82,202	83,846	87,447	85,942	85,942	85,942	85,942	85,942
Total Miscellaneous Pay			<u>85,942</u>		<u>82,202</u>	<u>83,846</u>	<u>87,447</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>	<u>85,942</u>
Total Salary			<u>515,716</u>		<u>498,274</u>	<u>509,069</u>	<u>532,751</u>	<u>516,665</u>	<u>455,753</u>	<u>455,753</u>	<u>455,753</u>	<u>455,753</u>
						2.17%	4.65%	-3.02%	-11.79%	-11.79%	-11.79%	-11.79%

Notes:

(1) Beginning in 2012-2013, 80% of the Plant Superintendent salary is allocated to the Sewer Plant and 20% is allocated to the Transfer Station. Previously, the allocation was 60% Sewer and 40% Transfer Station.

(2) Position eliminated through attrition. (less garbage volume)

Department: Public Works-Parks

Mission To Maintain in a Professional Manner all Athletic Fields and Grounds at the Schools and Parks including snow removal

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-30-450-51005	Salaries F/T	816,682	827,966	853,329	388,741	849,799	849,799	849,799	849,799	(3,530)	-0.41%
010-30-450-51015	Salaries O/T	79,398	93,223	81,383	32,257	75,442	75,442	75,442	75,442	(5,941)	-7.30%
010-30-450-51020	Salaries O/T Meal Allow	4,700	2,260	4,700	1,822	4,700	4,700	4,700	4,700	-	0.00%
010-30-450-51115	Dues and Subscriptions	-	-	-	-	400	400	400	400	400	
010-30-450-51155	O/S Contractors	24,800	23,980	24,800	19,349	24,800	24,800	24,800	24,800	-	0.00%
010-30-450-51165	O/S Grass Treatments	60,000	69,074	60,000	10,668	60,000	60,000	60,000	60,000	-	0.00%
010-30-450-51240	Prof Service	16,000	15,110	15,500	-	15,500	15,500	15,500	15,500	-	0.00%
010-30-450-51275	Repairs Machinery And Equipment	42,000	40,558	42,500	25,759	42,500	42,500	42,500	42,500	-	0.00%
010-30-450-51295	Repairs Parks And Trails	8,000	11,456	7,500	4,289	7,500	7,500	7,500	7,500	-	0.00%
010-30-450-51315	Training	2,500	1,522	2,500	588	2,000	2,000	2,000	2,000	(500)	-20.00%
010-30-450-51320	Travel	2,500	586	2,500	-	1,400	1,400	1,400	1,400	(1,100)	-44.00%
010-30-450-51510	Voice / Data	5,177	4,109	5,280	1,303	5,300	5,300	5,300	5,300	20	0.38%
010-30-450-51610	Fuel Oil / Propane	8,812	5,878	10,510	3,194	11,560	11,560	11,560	11,560	1,050	9.99%
010-30-450-51615	Gasoline/Oil	31,200	32,420	39,100	17,083	38,000	38,000	38,000	38,000	(1,100)	-2.81%
010-30-450-51620	Supplies Auto Truck	3,000	2,435	3,000	32	3,000	3,000	3,000	3,000	-	0.00%
010-30-450-51625	Supplies Building / Grounds	55,300	70,040	55,300	14,396	60,000	60,000	60,000	60,000	4,700	8.50%
010-30-450-51660	Supplies - General	9,500	10,375	9,500	4,383	9,500	9,500	9,500	9,500	-	0.00%
010-30-450-51800	Electricity	32,000	17,180	29,054	11,448	27,000	27,000	27,000	27,000	(2,054)	-7.07%
010-30-450-51820	Water	2,600	8,231	2,730	2,204	2,730	2,730	2,730	2,730	-	0.00%
010-30-450-51905	Property Cleaning	-	-	-	-	2,000	2,000	2,000	2,000	2,000	
010-30-450-51915	Property Repair / Maintenance	3,000	4,116	3,000	2,720	4,500	4,500	4,500	4,500	1,500	50.00%
010-30-450-52200	State Permits	3,000	1,885	2,500	-	2,500	2,500	2,500	2,500	-	0.00%
010-30-450-52550	Program Meeting Expense	-	-	-	-	1,200	1,200	1,200	1,200	1,200	
Total Expenditures		1,210,169	1,242,401	1,254,686	540,235	1,251,331	1,251,331	1,251,331	1,251,331	(3,355)	-0.27%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	13	13	13	13	13	13	13
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

(\$3,530) Decrease in Salaries F/T due to two employees leaving and hiring at a lower salary

\$4,700 Increase in Supplies Building/Grounds based on historical actual spending and increases related to supplies.

\$1,500 Increase in Property Repair/Maintenance based on FY12 actual

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	65,918	79,342	79,163
Medical & Dental Insurance	287,469	293,059	321,048
Workers Compensation	37,865	43,292	47,067
401a Employer Share	-	-	4,437
Total	391,251	415,692	451,715

Status of Prior Year Goals

- Develop 10 Year Master Plan - No Progress, difficult to imposible with special interest groups
- Continue to maintain at high standard - With being down two employees and most of the year having 1/3 of the Parks staff out we have done very well.

Goals for Budget Year

- Develop comprehensive equipment replacement plan
- Continue to maintain all Properties to stay in the best conditions in the state.

Public Works - Parks

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
<i>Non-Bargaining</i>												
Director of Parks & Grounds	N	4	\$ 109,977	4	\$ 102,931	\$ 107,985	\$ 107,295	\$ 109,977	\$ 109,977	\$ 109,977	\$ 109,977	\$ 109,977
Fields Supervisor												
Total Non-Bargaining			<u>109,977</u>		<u>102,931</u>	<u>107,985</u>	<u>107,295</u>	<u>109,977</u>	<u>109,977</u>	<u>109,977</u>	<u>109,977</u>	<u>109,977</u>
<i>Bargaining Unit</i>												
Field Technician	CCH	5	71,323	5	63,935	63,935	69,664	71,590	71,598	71,598	71,598	71,598
Mechanic Technician	MT	5	63,710	5	55,457	57,587	62,391	63,949	63,956	63,956	63,956	63,956
Irrigation Tech & Crew Leader					119,642	119,642						
Park Crew Leader	EOIII	5	63,710	5			62,391	63,949	63,956	63,956	63,956	63,956
Irrigation Technician		5	63,710	5			62,391	63,949	63,956	63,956	63,956	63,956
Groundsman					436,311	441,907						
Groundsman III	GRIII	5	60,674	5			59,407	60,910	60,907	60,907	60,907	60,907
Groundsman III	GRIII	5	60,674	5			59,407	60,910	60,907	60,907	60,907	60,907
Groundsman III	GRIII	5	60,674	5			59,407	60,910	60,907	60,907	60,907	60,907
Groundsman III	GRIII	5	60,674	5			59,407	60,910	60,907	60,907	60,907	60,907
Groundsman III	GRIII	5	60,674	5			59,407	60,910	60,907	60,907	60,907	60,907
Groundsman III	GRIII	5	60,674	5			55,945	60,910	60,907	60,907	60,907	60,907
Groundsman II	GRII		VACANT				55,945	60,910	55,457	55,457	55,457	55,457
Groundsman II	GRII		VACANT				51,959	53,270	55,457	55,457	55,457	55,457
Laborer	LAB											
Total Bargaining Unit			<u>626,497</u>		<u>675,345</u>	<u>683,071</u>	<u>717,722</u>	<u>743,077</u>	<u>739,822</u>	<u>739,822</u>	<u>739,822</u>	<u>739,822</u>
Full Time Salaries			<u>736,474</u>		<u>778,276</u>	<u>791,056</u>	<u>825,017</u>	<u>853,054</u>	<u>849,799</u>	<u>849,799</u>	<u>849,799</u>	<u>849,799</u>
Salary Adjustment Non-Bargaining			-		-	-	-	-	-	-	-	-
Salary Adjustment Bargaining Unit			-		(14,977)	-	-	-	-	-	-	-
Total Full Time			<u>736,474</u>		<u>763,299</u>	<u>791,056</u>	<u>825,017</u>	<u>853,054</u>	<u>849,799</u>	<u>849,799</u>	<u>849,799</u>	<u>849,799</u>
Part Time												
Part Time - Laborer			-		-	-	-	-	-	-	-	-
Total Part Time			-		-	-	-	-	-	-	-	-
Miscellaneous Pay												
Overtime			81,383		73,500	76,128	79,398	81,383	83,825	83,825	83,825	83,825
Total Miscellaneous Pay			<u>81,383</u>		<u>73,500</u>	<u>76,128</u>	<u>79,398</u>	<u>81,383</u>	<u>83,825</u>	<u>83,825</u>	<u>83,825</u>	<u>83,825</u>
Allocation of Overtime to Railroad			(8,508)		(7,350)	(7,718)	(8,103)	(8,508)	(8,383)	(8,383)	(8,383)	(8,383)
Total Salary			<u>809,349</u>		<u>829,449</u>	<u>859,466</u>	<u>896,312</u>	<u>925,929</u>	<u>925,242</u>	<u>925,242</u>	<u>925,242</u>	<u>925,242</u>
						3.62%	4.29%	3.30%	-0.07%	-0.07%	-0.07%	-0.07%

Notes:

(1) Moved from Groundsman II to Groundsman III in FY2012.

Department: Public Works-Nature Center

Mission To Maintain and Repair those Buildings which are the Town's Responsibility in a Safe and Energy-Efficient Manner

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-30-470-51610	Fuel Oil / Propane	37,700	32,111	42,775	12,100	48,000	48,000	48,000	48,000	5,225	12.22%
010-30-470-51800	Electricity	43,000	37,628	39,042	16,014	36,000	36,000	32,000	32,000	(7,042)	-18.04%
010-30-470-51820	Water	5,000	3,312	5,250	930	4,000	4,000	4,000	4,000	(1,250)	-23.81%
	Nature Center										
010-30-470-51926	Maintenance	17,500	27,831	17,500	9,689	17,500	17,500	17,500	17,500	-	0.00%
Total Expenditures		103,200	100,882	104,567	38,732	105,500	105,500	101,500	101,500	(3,067)	-2.93%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$933 Change in utility budgets are due to usage and FY14 rates.

Status of Prior Year Goals

- Two roofs have been replaced as per the Savin report

Department: Public Works-Utilities

Mission To Provide for Effective Street Lighting and Fire Hydrant Service

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-30-480-51810	Town Util Street Lights	101,250	114,068	91,929	32,001	110,000	110,000	110,000	110,000	18,071	19.66%
010-30-480-51815	Town Util Hydrant Service	270,000	288,803	283,500	147,124	288,803	288,803	288,803	288,803	5,303	1.87%
Total Expenditures		371,250	402,871	375,429	179,125	398,803	398,803	398,803	398,803	23,374	6.23%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$18,071 Based on actual and new rate

\$5,303 Increase in Town Util Hydrant Service based on usage and rate

Status of Prior Year Goals

- Obtained better rates for electricity
- Held meetings with Aquarion to improve fire flows, some progress with Oenoke Ridge

Goals for Budget Year

- Meet with utility companies to discuss billings
- Continue to meet with Aquarion to improve fire flows - Oenoke Ridge, West Road, and Sunset Hill Road.

Department: Public Works-Tree Service

Mission "Creating Environments for Life by Enhancing the Beauty and Value of Nature" - Pauley Tree Care

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-30-490-51010	Salaries P/T	6,000	6,231	24,000	9,884	24,000	24,000	24,000	24,000	-	0.00%
010-30-490-51140	O/S Bulky Waste Disposal	40,000	-	-	-	-	-	-	-	-	-
010-30-490-51155	O/S Contractors	-	658	-	451	-	-	-	-	-	-
010-30-490-51215	O/S Tree Service Highway	260,000	317,523	260,000	107,690	260,000	260,000	260,000	260,000	-	0.00%
010-30-490-51220	O/S Tree Service Parks	70,000	35,113	70,000	3,700	70,000	70,000	70,000	70,000	-	0.00%
010-30-490-51222	O/S Tree Maintenance	65,000	35,206	65,000	7,605	65,000	65,000	65,000	65,000	-	0.00%
010-30-490-51240	Prof Service	-	70	-	-	-	-	-	-	-	-
010-30-490-51315	Training	-	-	-	-	-	-	10,000	10,000	10,000	-
010-30-490-51320	Travel	1,000	-	1,000	151	1,000	1,000	1,000	1,000	-	0.00%
010-30-490-51510	Voice / Data	500	387	500	129	500	500	500	500	-	0.00%
010-30-490-51660	Supplies - General	5,000	2,451	5,000	846	15,000	15,000	5,000	5,000	-	0.00%
Total Expenditures		447,500	397,638	425,500	130,456	435,500	435,500	435,500	435,500	10,000	2.35%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	1	1	1	1	1	1

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	477	1,836	1,836
Medical & Dental Insurance	-	-	-
Workers Compensation	226	958	1,053
401a Employer Share	-	-	-
Total	703	2,794	2,889

Recreation

Department: Recreation-Administration/Programs

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-500-41600	Wavney Custodial Fees	5,000	4,700	5,000	1,588	5,000	5,000	5,000	5,000	-	0.00%
010-40-500-41605	Rental Of Property	260,000	230,719	265,000	73,508	265,000	245,585	245,585	245,585	(19,415)	-7.33%
010-40-500-41735	Park And Recreation Fees	225,000	243,218	230,000	37,072	230,000	230,000	230,000	230,000	-	0.00%
010-40-500-42601	Other Classes & Programs Offset	-	-	295,000	236,875	308,500	308,500	340,500	340,500	45,500	15.42%
Total Revenue		490,000	478,636	795,000	349,043	808,500	789,086	821,085	821,085	26,085	3.28%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-500-51005	Salaries F/T	292,778	298,531	307,602	147,863	372,359	372,359	312,421	312,421	4,819	1.57%
010-40-500-51010	Salaries P/T	107,000	142,572	121,800	78,497	112,250	112,250	137,250	137,250	15,450	12.68%
010-40-500-51015	Salaries O/T	3,000	3,197	3,250	4,360	3,350	3,350	3,350	3,350	100	3.08%
010-40-500-51110	Office Equip Lease/Rental	3,400	3,892	4,400	340	4,400	4,400	4,400	4,400	-	0.00%
010-40-500-51115	Dues And Subscriptions	1,200	686	1,200	270	1,000	1,000	1,000	1,000	(200)	-16.67%
010-40-500-51117	Background/Security Checks	3,000	1,240	2,250	80	2,250	2,250	2,250	2,250	-	0.00%
010-40-500-51130	Software	6,600	7,910	6,750	5,184	8,250	8,250	8,250	8,250	1,500	22.22%
010-40-500-51150	O/S Contract Service	2,175	1,225	2,175	410	2,175	2,175	2,175	2,175	-	0.00%
010-40-500-51244	Banking and Transaction Fees		13,145	-	-	13,700	13,700	13,700	13,700	13,700	
010-40-500-51275	Repairs Machinery And Equipment	4,000	4,048	4,000	401	4,000	4,000	4,000	4,000	-	0.00%
010-40-500-51280	Repairs Mobile Equipment	300	75	300	98	300	300	300	300	-	0.00%
010-40-500-51295	Repairs Parks And Trails	3,000	1,519	3,000	-	3,000	3,000	3,000	3,000	-	0.00%
010-40-500-51320	Travel	475	124	475	33	350	350	350	350	(125)	-26.32%
010-40-500-51500	Advertising	6,500	6,119	6,600	408	6,600	6,600	6,600	6,600	-	0.00%
010-40-500-51505	Postage	3,000	1,860	3,000	-	2,750	2,750	2,750	2,750	(250)	-8.33%
010-40-500-51510	Voice / Data	5,500	4,953	5,000	1,730	5,250	5,250	5,250	5,250	250	5.00%
010-40-500-51520	Credit Card Fees	-	309	550	-	-	-	-	-	(550)	
010-40-500-51615	Gasoline/Oil	3,000	2,803	3,000	1,235	3,250	3,250	3,250	3,250	250	8.33%
010-40-500-51620	Supplies Auto Truck	350	30	350	-	350	350	350	350	-	0.00%
010-40-500-51825	Supplies Building / Grounds	4,000	7,285	4,000	-	4,000	4,000	4,000	4,000	-	0.00%
010-40-500-51635	Supplies Program Inc. Sporting Good	19,500	14,779	19,500	3,715	19,000	19,000	19,000	19,000	(500)	-2.56%
010-40-500-51855	Supplies Office	7,000	5,424	7,000	1,641	7,000	7,000	7,000	7,000	-	0.00%
010-40-500-51860	Supplies - General	11,000	7,352	11,000	1,568	11,000	11,000	11,000	11,000	-	0.00%
010-40-500-51710	Equip Furniture	350	249	350	-	350	350	350	350	-	0.00%
010-40-500-51730	Uniforms & Equipment	16,250	14,688	16,250	626	16,250	16,250	16,250	16,250	-	0.00%
010-40-500-51905	Property Cleaning	4,000	2,930	4,000	140	4,000	4,000	4,000	4,000	-	0.00%
010-40-500-51915	Property Repair / Maintenance	4,000	300	3,500	-	3,500	3,500	3,500	3,500	-	0.00%
010-40-500-52505	Prog Camp Buses	6,000	5,460	6,000	4,830	6,000	6,000	6,000	6,000	-	0.00%
010-40-500-52510	Prog Soccer	11,500	2,157	11,500	1,230	8,000	8,000	8,000	8,000	(3,500)	-30.43%
010-40-500-52520	Prog Open Gym	2,500	-	2,000	-	2,000	2,000	2,000	2,000	-	0.00%
010-40-500-52530	Prog Girls Field Hockey	2,500	512	2,500	-	-	-	-	-	(2,500)	-100.00%
010-40-500-52535	Prog HS Athletics	1,000	-	1,000	-	-	-	-	-	(1,000)	-100.00%
010-40-500-52540	Prog Jr HS Athletics	5,000	-	4,500	-	750	750	750	750	(3,750)	-83.33%
010-40-500-52565	Prog Mens Softball	8,250	3,867	8,250	-	8,250	8,250	8,250	8,250	-	0.00%
010-40-500-52580	Prog Spring/Summer Clinics	6,000	2,349	5,000	2,225	2,500	2,500	2,500	2,500	(2,500)	-50.00%

Account #	Description	Budget	Unaudited	Adopted	6 Month	Department	Selectmen	Bd of Finance	Adopted	\$ '14 Budget	% 2014
		2012	Actual	Budget	Actual	Request	Recommended	Recommended			
			2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-40-500-52585	Prog Summer Baseball	1,750	162	1,750	262	750	750	750	750	(1,000)	-57.14%
010-40-500-52600	Other Classes & Programs	-	210,754	255,000	134,220	268,500	268,500	268,500	268,500	13,500	5.29%
010-40-500-52601	Other Classes & Programs Offset	-	(336,389)	-	-	-	-	-	-	-	-
Total Expenditures		555,878	436,114	838,802	391,368	907,434	907,434	872,496	872,496	33,694	4.02%

Authorized Positions	Adopted	Adopted	Adopted	Requested	Selectmen	Bd of Finance	Adopted
	FY 2011	FY 2012	FY 2013	FY 2014	FY2014	FY2014	FY2014
Full-time	4	4	4	5	5	4	4
Part-time	35	35	36	35	35	35	35

Budget Variances for Department Requests

\$64,757 Increase in Salaries F/T due to funding of Recreation Supervisor position and step increase for 2 employees.

(\$9,550) Decrease in Salaries P/T due to funding of Recreation Supervisor as a full-time position.

A Banking and Transaction Fees expenditure line is established to record the costs incurred by the Town when credit card payment is accepted. Previously, the fees were reduced from the revenue lines.
 \$13,150 The FY14 budget is based on the FY12 actual.

Benefits Allocation

	FY2012	Budget	Budget
		FY2013	FY2014
Social Security	35,814	33,098	37,329
Medical & Dental Insurance	88,452	90,172	123,480
Workers Compensation	15,470	16,571	20,558
401a Employer Share	-	-	2,398
Total	139,735	139,840	183,764

Status of Prior Year Goals

- The Recreation Department completed its first year of full operation of the Before and After School Programs at the 3 Elementary Schools. In the fall of 2012 Flag Football was operated as a recreation program again. We continued to evaluate all of our program offering to residents.

Goals for Budget Year

- We plan on continuing to offer our residents a wide variety of activities as well as looking to offer some new activities in FY14

Recreation - Administration and Program

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Recreation Director	S	3	\$ 107,366	4	\$ 96,692	\$ 98,600	\$ 102,616	\$ 107,366	\$ 110,051	\$ 110,051	\$ 110,051	\$ 110,051
Asst. Recreation Director	M	3	85,391	4	73,122	76,439	79,541	85,391	87,525	87,525	87,525	87,525
Recreation Supervisor	H		-	4	-	-	-	-	59,938	59,938	-	-
Office Manager	H	4	59,785	4	50,613	51,601	56,904	59,785	59,785	59,785	59,785	59,785
Administrative Asst. II	E	4	55,060	4	54,588	55,662	53,717	55,060	55,060	55,060	55,060	55,060
Total Full Time			<u>307,602</u>		<u>275,015</u>	<u>282,302</u>	<u>292,778</u>	<u>307,602</u>	<u>372,359</u>	<u>372,359</u>	<u>312,421</u>	<u>312,421</u>
Part Time												
Office Clerk	N.C.		17,005		16,370	16,700	17,000	17,005	5,500	5,500	30,500	30,500
Tennis Court Attendant	N.C.		25,500		23,840	24,300	25,000	25,500	26,000	26,000	26,000	26,000
Day Camp Director (4)	N.C.		15,800		14,820	15,100	15,500	15,800	16,100	16,100	16,100	16,100
Day Camp Specialist (7)	N.C.		16,800		15,860	16,155	16,500	16,800	17,100	17,100	17,100	17,100
Camp Counselor (14)	N.C.		24,600		23,400	23,860	24,115	24,600	25,100	25,100	25,100	25,100
Activity Aide (3)	N.C.		17,870		4,680	4,775	4,775	17,870	18,100	18,100	18,100	18,100
Security and Patrol	N.C.		4,225		4,030	4,110	4,110	4,225	4,350	4,350	4,350	4,350
Total Part Time			<u>121,800</u>		<u>103,000</u>	<u>105,000</u>	<u>107,000</u>	<u>121,800</u>	<u>112,250</u>	<u>112,250</u>	<u>137,250</u>	<u>137,250</u>
Miscellaneous Pay												
Overtime			3,250		5,750	5,750	3,000	3,250	3,350	3,350	3,350	3,350
Total Miscellaneous Pay			<u>3,250</u>		<u>5,750</u>	<u>5,750</u>	<u>3,000</u>	<u>3,250</u>	<u>3,350</u>	<u>3,350</u>	<u>3,350</u>	<u>3,350</u>
Total Salary			<u>432,652</u>		<u>383,765</u>	<u>393,052</u>	<u>402,778</u>	<u>432,652</u>	<u>487,959</u>	<u>487,959</u>	<u>453,021</u>	<u>453,021</u>
						2.42%		2.47%	12.78%	12.78%	4.71%	4.71%

Department: Recreation-Waveny

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited	Adopted	6 Month	Department	Selectmen	Bd of Finance	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	Request	Recommended	Recommended	2014	Incr(Dcr)	Over 2013
010-40-510-51005	Salaries F/T	51,861	50,507	54,486	26,248	54,486	54,486	54,486	54,486	-	0.00%
010-40-510-51010	Salaries P/T	8,000	9,876	8,250	4,237	9,500	9,500	9,500	9,500	1,250	15.15%
010-40-510-51015	Salaries O/T	22,000	25,257	22,250	15,121	26,000	26,000	26,000	26,000	3,750	16.85%
010-40-510-51150	O/S Contract Service	21,500	6,558	14,000	638	12,500	12,500	12,500	12,500	(1,500)	-10.71%
010-40-510-51295	Repairs Parks And Trails	1,500	1,500	1,500	-	1,500	1,500	1,500	1,500	-	0.00%
010-40-510-51500	Advertising	750	-	750	-	750	750	750	750	-	0.00%
010-40-510-51505	Postage	450	-	450	-	450	450	450	450	-	0.00%
010-40-510-51510	Voice / Data	350	321	375	92	375	375	375	375	-	0.00%
010-40-510-51655	Supplies Office	400	(91)	400	-	400	400	400	400	-	0.00%
010-40-510-51660	Supplies - General	10,500	10,329	10,500	3,841	11,000	11,000	11,000	11,000	500	4.76%
010-40-510-51705	Equip China / Silverware	750	717	750	664	750	750	750	750	-	0.00%
010-40-510-51710	Equip Furniture	2,000	1,934	2,000	-	2,000	2,000	2,000	2,000	-	0.00%
010-40-510-51925	Major Maintenance Reserve	19,000	19,000	19,000	-	19,000	19,000	19,000	19,000	-	0.00%
Total Expenditures		139,061	125,908	134,711	50,841	138,711	138,711	138,711	138,711	4,000	2.97%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	1	1	1	1	1	1	1
Part-time	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$1,250 Increase in Salaries P/T due to an increase from 10 to 15 hours per week.

\$3,750 Increase in Salaries O/T due to increase in number of activities at the house over the last 2 years

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	6,176	6,501	6,884
Medical & Dental Insurance	22,113	22,543	24,696
Workers Compensation	4,387	4,818	5,596
401a Employer Share	-	-	-
Total	32,676	33,863	37,176

Goals for Budget Year

• Continue to market and provide a facility for community meetings and events as well as a rental facility for social events.

Recreation - Waveny

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Resident Custodian	F	4	\$ 54,486	4	\$ 48,374	\$ 49,322	\$ 51,861	\$ 54,486	\$ 54,486	\$ 54,486	\$ 54,486	\$ 54,486
Custodian			-		-	-	-	-	-	-	-	-
Total Full Time			<u>54,486</u>		<u>48,374</u>	<u>49,322</u>	<u>51,861</u>	<u>54,486</u>	<u>54,486</u>	<u>54,486</u>	<u>54,486</u>	<u>54,486</u>
Part Time												
Part time			8,250		-	8,000	8,000	8,250	9,500	9,500	9,500	9,500
Total Part Time			<u>8,250</u>		<u>-</u>	<u>8,000</u>	<u>8,000</u>	<u>8,250</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
Miscellaneous Pay												
Overtime			22,250		27,500	24,500	22,000	22,250	26,000	26,000	26,000	26,000
Total Miscellaneous Pay			<u>22,250</u>		<u>27,500</u>	<u>24,500</u>	<u>22,000</u>	<u>22,250</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>
Total Salary			<u>84,986</u>		<u>75,874</u>	<u>81,822</u>	<u>81,861</u>	<u>84,986</u>	<u>89,986</u>	<u>89,986</u>	<u>89,986</u>	<u>89,986</u>
						7.84%	0.05%	3.82%	5.88%	5.88%	5.88%	5.88%

Department: Recreation-Paddle Tennis

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-520-41640	Paddle Tennis Fees	40,000	38,146	38,500	33,415	38,500	38,500	38,500	38,500	-	0.00%
Total Revenue		40,000	38,146	38,500	33,415	38,500	38,500	38,500	38,500	-	0.00%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-520-51010	Salaries P/T	18,350	17,219	18,700	2,856	18,700	18,700	18,700	18,700	-	0.00%
010-40-520-51265	Repairs Courts	6,900	1,986	6,900	1,290	6,900	6,900	6,900	6,900	-	0.00%
010-40-520-51510	Voice / Data	700	765	750	385	800	800	800	800	50	6.67%
010-40-520-51655	Supplies Office	250	-	250	-	250	250	250	250	-	0.00%
010-40-520-51660	Supplies - General	1,250	785	1,250	465	1,250	1,250	1,250	1,250	-	0.00%
010-40-520-51720	Equip Heaters / Snowblowers	850	-	850	-	850	850	850	850	-	0.00%
Total Expenditures		28,300	20,755	28,700	4,996	28,750	28,750	28,750	28,750	50	0.17%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	5	5	5	5	5	5	5

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	1,317	1,431	1,431
Medical & Dental Insurance	-	-	-
Workers Compensation	528	630	693
401a Employer Share	-	-	-
Total	1,845	2,061	2,124

Status of Prior Year Goals

- Paddle Tennis continued to offer residents a great facility for an outdoor winter activity

Recreation - Paddle Tennis

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
<u>Part Time</u>												
Court Attendants	N.C.		\$ 18,700		\$ 17,500	\$ 18,000	\$ 18,350	\$ 18,700	\$ 18,700	\$ 18,700	\$ 18,700	\$ 18,700
Total Part Time			<u>18,700</u>		<u>17,500</u>	<u>18,000</u>	<u>18,350</u>	<u>18,700</u>	<u>18,700</u>	<u>18,700</u>	<u>18,700</u>	<u>18,700</u>
Total Salary			<u>18,700</u>		<u>17,500</u>	<u>18,000</u>	<u>18,350</u>	<u>18,700</u>	<u>18,700</u>	<u>18,700</u>	<u>18,700</u>	<u>18,700</u>
					20.69%	2.86%	1.94%	1.91%	0.00%	0.00%	0.00%	0.00%

Department: Recreation-Park Buildings

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-530-51010	Salaries P/T	3,500	-	3,500	-	4,000	4,000	4,000	4,000	500	14.29%
010-40-530-51110	Office Equip Lease/Rental	2,250	2,158	2,000	984	-	-	-	-	(2,000)	-100.00%
010-40-530-51150	O/S Contract Service	25,700	19,652	11,700	3,285	11,900	11,900	11,900	11,900	200	1.71%
010-40-530-51210	O/S Refuse Service	14,000	9,546	14,000	5,998	11,000	11,000	11,000	11,000	(3,000)	-21.43%
	Repairs Machinery And Equipment	9,250	3,793	9,500	2,799	9,500	9,500	9,500	9,500	-	0.00%
010-40-530-51510	Voice / Data	750	-	1,700	78	1,700	1,700	1,700	1,700	-	0.00%
010-40-530-51610	Fuel Oil / Propane	81,700	73,559	98,150	33,684	98,150	98,150	93,150	93,150	(5,000)	-5.09%
010-40-530-51660	Supplies - General	6,900	4,880	7,250	2,136	7,250	7,250	7,250	7,250	-	0.00%
010-40-530-51800	Electricity	106,000	106,298	95,334	52,335	95,500	95,500	82,000	82,000	(13,334)	-13.99%
010-40-530-51820	Water	7,800	6,346	8,900	4,543	8,900	8,900	8,900	8,900	-	0.00%
010-40-530-51905	Property Cleaning	27,500	26,220	48,350	11,661	25,000	25,000	25,000	25,000	(23,350)	-48.29%
010-40-530-51915	Property Repair / Maintenance	62,000	62,130	62,000	18,682	55,000	55,000	55,000	55,000	(7,000)	-11.29%
Total Expenditures		346,350	314,582	362,384	136,185	327,900	327,900	309,400	309,400	(62,984)	-14.62%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	-	-	-	-	-	-	-
Part-time	1	1	1	1	1	1	1

Budget Variances for Department Requests

\$500 Increase in Salaries P/T to open and close Lapham for Town Meetings moved from Town Hall

(\$2,000) Decrease in Office Equip Lease/Rental due to reallocation of expense to Lapham Center for lease of a copier.

(\$23,350) Decrease in Property Cleaning based on new cleaning contract plus minor additional cleaning services.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	-	268	306
Medical & Dental Insurance	-	-	-
Workers Compensation	-	-	-
401a Employer Share	-	-	-
Total	-	268	306

Status of Prior Year Goals

- Provided facilities for Town Residents in various Town Parks

Goals for Budget Year

- Work on maintaining 8 facilities in various Town Parks

Recreation - Park Buildings

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
<u>Part Time</u>												
Custodian	N.C.		\$ 3,500		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Total Part Time			<u>3,500</u>		<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total Salary			<u>3,500</u>		<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
						0.00%	0.00%	0.00%	14.29%	14.29%	14.29%	14.29%

Department: Recreation-Civic Activities

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-540-51210	O/S Refuse Service	7,000	9,338	7,000	6,210	10,000	10,000	10,000	10,000	3,000	42.86%
010-40-540-51660	Supplies - General	1,700	1,933	1,750	68	1,750	1,750	1,750	1,750	-	0.00%
010-40-540-52515	Prog Band Concert	8,750	8,994	9,250	7,703	9,500	9,500	9,500	9,500	250	2.70%
010-40-540-52545	Prog Light Sound	750	497	750	-	750	750	750	750	-	0.00%
010-40-540-52555	Prog Memorial Day	2,500	2,000	2,500	-	2,500	2,500	2,500	2,500	-	0.00%
Total Expenditures		20,700	22,761	21,250	13,981	24,500	24,500	24,500	24,500	3,250	15.29%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$3,000 Increase in O/S Refuse Service due to reallocation of portable sanitation costs from the Park Buildings Department

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	-	-	-
Medical & Dental Insurance	-	-	-
Workers Compensation	-	-	-
401a Employer Share	-	-	-
Total	-	-	-

Goals for Budget Year

• Continue to provide a selection of passive recreation activities for the community. The most significant events are the Family Fourth, Memorial Day Parade and Summer Concerts.

Department: Recreation-Lapham Community Center

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-550-41710	Senior Citizens Program	90,000	108,234	90,000	66,517	98,000	98,000	108,000	108,000	18,000	20.00%
010-40-550-41745	Senior Program Lunches	3,500	3,464	3,500	734	3,500	3,500	3,500	3,500	-	0.00%
Total Revenue		93,500	111,698	93,500	67,251	101,500	101,500	111,500	111,500	18,000	19.25%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-550-51005	Salaries F/T	138,566	139,905	143,994	68,150	144,150	144,150	144,150	144,150	156	0.11%
010-40-550-51010	Salaries P/T	-	247	-	-	-	-	-	-	-	-
010-40-550-51015	Salaries O/T	1,200	2,018	1,250	875	2,000	2,000	2,000	2,000	750	60.00%
010-40-550-51110	Office Equip Lease/Rental	-	-	-	-	2,250	2,250	2,250	2,250	2,250	-
010-40-550-51115	Dues And Subscriptions	275	145	275	-	200	200	200	200	(75)	-27.27%
010-40-550-51244	Banking and Transaction Fees	-	804	-	-	1,200	1,200	1,200	1,200	1,200	-
010-40-550-51505	Postage	1,500	762	1,500	673	1,200	1,200	1,200	1,200	(300)	-20.00%
010-40-550-51510	Voice / Data	2,300	2,503	2,300	642	2,500	2,500	2,500	2,500	200	-
010-40-550-51520	Credit Card Fees	-	200	400	-	-	-	-	-	(400)	-100.00%
010-40-550-51605	Food	12,000	11,800	11,000	2,175	11,500	11,500	11,500	11,500	500	4.55%
010-40-550-51635	Supplies Program Inc.	1,900	186	1,900	185	1,400	1,400	1,400	1,400	(500)	-26.32%
010-40-550-51655	Supplies Office	11,000	7,884	11,000	5,571	11,000	11,000	11,000	11,000	-	0.00%
010-40-550-51660	Supplies - General	1,650	657	1,500	28	1,250	1,250	1,250	1,250	(250)	-16.67%
010-40-550-52550	Prog Meeting Expense	84,000	83,320	80,000	41,299	88,000	88,000	88,000	88,000	8,000	10.00%
Total Expenditures		254,391	250,430	255,119	120,697	266,650	266,650	266,650	266,650	11,531	4.52%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	2	2	2	2	2	2	2
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$2,250 Increase in Office Equip Lease/Rental due to reallocation of copier costs from Park Buildings department.

A Banking and Transaction Fees expenditure line is established to record the costs incurred by the Town when credit card payment is accepted. Previously, the fees were reduced from the \$1,200 revenue lines. The FY14 budget is based on the FY12 actual.

\$8,000 Increase in Program Meeting Expense is offset by revenues from program registrations.

Benefits Allocation

	<u>FY2012</u>	<u>Budget FY2013</u>	<u>Budget FY2014</u>
Social Security	9,661	11,111	11,180
Medical & Dental Insurance	44,226	45,086	49,392
Workers Compensation	918	1,031	1,141
401a Employer Share	-	-	-
Total	54,804	57,228	61,714

Status of Prior Year Goals

- Feedback from members of the Community that participate in programs and activities held at the Lapam Center continue the positive reinforcement of the value of the programs to the Adult Community.
-

Goals for Budget Year

- Evaluate the usage of volunteers and possible need for part-time staff in the future.
 - Continue to provide the Adult community with a wide variety of active and passive programs that stimulate them both physically and mentally.
-

Recreation - Lapham Community Center

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Senior Service Director	L	4	\$ 84,365	4	\$ 73,123	\$ 76,439	\$ 79,541	\$ 84,365	\$ 84,365	\$ 84,365	\$ 84,365	\$ 84,365
Program Director	H	4	59,785	4	57,286	58,410	59,025	59,785	59,785	59,785	59,785	59,785
Total Full Time			<u>144,150</u>		<u>130,409</u>	<u>134,849</u>	<u>138,566</u>	<u>144,150</u>	<u>144,150</u>	<u>144,150</u>	<u>144,150</u>	<u>144,150</u>
Part Time												
Activities Assistant			-		-	-	-	-	-	-	-	-
Total Part Time			<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Miscellaneous Pay												
Overtime			1,250		1,200	1,200	1,200	1,250	2,000	2,000	2,000	2,000
Total Miscellaneous Pay			<u>1,250</u>		<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,250</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total Salary			<u>145,400</u>		<u>131,609</u>	<u>136,049</u>	<u>139,766</u>	<u>145,400</u>	<u>146,150</u>	<u>146,150</u>	<u>146,150</u>	<u>146,150</u>
						3.37%	2.73%	4.03%	0.52%	0.52%	0.52%	0.52%

Department: Recreation-Special Persons

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-560-51010	Salaries P/T	14,900	11,186	12,500	1,291	12,500	12,500	12,500	12,500	-	0.00%
010-40-560-52550	Prog Meeting Expense	2,750	1,423	2,400	-	2,400	2,400	2,400	2,400	-	0.00%
Total Expenditures		17,650	12,608	14,900	1,291	14,900	14,900	14,900	14,900	-	0.00%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	7	7	7	7	7	7	7

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	797	956	956
Medical & Dental Insurance	-	-	-
Workers Compensation	406	499	549
401a Employer Share	-	-	-
Total	1,203	1,455	1,505

Recreation - Special Persons

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Part Time												
Program Specialist	N.C.		\$ 12,500		\$ 14,900	\$ 14,900	\$ 14,900	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
Total Part Time			<u>12,500</u>		<u>14,900</u>	<u>14,900</u>	<u>14,900</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>
Total Salary			<u>12,500</u>		<u>14,900</u>	<u>14,900</u>	<u>14,900</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>
						0.00%	0.00%	-16.11%	0.00%	0.00%	0.00%	0.00%

Department: Recreation-Kiwanis

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.

Mission

Revenues

This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-40-570-51010	Salaries P/T	58,000	29,676	59,450	30,380	60,000	60,000	60,000	60,000	550	0.93%
010-40-570-51510	Voice / Data	1,400	1,189	1,400	439	1,400	1,400	1,400	1,400	-	0.00%
010-40-570-51610	Fuel Oil/Propane	-	-	-	472	-	-	-	-	-	-
010-40-570-51660	Supplies - General	2,500	673	2,500	913	2,500	2,500	2,500	2,500	-	0.00%
010-40-570-51670	Supplies - Chemicals	7,500	4,746	7,500	3,913	7,500	7,500	7,500	7,500	-	0.00%
010-40-570-51730	Uniforms & Equipment	1,800	353	1,900	-	1,750	1,750	1,750	1,750	(150)	-7.89%
010-40-570-51915	Property Repair / Maintenance	3,000	1,039	3,000	1,144	3,000	3,000	3,000	3,000	-	-
Total Expenditures		74,200	37,676	75,750	37,262	76,150	76,150	76,150	76,150	400	0.53%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	-	-	-	-	-	-	-
Part-time	19	19	19	19	19	19	19

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	2,270	4,548	4,590
Medical & Dental Insurance	-	-	-
Workers Compensation	1,076	2,372	2,633
401a Employer Share	-	-	-
Total	3,347	6,920	7,223

Goals for Budget Year

- Kiwanis Park provides a beach facility that compliments the Waveny Pool. It also provides recreation swim opportunities for the WavenyDay Camp, Day Care Center of New Canaan and YMCA Day Camp programs.

Kiwanis Park

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Part Time												
Aquatic Supervisor	N.C.		\$ 14,350		\$ 12,350	\$ 13,000	\$ 14,000	\$ 14,350	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
Lifeguards	N.C.		38,175		25,000	26,000	26,250	38,175	38,400	38,400	38,400	38,400
Lifeguard Captain	N.C.		-		9,900	11,000	11,000	-	-	-	-	-
Gate Attendant Kiwanis	N.C.		6,925		6,750	6,750	6,750	6,925	7,100	7,100	7,100	7,100
Total Part Time			<u>59,450</u>		<u>54,000</u>	<u>56,750</u>	<u>58,000</u>	<u>59,450</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Total Salary			<u>59,450</u>		<u>54,000</u>	<u>56,750</u>	<u>58,000</u>	<u>59,450</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
						5.09%	2.20%	2.50%	0.93%	0.93%	0.93%	0.93%

Health & Human Services

Department: Human Services Administration

Mission Assist residents in need of critical essentials such as food, shelter, safety, health and provide referrals for support services and counseling. We also administer for the town, state and federal welfare programs.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-50-600-51005	Salaries F/T	359,862	359,029	315,926	157,520	434,165	434,165	383,815	383,815	67,889	21.49%
010-50-600-51010	Salaries P/T	93,750	70,786	123,750	49,736	35,000	35,000	65,000	65,000	(58,750)	-47.47%
010-50-600-51015	Salaries O/T	1,000	1,287	1,000	1,553	1,000	1,000	1,000	1,000	-	0.00%
010-50-600-51115	Dues And Subscriptions	1,000	1,166	1,000	640	1,200	1,200	1,200	1,200	200	20.00%
010-50-600-51320	Travel	1,100	1,673	1,100	88	1,600	1,600	1,600	1,600	500	45.45%
010-50-600-51505	Postage	850	922	800	413	900	900	900	900	100	12.50%
010-50-600-51510	Voice / Data	4,050	3,591	4,050	1,128	4,050	4,050	4,050	4,050	-	0.00%
010-50-600-51655	Supplies Office	2,000	2,211	2,000	1,995	2,000	2,000	2,000	2,000	-	0.00%
010-50-600-52300	General Assistance	22,500	21,917	22,500	5,870	22,000	22,000	22,000	22,000	(500)	-2.22%
010-50-600-52550	Prog Meeting Expense	11,500	8,415	11,000	1,507	10,700	10,700	10,700	10,700	(300)	-2.73%
Total Expenditures		497,612	470,998	483,126	220,430	512,615	512,615	492,265	492,265	9,139	1.89%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	5	5	4	6	6	5	5
Part-time	2	2	3	1	1	2	2

Budget Variances for Department Requests

\$118,239 Increase in Salaries F/T due to request to move Nurse Coordinator and HS Program Assistant from Part-Time to Full-Time beginning 2013-2014

(\$88,750) Decrease in Salaries P/T due to request to move Nurse Coordinator and HS Program Assistant from Part-Time to Full-Time beginning 2013-2014

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	28,145	33,712	35,968
Medical & Dental Insurance	91,452	70,629	126,480
Workers Compensation	4,154	4,671	5,482
401a Employer Share	-	1,040	4,405
Total	123,751	110,052	172,335

Status of Prior Year Goals

- Department goals from last year were met but are also ongoing.

Goals for Budget Year

- Continue to provide ongoing consistent, timely, and courteous service to residents.
- Perform and monitor the Tele-Health Pilot based on wellness and keeping seniors healthy.

Human Services Administration

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Director Health & Human Services	S	3	\$ 107,366	4	\$ 91,355	\$ 96,772	\$ 102,193	\$ 107,366	\$ 110,051	\$ 110,051	\$ 110,051	\$ 110,051
Senior Outreach Worker	I	3	67,076	4	60,146	61,254	63,844	67,076	68,753	68,753	68,753	68,753
Nurse Coordinator (1)	H			4	-	-	-	-	59,785	59,785	59,785	59,785
Coordinator of Youth & Family Services	L	0	76,044	1	64,397	67,626	72,134	76,044	78,150	78,150	78,150	78,150
Youth & Family Specialist	I	2	65,440	3	54,104	56,368	61,919	65,440	67,076	67,076	67,076	67,076
HS Program Assistant (2)	E		-	2	54,556	55,643	57,896	-	50,350	50,350	-	-
Total Full time			<u>315,926</u>		<u>324,558</u>	<u>337,663</u>	<u>357,986</u>	<u>315,926</u>	<u>434,165</u>	<u>434,165</u>	<u>383,815</u>	<u>383,815</u>
Part Time												
HS Program Assistant (2)			30,000		-	-	-	30,000	-	-	30,000	30,000
Senior Caseworker (48 weeks)			35,000		-	35,000	35,700	35,000	35,000	35,000	35,000	35,000
Part-Time Nurse Coordinator (1)			58,750		57,600	57,600	59,925	58,750	-	-	-	-
Part Time Salaries			<u>123,750</u>		<u>57,600</u>	<u>92,600</u>	<u>95,625</u>	<u>123,750</u>	<u>35,000</u>	<u>35,000</u>	<u>65,000</u>	<u>65,000</u>
Miscellaneous Pay												
Overtime			1,000		-	-	1,000	1,000	1,000	1,000	1,000	1,000
Total Miscellaneous Pay			<u>1,000</u>		<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Salary			<u>440,676</u>		<u>382,158</u>	<u>430,263</u>	<u>454,611</u>	<u>440,676</u>	<u>470,165</u>	<u>470,165</u>	<u>449,815</u>	<u>449,815</u>
						12.59%	5.66%	-3.07%	6.69%	6.69%	2.07%	2.07%

Notes:

- (1) Department requested Move Nurse Nurse Coordinator From Part-Time to Full Time beginning 2013-2014
- (2) Department requested Move Human Services Program Assistant from Part-Time to Full-Time beginning in 2013-2014.

Department: Health & Sanitation

Mission Control preventable diseases through education, inspections, monitoring, and to enforce the federal, state, and local codes, laws and regulations for maintaining and promoting public health.

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-250-41205	Refuse & Septic Inspections	3,000	3,675	3,000	-	3,500	3,500	3,500	3,500	500	16.67%
010-10-250-41220	Restaurant Permits	25,000	31,325	25,000	17,625	30,000	30,000	30,000	30,000	5,000	20.00%
010-10-250-41225	Barbers & Salons	4,000	2,375	4,000	1,550	2,500	2,500	2,500	2,500	(1,500)	-37.50%
010-10-250-41323	Well Permits	3,000	4,550	3,000	3,275	3,500	3,500	3,500	3,500	500	16.67%
010-10-250-41345	Lot Testing	8,000	11,000	7,500	7,300	8,000	8,000	8,000	8,000	500	6.67%
010-30-410-41320	Sewer And Water Permits	15,000	13,817	15,000	13,300	12,000	12,000	12,000	12,000	(3,000)	-20.00%
010-10-250-41719	Flu Clinics	-	-	-	-	20,000	20,000	20,000	20,000	20,000	
Total Revenue		58,000	66,742	57,500	43,050	79,500	79,500	79,500	79,500	22,000	38.26%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-250-51005	Salaries F/T	153,669	155,305	214,272	101,102	214,272	214,272	214,272	214,272	-	0.00%
010-10-250-51010	Salaries P/T	76,330	86,701	41,760	25,656	46,000	46,000	46,000	46,000	4,240	10.15%
010-10-250-51015	Salaries O/T	500	5,530	500	977	500	500	500	500	-	0.00%
010-10-250-51115	Dues And Subscriptions	550	281	550	-	500	500	500	500	(50)	-9.09%
010-10-250-51155	O/S Contractors	19,000	6,721	19,000	5,680	20,000	20,000	20,000	20,000	1,000	5.26%
010-10-250-51240	Prof Service	1,000	65	1,000	-	-	-	-	-	(1,000)	-100.00%
010-10-250-51244	Banking and Transaction Fees	-	109	-	-	110	110	110	110	110	
010-10-250-51245	Prof Serv Hlth Dir Retainage	35,000	28,250	35,000	7,688	32,000	32,000	32,000	32,000	(3,000)	-8.57%
010-10-250-51247	Public Health Services	18,000	17,832	18,000	18,215	18,000	18,000	18,000	18,000	-	0.00%

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
010-10-250-51248	Flu Clinics				-	15,000	15,000	15,000	15,000	15,000	
010-10-250-51280	Repairs Mobile Equipment	-	-	-	-	300	300	300	300	300	
010-10-250-51320	Travel	2,100	26	1,500	34	1,350	1,350	1,350	1,350	(150)	-10.00%
010-10-250-51505	Postage	700	750	700	317	700	700	700	700	-	0.00%
010-10-250-51510	Voica / Data	950	440	950	123	900	900	900	900	(50)	-5.26%
010-10-250-51615	Gasoline/Oil	-	-	-	-	400	400	400	400	400	
010-10-250-51655	Supplies Office	1,800	1,370	1,800	650	1,800	1,800	1,800	1,800	-	0.00%
010-10-250-51730	Uniforms & Equipment	-	-	-	-	200	200	200	200	200	
Total Expenditures		309,599	303,380	335,032	160,442	352,032	352,032	352,032	352,032	17,000	5.07%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	3	2	3	3	3	3	3
Part-time	2	2	1	1	1	1	1

Budget Variances for Department Requests

\$20,000/\$15,000 Revenue and Expenditure line items are added for Flu Clinics. Revenue exceeds expenditures but payment of revenues are delayed by Insurance Companies and Medicare.

\$4,240 Increase in Salaries P/T due to increase of hours from 20 to 22/week for Public Health Nurse (\$3,240) and for Flu Clinic administrative assistance (\$1,000).

\$1,000 Increase in O/S Contractors due to combining with Professional Services.

A Banking and Transaction Fees expenditure line is established to record the costs incurred by the Town when credit cards are accepted at the Flu Clinic. Previously, the fees were \$110 reduced from the revenue lines.

(\$3,000) Decrease in Health Director Retainage based on historical actuals.

\$200 A Uniforms & Equipment line item is added for clothing with Health Department/Town insignia.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	19,301	19,625	19,949
Medical & Dental Insura	44,226	67,629	74,088
Workers Compensation	2,602	3,026	3,343
401a Employer Share	-	2,277	2,333
Total	66,129	92,557	99,713

Status of Prior Year Goals

• Met 2 of 3 goals from last year. Outstanding goal remains revision of Town Ordinance to charge a pool inspection fee.

Goals for Budget Year

• The Health Department will strive to continue to provide consistent, timely, and professional services to residents.

Health & Sanitation

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
Health Director			\$ -		\$ 83,671	\$ 87,871	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental Health Sanitarian	L	4	99,008	4	91,014	92,806	96,593	99,008	99,008	99,008	99,008	99,008
Sanitarian	H	2	56,938	3	-	-	-	58,326	58,326	58,326	58,326	58,326
Office Secretary	G	4	56,938	4	51,590	52,588	55,549	56,938	56,938	56,938	56,938	56,938
Total Full Time			<u>212,884</u>		<u>226,274</u>	<u>233,265</u>	<u>152,142</u>	<u>214,272</u>	<u>214,272</u>	<u>214,272</u>	<u>214,272</u>	<u>214,272</u>
Part Time												
Part Time Administrative (2)			-		-	-	-	-	1,000	1,000	1,000	1,000
Part Time Sanitarian			-		15,000	15,000	36,720	-	-	-	-	-
Part Time Public Health Nurse			41,760		14,000	19,000	41,137	41,760	45,000	45,000	45,000	45,000
Total Part Time			<u>41,760</u>		<u>29,000</u>	<u>34,000</u>	<u>77,857</u>	<u>41,760</u>	<u>46,000</u>	<u>46,000</u>	<u>46,000</u>	<u>46,000</u>
Miscellaneous Pay												
Overtime			500		-	-	500	500	500	500	500	500
Total Miscellaneous Pay			<u>500</u>		<u>-</u>	<u>-</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
Total Salary			<u>255,144</u>		<u>255,274</u>	<u>267,265</u>	<u>230,499</u>	<u>256,532</u>	<u>260,772</u>	<u>260,772</u>	<u>260,772</u>	<u>260,772</u>
						4.70%	-13.76%	11.29%	1.65%	1.65%	1.65%	1.65%

Notes:

- (1) Increase of 2 hours per week (20-22) for Part-Time Public Health Nurse beginning in 2013-2014.
- (2) Increase \$1000 for Administrative Assistance for Flu Clinics. Costs will be covered by revenue generated.

Department: Human Services Agencies

Mission The agencies and services listed below provide services to the residents in the community.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-50-630-52307	Chores	7,500	3,879	5,000	1,761	3,000	3,000	3,000	3,000	(2,000)	-40.00%
010-50-630-52310	Getabout	44,000	44,000	48,000	24,000	48,000	48,000	48,000	48,000	-	0.00%
010-50-630-52311	Outback	28,000	28,000	28,000	14,000	20,000	20,000	20,000	20,000	(8,000)	-28.57%
010-50-630-52313	Norwalk Transit District	17,500	13,312	17,500	-	5,000	5,000	5,000	5,000	(12,500)	-71.43%
010-50-630-52321	Kids In Crisis	50,000	50,000	50,000	20,000	50,000	50,000	25,000	25,000	(25,000)	-50.00%
010-50-630-52330	New Canaan Cares	15,000	15,000	15,000	7,500	10,000	10,000	10,000	10,000	(5,000)	-33.33%
010-50-630-52345	Child Guidance Center	5,000	5,000	5,000	2,500	5,000	5,000	5,000	5,000	-	0.00%
010-50-630-52355	Family And Childrens Aid	2,000	2,000	-	-	-	-	-	-	-	-
010-50-630-52375	Domestic Violence Crisis Cntr	5,000	5,000	5,000	2,500	5,000	5,000	5,000	5,000	-	0.00%
010-50-630-52380	Meals On Wheels	5,000	5,000	6,000	3,000	5,000	5,000	5,000	5,000	(1,000)	-16.67%
010-50-630-52381	Smart Prepare	-	-	-	-	3,000	3,000	3,000	3,000	3,000	-
Total Expenditures		179,000	171,190	179,600	75,261	164,000	164,000	129,000	129,000	(60,600)	-28.13%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

- (\$2,000) Decrease in Chores per Commission Recommendation.
- (\$8,000) Decrease in Outback Teen Center per Commission Recommendation.
- (\$12,500) Decrease in Norwalk Transit per Commission Recommendation and changes in guidelines for ridership.
- (\$5,000) Decrease in New Canaan Cares per Commission Recommendation
- (\$1,000) Decrease in Meals on Wheels per their request and per Commission Recommendation.
- \$3,000 Increase due to adoption of Smart Prepare Emergency Preparedness Registry

Goals for Budget Year

- Ongoing goals to meet transportation needs of residents.
- Ongoing assessment of services available in Town and prevention of duplication but encourage more collaboration.

Other Outside Agencies

Department: Other Agencies

Mission Contributions to Outside organizations.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-60-635-52305	Day Care Center	29,371	29,371	29,958	14,979	30,557	30,557	30,557	30,557	599	2.00%
010-60-635-52315	Health/Welfare	236,385	248,265	236,385	-	268,523	268,523	268,523	268,523	32,138	13.60%
010-60-635-52340	Transportation- Private Schools	376,584	376,042	385,999	152,950	357,480	357,480	357,480	357,480	(28,519)	-7.39%
010-60-635-52390	Channel 79 TV	25,000	29,000	29,000	14,500	29,000	29,000	29,000	29,000	-	0.00%
010-60-635-52395	Probate Court (Darien)	10,000	6,809	10,000	2	10,000	10,000	10,000	10,000	-	0.00%
Total Expenditures		677,340	689,487	691,342	182,431	695,560	695,560	695,560	695,560	4,218	0.61%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$32,138 Increase in Health Welfare based on average annual increase of 4% for actual payments since FY2009.

(\$28,519) Decrease in Transportation- Private Schools based on assumed 4.5% increase in transportation costs applied to projected FY13 actual of \$342,086.

Board of Education

Department: Board of Education

Revenues

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Unaudited</u>	<u>Adopted</u>	<u>6 Month</u>	<u>Department</u>	<u>Selectmen</u>	<u>Bd of Finance</u>	<u>Adopted</u>	<u>\$ '14 Budget</u>	<u>% 2014</u>
		<u>2012</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Request</u>	<u>Recommended</u>	<u>Recommended</u>	<u>2014</u>	<u>Incr(Dcr)</u>	<u>Over 2013</u>
			<u>2012</u>	<u>2013</u>	<u>12/31/2012</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>		
010-90-700-41936	BOE Grants	-	-	-	-	616,431	616,431	616,431	616,431	616,431	
Total Revenue		-	-	-	-	616,431	616,431	616,431	616,431	616,431	

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget</u>	<u>Unaudited</u>	<u>Adopted</u>	<u>6 Month</u>	<u>Department</u>	<u>Selectmen</u>	<u>Bd of Finance</u>	<u>Adopted</u>	<u>\$ '14 Budget</u>	<u>% 2014</u>
		<u>2012</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Request</u>	<u>Recommended</u>	<u>Recommended</u>	<u>2014</u>	<u>Incr(Dcr)</u>	<u>Over 2013</u>
			<u>2012</u>	<u>2013</u>	<u>12/31/2012</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>	<u>2014</u>		
010-90-700-52115	Group Insurance	9,087,400	9,087,400	9,087,400	6,700,000	9,969,819	9,969,819	8,969,819	8,969,819	(117,581)	-1.29%
010-90-700-52700	Expense Summary	64,035,100	64,214,609	65,439,353	3,920,516	69,439,886	69,439,886	68,969,886	68,969,886	3,530,533	5.40%
Total Expenditures		73,122,500	73,302,009	74,526,753	10,620,516	79,409,705	79,409,705	77,939,705	77,939,705	3,412,962	4.58%

Library

Department: Library

Mission Enrich the town's intellectual and cultural life by providing free and convenient access to information, fostering lifelong learning, and encouraging the exchange of ideas.

Revenues

Account #	Description	Budget 2012	Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
	Town of New Canaan	1,893,980	1,893,980	1,936,882	1,045,627	2,011,301	1,942,001	1,936,882	1,936,882	-	0.00%
	State of Ct Grant	22,000	23,378	24,250	-	22,000	22,000	22,000	22,000	(2,250)	-9.28%
	Annual Fundraising	400,000	372,298	410,000	249,815	410,000	410,000	410,000	410,000	-	0.00%
	Gifts/Grants	110,200	4,632,837	115,200	41,893	110,000	110,000	110,000	110,000	(5,200)	-4.51%
	Friends	56,000	43,100	60,000	21,939	45,000	45,000	45,000	45,000	(15,000)	-25.00%
	Fines and Charges	85,000	93,146	89,750	38,865	90,000	90,000	90,000	90,000	250	0.28%
	Meeting Room	7,500	2,762	2,500	1,230	2,500	2,500	2,500	2,500	-	0.00%
	Public Copiers and Fax	6,600	7,037	6,600	4,113	8,000	8,000	8,000	8,000	1,400	21.21%
	Interest/Gains/Losses	50	(5,802)	8,000	24,655	8,000	8,000	8,000	8,000	-	0.00%
	In Kind Gifts	-	4,095	10,000	-	10,000	10,000	10,000	10,000	-	0.00%
	Total Revenue (Not budgeted)	2,581,330	7,066,829	2,663,182	1,428,137	2,716,801	2,647,501	2,642,382	2,642,382	(20,800)	-0.78%

Expenditures

Account #	Description	Budget 2012	Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
	Salary Full Time	1,279,076	1,288,637	1,286,876	573,882	1,346,234	1,260,582	1,255,463	1,255,463	(31,413)	-2.44%
	Salary Part Time	259,544	285,066	280,551	147,384	295,854	312,206	312,206	312,206	31,655	11.28%
	Salary OT	-	14,823	18,744	6,229	19,194	19,194	19,194	19,194	450	2.40%
	403(B) Match	8,500	7,937	13,404	2,982	19,729	19,729	19,729	19,729	6,325	47.19%
	Payroll Taxes	113,080	112,678	119,191	51,990	124,701	124,701	124,701	124,701	5,510	4.62%
	Collection	326,000	312,372	324,475	181,408	327,167	327,167	327,167	327,167	2,692	0.83%
	Electricity	80,000	79,092	80,000	44,000	75,000	75,000	75,000	75,000	(5,000)	-6.25%
	Building/Grds/Maintenance	90,000	59,619	75,000	289,532	75,000	75,000	75,000	75,000	-	0.00%
	Cleaning Service	35,000	34,822	36,050	18,534	37,000	37,000	37,000	37,000	950	2.64%
	Heating Fuel	15,000	15,394	19,945	3,298	16,000	16,000	16,000	16,000	(3,945)	-19.78%
	Custodial Supplies	5,700	8,318	5,871	3,799	6,500	6,500	6,500	6,500	629	10.71%
	Water	3,500	2,432	2,735	1,179	2,700	2,700	2,700	2,700	(35)	-1.28%
	Refuse Collection	3,000	2,904	3,204	1,452	3,200	3,200	3,200	3,200	(4)	-0.12%
	Maple Street Expenses	-	-	-	-	-	-	-	-	-	-
	Information Technology	30,000	86,907	65,875	13,439	25,500	25,500	25,500	25,500	(40,375)	-61.29%
	Catalog & Network Maintenance	105,400	119,318	123,455	71,489	116,433	116,433	116,433	116,433	(7,022)	-5.69%
	Programs	57,000	98,367	61,287	36,049	76,000	76,000	76,000	76,000	14,713	24.01%
	Printing	15,000	17,692	16,000	7,505	18,000	18,000	18,000	18,000	2,000	12.50%
	Telephone	2,800	2,421	2,400	1,155	2,400	2,400	2,400	2,400	-	0.00%
	Audit/Acctg/Financial	28,000	50,792	28,000	197,000	28,000	28,000	28,000	28,000	-	0.00%
	Insurance	28,500	28,431	29,679	17,607	30,095	30,095	30,095	30,095	416	1.40%
	Supplies	22,080	12,481	22,000	10,440	21,594	21,594	21,594	21,594	(406)	-1.85%
	Postage	10,900	12,914	12,700	3,487	14,700	14,700	14,700	14,700	2,000	15.75%
	Staff Education	6,000	8,914	2,740	1,002	6,800	6,800	6,800	6,800	4,060	148.18%
	Library Equipment	15,500	14,711	15,500	8,526	15,500	15,500	15,500	15,500	-	0.00%
	Organization Dues	3,550	2,870	3,500	2,095	3,500	3,500	3,500	3,500	-	0.00%
	Interest Expense	38,200	2,891	4,000	-	-	-	-	-	(4,000)	-100.00%
	In Kind Expenses	-	4,095	10,000	-	10,000	10,000	10,000	10,000	-	0.00%
	Total Expenditure	2,581,330	2,886,898	2,663,182	1,695,443	2,716,801	2,647,501	2,642,382	2,642,382	(20,800)	-0.78%
	Less Library Revenues	(687,350)	(5,172,849)	(726,300)	(382,510)	(705,500)	(705,500)	(705,500)	(705,500)	20,800	
010-70-710-52700	Expense Summary	1,893,980		1,936,882		2,011,301	1,942,001	1,936,882	1,936,882	-	0.00%

Account #	Description	Budget 2012	Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
	Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014		
	Full-time	22	23	23	23	24	23	23	23		
	Part-time Equivalent	N/A		26	26	25	26	26	26		

Budget Variances for Department Requests

Increase in Salary Full Time due to increase in new Executive Directors salary by \$6K, Annual Challenge Supervisor was increased from last year's budget of \$42K, to \$50K which was the actual starting salary in FY13. Director of Library Advancement, External Affairs was reduced by \$10K, with a starting salary of \$75K. Teen Librarian was added full time for FY14 but was planned as part time in FY13, \$59,358 an increase of \$25K. Three employees received slight salary increases for obtaining MLS degree. A 2.5% increase was applied to all full time employees

\$15,303 Increase in Salary Part Time due to 2.5% salary increase applied to all part time employees.

\$6,325 Increase in 403(b) Match due to contribution expenses increasing by \$6K for new employees.

(\$5,000) Decrease in Electricity due to reduction in Electrical rates

(\$44,320) Decrease in Information Technology due to Sierra being planned and expensed in FY13

(\$7,022) Decrease in Catalog & Network Maintenance due to projects that were planned and expensed in FY13

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	-	-	-
Medical & Dental Insurance	393,493	401,520	441,672
Workers Compensation	-	-	-
401a Employer Share	-	-	-
Total	393,493	401,520	441,672

Library

Position Title	Present Salary	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Proposed
Full Time						
Library Director	\$ 125,240	\$ 120,000	\$ 123,600	\$ 123,891	\$ 124,000	\$ 130,000
Director, Library Services	106,641	102,000	104,040	104,040	-	-
Director, Library Advancement, Ex. Affairs	87,125	-	-	85,000	85,000	75,000
Director, Annual Appeal, Comm.	67,159	63,000	64,260	65,521	-	-
Annual Challenge Supervisor	-	-	-	-	42,000	51,250
Director of Programming	-	-	-	-	75,000	76,875
Director, Finance and Admin (was Business	82,000	70,040	70,040	80,000	87,125	89,303
Facilities Manager	39,720	36,195	38,005	38,751	39,720	40,713
Information Tech, Librarian	71,406	66,985	68,325	69,664	71,406	73,191
Reference Supervisor	68,675	89,687	91,481	67,000	68,675	70,392
Reference Librarian	74,478	69,866	71,263	72,661	72,661	75,400
Reference Librarian	48,503	52,124	54,991	47,320	48,503	49,716
Ciculation Supervisor	53,004	48,300	50,715	51,711	53,004	54,594
Circulation Clerk	32,265	29,402	30,872	31,478	32,265	32,911
Circulation Clerk	32,473	29,592	31,072	31,681	32,473	33,123
Circulation Clerk	31,695	28,882	30,326	30,922	31,695	32,487
Circulation Clerk	31,968	29,131	30,588	31,188	31,979	32,778
Circulation Clerk	36,854	33,874	35,229	35,955	36,854	37,775
Children's Supervisor	60,108	55,303	57,515	58,642	62,108	63,661
Children's Librarian	49,826	46,711	47,320	48,611	48,230	48,230
Asst. Children's Specialist	44,743	28,541	42,812	43,652	44,743	49,722
Children's Clerk	28,733	25,936	27,492	28,032	28,733	29,451
Collection Mgmt Supervisor	65,239	61,200	62,424	63,648	75,000	76,875
Collection Mgmt Clerk	34,450	31,393	32,963	33,610	34,450	35,139
Collection Mgmt Clerk	37,000	33,717	35,403	36,098	37,000	37,925
Teen Librarian					24,252	49,722
Total Full Time	1,309,305	1,151,879	1,200,736	1,279,076	1,286,876	1,346,233
Part Time						
Administrative Assistant	11,726	-	-	10,608	12,792	15,297
PR Assistant/Circulation Clerk	29,114	-	-	27,560	32,114	35,374
Bookkeeper	26,120	-	-	26,000	28,119	31,200
Shelver	10,394			11,492	10,394	12,078
Student Assistant	1,066			2,080	1,066	959

Position Title	Present Salary	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Proposed
Student Assistant	1,230			1,560	1,230	1,261
Circulation Clerk	5,996			4,290	5,995	8,198
Circulation Clerk	5,197			4,732	5,199	5,329
Circulation Clerk	2,665			4,500	2,665	1,107
Circulation Clerk	7,235			7,160	8,235	10,131
Circulation Clerk	738			1,560	738	757
Circulation Clerk	7,445			7,090	8,076	8,277
Circulation Clerk	6,869			5,591	8,871	7,800
Circulation Clerk	4,770			2,327	4,771	4,890
Children's Librarian	16,700			17,650	16,698	19,968
Children's Sub., Program Host	8,235			8,034	8,237	8,443
Children's Sub.	3,075			5,351	3,077	3,153
Reference Librarian	5,117			5,947	6,396	13,112
Reference Librarian	5,567			4,386	6,854	9,646
Reference Librarian	17,787			16,900	20,787	21,307
Teen Librarian	24,716			20,280	18,015	-
Technical Services	14,054			11,997	14,054	14,404
Technical Services	18,964			21,739	18,964	19,433
IT Assistant	15,122			11,440	18,122	23,426
IT Assistant	15,244			14,872	15,244	15,625
Program Assistant	3,838	-	-	4,398	3,838	4,680
Development Assistant	10,660	-	-	-	-	-
Total Part Time	<u>279,644</u>	<u>162,938</u>	<u>211,170</u>	<u>259,544</u>	<u>280,551</u>	<u>295,855</u>
Miscellaneous Pay						
Overtime	18,741	-	-	-	18,744	19,194
Total Miscellaneous Pay	<u>18,741</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,744</u>	<u>19,194</u>
Total Salary	<u>1,607,690</u>	<u>1,314,817</u>	<u>1,411,906</u>	<u>1,538,620</u>	<u>1,586,171</u>	<u>1,661,282</u>
% Change			7.38%	8.97%	3.09%	4.74%

Debt Service

Department: Debt Service

Mission Principal and interest payments for bonded Town and school projects.

Revenues This Department does not have revenues

Expenditures

Account #	Description	Budget	Unaudited Actual	Adopted Budget	6 Month Actual	Department Request	Selectmen Recommended	Bd of Finance Recommended	Adopted 2014	\$ '14 Budget	% 2014
		2012	2012	2013	12/31/2012	2014	2014	2014	2014	Incr(Dcr)	Over 2013
010-80-750-52405	Bond Interest Schools	3,240,313	2,940,654	2,796,085	490,549	2,665,800	2,665,800	2,665,800	2,665,800	(130,285)	-4.66%
010-80-750-52410	Bond Interest Town	2,225,741	1,887,168	2,019,092	176,408	1,810,847	1,810,847	1,898,347	1,898,347	(120,745)	-5.98%
010-80-750-52415	Bond Prin School	5,204,272	5,322,276	5,005,457	594,000	5,242,605	5,242,605	5,242,605	5,242,605	237,148	4.74%
010-80-750-52420	Bond Prin Town	2,886,413	2,822,036	3,706,671	413,585	4,273,861	4,273,861	4,273,861	4,273,861	567,190	15.30%
Total Expenditures		13,566,739	12,972,133	13,527,305	1,674,542	13,993,113	13,993,113	14,080,613	14,080,613	563,308	4.09%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$465,808 Increase in Debt Service based on current debt service schedules.

Debt Issues	School Ash.			69% School			All School			School/Town			School/Town			Debt
	Public Improvement	Clean Water Loan	Public Improvement	Public Improvement	Public Improvement	Clean Water Loan	Public Improvement	Public Improvement	Public Improvement	Public Improvement						
Purpose of Issue	Bond	Bond	Bond	Bond	Bond	Bond II	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Totals	
Issue Date	5/1/1993	10/28/1994	11/1/1995	8/1/1996	3/1/97 & 3/1/98	2/1/1999	Refunding	11/23/2002	4/1/2007	4/1/2005	3/1/2007	10/15/2010	4/12/2012	7/15/2013		
Interest Rate	3.75-5.75%	2.00%	4.55-6.25%	4.75-6.0%	3.5% - 4.66%	2.00%	3.9-5.125%	4.09%	4.04%	4.39%	4.036%	2.92%	1.98%	2.50%		
Original Issue	\$4,800,000	\$185,063	\$10,000,000	\$10,000,000	\$25,000,000	\$12,705,640	varied	\$16,300,000	\$20,538,426	\$45,700,000	\$23,000,000	\$16,500,000	\$7,100,000	\$7,000,000		
Rollover to Bonding					\$25,000,000		\$20,155,500	Refinancing								
Principal Maturity	Apr-1	Monthly	Nov-1	Nov-1	Mar-10	Monthly	Feb-1	Jun-1	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 1 / Oct 1	May 1/ Nov 1	Apr 15 / Oct 15	Jan 15 / July 15		
Purpose of Debt Issue									87.8% Schools	48.14% Schools				Projected	Total Debt Issued	
High School Asbestos	4,800,000		1,200,000				140,000								6,140,000	
Sewage Treatment Plant		185,063				12,705,640		934,000	38,426						13,863,129	
Landfill Closure			1,600,000				992,000								2,592,000	
Incinerator Transfer Station			1,500,000				1,170,000								2,670,000	
Elementary School			5,700,000	10,000,000	11,400,000		43,000								27,143,000	
Saxe Middle School					13,600,000		8,400,000	1,435,000							23,435,000	
High School Roof Repl.							1,080,000								1,080,000	
Hwy Garage Relo. / Landswap								6,940,000							6,940,000	
Pool Project Waveny								3,640,000							3,640,000	
Kiwanis Pavillion								600,000							600,000	
Kiwanis Land Purchase															0	
BOE Office Building															0	
Wide Area Network								1,500,000							1,500,000	
West School Roof							771,000								771,000	
High School							480,000	18,000,000	22,000,000	20,000,000					60,480,000	
Open Space Purchase									20,000,000						20,000,000	
Roads and Curbs								2,500,000		2,500,000	12,304,000	4,000,000	2,250,000		26,054,000	
Lapham Center Expansion									1,200,000						1,200,000	
Police Station											1,666,000	0			1,666,000	
EMS											1,420,000				1,420,000	
Town Hall Upgrade										500,000	0	0			500,000	
Bridge Replacement											0	1,200,000			1,200,000	
School Energy Initiative											1,110,000	600,000	332,100		2,042,100	
Locust Street Decking															0	
Town Building Repairs													1,300,000		1,300,000	
Town Hall Renovation														2,500,000	2,500,000	
Various Capital Improvements (PD console, NCHS tennis courts, Fire House renovation, other projects) Amount is for budgeting purposes.															1,917,900	
TOTAL DEBT ISSUED	\$ 4,800,000	\$ 185,063	\$ 10,000,000	\$ 10,000,000	\$ 25,000,000	\$ 12,705,640	\$ 11,825,000	\$ 16,300,000	\$ 20,538,426	\$ 45,700,000	\$ 23,000,000	\$ 16,500,000	\$ 7,100,000	\$ 7,000,000	\$ 210,654,129	

Consolidated Debt & Interest			School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town		
	Clean	Clean	Public	Public	Public	Public	Public	Public	Public	Public	Debt	
	Water Loan	Water Loan	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Repayment	
Purpose of Issue	Bond	Bond II	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Totals	
Issue Date	10/28/1994	2/1/1999	3/15/2005	4/1/2007	3/19/2009	9/29/2009	10/15/2010	4/12/2012	7/15/2013			
Refunded			7/13/2010	3/20/2012	Refunding	Refunding	New Money	New Money				
Interest Rate	2.00%	2.00%	3.07%	2.5%-4.0%	3.13%	3.16%	2.92%	1.98%	2.50%			
Original Issue	\$185,063	\$12,705,640	\$18,470,000	\$23,000,000	\$66,510,000	\$24,005,000	\$16,500,000	\$9,700,000	\$7,000,000			
Principal Maturity	Monthly	Monthly	Jun 15/ Dec 15	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 15 / Oct 15	Apr1/Oct 1	Jan 15 / July 15			
	100% Town	100% Town	87.8% Schools	87.36% Schools	A-79.73/20.27	A-79.73/20.27	6.7% school	8.45% School	Projected			
Fiscal Year			12.2% Town	12.64% Town	B- 48.13/51.87	B- 48.13/51.87	93.3% Town	91.55% Town				Fiscal
2012-13	11,025	748,200	R 1,212,950	222,869	7,821,550	2,390,400	1,145,938	141,946	0	13,694,878	2012-13	
2013-14	919	748,200	R 1,229,150	222,869	8,610,400	1,605,800	1,118,938	656,420	87,500	14,280,196	2013-14	
2014-15		748,200	R 1,678,750	222,869	7,842,900	2,091,300	1,140,938	646,220	641,667	15,012,844	2014-15	
2015-16		748,200	R 1,734,350	222,869	7,676,400	2,144,550	1,119,188	636,020	630,000	14,911,577	2015-16	
2016-17		748,200	R 1,705,950	222,869	7,557,050	2,225,100	1,154,188	625,820	618,334	14,857,511	2016-17	
2017-18		748,200	R 1,706,750	222,869	7,392,000	2,172,700	1,137,719	615,620	606,667	14,602,525	2017-18	
2018-19		685,850	R 1,747,750	222,869	5,736,950	2,115,700	1,169,719	605,420	595,000	12,879,258	2018-19	
2019-20			R 1,683,500	222,869	3,413,700	3,052,950	1,151,157	590,220	583,334	10,697,730	2019-20	
2020-21			R 1,639,000	222,869	3,414,200	2,954,700	1,180,938	580,120	571,667	10,563,494	2020-21	
2021-22			R 1,577,400	222,869	3,417,800	2,846,200	1,156,876	570,020	560,000	10,351,165	2021-22	
2022-23			R 1,506,000	1,637,869	3,416,400	282,400	1,179,876	559,920	548,334	9,130,799	2022-23	
2023-24			R 1,435,200	1,581,269		3,742,400	1,152,126	549,820	536,667	8,997,482	2023-24	
2024-25				1,524,669		3,744,000	1,173,626	539,720	525,000	7,507,015	2024-25	
2025-26				1,469,294			1,144,376	528,358	513,334	6,655,362	2025-26	
2026-27				1,407,675			1,115,126	516,994	501,667	5,541,462	2026-27	
2027-28							1,085,876	490,000	490,000	4,575,876	2027-28	
2028-29							1,080,626	478,334	478,334	4,158,960	2028-29	
2029-30							1,048,750			3,710,480	2029-30	
2030-31							1,016,250			3,294,730	2030-31	
2031-32										2,878,480	2031-32	
2032-33										2,462,230	2032-33	
2033-34										2,046,080	2033-34	
Total	\$ 11,944	\$ 5,175,050	\$ 18,856,750	\$ 9,849,466	\$ 66,299,350	\$ 31,368,200	\$ 21,472,231	\$ 8,362,638	\$ 8,487,500	\$ 169,883,129		
13-14 Budget												
Town	919	748,200	149,956	28,171	2,909,454	527,826	1,043,969	600,953	83,349	6,168,056	Town	
Pool	0	0	0	0	148,960	70,013	0	0	0	143,714	Pool	
School	0	0	1,079,194	194,698	5,514,100	989,976	74,969	55,467	4,151	7,912,556	School	
Theatre	0	0	0	0	0	0	0	0	0	0		
Sewer	0	0	0	0	37,886	17,985	0	0	0	55,871	Sewer	
	919	748,200	1,229,150	222,869	8,610,400	1,605,800	1,118,938	656,420	87,500	14,280,196		

PRINCIPAL PAYMENTS														
	Clean Water Loan	Clean Water Loan	School/Town Public Improvement	Debt Repayment										
Purpose of Issue	Bond	Bond II	Bond	Totals										
Issue Date	10/28/1994	2/1/1999	3/15/2005	4/1/2007	3/19/2009	9/29/2009	10/15/2010	4/12/2012	7/15/2013					
Refunded			7/13/2010	3/20/2012	Refunding	Refunding	New Money	New Money						
Interest Rate	2.00%	2.00%	3.07%	2.5-4.0%	3.13%	3.16%	2.92%	1.98%	2.50%					
Original Issue	\$185,063	\$12,705,640	\$18,470,000	\$23,000,000	\$66,510,000	\$24,005,000	\$16,500,000	\$7,100,000	\$7,000,000					
Rollover to Bonding			\$16,425,000											
Principal Outstanding	\$11,806	\$4,829,307	\$14,435,000	\$7,010,000	\$53,925,000	\$23,560,000	\$16,500,000	\$7,100,000						
Principal Maturity	Monthly	Monthly	Jun 15/ Dec 15	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 15 / Oct 15	Apr15/Oct 15	Jan 15 / July 15					
Fiscal Year	100% Town	100% Town	87.8% Schools	87.96% Schools	A-79.73/20.27	A-79.73/20.27	6.7% school	8.45% Schools	Projected				Fiscal Year	Total Debt O/S
			12.2% Town	12.64% Town	B- 48.13/51.87	B- 48.13/51.87	93.3% Town	91.55% Town						End of Year
2012-13	10,889	657,620	R 595,000	0	5,505,000	1,480,000	675,000				8,923,509	2012-13	125,447,604	
2013-14	917	670,894	R 635,000	0	6,480,000	725,000	675,000	510,000			9,696,811	2013-14	115,750,793	
2014-15		684,435	R 1,110,000	0	5,990,000	1,225,000	725,000	510,000	466,667		10,711,102	2014-15	105,039,691	
2015-16		698,250	R 1,210,000	0	6,075,000	1,315,000	725,000	510,000	466,667		10,999,917	2015-16	94,039,775	
2016-17		712,344	R 1,230,000	0	6,210,000	1,435,000	775,000	510,000	466,667		11,339,011	2016-17	82,700,764	
2017-18		726,722	R 1,280,000	0	6,330,000	1,440,000	775,000	510,000	466,667		11,528,389	2017-18	71,172,375	
2018-19		679,042	R 1,385,000	0	4,965,000	1,455,000	825,000	510,000	466,667		10,285,709	2018-19	60,886,667	
2019-20			R 1,390,000	0	2,890,000	2,465,000	825,000	505,000	466,667		8,541,667	2019-20	52,345,000	
2020-21			R 1,415,000	0	3,035,000	2,490,000	875,000	505,000	466,667		8,786,667	2020-21	43,558,333	
2021-22			R 1,410,000	0	3,160,000	2,470,000	875,000	505,000	466,667		8,886,667	2021-22	34,671,667	
2022-23			R 1,395,000	1,415,000	3,285,000	-	925,000	505,000	466,667		7,991,667	2022-23	26,680,000	
2023-24			R 1,380,000	1,415,000			3,460,000	505,000	466,667		8,151,667	2023-24	18,528,333	
2024-25				1,415,000			3,600,000	505,000	466,667		6,961,667	2024-25	11,566,667	
2025-26				1,395,000				505,000	466,667		3,341,667	2025-26	8,225,000	
2026-27				1,370,000				505,000	466,667		3,316,667	2026-27	4,908,333	
2027-28								975,000	466,667		1,441,667	2027-28	3,466,667	
2028-29								1,000,000	466,667		1,466,667	2028-29	2,000,000	
2029-30								1,000,000			1,000,000	2029-30	1,000,000	
2030-31								1,000,000			1,000,000	2030-31	0	
2031-32												2031-32		
2032-33												2032-33		
2033-34												2033-34		
2034-35												2034-35		
Total	\$ 11,806	\$ 4,829,307	\$ 14,435,000	\$ 7,010,000	\$ 53,925,000	\$ 23,560,000	\$ 16,500,000	\$ 7,100,000	\$ 7,000,000	\$ 134,371,113				
13-14 Budget														
Town	917	670,894	77,470	0	2,189,592	238,308	629,775	466,905	0		4,273,861			
Pool					112,104	31,610					143,714			
School	0	0	557,530	0	4,149,792	446,963	45,225	43,095	0		5,242,605			
Theatre											0			
Sewer					28,512	8,120					36,632			
	917	670,894	635,000	0	6,480,000	725,000	675,000	510,000	0		9,696,811			

INTEREST PAYMENTS				School/Town	School/Town	School/Town	School/Town	School/Town	School/Town	School/Town		
	Clean	Clean	Public	Public	Public	Public	Public	Public	Public	Public	Interest	
	Water	Water	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Improvement	Repayment	
Purpose of Issue	Loan	Bond II	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Bond	Totals	
Issue Date	10/28/1994	2/1/1999	3/15/2005	4/1/2007	3/19/2009	9/29/2009	10/15/2010	4/12/2012	7/15/2013			
Refunded			7/13/2010	3/20/2012	Refunding	Refunding	New Money					
Interest Rate	2.0%	2.0%	3.07%	2.5-4.0%	3.13%	3.16%	2.92%	1.98%	2.50%			
Original Issue	\$185,063	\$12,440,686	\$18,470,000	\$23,000,000	\$66,510,000	\$24,005,000	\$16,500,000	\$7,100,000	\$7,000,000			
Rollover to Bonding												
Principal Maturity	Monthly	Monthly	Jun 15/ Dec 15	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 1 / Oct 1	Apr 15 / Oct 15	Apr15/Oct 15	Jan 15 / July 15			
	100% Town	100% Town	87.8% Schools	87.36% Schools	A-79.73/20.27	A-79.73/20.27	6.7% school	8.45% Schools	Projected			
Fiscal Year			12.2% Town	12.64% Town	B- 48.13/51.87	B- 48.13/51.87	93.3% Town	91.55% Town				
2012-13	136	90,580	617,950	222,869	2,316,550	910,400	470,938	141,946		4,771,369	2012-13	
2013-14	2	77,306	594,150	222,869	2,130,400	880,800	443,938	146,420	87,500	4,583,385	2013-14	
2014-15	0	63,765	568,750	222,869	1,852,900	866,300	415,938	136,220	175,000	4,301,742	2014-15	
2015-16	0	49,950	524,350	222,869	1,601,400	829,550	394,188	126,020	163,333	3,911,660	2015-16	
2016-17	0	35,856	475,950	222,869	1,347,050	790,100	379,188	115,820	151,667	3,518,500	2016-17	
2017-18		21,478	426,750	222,869	1,062,000	732,700	362,719	105,620	140,000	3,074,136	2017-18	
2018-19		6,808	362,750	222,869	771,950	660,700	344,719	95,420	128,333	2,593,549	2018-19	
2019-20			293,500	222,869	523,700	587,950	326,157	85,220	116,667	2,156,063	2019-20	
2020-21			224,000	222,869	379,200	464,700	305,938	75,120	105,000	1,776,827	2020-21	
2021-22			167,400	222,869	257,800	376,200	281,876	65,020	93,333	1,464,498	2021-22	
2022-23			111,000	222,869	131,400	282,400	254,876	54,920	81,667	1,139,132	2022-23	
2023-24			55,200	166,269		282,400	227,126	44,820	70,000	845,815	2023-24	
2024-25				109,669		144,000	198,626	34,720	58,333	545,348	2024-25	
2025-26				74,294			169,376	23,358	46,667	313,695	2025-26	
2026-27				37,675			140,126	11,994	35,000	224,795	2026-27	
2027-28							110,876		23,333	134,209	2027-28	
2028-29							80,626		11,667	92,293	2028-29	
2029-30							48,750			48,750	2029-30	
2030-31							16,250			16,250	2030-31	
2031-32										0	2031-32	
2032-33										0	2032-33	
2033-34										0	2033-34	
2034-35										0	2034-35	
Total	\$ 138	\$ 345,743	\$ 4,421,750	\$ 2,839,466	\$ 12,374,350	\$ 7,808,200	\$ 4,972,231	\$ 1,262,638	\$ 1,487,500	\$ 35,512,016		
13-14 Budget											Debt	
Town	2	77,306	72,486	28,171	719,862	289,519	414,194	134,048	83,349	1,818,936		
Pool					36,856	38,403				75,259		
School			521,664	194,698	1,364,308	543,013	29,744	12,372	4,151	2,669,951		
Theatre												
Sewer	2	77,306	594,150	222,869	2,130,400	880,800	443,938	146,420	87,500	4,583,385		

Operating Transfers

Department: Operating Transfers

Mission Transfers from the General Fund to Other Funds.

Revenues This Department does not have revenues

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Unaudited Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted 2014</u>	<u>\$ '14 Budget Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
010-05-790-51805	Town Util Sewer Contribution	76,125	76,125	76,125	-	76,125	76,125	76,125	76,125	-	0.00%
Total Expenditures		76,125	76,125	76,125	-	76,125	76,125	76,125	76,125	-	0.00%

<u>Authorized Positions</u>	<u>Adopted FY 2011</u>	<u>Adopted FY 2012</u>	<u>Adopted FY 2013</u>	<u>Requested FY 2014</u>	<u>Selectmen FY2014</u>	<u>Bd of Finance FY2014</u>	<u>Adopted FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Capital

Town of New Canaan - Summary of 5 Year Capital Program

Category	2012-2013	2013-2014				5 Year Capital Plan					
	Prior Year	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-2014 A	2014-2015 B	2015-2016 C	2016-2017 D	2017-2018 E	TOTAL (A thru E)
General Gov't	497,000	473,875	450,875	399,550	399,550	399,550	67,000	75,000	75,000	75,000	691,550
Police	136,650	864,400	167,400	167,400	147,400	147,400	1,400,745	239,810	166,050	187,550	2,141,555
Animal Control	27,000	2,600	-	-	-	-	-	-	-	-	-
Fire Dept	40,400	120,155	48,775	82,595	82,595	82,595	732,600	64,300	93,975	89,900	1,063,370
Fire Marshal	-	30,000	-	-	-	-	-	-	-	-	-
Ambulance	-	-	-	-	-	-	235,000	-	-	175,000	410,000
Emergency Management	2,000	296,419	110,419	21,419	21,419	21,419	732,000	102,000	2,000	2,000	859,419
Recreation	28,500	591,000	460,000	-	-	-	133,500	157,500	197,500	105,000	593,500
Pub Works Admin & Engineering	435,000	1,125,000	715,000	724,000	724,000	724,000	1,270,000	1,305,000	1,430,000	2,430,000	7,159,000
Pub Works Town Bldgs	205,000	575,000	575,000	-	-	-	750,000	3,620,000	1,405,000	1,241,000	7,016,000
Nature Center	-	110,000	110,000	-	-	-	135,000	100,000	100,000	75,000	410,000
Pub Works Highway	610,000	522,000	402,000	402,000	402,000	402,000	437,000	787,000	262,000	262,000	2,150,000
Pub Works Transfer Stn	-	16,000	16,000	16,000	16,000	16,000	-	16,000	-	16,000	48,000
Pub Works Parks	58,500	279,650	155,500	155,500	155,500	155,500	347,650	157,900	238,500	205,000	1,104,550
Pub Works Fields	70,000	80,000	40,000	40,000	40,000	40,000	280,000	372,000	2,325,000	1,400,000	4,417,000
Total Town Capital	2,110,050	5,086,099	3,250,969	2,008,464	1,988,464	1,988,464	6,520,495	6,996,510	6,295,025	6,263,450	28,063,944
Total Bd. of Ed Paid by Town	965,785	2,103,988	1,106,488	1,076,488	1,076,488	1,076,488	350,000				1,426,488
Total General Fund Capital (a)	3,075,835	7,190,087	4,357,457	3,084,952	3,064,952	3,064,952	6,870,495	6,996,510	6,295,025	6,263,450	29,490,432
Total Sewer District	40,000	155,000	155,000	155,000	155,000	155,000	890,000	6,823,000	365,000	13,000	8,246,000
Town Wide Capital Program	3,115,835	7,345,087	4,512,457	3,239,952	3,219,952	3,219,952	7,760,495	13,819,510	6,660,025	6,276,450	37,736,432

General Government

Rating Category	2012-2013	2013-2014				5 Year Capital Plan					
	Prior Yr. Approved	Dept. Request	Bd of Sel. Recom'd	Bd of Fin. Recom'd	Tw'n Cncl. Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
Town Clerk-Document Scanning	25,000	28,825	28,825	-	-	-	-	-	-	-	-
Town Clerk-Backfile Conversion	5,000	-	-	-	-	-	-	-	-	-	-
IT-Hardware/Software Replacement	80,000	50,000	50,000	50,000	50,000	50,000	50,000	75,000	75,000	75,000	325,000
IT-Office Suite Upgrade	25,000	25,000	25,000	25,000	25,000	25,000	-	-	-	-	25,000
WAN End of Life Replacement	37,500	52,500	52,500	30,000	30,000	30,000	-	-	-	-	30,000
Assesor-Town Revaluation Full (2013)	225,000	225,000	225,000	225,000	225,000	225,000	-	-	-	-	225,000
Parking-Replacement Pay Machines	47,500	-	-	-	-	-	17,000	-	-	-	17,000
Building-Full size copier	17,000	-	-	-	-	-	-	-	-	-	-
Building-Scanning Land-use Records	35,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	40,000
Town Clerk-Dog License Software	-	9,650	9,650	9,650	9,650	9,650	-	-	-	-	9,650
Finance-Capital Asset Inventory and Appraisal	-	19,900	19,900	19,900	19,900	19,900	-	-	-	-	19,900
Parking-Replacement Vehicle	-	23,000	-	-	-	-	-	-	-	-	-
Transferred to Bond Issue	-	-	-	-	-	-	-	-	-	-	-
Total	497,000	473,875	450,875	399,550	399,550	399,550	67,000	75,000	75,000	75,000	691,550

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

Security -

Legally Required -

SFTY

SEC

LEGAL

Necessary for Essential Services-

Required Expansion of Facilities-

Required Maintenance PP&E-

Aesthetic needs & Other-

NES

EXPAND

MAINT

ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	Reindexing/Backfile Conversion and Document Scanning	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	Re-indexing, scanning and importing of historical land records into our electronic land records management system		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	The indices and the actual documents of the New Canaan Land Records, dating back to 1970, are currently indexed, scanned, merged and are available electronically on 2 public search terminals located in the Town Clerk's Main Record Room. The indices are also available online. The Town Clerk's Office is currently in the process of going back to 1960 using current capital funding. The next phase will date from 1961 to 1950 and will cost approximately \$28,825. The eventual end goal is to make the entire collection, dating back to 1801, available in an electronic format to provide easier and more efficient access.		
Expected start date	<input type="text" value="continued from last year"/>	Expected completion date	<input type="text" value="ongoing"/>
Expected useful life of project/purchase (years)	<input type="text" value="indefinite"/>		

Financial Information

Estimated Total Project Cost	\$	<input type="text" value="28,825"/>
How was the project cost estimated?	<input type="text" value="Per page scan & import fee multiplied by number pages"/>	
What other funding sources are available?	<input type="text"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	Dog License System Software	Is this project included in the most recent 5-Year Capital Improvement Plan?	no
Project Description	Upgrade to our current dog license program which will include online license renewal services		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	Currently all dog license renewals are processed in person or through the U.S. Postal Service. Online dog licensing will provide greater convenience for resident dog owners, and will enhance the TONC's online services.		
Expected start date	<input type="text" value="2013"/>	Expected completion date	<input type="text" value="2013"/>
Expected useful life of project/purchase (years)	Indefinite		

Financial Information

Estimated Total Project Cost	\$ <input type="text" value="9,650"/>
How was the project cost estimated?	<input type="text" value="multiple quotes"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	Capital Asset Inventory & Appraisal	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="No"/>
Project Description	Engage a consultant to perform a complete inventory of all Town physical assets having a value greater than \$5,000 and an asset life of more than 1 year		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	The most recent inventory was completed in 2006. The inventory appraisal will focus on capital asset accounting, valuation, proof of loss updating and risk assessment. An accurate inventory of assets is necessary in order to properly calculate depreciation for the annual audit and for insurance purposes.		
Expected start date	<input type="text" value="July-13"/>	Expected completion date	<input type="text" value="March-14"/>
Expected useful life of project/purchase (years)	<input type="text" value="5 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 19,900"/>
How was the project cost estimated?	<input type="text" value="Proposal from inventory firm"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Information Technology

Project Priority Ranking

1

Project Information

Project Name	IT Hardware/Software Replacement	Is this project included in the most recent 5-Year Capital Improvement Plan?	Yes
Project Description	Purchase additional virtual desktop licenses and replacement thin client desktops / printers		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	Continue virtualization project and replace end of life equipment		
Expected start date	Continue from last year	Expected completion date	Jun-13
Expected useful life of project/purchase (years)	7 + Years		

Financial Information

Estimated Total Project Cost	\$ 50,000
How was the project cost estimated?	Contacted multiple vendors regarding virtual equipment and license costs
What other funding sources are available?	NA
What amount is available from other funding sources?	
Is the amount guaranteed? If not, what needs to be done to secure funding?	NA

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	Continues to reduce energy costs, reduces downtime to minutes not hours / days, and reduces extremely high costs for remote site connectivity. It also reduces our security vulnerability against viruses, spyware and software attacks.
How was operating impact calculated?	The cost of each unit is still much lower to purchase and operate than traditional pc's

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Office Suite Replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replace Microsoft Office Suite for all users."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Current version of office 2003 is unable to support the newer functionality / features. Microsoft is phasing out 2003 products by 2012."/>		
Expected start date	<input type="text" value="Jul-13"/>	Expected completion date	<input type="text" value="Dec-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="7 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 25,000"/>
How was the project cost estimated?	<input type="text" value="Cost was given to us directly from Microsoft"/>
What other funding sources are available?	<input type="text" value="N/A"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="WAN Equipment Replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replace all WAN essential equipment due to End of Life Support. Manufacturer will not support any longer."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="All old WAN equipment had reached End of Life. We cannot get support when it fails. The devices we are changing out control all building communications, both voice and data. With replacement equipment comes improved services."/>		
Expected start date	<input type="text" value="Continuation from last year"/>	Expected completion date	<input type="text" value="Dec-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="10 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 52,500"/>
How was the project cost estimated?	<input type="text" value="Bid Process to Cisco Business Partners for best price."/>
What other funding sources are available?	<input type="text" value="NA"/>
What amount is available from other funding sources?	<input type="text" value=""/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="NA"/>

Operating Impact

Estimated impact on Operating Budget <i>(cost or savings resulting from new positions, reduced overtime, etc.)</i>	<input type="text" value="Give support for 1 year and reduces over all Support contract. Reduces energy costs. Improved technology"/>
How was operating impact calculated?	<input type="text" value="Market Study - Better technology (Smaller, faster, cheaper to operate)."/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="2013 Revaluation"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Town full revaluation"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Required by law"/>		
Expected start date	<input type="text" value="6/30/2012"/>	Expected completion date	<input type="text" value="3/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 450,000"/>
How was the project cost estimated?	<input type="text" value="bid"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Vehicle"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="New Vehicle"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Current vehicle is approximately 17 years old. The vehicle is used to collect machines, patrol and service machines."/>		
Expected start date	<input type="text" value="Jul-13"/>	Expected completion date	<input type="text"/>
Expected useful life of project/purchase (years)	<input type="text" value="15 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 23,000"/>
How was the project cost estimated?	<input type="text" value="Fleet manager"/>
What other funding sources are available?	<input type="text" value="none known"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Scanning/digitalizing"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Scan and digitalize land records"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	This is phase two (and the final stage) for completing the scanning of land use records for all land use departments. By having these records available digitally we can eliminate bldg dept staff time spent performing research requests for title searchers, attorneys, and residents when researching properties for sale or proposed improvements. This will also dramatically reduce the wait time for these records providing a much higher level of service.		
Expected start date	<input type="text" value="1-Jul-13"/>	Expected completion date	<input type="text" value="1-Sep-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="Indefinite"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 40,000"/>	
How was the project cost estimated?	<input type="text" value="Written estimate from Smooth Solutions who currently have the state contract for scanning"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text" value="None"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="Yes"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	Approximate savings of 4 to 5 hours per week of bldg dept office admin being out of the office searching through land use files. Reduce or eliminate wait time for records required for property transfers.
How was operating impact calculated?	Actual time spent on average performing research requests

Police

Rating	Category		2012-2013	2013-2014			5 Year Capital Plan							
			Prior Yr. Approved	Dept. Request	Bd of Sel. Recom'd	Bd of Fin. Recom'd	Twn Cncl. Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)	
1	NES	Police vehicles (4)	55,000	123,500	61,750	61,750	61,750	61,750	100,000	120,000	100,000	120,000	120,000	501,750
1	NES	Equipment for new vehicles	22,500	32,000	16,000	16,000	16,000	16,000	24,000	32,000	24,000	32,000	32,000	128,000
1	NES	Vehicle changeover costs	5,800	12,500	6,250	6,250	6,250	6,250	9,500	13,000	10,000	14,500	14,500	53,250
2	NES	Replace radio consoles	-	460,000	-	460,000	460,000	460,000	-	-	-	-	-	460,000
2	NES	Renovate dispatch center	-	100,000	-	-	-	-	100,000	-	-	-	-	100,000
2	NES	Dispatch console furniture	-	30,000	-	-	-	-	30,000	-	-	-	-	30,000
2	NES	Portable radio replacement	20,000	30,000	30,000	30,000	30,000	30,000	30,000	20,000	10,000	-	-	90,000
3	NES	Mobile radio replacement (3)	10,000	10,000	10,000	10,000	10,000	10,000	12,000	12,000	12,000	-	-	46,000
3	NES	AED replacement (3)	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	-	-	-	16,500
3	NES	TASER replacement (6)	4,500	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	28,500
3	NES	Bullet proof vest replace	4,350	2,200	2,200	2,200	2,200	2,200	3,045	2,610	4,350	4,350	4,350	16,555
4	NES	Traffic counting unit (1 set)	6,000	10,000	10,000	10,000	10,000	10,000	-	10,000	-	-	-	20,000
5	NES	License plate reader	-	20,000	20,000	20,000	-	-	20,000	-	-	-	-	20,000
7	ASTOH	Office furniture	-	7,000	-	-	-	-	-	9,000	-	11,000	-	20,000
7	ASTOH	Carpeting for building	-	10,000	-	-	-	-	10,000	10,000	-	-	-	20,000
7	ASTOH	Office painting	-	6,000	-	-	-	-	6,000	-	-	-	-	6,000
		Radar Units for Vehicles	3,000	-	-	-	-	-	-	-	-	-	-	-
NEW	NES	Replace service weapons (50)							35,000	-	-	-	-	35,000
		Renovate Police building							4,000,000	-	-	-	-	4,000,000
		Construction of indoor range							550,000	-	-	-	-	550,000
														-
		Transferred to Bond Issue	-	-	-	(460,000)	(460,000)	(460,000)	(4,000,000)	-	-	-	-	(4,460,000)
		Total	136,650	864,400	167,400	167,400	147,400	147,400	940,745	239,810	166,050	187,550	1,681,555	

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

SFTY

Necessary for Essential Services-

NES

Security -

SEC

Required Expansion of Facilities-

EXPAND

Legally Required -

LEGAL

Required Maintenance PP&E-

MAINT

Aesthetic needs & Other-

ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Purchase 4 new police vehicles"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase 4 new police vehicles (2 for patrol use, 2 for administrative use)"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The Department has been trying to implement an acceptable vehicle rotation plan to keep vehicles in our fleet in first responder condition and maximize the vehicles 'road life'. Safety of first responders."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="5 plus years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 123,500"/>
How was the project cost estimated?	<input type="text" value="Working with known vendors and State of CT bid pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Improvements to safety and operational efficiency."/>
How was operating impact calculated?	<input type="text" value="No calculation, just an opinion."/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Equipment for new vehicles"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase required equipment to be placed in the 4 new police vehicles"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="The 4 new vehicles requested will need this equipment purchased for them."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="5 plus years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 32,000"/>	
How was the project cost estimated?	<input type="text" value="Working with known vendors and State of CT bid pricing"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Vehicle Changeover Costs"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Changeover costs to remove old equipment and install new equipment in 4 police vehicles"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Purchased equipment needs to be installed in the 4 new police vehicles. The 4 new vehicles requested will need this equipment purchased for them."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="Not applicable"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 12,500"/>
How was the project cost estimated?	<input type="text" value="Working with known vendors and State of CT bid pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Replace Radio Consoles"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replace two (2) radio consoles in the dispatch center"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Our current consoles are very near the end of their useful life cycle and need to be replaced. This project was discussed last year as well."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10-15 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 460,000"/>
How was the project cost estimated?	<input type="text" value="Working with known vendors and State of CT bid pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Renovate the dispatch center"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="The dispatch center needs to be renovated to accommodate the new radio consoles."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Our dispatch center needs to be renovated to accommodate the new radio consoles and to become an effective and appealing workplace"/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10-15 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 100,000"/>
How was the project cost estimated?	<input type="text" value="Based on estimate obtained 2 years ago and adding approximately 15%."/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Purchase new dispatch console furniture"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase new furniture for dispatch center to accommodate officers and radio, computer and monitoring equipment"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Our dispatch center needs to be renovated to accommodate the new radio consoles and to become an effective and appealing workplace"/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10-15 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 30,000"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Portable radio replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase new portable radios to replace old radios that can no longer be repaired"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="We have started a portable radio replacement program and need to continue to buy new radios to replace old ones that are no longer serviceable"/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10-15 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 30,000"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Mobile radio replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase new mobile radios to be placed into vehicles to replace old radios that can no longer be repaired"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="We have started a mobile radio replacement program and need to continue to buy new radios to replace old ones that are no longer serviceable"/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10-15 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	Automatic external defibrillator replacement (3)	Is this project included in the most recent 5-Year Capital Improvement Plan?	Yes
Project Description	Purchase 3 new AEDs to replace old units that are reaching the end of their serviceable life		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	We have started AED replacement program and need to continue to buy new AEDs to replace old ones that are no longer serviceable		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	5 plus years		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 5,500"/>	
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="TASER replacement (6)"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase 6 new TASERS to replace old units that are reaching the end of their serviceable life (5 years)"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="We have started a TASER replacement program and need to continue to buy new TASERS to replace old ones as they become no longer serviceable. These will be a newer TASER model."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="5 plus years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 5,700"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Bullet proof vest replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase new Bullet proof vests to replace old vests that have reached the end of their serviceable life (5 years)"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="We have started a Bullet Proof Vest replacement program and need to continue to buy new vests to replace old ones as they reach the end of their serviceable life."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="Approximately 5 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 2,200"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>
What other funding sources are available?	<input type="text" value="There is Department of Justice funding available that the department takes advantage of. We will be reimbursed an equal amount of \$2200 once we purchase the vests."/>
What amount is available from other funding sources?	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="Yes. All we need to do is purchase the vests, submit the bill and the money will be reimbursed. We have been pre-approved."/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Traffic Counting Unit"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="To purchase a new, additional traffic counting unit."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Traffic complaints are the most frequent complaint the department receives. Having this additional unit will allow us to respond to citizen complaints more quickly and obtain accurate information to evaluate traffic conditions in their neighborhood."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="Approximately 5-10 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="License Plate Reader"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="To purchase a new License Plate Reader (LPR) unit."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Having this LPR unit will allow the department to determine vehicles that may be associated with criminal or serious motor vehicle offenses and owners who may have outstanding warrants against them."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10 years?"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 20,000"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors and current CT bid pricing"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Purchase office furniture"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of new office furniture"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Need to purchase new office equipment get back on to a replacement cycle pending a renovation of the police building."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10 years?"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 7,000"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors at CT bid pricing"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Purchase new carpeting"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of new carpeting"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="New carpeting is needed in the hallways, offices and other parts of the building. This will be a 2-3 year replacement plan."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="6-8 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000.0"/>
How was the project cost estimated?	<input type="text" value="Based on working with known vendors at CT bid pricing"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Office Painting"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Office painting"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Various offices and areas of the building are in need of painting"/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="5 + years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 6,000"/>
How was the project cost estimated?	<input type="text" value="Based on previous painting work completed in building"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

Animal Control

		2012-2013	2013-2014				5 Year Capital Plan					
		Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
1	NES	ANIMAL CONTROL VEH.	23,000	-	-	-	-	-	-	-	-	-
		EQUIP/GRAPHICS VEH.	4,000	-	-	-	-	-	-	-	-	-
		27" Stackable Washer and Dryer for dog pound (includes installation)		2,600	-	-	-	-	-	-	-	-
												-
												-
												-
Total		27,000	2,600	-	-	-	-	-	-	-	-	-

Rating for each Capital Project =1 being the highest priority 10 the lowest.

- | | | | |
|------------|--------------------|-------|--|
| Category - | Safety - | SFTY | Necessary for Essential Services- NES |
| | Security - | SEC | Required Expansion of Facilities- EXPAND |
| | Legally Required - | LEGAL | Required Maintenance PP&E- MAINT |
| | | | Aesthetic needs & Other- ASTOTH |

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Purchase washer and dryer for dog pound"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input and="" combination="" dog="" dryer="" for="" pound."="" stackable="" the="" type="text" value="Purchase a 27" washer=""/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Washer and dryer combination is needed in pound to wash bedding and towels that are used for the caring of animals. Stackable capability is needed because of lack of space at dog pound."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="12/31/2013"/>
Expected useful life of project/purchase (years)	<input type="text" value="10 years or more"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 2,600"/>
How was the project cost estimated?	<input type="text" value="Investigated pricing before submitting request."/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Turn out Gear"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replace 10 year old Personal Protective Equipment (Coats, Pants, Helmets, Boots, Gloves, Hoods)"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	PPE becomes non-compliant ten years after the date of manufacture. Fire service best practices and National Fire Prevention Association (NFPA) Standard 1851 stipulate that all PPE be replaced 10 years from date of manufacture. All volunteer and career interior firefighters are equipped with compliant PPE.		
Expected start date	<input type="text" value="Jul-13"/>	Expected completion date	<input type="text" value="Jun-14"/>
Expected useful life of project/purchase (years)	<input type="text" value="10"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 18,600"/>
How was the project cost estimated?	<input type="text" value="Quoted GSA price from our single source vendor price"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="N/A"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Maintain the current level of firefighter safety"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="SCBA Replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replace 5 non-compliant SCBA air packs"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The FD replaced 33 SCBA in 2008 with the help of a federal grant because they had become non-compliant. We did not replace 5 SCBA because they were newer and were compliant. In 2013 these 5 SCBA will become non-compliant and need to be replaced."/>		
Expected start date	<input type="text" value="Aug-13"/>	Expected completion date	<input type="text" value="Oct-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 38,820"/>
How was the project cost estimated?	<input type="text" value="Single source vendor GSA price quote"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text" value="None"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="No significant financial impact, possible reduction in repair costs."/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Radio replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of new and replacement pagers and portable radios"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="To purchase pagers for new volunteers and replace unrepairable pagers and portable radio equipment. Funding for 9 pagers and 3 portable radios"/>		
Expected start date	<input type="text" value="Jul-13"/>	Expected completion date	<input type="text" value="recurring"/>
Expected useful life of project/purchase (years)	<input type="text" value="10"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 6,675"/>
How was the project cost estimated?	<input type="text" value="Quote from Northeastern Communications (local vendor)"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text" value=""/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="None"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="New pagers will allow new volunteers respond to alarms. Replacement radios will re"/>
How was operating impact calculated?	<input type="text" value=""/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	SCBA Compressor replacement	Is this project included in the most recent 5-Year Capital Improvement Plan?	Yes
Project Description	Replace 30+ year old breathing SCBA air compressor		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	The current compressor has reached its end of life. Our maintenance provider cannot find replacement parts for repairs. It is a matter of time before the unit will be unrepairable.		
Expected start date	<input type="text" value="Aug-13"/>	Expected completion date	<input type="text" value="Dec-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="20"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 27,560"/>	Vendor quote	<input type="text"/>
How was the project cost estimated?		None	<input type="text"/>
What other funding sources are available?		None	<input type="text"/>
What amount is available from other funding sources?			<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?			<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	Reduced maintenance costs and out of service time.
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Tools and equipment"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase new and replacement tools and equipment for emergency response."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Replace old equipment: chain saw, mobile lighting. Purchase replacement tools for new pumper: hose adapters and appliances, tools. Purchase infrastructure for the regional dispatch tie-in: cable modems, interface cards."/>		
Expected start date	<input type="text" value="Jul-13"/>	Expected completion date	<input type="text" value="Apr-14"/>
Expected useful life of project/purchase (years)	<input type="text" value="15-20"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000"/>
How was the project cost estimated?	<input type="text" value="Estimation"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Possible reduced equipment maintenance expense."/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Fire Hose"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replacement fire hose"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Replace defective, worn and damaged fire hose. All fire hose is pressure tested annually per NFPA standards, if it fails its test it is retired and replaced. We will not know what need to be replaced until annual testing is completed in September 2013"/>		
Expected start date	<input type="text" value="Sep-13"/>	Expected completion date	<input type="text" value="recurring"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 8,000"/>	Estimated market price by competitive bid at time of purchase.
How was the project cost estimated?	<input type="text"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Water Supply Improvement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Install new water sources for firefighting in the non-hydrant areas of New Canaan."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	About 70% of New Canaan has no municipal water system and operates off of wells. In the event of a fire, the FD must either bring all the water with them, or find alternate sources such as ponds, pools and tanks. This program builds infrastructure to be able to use these alternate water sources most efficiently by installing pipes and FD hook up to ponds pools and underground water tanks. funding is also used to repair existing infrastructure.		
Expected start date	<input type="text" value="Jul-13"/>	Expected completion date	<input type="text" value="Recurring"/>
Expected useful life of project/purchase (years)	<input type="text" value="20+"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000"/>	
How was the project cost estimated?	<input type="text" value="Program continuation"/>	
What other funding sources are available?	<input type="text" value="Local grant funding"/>	
What amount is available from other funding sources?	<input type="text" value="Variable by grantor"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="No guaranteed grant funding"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

Ambulance

Rating	Category		2012-2013	2013-2014			5 Year Capital Plan						
			Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
1	SFTY	Paramedic Vehicle	-	-	-	-	-	60,000	-	-	-	-	60,000
1	SFTY	New Ambulance	-	-	-	-	-	175,000	-	-	-	175,000	350,000
		Transferred to Bond Issue	-	-	-	-	-	-	-	-	-	-	-
		Total	-	-	-	-	-	235,000	-	-	-	175,000	410,000

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

SFTY

Security -

SEC

Legally Required -

LEGAL

Necessary for Essential Services- NES

Required Expansion of Facilities- EXPAND

Required Maintenance PP&E- MAINT

Aesthetic needs & Other- ASTOTH

Fire Marshal

Rating Category	2012-2013	2013-2014				5 Year Capital Plan						
		Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
1 Maint	Replacement Vehicle		30,000	-	-	-						-
	Transferred to Bond Issue	-	-	-	-	-						-
	Total	-	30,000	-	-	-						-

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

SFTY

Necessary for Essential Services- NES

Security -

SEC

Required Expansion of Facilities- EXPAND

Legally Required -

LEGAL

Required Maintenance PP&E- MAINT

Aesthetic needs & Other-

ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Replacement Vehicle"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replacement of Fire Marshal Vehicle"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<p>The current vehicle is a 2004 Chevy Trail Blazer with approximately 146,000 miles. I am unaware of the hours on the vehicle. This vehicle is used to respond to fires and other emergencies as requested. It carries fire investigation equipment and personal protective equipment for conducting investigations of cause and origin at fire scenes. The request includes funds for radios and emergency warning devices as required by NFPA standards for emergency vehicles.</p>		
Expected start date	<input type="text" value="N/A"/>	Expected completion date	<input type="text" value="N/A"/>
Expected useful life of project/purchase (years)	<input type="text" value="8-10 yrs."/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 30,000"/>	
How was the project cost estimated?	<input type="text" value="Number provided by Fleet Manager"/>	
What other funding sources are available?	<input type="text" value="None that I am aware of."/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	Vehicle repairs will be significantly lower due to new vehicle - just routine maintenance such as oil changes.
How was operating impact calculated?	Numbers received from Fleet Manager.

Emergency Management

Rating	Category		2012-2013	2013-2014			5 Year Capital Plan					
			Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E
3	NES	Portable Radio Maintenance	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	5,000
1	SEC	Upgrade of computer and communications equipment, printer upgrade and call center phones/headsets	-	30,419	15,419	15,419	15,419	1,000	1,000	1,000	1,000	19,419
2	SEC	FM radio broadcast remote equipment for the EOC	-	15,000	5,000	5,000	5,000	-	-	-	-	5,000
4	SEC	Feasibility study for possible purchase and installation of emergency generator(s) for NC schools to permit use as emergency shelters.	-	50,000	50,000	-	-	700,000	-	-	-	700,000
5	SFTY	Stop Signs at Unsignalized Intersections (a)	-	12,000	6,000	-	-	-	-	-	-	-
6	SFTY	Incident Response Trailer	-	25,000	-	-	-	-	-	-	-	-
8	SFTY	Portable Telescoping Light (a)	-	3,000	3,000	-	-	-	-	-	-	-
9	SEC	Universal Generator Tie-Ins	-	50,000	20,000	-	-	30,000	-	-	-	30,000
10	SEC	Universal Generator	-	100,000	-	-	-	-	100,000	-	-	100,000
7	NES	Parks Garage Fiber Conn'n	-	10,000	10,000	-	-	-	-	-	-	-
Total			2,000	296,419	110,419	21,419	21,419	732,000	102,000	2,000	2,000	859,419

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

- Safety -
- Security -
- Legally Required -

- SFTY
- SEC
- LEGAL

- Necessary for Essential Services-
- Required Expansion of Facilities-
- Required Maintenance PP&E-
- Aesthetic needs & Other-

- NES
- EXPAND
- MAINT
- ASTOTH

(a) Project moved to PW Administration & Engineering capital budget.

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="EOC Technology Upgrades"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="EOC Upgrade - Communications equipment, printer upgrade, and call center phone headsets"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text"/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="2-3 months"/>
Expected useful life of project/purchase (years)	<input type="text" value="5-10 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 30,419"/>	
How was the project cost estimated?	<input type="text" value="Town IT completed budget"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="FM Radio Broadcast"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase equipment which will allow us to broadcast remotely via St. Luke's FM radio station during emergencies."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>			
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="1 month"/>
Expected useful life of project/purchase (years)	<input type="text" value="10"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 15,000"/>	
How was the project cost estimated?	<input type="text" value="Town IT completed budget"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Portable Radio Maintenance"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Maintenance on portable radios"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Annual maintenance and battery replacement for 50+ portable radios used by OEM, CERT, CL&P, etc."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="1"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 1,000"/>
How was the project cost estimated?	<input type="text"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="NCHS Generator Feasibility Study"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="No"/>
Project Description	<input type="text" value="Feasibility Study to identify appropriate generator for emergency shelter at public schools"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>			
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="3-6 months"/>
Expected useful life of project/purchase (years)	<input type="text" value="20 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 50,000"/>
How was the project cost estimated?	<input type="text" value="Guidance from First Selectman"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	
Is the amount guaranteed? If not, what needs to be done to secure funding?	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Incident Response Trailer"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Incident Response Trailer"/>		
<p>Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i></p>		<p>Proper communication is paramount and key to the Department and its Emergency Response capabilities. The unit consists of a solar-powered changeable message sign and trailer and ten (10) traffic barrels & twenty-five (25) traffic cones (all with retro-reflective markings.) The Incident Response Trailer will be used to provide advance warning of proposed construction projects, advance warning of ongoing construction projects, emergency response for road closures, as well as civic activities, etc. The Incident Response Trailer will be available for use by the Department of Public Works, Police Department, Fire Department, Emergency Operations as well as other Town agencies.</p>	
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 25,000"/>	
How was the project cost estimated?	<input type="text" value="Quote from Preferred Vendor"/>	
What other funding sources are available?	<input type="text" value="No"/>	
What amount is available from other funding sources?	<input type="text" value="None"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Parks Fiber Connection"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Connect Saxe Parks Garage to Fiber Network in School"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Parks Garage is not connected to Town-wide Fiber Network. Fully functioning IT Capabilities are necessary for the operation of the Department especially during storm events and emergencies."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="20"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000"/>	Estimate of Installation Costs	<input type="text"/>
How was the project cost estimated?			
What other funding sources are available?		No	<input type="text"/>
What amount is available from other funding sources?		None	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?			<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Better communication capabilities are proven to be cost-effective"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Universal Generator Tie-In to All Buildings"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Universal Tie-In to All Buildings"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	During emergency events, essential buildings are placed on generator back-up for days at a time. We have no contingency for the possibility of a mechanical failure to one of these buildings. Installing a universal tie-in to all Town buildings will ensure generator back-up in case of breakdown.		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="20"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 50,000"/>
How was the project cost estimated?	<input type="text"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (<i>cost or savings resulting from new positions, reduced overtime, etc.</i>)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department Emergency Management

Project Priority Ranking 10

Project Information

Project Name	Universal Generator for Tie-In to All Buildings	Is this project included in the most recent 5-Year Capital Improvement Plan?	Yes
Project Description	Universal Trailer Mounted Generator for Tie-In to All Buildings		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>		During emergency events, essential buildings are placed on generator back-up for days at a time. We have no contingency for the possibility of a mechanical failure to one of these buildings. A universal trailer mounted generator is needed to ensure generator back-up in case of breakdown.	
Expected start date	7/1/2013	Expected completion date	6/30/2014
Expected useful life of project/purchase (years)	20		

Financial Information

Estimated Total Project Cost	\$ 100,000	
How was the project cost estimated?	<div style="border: 1px solid black; height: 20px;"></div>	
What other funding sources are available?	<div style="border: 1px solid black; height: 20px;"></div>	
What amount is available from other funding sources?	<div style="border: 1px solid black; height: 20px;"></div>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<div style="border: 1px solid black; height: 20px;"></div>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<div style="border: 1px solid black; height: 20px;"></div>
How was operating impact calculated?	<div style="border: 1px solid black; height: 20px;"></div>

Public Works-Administration & Engineering

Rating	Category	2012-2013	2013-2014			5 Year Capital Plan						
		Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
2	Pavement Preservation	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,250,000	
3	DPW Communication System Replacement	-	175,000	215,000	215,000	215,000	215,000	-	-	-	215,000	
4	Drainage	50,000	100,000	50,000	50,000	50,000	50,000	100,000	75,000	50,000	275,000	
5	Sidewalks	50,000	250,000	100,000	100,000	100,000	100,000	250,000	250,000	250,000	1,100,000	
6	Guiderails	-	25,000	-	-	-	-	25,000	25,000	25,000	100,000	
	West Road Culvert	40,000	-	-	-	-	-	-	-	-	-	
7	Parking Lots	-	300,000	100,000	100,000	100,000	100,000	500,000	400,000	400,000	1,800,000	
8	Signage and Striping	-	25,000	-	-	-	-	55,000	55,000	55,000	220,000	
	Stop Signs @ Unsignalized Intersections (a)	-	-	-	6,000	6,000	6,000	-	-	-	6,000	
	Portable Telescoping Light (a)	-	-	-	3,000	3,000	3,000	-	-	-	3,000	
	Richmond Hill Culvert	-	-	-	-	-	-	50,000	250,000	-	300,000	
	Bridge to the WWTF	-	-	-	-	-	-	-	150,000	1,200,000	1,350,000	
	Bridge at Collins Pond (Ponus)(b)	45,000	-	-	-	-	-	-	-	250,000	250,000	
	Bridge at Nursery Road	-	-	-	-	-	-	40,000	-	250,000	290,000	
											-	
1	Pavement Management Program	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	11,250,000	
											-	
	Transferred to Bond Issue	(2,250,000)	(2,250,000)	(2,250,000)	(2,250,000)	(2,250,000)	(2,250,000)	(2,250,000)	(2,250,000)	(2,250,000)	(11,250,000)	
	Total	435,000	1,125,000	715,000	724,000	724,000	724,000	1,270,000	1,305,000	1,430,000	2,430,000	7,159,000

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -	Safety -	SFTY	Necessary for Essential Services-	NES
	Security -	SEC	Required Expansion of Facilities-	EXPAND
	Legally Required -	LEGAL	Required Maintenance PP&E-	MAINT
			Aesthetic needs & Other-	ASTOTH

(a) Originally requested in Emergency Management Capital

2013-2014 Capital Project Request

Department

Public Works - Engineering

Project Priority Ranking

1

Project Information

Project Name	Pavement Management and Improvement Program	Is this project included in the most recent 5-Year Capital Improvement Plan?	Yes
Project Description	Pavement Management and Improvement Program - Calendar Year, 2013		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	Annual road reconstruction is a requirement in order to properly maintain the Town's Roadway Infrastructure. The majority of Town roads are older than 20 years and have exceeded their normal life expectancy.		
Expected start date	4/1/2013	Expected completion date	12/15/2013
Expected useful life of project/purchase (years)	20 years		

Financial Information

Estimated Total Project Cost	\$ 2,250,000	
How was the project cost estimated?	Prior History of Similar Projects - Unit Price Calculation	
What other funding sources are available?		
What amount is available from other funding sources?	Previously funded in Bond Issuance	
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	Reduction in manpower and materials for routine maintenance
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Public Works - Engineering

Project Priority Ranking

2

Project Information

Project Name	Pavement Preservation	Is this project included in the most recent 5-Year Capital Improvement Plan?	Yes
Project Description	Pavement Preservation, FY14 - Cracksealing and Localized Repair		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	Annual road repair and maintenance is a requirement in order to properly maintain the Town's Roadway Infrastructure. Proper maintenance of new and existing facilities (cracksealing and localized repairs, etc.) will ensure that they reach and exceed their normal life expectancies.		
Expected start date	7/1/2013	Expected completion date	6/30/2014
Expected useful life of project/purchase (years)	7 - 10 years		

Financial Information

Estimated Total Project Cost	\$ 250,000	Prior History of Similar Projects - Unit Price Calculation
How was the project cost estimated?		
What other funding sources are available?	N/A	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	Reduced manpower and materials for maintenance/repair activities
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="DPW Communication System Replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replacement of All DPW Radios with new system"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Proper communication is paramount and key to the Department and its Emergency Response capabilities. Daily communication between supervisors and crews is essential to cost-effective, timely management of staff and resources. During emergency events, DPW Radios are key component to communication for outside sources (i.e. CL&P, Contractors, etc.) DPW Radio System is antiquated, outdated and parts for repairs and replacement are difficult to acquire."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 175,000"/>	
How was the project cost estimated?	<input type="text" value="Quote from Northeast Communications"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text" value="None"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Better communication capabilities are proven to be cost-effective"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department Public Works - Engineering

Project Priority Ranking 4

Project Information

Project Name	<u>Drainage Improvements</u>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<u>Yes</u>
Project Description	<u>Drainage Improvements - FY14</u>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>		Annual drainage repair, installation and maintenance is a requirement in order to properly maintain the Town's Roadway Infrastructure. Proper maintenance will ensure that they reach and exceed their normal life expectancies.	
Expected start date	<u>7/1/2013</u>	Expected completion date	<u>6/30/2014</u>
Expected useful life of project/purchase (years)	<u>20 years</u>		

Financial Information

Estimated Total Project Cost	<u>\$ 100,000</u>	Prior History of Similar Projects - Unit Price Calculation
How was the project cost estimated?		
What other funding sources are available?		<u>N/A</u>
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<u>Reduced manpower and materials for maintenance/repair activities</u>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Sidewalk Improvements"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Sidewalk Improvements - FY14"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Annual sidewalk repair and maintenance is a requirement in order to properly maintain the Town's Infrastructure. Proper maintenance will ensure that they reach and exceed their normal life expectancies. Proper maintenance should reduce the Town's exposure to litigation due to slips, trips and falls."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="20 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 250,000"/>	Prior History of Similar Projects - Unit Price Calculation
How was the project cost estimated?	<input type="text"/>	
What other funding sources are available?	<input type="text" value="N/A"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Reduced manpower and materials for maintenance/repair activities. Potential for reduced efforts in litigation."/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Guiderail Improvements"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Guiderail Improvements - FY14"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Guiderail repair and maintenance is a requirement in order to properly maintain the Town's Infrastructure. Proper maintenance will ensure that they adequately serve their intended purpose of protecting the motoring public. Proper maintenance should reduce the Town's exposure to litigation."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="20 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 25,000"/>	Prior History of Similar Projects - Unit Price Calculation
How was the project cost estimated?	<input type="text"/>	
What other funding sources are available?	<input type="text" value="N/A"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget <i>(cost or savings resulting from new positions, reduced overtime, etc.)</i>	<input type="text" value="Reduced manpower and materials for maintenance/repair activities. Potential for reduced efforts in litigation."/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Parking Lots"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Parking Lot Improvements, FY14"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	Annual parking lot reconstruction is a requirement in order to properly maintain the Town's Infrastructure. The majority of Town parking lots are older than 20 years and have exceeded their normal life expectancy.		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="20 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 300,000"/>	Prior History of Similar Projects - Unit Price Calculation
How was the project cost estimated?		
What other funding sources are available?	<input type="text" value="N/A"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (<i>cost or savings resulting from new positions, reduced overtime, etc.</i>)	Reduced manpower and materials for maintenance/repair activities
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Signage and Striping"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Signage and Striping, FY14"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Annual replacement of the Town's Road and Street Signs and Pavement Markings is a requirement of the FHWA (Federal Highway Association) per the MUTCD (Manual of Uniform Traffic Control Devices). The majority of Town's signs and markings have exceeded their normal life expectancy."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="5 - 7 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 25,000"/>	Prior History of Similar Projects - Unit Price Calculation
How was the project cost estimated?	<input type="text"/>	
What other funding sources are available?	<input type="text" value="N/A"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget <i>(cost or savings resulting from new positions, reduced overtime, etc.)</i>	<input type="text" value="Reduced manpower and materials for maintenance/repair activities"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Portable Stop Signs"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of Portable Stop Signs for All Signalized Intersections"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="During emergency events and power outages, traffic lights in Town do not function leaving intersections unguarded and without proper traffic control. Installing temporary portable stop signs at each signalized intersection will help ensure the safety of the motoring public during these emergency events."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="10"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 12,000"/>
How was the project cost estimated?	<input type="text" value="Price Quote from Preferred Vendor"/>
What other funding sources are available?	<input type="text" value="No"/>
What amount is available from other funding sources?	<input type="text" value="None"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Portable Lighting Unit"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Portable Lighting Unit"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Proper lighting during emergency operations, night-time construction work and civic activities is essential to the safety of the staff and motoring public and pedestrians."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 3,000"/>	Quote from Preferred Vendor	<input type="text"/>
How was the project cost estimated?			
What other funding sources are available?		No	<input type="text"/>
What amount is available from other funding sources?		None	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?			<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	<input type="text"/>

Public Works-Town Buildings

Rating	Category	2012-2013	2013-2014			5 Year Capital Plan					
		Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E
	Town Hall -construction	2,500,000	12,000,000	12,000,000	12,000,000	12,000,000	-	-	-	-	12,000,000
	Locust Lot	-	-	-	-	-	-	3,300,000	-	-	3,300,000
	Fire House	165,000	575,000	575,000	350,000	350,000	450,000	-	-	-	800,000
	Waveny	40,000	-	-	-	-	300,000	3,500,000	-	-	3,800,000
	Police HQ	-	-	-	-	-	-	120,000	1,380,000	-	1,500,000
	Parks Garage at Saxe	-	-	-	-	-	-	-	25,000	125,000	150,000
	Remaining Work from Savin Report - Revised	-	-	-	-	-	-	-	-	1,116,000	1,116,000
	Transferred to Bond Issue	(2,500,000)	(12,000,000)	(12,000,000)	(12,350,000)	(12,350,000)	-	(3,300,000)	-	-	(15,650,000)
	Total	205,000	575,000	575,000	-	-	750,000	3,620,000	1,405,000	1,241,000	7,016,000

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category - Safety - SFTY
 Security - SEC
 Legally Required - LEGAL

Note: Costs indicated on this page reflect costs from Savin report, no expansions or major renovations.

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Town Hall Renovations"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Complete the Town Hall renovations"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="This project was designated as the number one priority last year and the schematic design work has begun, with the abatement of hazardous materials to take place in the spring, 2013 and the construction expected to begin in the summer, 2013."/>		
Expected start date	<input type="text" value="August, 2012"/>	Expected completion date	<input type="text" value="Dec-14"/>
Expected useful life of project/purchase (years)	<input type="text" value="25"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 12,000,000"/>	
How was the project cost estimated?	<input type="text" value="Earlier cost estimate from KSQ architects"/>	
What other funding sources are available?	<input type="text" value="Bonding"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Energy Savings - roof, windows, HVAC, etc."/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Fire House Improvements"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Improvements to the electrical, drainage and sanitary systems and construction of two ADA bathrooms in the lower level"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="This work was recommended in the Savin report in 2009/2010 and again by KG&D architects in 2012. The systems and the bathroom date back to the original construction in 1937."/>		
Expected start date	<input type="text" value="August, 2012"/>	Expected completion date	<input type="text" value="2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="25"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 700,000"/>
How was the project cost estimated?	<input type="text" value="Report and cost estimate by KG&D architects"/>
What other funding sources are available?	<input type="text" value="Approximately \$125,000 in the current budget."/>
What amount is available from other funding sources?	<input type="text" value="none"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Reduced maintenance for existing systems"/>
How was operating impact calculated?	<input type="text"/>

Public Works-Highway

Rating Category		2012-2013	2013-2014				5 Year Capital Plan					
		Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
4	Nes/SFTY	Small Dump Truck	50,000	-	-	-	-	-	-	50,000	50,000	100,000
		Equipment Refurbishing	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	125,000
		Sweeper	185,000	-	-	-	-	-	-	-	-	-
		Compost Machine	350,000	-	-	-	-	-	-	-	-	-
2	NES	2 WD Dump/Sander Truck	-	187,000	187,000	187,000	187,000	187,000	187,000	187,000	935,000	
3	NES	Pick- up Truck & Equipment	-	40,000	-	-	-	-	40,000	-	40,000	
1	NES	Loader	-	190,000	190,000	190,000	190,000	190,000	-	-	190,000	
7	NES	Fuel Managemet Upgrades	-	30,000	-	-	-	-	-	-	-	
5	NES	Vacuum leaf Collection System	-	35,000	-	-	-	-	-	-	35,000	
6	SFTY	Sandmaster Sandbag Unit	-	15,000	-	-	-	-	-	-	-	
		Vac All	-	-	-	-	-	-	-	-	-	
		Storage Building	-	-	-	-	-	-	-	-	-	
		Transferred to Bond Issue	-	-	-	-	-	-	-	-	-	
		Total	610,000	522,000	402,000	402,000	402,000	402,000	262,000	262,000	2,150,000	

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

SFTY

Necessary for Essential Services-

NES

Security -

SEC

Required Expansion of Facilities-

EXPAND

Legally Required -

LEGAL

Required Maintenance PP&E-

MAINT

Aesthetic needs & Other-

ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Loader"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of a new 3 yard loader"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The loader being replaced is a 1992 2 yard loader with 16,600 hours on it.. This vehicle is past its useful life and exceeds the replacement schedule of 15 years. It will be needing some major repairs and is undersized for our current operation."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="20"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 190,000"/>	Vendor information and past purchases
How was the project cost estimated?		
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text" value="None"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget <i>(cost or savings resulting from new positions, reduced overtime, etc.)</i>	<input type="text" value="Less repair costs to current loader to be replaced. Improved reliability during winter operations, and improve overall operations assigned to the machine."/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="2 WD Dump/Sander Truck"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of a new 38,000GVW dump truck/sander truck with plow"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The vehicle being replaced is a 1990 dump truck with 82,000 miles. This vehicle is past its useful life and exceeds the replacement schedule of 15 years."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="Dec-14"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 187,000"/>	Vendor information and past purchases
How was the project cost estimated?		
What other funding sources are available?		<input type="text" value="No"/>
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget <i>(cost or savings resulting from new positions, reduced overtime, etc.)</i>	<input type="text" value="Less repair costs to current truck to be replaced. Improved reliability during winter operations."/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Pick-Up Truck"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of a new 12,000GVW pick-up truck with plow"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	This is an add on vehicle to the fleet for the Superintendent of Operations Highway Dept. and will replace the current vehicle (unit 110), which has 63,000 miles on it. Unit 110 will become the crew foremen's vehicle, which at this time no vehicle is available so a lowboy dump truck is being used. This will keep all lowboy dump trucks in the field, and allow the crew foremen to check work sites.		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="Dec-14"/>
Expected useful life of project/purchase (years)	<input type="text" value="10"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 40,000"/>	
How was the project cost estimated?	<input type="text" value="Vendor information and past purchases"/>	
What other funding sources are available?	<input type="text" value="No"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (<i>cost or savings resulting from new positions, reduced overtime, etc.</i>)	Reduces the wear and tear on our lowboy dump trucks, improves efficiencies and supervisions of working crews, and allows all lowboy dump trucks to be assigned to work sites.
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Equipment Refurbishing"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Equipment Refurbishing"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	The funds for this project will be used to refurbish Town vehicles and equipment to extend their life cycle. This will be the third year request for this item, which has proven to be successful.		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="Jun-14"/>
Expected useful life of project/purchase (years)	<input type="text" value="NA"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 25,000"/>	
How was the project cost estimated?	<input type="text" value="Vendor information, past purchases, and general knowledge"/>	
What other funding sources are available?	<input type="text" value="No"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="NA"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Refurbishing equipment will reduce PM costs and general repairs"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Vacuum Leaf Collector"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Vacuum Leaf Collection System"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>		<input type="text" value="Unit needed to efficiently and effectively collect leaves. DPW has two units in operation, which are aging. This third unit will improve the collection program."/>	
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 35,000"/>	Vendor information and past purchases	<input type="text"/>
How was the project cost estimated?		What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?		Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="None"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Reduces the wear and tear on our older units, improves efficiencies and reduces overtime."/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Sandbag Machine"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase of Mechanized Sandbag Machine"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Prior to the recent storm, our staff took several days to fill sandbags in preparation for potential flooding. A mechanized sandbag attachment to our loader would allow the quick and cost-effective completion of this task."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="15"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 15,000"/>
How was the project cost estimated?	<input type="text" value="Quote from Preferred Vendor"/>
What other funding sources are available?	<input type="text" value="No"/>
What amount is available from other funding sources?	<input type="text" value="None"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="Reduced cost of manpower to fill bags"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Fuel Management System"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Fuel management and upgrades"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Current software no longer supported by manufacturer, diesel fuel pump needs to be upgraded for redundancy during emergencies. New fuel pump is \$15,000, software upgrade and support \$15,000."/>		
Expected start date	<input type="text" value="7/1/2013"/>	Expected completion date	<input type="text" value="6/30/2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="20"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 30,000"/>	
How was the project cost estimated?	<input type="text" value="Vendor input"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text" value="None"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (<i>cost or savings resulting from new positions, reduced overtime, etc.</i>)	<input type="text" value="If current system fails there will no efficient way to manage fuel users and fuel usage."/>
How was operating impact calculated?	<input type="text"/>

Public Works-Transfer Station

Rating	Category	2012-2013	2013-2014				5 Year Capital Plan					
		Prior Yr. Approved	Dept. Request	Bd of Sel. Recom'd	Bd of Fin. Recom'd	Twn Cncl. Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
1	NES		16,000	16,000	16,000	16,000	16,000	-	16,000	-	16,000	48,000
		-	-	-	-	-	-	-	-	-	-	-
	Total	-	16,000	16,000	16,000	16,000	16,000	-	16,000	-	16,000	48,000

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -	Safety -	SFTY	Necessary for Essential Services-	NES
	Security -	SEC	Required Expansion of Facilities-	EXPAND
	Legally Required -	LEGAL	Required Maintenance PP&E-	MAINT
			Aesthetic needs & Other-	ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Loader Tire Replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Loader Tire Replacement- Foam filled for MSW Loading"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Tires wear approximately every two years-Tires are foam filled because of the nature of the work-Garbage loading from tipping floor at Transfer station"/>		
Expected start date	<input type="text" value="July,2013"/>	Expected completion date	<input type="text" value="June, 2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="2-years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 16,000"/>	Prior year costs	<input type="text"/>
How was the project cost estimated?	<input type="text"/>		
What other funding sources are available?	<input type="text" value="N/A"/>		
What amount is available from other funding sources?	<input type="text"/>		
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

Public Works-Parks

Rating	Category		2012-2013	2013-2014			5 Year Capital Plan					
			Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E
1	NES	Vehicles w/Accessories	50,000	100,000	50,000	50,000	50,000	100,000	50,000	50,000	100,000	350,000
3	NES	Misc Small Equipment	8,500	12,000	8,500	8,500	8,500	10,000	10,000	10,000	10,000	48,500
2	NES	Athletic Field Mower (16')	-	97,000	97,000	97,000	97,000	-	-	12,000	-	109,000
4	NES	10' Front Mower	-	62,000	-	-	-	62,000	-	-	-	62,000
5	NES	Ride on Mowers	-	8,650	-	-	-	8,650	-	8,500	-	17,150
		Workman Utility Vehicle	-	-	-	-	-	29,000	-	-	29,000	58,000
		Athletic Field Fine mower	-	-	-	-	-	73,000	-	-	-	73,000
		Sprayer	-	-	-	-	-	-	48,000	-	-	48,000
		Seeder	-	-	-	-	-	14,000	-	-	-	14,000
		Paint Machines	-	-	-	-	-	-	3,000	12,000	-	15,000
		Blowers	-	-	-	-	-	9,000	-	9,000	-	18,000
		Infield Machine	-	-	-	-	-	-	12,000	-	-	12,000
		Sidewalk sander	-	-	-	-	-	6,000	-	-	6,000	12,000
		Fertilizer Spreader	-	-	-	-	-	-	5,400	-	-	5,400
		Compost Cleaner	-	-	-	-	-	-	-	100,000	-	100,000
		Topdresser	-	-	-	-	-	-	-	25,000	-	25,000
		Snowplow tractor mont	-	-	-	-	-	-	12,500	-	-	12,500
		Brush cutters	-	-	-	-	-	-	-	-	10,000	10,000
		Trailers	-	-	-	-	-	-	8,000	6,000	-	14,000
		Tractor	-	-	-	-	-	-	-	-	50,000	50,000
		72" Mower	-	-	-	-	-	36,000	-	-	-	36,000
		Sander Body	-	-	-	-	-	-	-	6,000	-	6,000
		Leaf Box and vacuum	-	-	-	-	-	-	9,000	-	-	9,000
		Transferred to Bond Issue	-	-	-	-	-	-	-	-	-	-
		Total	58,500	279,650	155,500	155,500	155,500	347,650	157,900	238,500	205,000	1,104,550

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

SFTY

Necessary for Essential Services-

NES

Security -

SEC

Required Expansion of Facilities-

EXPAND

Legally Required -

LEGAL

Required Maintenance PP&E-

MAINT

Aesthetic needs & Other-

ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Vehicles w/Accessories"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase 2 trucks to replace 2 trucks (98 and 01)"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Vehicles are used daily for maintenance in the parks, schools and town properties. These trucks plow school parking lots and transport men and machinery on jobs throughout town."/>		
Expected start date	<input type="text" value="13-Jul"/>	Expected completion date	<input type="text" value="Fall 2013"/>
Expected useful life of project/purchase (years)	<input type="text" value="10"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 100,000"/>	Past Purchases	<input type="text"/>
How was the project cost estimated?			
What other funding sources are available?		None	<input type="text"/>
What amount is available from other funding sources?			
Is the amount guaranteed? If not, what needs to be done to secure funding?			

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Misc. Small Equipment"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase to replace small equipment such as mowers string trimmers chain saws etc."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Due to use these small hand tools need to be constantly replaced. These small tools are used daily in maintenance of all town properties."/>		
Expected start date	<input type="text" value="13-Jul"/>	Expected completion date	<input type="text" value="14-Jun"/>
Expected useful life of project/purchase (years)	<input type="text" value="3-5 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 12,000"/>	
How was the project cost estimated?	<input type="text" value="Past history and estimates when purchasing similar machines"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Athletic Field Mower"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Purchase a replacement 16' athletic field mower"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="This mower is used daily to mow athletic fields and town properties. The mower is a replacement of a 13 year old machine. If we delay this purchase there is a projected price increase of 15-20% they feel there is enough in stock to allow purchase in July or August but after that there would be the price increase."/>		
Expected start date	<input type="text" value="13-Jul"/>	Expected completion date	<input type="text" value="13-Aug"/>
Expected useful life of project/purchase (years)	<input type="text" value="12 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 97,000"/>	
How was the project cost estimated?	<input type="text" value="State Contract Pricing"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="10' Front Mower"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Purchase a replacement of a 12 year old mower."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="This mower is used to mow properties and in the fall mulch leaves. It is used on a daily basis during the season. It is replacing a 13 year old machine."/>		
Expected start date	<input type="text" value="13-Jul"/>	Expected completion date	<input type="text" value="13-Sep"/>
Expected useful life of project/purchase (years)	<input type="text" value="12 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 62,000"/>
How was the project cost estimated?	<input type="text" value="State contract pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Ride on Mowers"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Zero turn mower"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="These mowers do most of the mowing in small areas around schools and parks along with other town properties. This is a scheduled replacement and this mower will keep our zero-turn mower fleet at four."/>		
Expected start date	<input type="text" value="12-Jul"/>	Expected completion date	<input type="text" value="12-Sep"/>
Expected useful life of project/purchase (years)	<input type="text" value="7-8 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="8,650"/>
How was the project cost estimated?	<input type="text" value="State contract pricing"/>
What other funding sources are available?	<input type="text" value="None"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

Public Works-Field Renovation

Rating	Category		2012-2013	2013-2014			5 Year Capital Plan						
			Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
1	SFTY	Field Improvements	50,000	40,000	20,000	20,000	20,000	40,000	50,000	40,000	50,000	200,000	
2	NES	Irrigation Upgrades	20,000	40,000	20,000	20,000	20,000	100,000	100,000	-	-	220,000	
		Mead Tennis Court Rebuild	-	-	-	-	-	100,000	-	-	-	100,000	
		Waveny Castle Irrigation	-	-	-	-	-	40,000	25,000	-	-	65,000	
		Waveny Phase II	-	-	-	-	-	-	20,000	35,000	-	55,000	
		HS Farm Road Improvement	-	-	-	-	-	-	47,000	-	-	47,000	
		Waveny Driving Range	-	-	-	-	-	-	70,000	-	-	70,000	
		Mead Fence Replacement	-	-	-	-	-	-	60,000	-	-	60,000	
		Irwin Park Irrigation	-	-	-	-	-	-	-	150,000	-	150,000	
		HS Track/Field rebuild	-	-	-	-	-	-	-	1,500,000	-	1,500,000	
		East School Field Rebuild	-	-	-	-	-	-	-	600,000	-	600,000	
		Water Tower Synthetic	-	-	-	-	-	-	-	-	1,000,000	1,000,000	
		Waveny Pond Dredgeing	-	-	-	-	-	-	-	-	350,000	350,000	
		Transferred to Bond Issue	-	-	-	-	-	-	-	-	-	-	
		Total	70,000	80,000	40,000	40,000	40,000	40,000	280,000	372,000	2,325,000	1,400,000	4,417,000

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

Security -

Legally Required -

SFTY

SEC

LEGAL

Necessary for Essential Services-

Required Expansion of Facilities-

Required Maintenance PP&E-

Aesthetic needs & Other-

NES

EXPAND

MAINT

ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Field Improvements"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Yearly Maintenance and Rebuilding of athletic fields, mainly baseball and softball"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The town needs to maintain the athletic facilities so that the users will be safe. The majority of this money is used to repair baseball and softball infields (skinned). There will also be sodding, mound and batters box repair."/>		
Expected start date	<input type="text" value="13-Sep"/>	Expected completion date	<input type="text" value="Recurring"/>
Expected useful life of project/purchase (years)	<input type="text" value="2-3 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 40,000"/>	
How was the project cost estimated?	<input type="text" value="Past work and cost estimates"/>	
What other funding sources are available?	<input type="text" value="NC Baseball and softball"/>	
What amount is available from other funding sources?	<input type="text" value="Unknown. They have been generous in the past"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="No"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None but allows both safe playing surface and the ability to have the fields open more"/>
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Irrigation Upgrades"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="To update and improve irrigation systems; including wells, sprinklers and controls"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The town has invested substantial money in the irrigation systems. Some of these systems need to be upgraded to allow continuous use without substantial downtime."/>		
Expected start date	<input type="text" value="13-Jul"/>	Expected completion date	<input type="text" value="recurring"/>
Expected useful life of project/purchase (years)	<input type="text" value="10"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 40,000"/>	
How was the project cost estimated?	<input type="text" value="Irrigation designer and past history"/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	

Public Works-Nature Center

Rating	Category		2012-2013	2013-2014			5 Year Capital Plan						
			Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
1	SFTY	Reinforce Roofs at Cupolas	-	75,000	110,000	-	-	-	-	-	-	-	-
2	MAINT	Exterior Painting	-	35,000	-	-	-	35,000	-	-	-	-	35,000
		Remaining Work from Savin Report - revised	-	-	-	-	-	100,000	100,000	100,000	75,000	-	375,000
		Transferred to Bond Issue	-	-	-	-	-	-	-	-	-	-	-
		Total	-	110,000	110,000	-	-	135,000	100,000	100,000	75,000	-	410,000

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -

Security -

Legally Required -

SFTY

SEC

LEGAL

Necessary for Essential Services- NES

Required Expansion of Facilities- EXPAND

Required Maintenance PP&E- MAINT

Aesthetic needs & Other- ASTOTH

2013-2014 Capital Project Request

Department

DPW - Nature Center

Project Priority Ranking

1

Project Information

Project Name	Reinforce roofs at cupolas	Is this project included in the most recent 5-Year Capital Improvement Plan?	Yes
Project Description	The two roofs at the lobby and the Sturgis Room need to be reinforced to resist the thrust from the roof loads		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	The roofs need to be reinforced to reduce the deflection and cracking of the ceilings.		
Expected start date	Fall 2013	Expected completion date	Fall 2013
Expected useful life of project/purchase (years)			

Financial Information

Estimated Total Project Cost	\$ 75,000.00	How was the project cost estimated?	Engineer's estimate.
What other funding sources are available?		What amount is available from other funding sources?	None
Is the amount guaranteed? If not, what needs to be done to secure funding?			

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project information

Project Name	<input type="text" value="Exterior Painting of the Director's House"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Scraping and Painting of the exterior of the Director's House"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The roof, windows, and exterior doors of this building have been replaced in recent years. The painting completes the exterior work and was a recommendation in the Savin report."/>		
Expected start date	<input type="text" value="Fall 2013"/>	Expected completion date	<input type="text" value="Fall 2013"/>
Expected useful life of project/purchase (years)	<input type="text"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 35,000"/>	
How was the project cost estimated?	<input type="text" value="Contractor's estimate."/>	
What other funding sources are available?	<input type="text" value="None"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

Recreation

Rating	Category	2012-2013	2013-2014			5 Year Capital Plan						
		Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Tw'n Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
		Mead Park Tennis Fence Replacement	12,500	-	-	-	-	-	-	-	-	-
		Lapham CC Masonry Repairs	6,000	-	-	-	-	-	-	-	-	-
6	MAINT	Waveny House Interior Painting	-	7,500	-	-	-	7,500	-	-	-	15,000
5	SEC	Waveny Athletic Field Fencing	10,000	10,000	-	-	-	7,500	7,500	-	-	22,500
	SFTY	Waveny Driveway Lighting	-	-	-	-	-	30,000	-	-	-	30,000
4	MAINT	Lapham CC Exterior Painting	-	6,000	-	-	-	16,000	-	-	-	16,000
3	SFTY	WaterTower Turf Bleachers	-	15,000	-	-	-	-	-	-	-	-
	SFTY											
1	/MAINT	HS Tennis Court Resurfacing	-	460,000	460,000	460,000	460,000	-	-	-	-	460,000
2	SFTY	Kiwanis Playground Upgrade	-	22,500	-	-	-	15,000	-	-	75,000	90,000
7	EXPAND	Additional Platform Tennis Court	-	70,000	-	-	-	-	70,000	-	-	70,000
	SFTY											
	/MAINT	HS Track Renovation	-	-	-	-	-	-	-	1,500,000	-	1,500,000
	NES	Vehicle Replacement	-	-	-	-	-	27,500	-	-	30,000	57,500
	EXPAND	Inwin Barn Planning/Engineering	-	-	-	-	-	-	50,000	-	-	50,000
	SFTY	Mead Park Playground Upgrade	-	-	-	-	-	30,000	22,500	190,000	-	242,500
		Transferred to Bond Issue	-	-	-	(460,000)	(460,000)	-	-	-	(1,500,000)	(1,960,000)
		Total	28,500	591,000	460,000	-	-	133,500	157,500	197,500	105,000	593,500

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -
Security -
Legally Required -

SFTY
SEC
LEGAL

Necessary for Essential Services- NES
Required Expansion of Facilities- EXPAND
Required Maintenance PP&E- MAINT
Aesthetic needs & Other- ASTOTH

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="HS Tennis Court Resurfacing"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Renovate the six existing asphalt tennis courts at the HS using a post-tension concrete surface in place of asphalt"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<p>There is a continuous problem with the asphalt surface on tennis courts continuing to crack after each winter. We have normally spent \$5 - \$7 K each year to fix the cracks and then approx. \$25K every five years to color coat the courts. Courts using the post-tension concrete surface have demonstrated over 20 years of service without cracks. These courts only need to be color coated every 7 years. Over a 20 year period there will be significant savings in the cost of crack repair and re-coating the courts.</p>		
Expected start date	<input type="text" value="Sep-13"/>	Expected completion date	<input type="text" value="Nov-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="30 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 460,000"/>
How was the project cost estimated?	<input type="text" value="From manufacturer's rep"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Recreation

Project Priority Ranking

2

Project Information

Project Name	Kiwanis Playground Upgrade	Is this project included in the most recent 5-Year Capital Improvement Plan?	No
Project Description	Replacement of various independent playground equipment		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	The independent components of the playground were installed in 1993. They have been utilized for over 30 years and have exceeded their useful life expectancy. Some of the components no longer meet the Playground Safety Codes. Replacement of these components will allow us to offer a safe playground for children to use for many years to come.		
Expected start date	Aug-13	Expected completion date	Oct-13
Expected useful life of project/purchase (years)	15 years		

Financial Information

Estimated Total Project Cost	\$ 22,500	
How was the project cost estimated?	From manufacturer's rep	
What other funding sources are available?		
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Water Tower Turf Bleachers"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Installation of raised bleachers at the Water Tower Turf Field that will allow seating for 300 people."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input able="" allow="" and="" be="" bench."="" fence="" ground="" off="" on="" over="" players="" see="" spectators="" the="" to="" type="text" value="Currently there are two small portable bleachers that each seat 40 spectators. The bleachers are at ground level and are behind the team bench areas so the view of half the spectators is obstructed by the safety fence and players in the bench areas. The new bleacher system would be raised 36"/>		
Expected start date	<input type="text" value="Aug-13"/>	Expected completion date	<input type="text" value="Sep-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="20 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 15,000"/>
How was the project cost estimated?	<input type="text" value="From manufacturer's rep"/>
What other funding sources are available?	<input type="text" value="Partnership with Youth Sports Groups"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Lapham Center Exterior Painting"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="No"/>
Project Description	<input type="text" value="Painting of the Exterior Trim on the Lapham Community Center to include Fascia, soffit and doors."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="These areas of the building were painted seven years ago and are starting to show the effects that weather and other elements. Paint is starting to peel in certain areas."/>		
Expected start date	<input type="text" value="Sep-13"/>	Expected completion date	<input type="text" value="Nov-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="7 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 6,000"/>
How was the project cost estimated?	<input type="text"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Waveny Athletic Field Fencing"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Replacement of the fabric on the chain link fence on the Water Tower Field"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="The vinyl coated wire fabric on the black chain link fence directly behind the goal areas on both ends of the field are bent, curled and twisted from soccer, lacrosse and field hockey balls striking it."/>		
Expected start date	<input type="text" value="Aug-13"/>	Expected completion date	<input type="text" value="Sep-13"/>
Expected useful life of project/purchase (years)	<input type="text" value="7 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000"/>
How was the project cost estimated?	<input type="text"/>
What other funding sources are available?	<input type="text"/>
What amount is available from other funding sources?	<input type="text"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Waveny House Interior Painting"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Painting of the Kitchen and Mens Bathroom and hallway"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="These areas of Waveny House receive a lot of use during the year. They were last repainted about 5 years ago."/>		
Expected start date	<input type="text" value="Fall 2013"/>	Expected completion date	<input type="text" value="Fall 2013"/>
Expected useful life of project/purchase (years)	<input type="text" value="7 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 7,500"/>	
How was the project cost estimated?	<input type="text"/>	
What other funding sources are available?	<input type="text"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget <i>(cost or savings resulting from new positions, reduced overtime, etc.)</i>	<input type="text"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Platform Tennis Court"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="Yes"/>
Project Description	<input type="text" value="Construction of an additional Platform Tennis Court at Wavery Park"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<p>The interest in playing Platform Tennis has seen a rejuvenation since the four courts were relocated to their current location in the Park 7 years ago. There are numerous times weekday mornings and evenings and on Saturdays and Sundays where demand for court time exceeds that available with 4 courts. When plans were first made to relocate the courts to the present site there was discussion that it would allow for expansion in the future if demand for court time increased.</p>		
Expected start date	<input type="text" value="Summer 2013"/>	Expected completion date	<input type="text" value="Fall 2013"/>
Expected useful life of project/purchase (years)	<input type="text" value="20 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 70,000"/>	
How was the project cost estimated?	<input type="text" value="Estimated cost based on quote from contractor, to include site work, court, electrical and propane heater installations."/>	
What other funding sources are available?	<input type="text" value="Possibility exists for some public/private funding form Paddle Groups"/>	
What amount is available from other funding sources?	<input type="text" value="\$15 - \$20K"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="Not at this time, would require a fund-raising effort."/>	

Operating Impact

Estimated impact on Operating Budget <i>(cost or savings resulting from new positions, reduced overtime, etc.)</i>	<input type="text" value="Would require additional funds in the budget for maintenance and utilities (Electricity and Gas)"/>
How was operating impact calculated?	

Board of Education Capital - Paid by Town

Rating	Category	2012-2013	2013-2014			5 Year Capital Plan							
			Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E	TOTAL (A thru E)
			East, South, West Carpet Replacement	9,000	-	-	-	-	-	-	-	-	-
			East, South, West Boiler 3-way Valves	54,600	-	-	-	-	-	-	-	-	-
			East Tile Replacement	15,000	-	-	-	-	-	-	-	-	-
			East Bathroom Upgrades	100,000	-	-	-	-	-	-	-	-	-
			Saxe Old Gym Renovation	140,000	-	-	-	-	-	-	-	-	-
			Saxe Variable Speed Frequency Drives	26,680	-	-	-	-	-	-	-	-	-
1	SFTY		E,S,W - Window Caulking Project Design (a)	-	200,000	200,000	200,000	200,000	-	-	-	-	200,000
2	MAINT		NCHS - A/C (Chiller) Room Exhaust	-	12,000	12,000	12,000	12,000	-	-	-	-	12,000
3	SFTY		E,W - PA/Clocks	-	30,000	30,000	30,000	30,000	-	-	-	-	30,000
4	SEC		NCHS - Access System	-	20,000	20,000	20,000	20,000	-	-	-	-	20,000
5	SEC		E,S,W - Replacement Shades	-	15,000	-	-	-	15,000	-	-	-	15,000
6	NES		South - Parking Lot Farm Rd	-	300,000	-	-	-	300,000	-	-	-	300,000
7	MAINT		Saxe - Auditorium Renovation Phase I Design	-	175,000	-	-	-	-	-	-	-	-
8	MAINT		E,W,Saxe,NCHS - Crack Seal Parking Lots	-	75,000	40,000	40,000	40,000	35,000	-	-	-	75,000
9	ENRGY		South - A/C (Chiller) (3)	-	205,000	-	-	-	-	-	-	-	-
10	MAINT		E,S,W - Roof Condition Survey	-	12,000	12,000	12,000	12,000	-	-	-	-	12,000
11	MAINT		All - Building Condition Survey	-	50,000	-	-	-	-	-	-	-	-
12	MAINT		NCHS - Marine Biology Lab	-	20,000	20,000	20,000	20,000	-	-	-	-	20,000
13	SFTY		East - Chimneys	-	30,000	30,000	30,000	30,000	-	-	-	-	30,000
14	MAINT		Saxe - Recondition Elevator	-	45,000	-	-	-	-	-	-	-	-
15	NES		S,W - Domestic Water Boilers (3)	-	58,000	-	-	-	-	-	-	-	-
16	EXPAND		South - Storage Garage (Savin Report)	-	60,000	-	-	-	-	-	-	-	-
17	ENRGY		Saxe - Make-up Rooftop Unit (3)	-	28,000	-	-	-	-	-	-	-	-
18	ENRGY		NCHS - Demand Metering (3)	-	20,000	-	-	-	-	-	-	-	-
19	MAINT		Saxe - Repair/Refinish (small) Gym Floor	-	30,000	30,000	30,000	30,000	-	-	-	-	30,000
20	EXPAND		NCHS - Registrar's Office	-	8,000	-	-	-	-	-	-	-	-
21	MAINT		Saxe - Repair Vinyl (small) Gym Partition	-	10,000	10,000	10,000	10,000	-	-	-	-	10,000
			Technology Plan (with Data Whse)	620,505	702,488	702,488	672,488	672,488	-	-	-	-	672,488
			Transferred to Bond Issue	-	-	-	-	-	-	-	-	-	-
			Total Bd. of Ed Paid by Town	965,785	2,105,488	1,106,488	1,076,488	1,076,488	350,000	-	-	-	1,426,488

Notes:

- (1) Estimates are Rough Orders of Magnitude and include professional services such as Architect, Hygienist & Owner's Representative
- (3) Potential Energy Agreement Initiative

Sewer District

Department: Sewer-Tax Collector

The Tax Collector's Office provides billing and collection of real estate, personal property, motor vehicle and sewer taxes and special assessment billing. Taxes are billed and collected semi-annually on real estate and annually on motor vehicles and personal property.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
020-00-000-41015	Tax Collections-Prior Years	-	4,229	-	1,375	4,000	4,000	4,000	4,000	4,000	
020-00-000-41040	Lien Fees and Interest	-	2,228	-	635	2,000	2,000	2,000	2,000	2,000	
020-00-000-41400	Interest on Investments	3,000	1,278	2,000	-	2,000	2,000	2,000	2,000	-	0.00%
020-00-000-41940	General Fund Contribution	76,125	76,125	76,125	-	76,125	76,125	76,125	76,125	-	0.00%
Total Revenue		79,125	83,859	78,125	2,010	84,125	84,125	84,125	84,125	6,000	7.68%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
020-10-160-51005	Salaries F/T	38,889	37,706	38,488	18,504	38,921	38,921	38,921	38,921	433	1.13%
020-10-160-51010	Salaries P/T	-	-	1,600	689	1,600	1,600	1,600	1,600	-	
020-10-160-51015	Salaries O/T	-	14	100	13	75	75	75	75	(25)	
020-10-160-51240	Prof Service	450	460	450	235	450	450	450	450	-	0.00%
020-10-160-51285	Repairs Office Equipment	300	300	300	-	300	300	300	300	-	0.00%
020-10-160-51500	Advertising	1,000	1,000	1,000	500	1,000	1,000	1,000	1,000	-	0.00%
020-10-160-51505	Postage	2,500	2,500	2,500	1,250	2,500	2,500	2,500	2,500	-	0.00%
020-10-160-51510	Voice / Data	250	250	250	125	250	250	250	250	-	0.00%
020-10-160-51655	Supplies Office	2,500	2,500	1,250	625	2,500	2,500	2,500	2,500	1,250	100.00%
Total Expenditures		45,889	44,730	45,938	21,941	47,596	47,596	47,596	47,596	1,658	3.61%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY2014	Bd of Finance FY2014	Adopted FY2014
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Benefits Allocation

	Budget FY2012	Budget FY2013	Budget FY2014
Social Security	2,763	3,074	3,106
Medical & Dental Insurance	-	-	-
Workers Compensation	99	109	119
401a Employer Share	-	-	-
Total	2,861	3,183	3,225

Department: Sewer Fund-Health & Security Benefits

Mission Health and security benefits for Sewer Department employees and retirees.

Revenues

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Unaudited Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted 2014</u>	<u>\$ '14 Budget Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
020-10-270-41903	Employee Medical Contribution	-	-	-	-	8,175	8,175	8,175	8,175	8,175	
Total Revenue		0	0	0	0	8,175	8,175	8,175	8,175	8,175	

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Unaudited Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted 2014</u>	<u>\$ '14 Budget Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
020-10-270-52105	Social Security	30,014	27,805	32,465	13,668	32,496	32,496	32,496	32,496	31	0.10%
	401A Employer Contribution	-	-	-	321	2,258	2,258	2,258	2,258	2,258	
020-10-270-52115	Group Insurance-Active Employees	120,146	120,146	122,597	63,461	105,022	105,022	105,022	105,022	(17,575)	-14.34%
	Town Pension Contribution	-	-	-	-	-	-	7,830	7,830	7,830	
020-10-270-52120	Longevity	2,400	2,150	2,400	950	2,000	2,000	2,000	2,000	(400)	-16.67%
020-10-270-52750	insurance Billing Offset	(11,275)	(7,344)	(12,362)	(4,453)	-	-	-	-	12,362	-100.00%
Total Expenditures		141,285	142,757	145,100	73,947	141,776	141,776	149,606	149,606	4,606	3.11%

<u>Authorized Positions</u>	<u>Adopted FY 2011</u>	<u>Adopted FY 2012</u>	<u>Adopted FY 2013</u>	<u>Requested FY 2014</u>	<u>Selectmen FY2014</u>	<u>Bd of Finance FY2014</u>	<u>Adopted FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances

(\$17,575) Decrease in Group Insurance-Active due to recalculation of costs for Sewer Department employees.

Department: Sewer Fund-Insurance

Mission Insurance other than Health and Wellness.

Revenues This Department does not have revenues

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget 2012</u>	<u>Unaudited Actual 2012</u>	<u>Adopted Budget 2013</u>	<u>6 Month Actual 12/31/2012</u>	<u>Department Request 2014</u>	<u>Selectmen Recommended 2014</u>	<u>Bd of Finance Recommended 2014</u>	<u>Adopted 2014</u>	<u>\$ '14 Budget Incr(Dcr)</u>	<u>% 2014 Over 2013</u>
020-10-280-52010	Ins Blanket Coverage	79,800	79,800	82,992	41,496	85,804	85,804	85,804	85,804	2,812	3.39%
Total Expenditures		79,800	79,800	82,992	41,496	85,804	85,804	85,804	85,804	2,812	3.39%

<u>Authorized Positions</u>	<u>Adopted FY 2011</u>	<u>Adopted FY 2012</u>	<u>Adopted FY 2013</u>	<u>Requested FY 2014</u>	<u>Selectmen FY2014</u>	<u>Bd of Finance FY2014</u>	<u>Adopted FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

\$2,812 Increase in Ins Blanket Coverage based on CIRMA contract and participation in the Budget Stabilization Program.

Department: Sewer Fund-Contingency

Mission Insurance other than Health and Wellness.

Revenues This Department does not have revenues

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>2012</u>	<u>Unaudited</u> <u>Actual</u> <u>2012</u>	<u>Adopted</u> <u>Budget</u> <u>2013</u>	<u>6 Month</u> <u>Actual</u> <u>12/31/2012</u>	<u>Department</u> <u>Request</u> <u>2014</u>	<u>Selectmen</u> <u>Recommended</u> <u>2014</u>	<u>Bd of Finance</u> <u>Recommended</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>	<u>\$ '14 Budget</u> <u>Incr(Dcr)</u>	<u>% 2014</u> <u>Over 2013</u>
020-10-290-51105	Contingency	-	-	-	-	-	-	12,170	12,170	12,170	
Total Expenditures		-	-	-	-	-	-	12,170	12,170	12,170	

<u>Authorized Positions</u>	<u>Adopted</u> <u>FY 2011</u>	<u>Adopted</u> <u>FY 2012</u>	<u>Adopted</u> <u>FY 2013</u>	<u>Requested</u> <u>FY 2014</u>	<u>Selectmen</u> <u>FY2014</u>	<u>Bd of Finance</u> <u>FY2014</u>	<u>Adopted</u> <u>FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Department: Debt Service

Mission Principal and interest payments for bonded Town and school projects.

Revenues This Department does not have revenues

Expenditures

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>2012</u>	<u>Unaudited</u> <u>Actual</u> <u>2012</u>	<u>Adopted</u> <u>Budget</u> <u>2013</u>	<u>6 Month</u> <u>Actual</u> <u>12/31/2012</u>	<u>Department</u> <u>Request</u> <u>2014</u>	<u>Selectmen</u> <u>Recommended</u> <u>2014</u>	<u>Bd of Finance</u> <u>Recommended</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>	<u>\$ '14 Budget</u> <u>Incr(Dcr)</u>	<u>% 2014</u> <u>Over 2013</u>
020-80-750-52410	Bond Interest Sewer	21,207	21,207	20,389	-	19,239	19,239	19,239	19,239	(1,150)	-5.64%
020-80-750-52420	Bond Prin Sewer	26,576	26,576	40,798	-	36,632	36,632	36,632	36,632	(4,188)	-10.21%
Total Expenditures		47,783	47,783	61,187	-	55,871	55,871	55,871	55,871	(5,316)	-8.69%

<u>Authorized Positions</u>	<u>Adopted</u> <u>FY 2011</u>	<u>Adopted</u> <u>FY 2012</u>	<u>Adopted</u> <u>FY 2013</u>	<u>Requested</u> <u>FY 2014</u>	<u>Selectmen</u> <u>FY2014</u>	<u>Bd of Finance</u> <u>FY2014</u>	<u>Adopted</u> <u>FY2014</u>
Full-time	-	-	-	-	-	-	-
Part-time	-	-	-	-	-	-	-

Department: Sewer Fund-Sewer Plant

The mission of the staff at the Waste Water Treatment Plant is to assure that our collection system (including pumping stations) operate effectively to convey waste water from individual contributors to the Treatment Facility. At the Treatment Plant, the mission is to treat the waste material so that the by-products meet the highest federal and state standards.

Mission

Revenues

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
020-00-000-41704	Disposal Fees	10,000	283,617	250,000	107,538	250,000	250,000	250,000	250,000	-	0.00%
	Contribution to Reserve from Disposal Fees	-	(239,144)	(240,000)	-	-	-	-	-	240,000	
020-00-000-41141	Nitrogen Credit	-	-	-	-	60,000	60,000	60,000	60,000	60,000	
020-00-000-41956	Contribution from Zinc Reserve	-	-	-	20,000	-	-	-	-	-	
020-00-000-41957	Contribution from Major Maintenance Reserve	-	-	-	-	35,000	35,000	35,000	35,000	35,000	
Total Revenue		10,000	44,473	10,000	127,538	345,000	345,000	345,000	345,000	335,000	3350.00%

Expenditures

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
020-30-445-51005	Salaries F/T	318,393	303,355	348,180	137,489	348,250	348,250	348,250	348,250	70	0.02%
020-30-445-51015	Salaries O/T	35,064	41,968	35,940	25,247	35,940	35,940	35,940	35,940	-	0.00%
020-30-445-51020	Salaries O/T Meal Allowance	-	-	500	100	500	500	500	500	-	
020-30-445-51115	Dues And Subscriptions	690	689	690	494	690	690	690	690	-	0.00%
020-30-445-51130	Software	4,000	2,335	4,000	1,479	4,000	4,000	4,000	4,000	-	0.00%
020-30-445-51155	O/S Contractors	25,000	24,988	25,000	7,521	25,000	25,000	25,000	25,000	-	0.00%
020-30-445-51161	O/S Sludge Hauling Contract	162,298	127,094	145,000	56,218	140,000	140,000	140,000	140,000	(5,000)	-3.45%
020-30-445-51275	Repairs Machinery And Equipment	25,000	27,648	25,000	12,844	25,000	25,000	25,000	25,000	-	0.00%
020-30-445-51280	Repairs Mobile Equipment	3,500	1,126	3,500	94	3,500	3,500	3,500	3,500	-	0.00%
020-30-445-51315	Training	1,500	449	1,500	1,385	1,500	1,500	1,500	1,500	-	0.00%
020-30-445-51320	Travel	1,800	521	1,800	39	1,800	1,800	1,800	1,800	-	0.00%
020-30-445-51380	Grit Removal	10,000	7,677	10,000	3,248	10,000	10,000	10,000	10,000	-	0.00%
020-30-445-51385	Pipe Cleaning	30,000	24,303	30,000	16,013	30,000	30,000	30,000	30,000	-	0.00%
020-30-445-51505	Postage	-	148	-	127	-	-	-	-	-	
020-30-445-51510	Voice / Data	4,434	6,100	5,150	1,874	6,500	6,500	6,500	6,500	1,350	26.21%
020-30-445-51610	Fuel Oil / Propane	15,215	12,780	26,236	11,478	26,800	26,800	26,800	26,800	564	2.15%
020-30-445-51615	Gasoline/Oil	3,120	4,080	4,376	2,402	4,838	4,838	4,838	4,838	462	10.57%
020-30-445-51625	Supplies Building / Grounds	92,000	61,830	75,000	43,058	75,000	75,000	75,000	75,000	-	0.00%
020-30-445-51655	Supplies Office	550	527	550	187	550	550	550	550	-	0.00%
020-30-445-51660	Supplies - General	3,900	3,882	3,900	1,584	3,900	3,900	3,900	3,900	-	0.00%

Account #	Description	Budget 2012	Unaudited Actual 2012	Adopted Budget 2013	6 Month Actual 12/31/2012	Department Request 2014	Selectmen Recommended 2014	Bd of Finance Recommended 2014	Adopted 2014	\$ '14 Budget Incr(Dcr)	% 2014 Over 2013
020-30-445-51675	Supplies - Laboratory	2,800	2,780	2,800	1,883	2,800	2,800	2,800	2,800	-	0.00%
020-30-445-51730	Uniforms & Equipment	3,500	3,291	3,500	1,794	3,500	3,500	3,500	3,500	-	0.00%
020-30-445-51800	Electricity	211,430	243,564	202,930	76,052	200,000	200,000	180,000	180,000	(22,930)	-11.30%
020-30-445-51820	Water	4,000	1,645	4,000	881	4,000	4,000	4,000	4,000	-	0.00%
20-30-445-51905	Property Cleaning	-	-	-	-	2,550	2,550	2,550	2,550	2,550	
020-30-445-51915	Property Repair / Maintenance	2,000	1,800	2,000	580	-	-	-	-	(2,000)	-100.00%
020-30-445-52200	State Permits	3,000	2,418	3,000	2,368	3,000	3,000	3,000	3,000	-	0.00%
020-30-445-52027	Contribution to Zinc Reserve	-	-	-	-	220,000	220,000	220,000	220,000	220,000	
Total Expenditures		963,194	906,997	964,552	406,237	1,179,618	1,179,618	1,159,618	1,159,618	195,066	20.22%

Authorized Positions	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Requested FY 2014	Selectmen FY 2014	Bd of Finance FY 2014	Adopted FY 2014
Full-time	4.6	4.6	4.8	4.8	4.8	4.8	4.8
Part-time	-	-	-	-	-	-	-

Budget Variances for Department Requests

(\$5,000) Decrease in O/S Sludge Hauling Contract based on contract terms and volume.

\$1,350 Increase in Voice/Data based on prior years.

(\$2,930) Decrease in Electricity based on usage and decreased generation rate.

Benefits Allocation

	FY2012	Budget FY2013	Budget FY2014
Social Security	27,821	29,385	29,391
Medical & Dental Insurance	79,607	85,663	93,845
Workers Compensation	19,584	21,542	23,696
401a Employer Share	-	2,087	2,258
Total	127,012	138,677	149,189

Status of Prior Year Goals

- Goals met for annual maintenance of facility
- Goals met for annual maintenance of collection system
- Received nitrogen credits from CT DEEP in the amount of \$61,327

Goals for Budget Year

- Maintain Equipment
- Clean town sewers, maintain collection system and pumping stations
- Continue to optimize operations to achieve nitrogen credits from CT DEEP

Sewer District

Position Title	Present Grade	Present Step	Present Salary	Next Step	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Department Request	2013-2014 BoS Proposed	2013-2014 BoF Proposed	2013-2014 Adopted
Full Time												
<i>Non-Bargaining</i>												
Plant Superintendant	O	4	\$ 128,740	4	\$ 115,649	\$ 115,654	\$ 124,854	\$ 128,740	\$ 128,740	\$ 128,740	\$ 128,740	\$ 128,740
Allocation to Transfer Station (1)			(25,748)		(46,258)	(46,262)	(49,942)	(25,748)	(25,748)	(25,748)	(25,748)	(25,748)
Total Non-Bargaining			<u>102,992</u>		<u>69,391</u>	<u>69,392</u>	<u>74,912</u>	<u>102,992</u>	<u>102,992</u>	<u>102,992</u>	<u>102,992</u>	<u>102,992</u>
<i>Bargaining Unit</i>												
Lab Technician	BU	5	63,711	5	59,821	59,821	62,361	63,949	63,956	63,956	63,956	63,956
Sewer Plant Operator Technician	BU	5	63,711	5	59,820	59,821	62,361	63,949	63,956	63,956	63,956	63,956
Sewer Plant Operator	BU	5	60,674	5	56,960	56,931	59,379	60,910	60,907	60,907	60,907	60,907
Sewer Plant Operator (2)	BU	2	52,167	3	56,960	56,961	59,379	56,439	56,439	56,439	56,439	56,439
Total Bargaining Unit			<u>240,263</u>		<u>233,561</u>	<u>233,534</u>	<u>243,481</u>	<u>245,247</u>	<u>245,258</u>	<u>245,258</u>	<u>245,258</u>	<u>245,258</u>
Full Time Salaries			<u>343,255</u>		<u>302,952</u>	<u>302,926</u>	<u>318,393</u>	<u>348,240</u>	<u>348,250</u>	<u>348,250</u>	<u>348,250</u>	<u>348,250</u>
Non-Bargaining Unit Adjustment			-		-	-	-	-	-	-	-	-
Bargaining Unit Adjustment			-		(4,671)	-	-	-	-	-	-	-
Total Full Time			<u>343,255</u>		<u>298,281</u>	<u>302,926</u>	<u>318,393</u>	<u>348,240</u>	<u>348,250</u>	<u>348,250</u>	<u>348,250</u>	<u>348,250</u>
Part Time												
Substitute help for vacations			-		-	-	-	-	-	-	-	-
Total Part Time			<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Miscellaneous Pay												
Overtime			35,940		33,620	34,292	35,064	35,940	35,940	35,940	35,940	35,940
Total Miscellaneous Pay			<u>35,940</u>		<u>33,620</u>	<u>34,292</u>	<u>35,064</u>	<u>35,940</u>	<u>35,940</u>	<u>35,940</u>	<u>35,940</u>	<u>35,940</u>
Total Salary			<u>379,195</u>		<u>331,901</u>	<u>337,218</u>	<u>353,457</u>	<u>384,180</u>	<u>384,190</u>	<u>384,190</u>	<u>384,190</u>	<u>384,190</u>
						1.60%	4.82%	8.69%	0.00%	0.00%	0.00%	0.00%

Note:
 (1) Beginning in 2012-2013, 80% of the Plant Superintendent salary is allocated to the Sewer Plant and 20% is allocated to the Transfer Station. Previously, the allocation was 60% Sewer and 40% Transfer Station.
 (2) Step increase for Sewer Plant Operator Step 2 to 3

Sewer

Rating	Category	2012-2013	2013-2014			5 Year Capital Plan					
		Prior Yr. Approved	Dept. Request	Bd of Sel Recom'd	Bd of Fin Recom'd	Twn Cncl Approved	2013-14 A	2014-15 B	2015-16 C	2016-17 D	2017-18 E
1	LEGAL	20,000	20,000	20,000	20,000	20,000	600,000	-	-	-	620,000
	LEGAL	-	-	-	-	-	-	6,800,000	-	-	6,800,000
3	MAINT	10,000	10,000	10,000	10,000	10,000	-	10,000	-	-	20,000
5	NES	10,000	11,000	11,000	11,000	11,000	-	-	-	-	11,000
	MAINT	-	-	-	-	-	-	13,000	-	13,000	26,000
	NES	-	-	-	-	-	-	-	365,000	-	365,000
	NES	-	-	-	-	-	250,000	-	-	-	250,000
4	MAINT	-	40,000	40,000	40,000	40,000	40,000	-	-	-	80,000
7	MAINT	-	30,000	30,000	30,000	30,000	-	-	-	-	30,000
6	NES	-	25,000	25,000	25,000	25,000	-	-	-	-	25,000
2	NES	-	19,000	19,000	19,000	19,000	-	-	-	-	19,000
	Transferred to Bond Issue										
	Total	40,000	155,000	155,000	155,000	155,000	890,000	6,823,000	365,000	13,000	8,246,000

Rating for each Capital Project =1 being the highest priority 10 the lowest.

Category -

Safety -
Security -
Legally Required -

SFTY
SEC
LEGAL

Necessary for Essential Services-
Required Expansion of Facilities-
Required Maintenance PP&E-
Aesthetic needs & Other-

NES
EXPAND
MAINT
ASTOTH

- (a) From Reserve Fund or to be bonded with WPCF upgrade (DEEP mandate)
- (b) From Reserve Fund or to be bonded with WPCF upgrade
- (c) From Reserve Fund

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	Engineering Services WPCF Upgrades	Is this project included in the most recent 5-Year Capital Improvement Plan?	yes
Project Description	Meeting with CT DEEP, EPA, and Aquarion Water to discuss Zinc, Phosphorus removal at WPCF		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	The Town is waiting for a draft permit to be issued by the State of CT DEEP. Once this draft permit is issued meetings will follow to allow the Town of New Canaan to prepare position papers to address new limits being imposed in the WPCF discharge.		
Expected start date	July, 2013	Expected completion date	June, 2014
Expected useful life of project/purchase (years)			

Financial Information

Estimated Total Project Cost	\$ 20,000	Estimated time involved to meet requirements needed.
How was the project cost estimated?		
What other funding sources are available?	N/A	
What amount is available from other funding sources?		
Is the amount guaranteed? If not, what needs to be done to secure funding?	N/A	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	None
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Engineering Services (Fine Screen)"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Engineering Services for replacement of Fine Screen"/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? Why is this the best option?)</i>	<input type="text" value="Equipment is 13 years old running 24/7. Plan is to complete the engineering of the replacement in this budget year. Equipment replacement is scheduled for following year."/>		
Expected start date	<input type="text" value="July, 2013"/>	Expected completion date	<input type="text" value="June, 2014"/>
Expected useful life of project/purchase (years)	<input type="text"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 19,000"/>	Estimated time involved to meet requirements needed.	<input type="text"/>
How was the project cost estimated?	<input type="text"/>		
What other funding sources are available?	<input type="text" value="N/A"/>		
What amount is available from other funding sources?	<input type="text"/>		
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="N/A"/>		

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="None"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Sewer Rehab"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Rehab sewers—Root control, TV sewer Lines, point repairs, man-hole rehab."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<p>During annual cleaning of the Town Sewer System unexpected problems arise that we must remediate. Please note that these repairs are unforeseen because of the nature of the work involved. If a blockage is found then a decision is made as to the cause and how to correct. This usually involves televising the line, applying root control or point repair when necessary. If rehab is not performed then we cannot clean the sewers properly and the ultimate result may be sewage backing up into homes.</p>		
Expected start date	<input type="text" value="July,2013"/>	Expected completion date	<input type="text" value="June,2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="Root Control 2-3 years/point repair indefinitely."/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 10,000"/>	Estimated in money spent in prior years.
How was the project cost estimated?	<input type="text"/>	
What other funding sources are available?	<input type="text" value="N/A"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Welding/Clarifier rehab"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="no"/>
Project Description	<input type="text" value="During annual inspection clarifiers (2) showed rehab was needed."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Clarifiers have been operating flawlessly for 13 years, 24 / 7. Plans are to weld, structurally rebuild, sandblast and paint #2 Clarifier."/>		
Expected start date	<input type="text" value="July,2013"/>	Expected completion date	<input type="text" value="June,2014"/>
Expected useful life of project/purchase (years)	<input type="text"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 40,000"/>	
How was the project cost estimated?	<input type="text" value="estimated for welders time and materials."/>	
What other funding sources are available?	<input type="text" value="Request to be paid from WPCF Reserve Funds"/>	
What amount is available from other funding sources?	<input type="text" value="624,019.19"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text" value="yes"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Pump Station Pump Replacement"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="yes"/>
Project Description	<input type="text" value="Pump replacement for one of six pumps used at the towns three pump stations."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Pumps at the pump stations are vital for pumping sewage from the collection system (sewers) to the main plant. We presently have three pump stations with a total of (6) pumps (2 pumps per station). Failure of these pumps may result in sewer back-ups into residential or commercial establishments. It is a high priority maintenance item."/>		
Expected start date	<input type="text" value="July,2013"/>	Expected completion date	<input type="text" value="June, 2014"/>
Expected useful life of project/purchase (years)	<input type="text"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 11,000"/>	
How was the project cost estimated?	<input type="text" value="Bids received in 2010 for same pump was \$8,677.00."/>	
What other funding sources are available?	<input type="text" value="N/A"/>	
What amount is available from other funding sources?	<input type="text"/>	
Is the amount guaranteed? If not, what needs to be done to secure funding?	<input type="text"/>	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	<input type="text"/>

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	WPCF On-Line Phosphate Analyzer	Is this project included in the most recent 5-Year Capital Improvement Plan?	no
Project Description	Purchase and install an On-Line Phosphate Analyzer		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	Request to purchase, install and obtain a 1-year maintenance agreement for an On-Line Phosphate Analyzer to further study the possibility of achieving future phosphorus limits through WPCF Operation changes and chemical addition.		
Expected start date	July, 2013	Expected completion date	June, 2014
Expected useful life of project/purchase (years)	10 years		

Financial Information

Estimated Total Project Cost	\$ 25,000
How was the project cost estimated?	Based on estimates received from vendor
What other funding sources are available?	Request to be paid from WPCF Reserve Funds
What amount is available from other funding sources?	\$624,019.19
Is the amount guaranteed? If not, what needs to be done to secure funding?	yes

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	N/A
How was operating impact calculated?	

2013-2014 Capital Project Request

Department

Project Priority Ranking

Project Information

Project Name	<input type="text" value="Pump Stations Generators Back-Up"/>	Is this project included in the most recent 5-Year Capital Improvement Plan?	<input type="text" value="no"/>
Project Description	<input type="text" value="Rewire, install transfer switch and female adapter to supply auxiliary power to pump stations."/>		
Rationale & Justification-Why the Town should spend money on this project/purchase. <i>(Why is the project necessary? What needs will be met by this project/purchase? How are these needs currently being addressed? What alternatives have been considered? W</i>	<input type="text" value="Request to rewire and setup (3) pump stations to accept auxiliary power from a back-up trailered generator. This is to supply power if our existing generators fail."/>		
Expected start date	<input type="text" value="July,2013"/>	Expected completion date	<input type="text" value="June,2014"/>
Expected useful life of project/purchase (years)	<input type="text" value="15 years"/>		

Financial Information

Estimated Total Project Cost	<input type="text" value="\$ 30,000"/>
How was the project cost estimated?	<input type="text" value="estimated for electricians time and materials."/>
What other funding sources are available?	<input type="text" value="Request to be paid from WPCF Reserve Funds"/>
What amount is available from other funding sources?	<input type="text" value="\$624,019.19"/>
Is the amount guaranteed? If not, what needs to be done to secure funding?	

Operating Impact

Estimated impact on Operating Budget (cost or savings resulting from new positions, reduced overtime, etc.)	<input type="text" value="N/A"/>
How was operating impact calculated?	

Small Funds

Town of New Canaan Wavenny Pool 2013-2014 Budget

	Budget 2009-2010	Actual 2009-2010	Budget 2010-2011	Actual 2010-2011	Budget 2011-2012	Actual 2011-2012	Budget 2012-2013	Budget 2013-2014
REVENUES:								
Permits and Passes	\$ 400,000	\$ 303,040	\$ 360,000	\$ 326,267	\$ 360,000	\$ 334,159	\$ 360,000	\$ 340,000
Interest	2,400	902	2,400	624	2,400	434	750	500
Miscellaneous Income	-	-	-	-	-	25	-	-
Program Aquatic Fees	20,000	18,291	30,000	10,258	30,000	14,349	30,000	15,000
Total revenues	422,400	322,233	392,400	337,149	392,400	348,967	390,750	355,500
OPERATING EXPENSES:								
Salaries Part- Time	92,750	83,226	105,000	102,555	105,000	133,797	107,500	110,000
Banking & Transaction Fees	-	-	-	-	-	2,656	-	5,750
Voice / Data	750	-	300	-	300	-	300	-
Fuel Oil / Propane	4,000	522	4,000	2,198	3,000	2,799	3,000	3,000
Supplies - General	7,000	7,800	7,000	3,867	7,000	5,258	7,000	7,186
Supplies - Chemical	19,000	17,725	18,000	18,650	18,750	25,729	19,125	19,750
Equipment - Personnel	1,900	1,255	1,900	1,895	1,900	595	2,000	2,000
Electricity	28,000	26,382	28,000	19,971	28,500	18,885	22,000	19,500
Water	4,500	9,476	7,500	12,718	9,500	12,932	12,500	12,000
Property Cleaning	4,200	4,950	4,300	3,781	5,000	4,316	5,000	5,100
Property Repair / Maintenance	7,500	15,780	12,000	18,228	12,500	19,445	12,500	12,500
Pool Major Maint. Reserve	15,000	15,000	15,000	15,000	15,000	9,472	15,000	-
Program Aquatics Classes	24,000	18,957	10,000	1,982	15,000	3,924	15,000	15,000
Total operating expenses	208,600	201,073	213,000	200,845	221,450	239,808	220,925	211,786
Debt Expense (Principal Only)	178,640	231,686	191,841	269,486	106,004	104,396	170,583	143,714
Total Expenses	387,240	432,759	404,841	470,331	327,454	344,204	391,508	355,500
Net Income	\$ 35,160	\$ (110,526)	\$ (12,441)	\$ (133,182)	\$ 64,946	\$ 4,763	\$ (758)	\$ -
Fund Balance		\$ 133,930		\$ 748		\$ 5,511	\$ 4,753	\$ 4,753

Town of New Canaan Railroad Property Fund 2013-2014 Budget

	Budget 2009-2010	Actual 2009-2010	Budget 2010-2011	Actual 2010-2011	Budget 2011-2012	Actual 2011-2012	Budget 2012-2013	Budget 2013-2014
REVENUES:								
Parking meters and rent	\$ 130,000	\$ 136,973	\$ 110,000	\$ 124,804	\$ 130,000	\$ 183,729	\$ 135,000	\$ 147,000
Interest	1,200	1,229	1,200	1,592	1,200	1,902	1,200	1,000
Total revenues	131,200	138,202	111,200	126,396	131,200	185,631	136,200	148,000
OPERATING EXPENSES:								
Utilities	-	-	-	-	-	-	-	-
Telephone	150	306	160	1,683	1,800	1,804	1,800	2,460
Fuel Oil	4,500	2,579	5,600	5,897	3,250	3,362	4,575	4,960
Supplies General	1,500	1,244	1,500	1,264	1,500	6,311	1,500	2,000
Miscellaneous Supplies	2,650	7,678	3,500	3,725	3,500	299	3,500	1,037
Electricity	20,000	22,684	26,000	25,941	26,650	24,224	26,650	26,650
Water	1,200	693	1,200	1,300	1,200	976	1,450	1,450
Municipal maintenance charges	64,954	74,249	68,435	75,007	69,231	69,231	75,000	69,943
Banking & Transaction Fees	-	-	-	-	-	9,407	-	12,000
Repairs	18,500	21,095	18,500	18,335	18,500	35,874	10,650	10,000
Cleaning	5,500	-	-	-	-	2,041	7,850	5,000
Insurance	-	2,500	2,500	2,500	2,500	-	2,500	2,500
Depreciation	-	-	-	-	-	-	-	-
State Payment	-	-	-	-	-	-	-	-
Capital Exp. Painting	-	-	-	-	-	-	-	-
Capital Exp. Upgrade Bathroom	-	-	-	-	-	-	-	-
Fixtures & Graffiti Proof Walls	-	-	-	-	-	-	-	10,000
Capital Exp. Parking Lot Repairs & Striping	-	-	-	-	-	-	-	-
Capital Exp. Replace Platform Lighting	-	-	-	-	-	-	-	-
Capital Exp. Awning @ Talmadge	-	-	-	-	-	-	-	-
Capital Exp. Copper Downspouts	-	-	-	-	-	-	-	-
Capital Exp. Parking Meters	-	45,681	-	-	-	-	-	-
Station Improvements	12,000	-	25,000	424	-	-	-	-
Total operating expenses	130,954	178,709	152,395	136,076	128,131	153,531	135,475	148,000
Net Income	\$ 246	\$ (40,507)	\$ (41,195)	\$ (9,680)	\$ 3,069	\$ 32,100	\$ 725	\$ -
Retained Earnings		\$ 62,026		\$ 52,346		\$ 84,446		\$ 84,446

Town of New Canaan Property Rental Fund 2013-2014 Budget

	<u>Budget 2009-2010</u>	<u>Actual 2009-2010</u>	<u>Budget 2010-2011</u>	<u>Actual 2010-2011</u>	<u>Budget 2011-2012</u>	<u>Actual 2011-2012</u>	<u>Budget 2012-2013</u>	<u>Budget 2013-2014</u>
REVENUES:								
Rent	\$ 28,200	\$ 12,700	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600
Interest	1,400	471	800	339	360	236	360	200
Total revenues	<u>29,600</u>	<u>13,171</u>	<u>10,400</u>	<u>9,939</u>	<u>9,960</u>	<u>9,836</u>	<u>9,960</u>	<u>9,800</u>
OPERATING EXPENSES:								
Utilities	4,500	572	2,000	133	1,000	1,779	500	2,000
Repairs, Supplies	5,000	5,802	4,000	514	5,000	8,361	5,000	5,000
Contingency	-	-	-	-	-	-	-	2,800
Total operating expenses	<u>9,500</u>	<u>6,374</u>	<u>6,000</u>	<u>647</u>	<u>6,000</u>	<u>10,140</u>	<u>5,500</u>	<u>9,800</u>
Net Income	<u>\$ 20,100</u>	<u>\$ 6,797</u>	<u>\$ 4,400</u>	<u>\$ 9,292</u>	<u>\$ 3,960</u>	<u>\$ (304)</u>	<u>\$ 4,460</u>	<u>\$ -</u>
Operating Transfer to the General Fund (Transfer at Year-End)	-	-	-	60,000	-	-	-	-
Retained Earnings		<u>\$ 161,677</u>		<u>\$ 110,969</u>		<u>\$ 110,665</u>	<u>\$ 115,125</u>	<u>\$ 115,125</u>

Town of New Canaan Movie Theatre 2013-2014 Budget
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	<u>Budget</u> <u>2009-2010</u>	<u>Actual</u> <u>2009-2010</u>	<u>Budget</u> <u>2010-2011</u>	<u>Actual</u> <u>2010-2011</u>	<u>Budget</u> <u>2011-2012</u>	<u>Actual</u> <u>2011-2012</u>	<u>Budget</u> <u>2012-2013</u>	<u>Budget</u> <u>2013-2014</u>
REVENUES:								
Rent	\$ 90,000	\$ 97,700	\$ 105,900	\$ 106,415	\$ 104,400	\$ 108,373	\$ 106,500	\$ 106,500
Interest	300	-	100	-	-	-	-	-
Total revenues	<u>90,300</u>	<u>97,700</u>	<u>106,000</u>	<u>106,415</u>	<u>104,400</u>	<u>108,373</u>	<u>106,500</u>	<u>106,500</u>
OPERATING EXPENSES:								
Lease/Rental/Legal Cost	35,000	21,506	5,000	6,679	10,000	8,202	10,000	10,000
Fuel Oil / Propane	4,000	2,709	-	8,359	-	12,148	2,000	18,560
Insurance	3,500	-	500	-	500	-	500	500
Repairs, Supplies, Fees	1,000	217	-	-	1,000	-	1,000	1,000
Property Repairs and Maint.	6,680	10,084	6,000	19,690	10,000	19,156	10,000	10,000
ADA Compliant Bathroom	-	-	20,000	40,000	-	-	-	-
Contingency	-	-	-	-	-	-	-	31,440
Major Expenditures:								
Display Window	-	-	18,000	-	-	-	-	-
Chimney Repairs	-	-	12,000	-	-	-	-	-
Misc. Capital	-	-	-	45,000	-	-	-	-
Replacement of Doors & Overhead Lintels	-	-	-	-	-	-	-	35,000
Total operating expenses	<u>50,180</u>	<u>34,516</u>	<u>61,500</u>	<u>119,728</u>	<u>21,500</u>	<u>39,506</u>	<u>23,500</u>	<u>106,500</u>
Net Income	<u>\$ 40,120</u>	<u>\$ 63,184</u>	<u>\$ 44,500</u>	<u>\$ (13,313)</u>	<u>\$ 82,900</u>	<u>\$ 68,868</u>	<u>\$ 83,000</u>	<u>\$ -</u>
Fund Balance		<u>\$ 110,501</u>		<u>\$ 97,188</u>		<u>\$ 166,056</u>	<u>\$ 83,000</u>	<u>\$ 166,056</u>

Town of New Canaan Dog License Fund 2013-2014 Budget

	<u>Budget 2008-09</u>	<u>Budget 2009-2010</u>	<u>Actual 2009-2010</u>	<u>Budget 2010-2011</u>	<u>Actual 2010-2011</u>	<u>Budget 2011-2012</u>	<u>Actual 2011-2012</u>	<u>Budget 2012-2013</u>	<u>Budget 2013-2014</u>
REVENUES:									
License Fees	\$ 20,900	\$ 23,000	\$ 24,507	\$ 25,000	\$ 23,945	\$ 24,500	\$ 26,968	\$ 24,500	\$ 25,000
Warden Fees	1,750	1,750	3,003	1,800	2,015	2,000	1,504	2,000	1,750
Interest	800	300	94	100	66	100	45	100	50
Total revenues	<u>23,450</u>	<u>25,050</u>	<u>27,604</u>	<u>26,900</u>	<u>26,026</u>	<u>26,600</u>	<u>28,517</u>	<u>26,600</u>	<u>26,800</u>
OPERATING EXPENSES:									
Canine Control - State of CT	12,540	14,900	15,594	14,900	15,646	15,500	17,178	15,500	17,500
Warden Salary	4,000	4,000	1,442	2,000	-	-	-	-	-
Repairs, Supplies, Fees	10,000	10,000	2,658	10,000	4,437	10,300	4,163	10,550	9,300
Major Expenditures:									
Washer & Dryer	-	-	-	-	-	-	-	-	-
Repair Pound Cages	-	-	-	4,500	-	1,500	-	-	-
Repair Dog Pound Doors & Windows	-	-	-	-	-	4,000	-	-	-
Repair Dog Pound Floor & Windows	-	-	-	-	-	-	-	-	-
Radio-Dog Van	-	-	2,076	-	-	-	-	-	-
Total operating expenses	<u>26,540</u>	<u>28,900</u>	<u>21,770</u>	<u>31,400</u>	<u>20,083</u>	<u>31,300</u>	<u>21,341</u>	<u>26,050</u>	<u>26,800</u>
Net Income	<u>\$ (3,090)</u>	<u>\$ (3,850)</u>	<u>\$ 5,834</u>	<u>\$ (4,500)</u>	<u>\$ 5,943</u>	<u>\$ (4,700)</u>	<u>\$ 7,176</u>	<u>\$ 550</u>	<u>\$ -</u>
Fund Balance			<u>\$ 16,233</u>		<u>\$ 22,176</u>		<u>\$ 29,352</u>	<u>\$ -</u>	<u>\$ 29,352</u>

Town of New Canaan Parking Fund 2013-2014 Budget

	Year-To-Date <u>2012-2013</u>	Budget <u>2013-2014</u>
REVENUES:		
Interest on Investments	\$ -	\$ -
Parking Permits	-	22,000
Fee In Lieu of Parking	442,500	-
Contribution from Fund Balance	-	200,000
Total revenues	<u>442,500</u>	<u>222,000</u>
OPERATING EXPENSES:		
Parking Lot Improvements	-	200,000
Contingency	-	22,000
Total operating expenses	<u>-</u>	<u>222,000</u>
Net Income	<u>\$442,500</u>	<u>\$ -</u>
Fund Balance	<u><u> </u></u>	<u><u> </u></u>